

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

March 26th, 2025

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT – Chair
Larry Buxton/Stephanie Brown

2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown

3. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Jon Dutton, Assistant Attorney General

4. PUBLIC COMMENTS

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Jon Dutton, Assistant Attorney General

5. REPORTS

(A) Administrator's Report – Janis Hubbard, Administrator

(B) Financial Report – OMES ABS Representative

(C) Public Relations Report – Tony DeSha, Public Relations and Outreach Officer

- Workforce Development
- Return on Investment Reports Received:
Tulsa Tech, Lemley Campus

Project: Tool Room Organization
Amount: \$6,524.02

- Communications and Outreach
- Legislative Update

6. DIVISION REPORTS

- (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
- (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (G) Roofing and other Division statistical reports and Division activity update – Richard Hager, Supervisor

7. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

8. ADDITIONAL ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held January 22nd, 2025 – Chair Larry Buxton
- (L) Discussion and announcement of any disqualification or conflict of interest as defined by state laws and recusal of any board member due to consideration of either any application or any proposed agreement for the Skilled Trade Education Workforce Development Fund authorized by 59 O.S. § 1000.4a, as listed in the following agenda items. – Jon Dutton, Assistant Attorney General
- (M) Discussion and possible vote on complete applications received for Skilled Trade Education Workforce Development Funds authorized by 59 O.S. § 1000.4a that may be approved for any amount up to and including the application amount requested, subject to the availability of funds, to be prioritized and evaluated based upon: sufficient justification, project cost, anticipated return on investment, best value, and

viability of the proposal. – Autry Technology Center Representative; Tony DeSha, Public Relations and Outreach Officer

**Incomplete applications or applications not meeting statutory requirements cannot be considered by the Board. Applicants may reapply prior to the next deadline. The next deadline for applications is: March 7, 2025.*

- i. Project: Autry Teen Tech Equipment
 Applicant: Autry Technology Center
 Amount: \$13,750

(N) Discussion with possible vote on the following contracts for FY 26:

- i. Quadiant Mailing & Shipping (Folder/Inserter)
- ii. Phillips Murrah (Legal Services)
- iii. Michael Mitchelson (ALJ Services)
- iv. James A. Slayton PC (ALJ Services)
- v. OMES - Risk Management Division (Workers' Comp Insurance)
- vi. OMES – Risk Management Division (D&O, Tort, Liability)
- vii. OMES – Interagency Mail (Shared Mailing Services)
- viii. Security Services (Open Meetings Security)
- ix. Courier Services (Courier Services)
- x. AT&T (Wireless Phone Services)
- xi. GALT (Temporary Employees)
- xii. Copier & Printer Services (Copier & Printer)
- xiii. VTA (Lease)
- xiv. Office of the Attorney General (Legal Services)
- xv. GL Suites (Licensing Database)

9. BREAK

10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown

11. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General

12. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

13. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (O) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-24-P-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 22856	Anthony Davis	Contracting without a license
Citation No. 22111	Charles Wynne	Contracting without a license
Citation No. 22115	Charles Wynne	Contracting without a license
Citation No. 22864	Jacob Morgan	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22867	Gary Stamper	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22877	Daniel L. Ice.	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22705	Martin Castillo	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22706	Martin Castillo	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22910	Jonathan Rogers	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22728	Jeffrey Brodrick	Contracting without a license
Citation No. 22735	James Sears	Contractor working unlicensed or unregistered individuals (per person)

14. ADJOURNMENT