

COMMITTEE OF HOME INSPECTOR EXAMINERS

**Regular Meeting
June 3, 2025
Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107
10:00 a.m.**

AGENDA

Note: The Committee may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

I. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT –
Samuel Haubrick/Jolene Smith

II. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Samuel
Haubrick/Jolene Smith

III. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Assistant Attorney General

IV. PUBLIC COMMENTS (limit 3 minutes per person)

(Opportunity for the Committee to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Committee does not respond to or discuss comments regarding matters not on today's agenda.) – Assistant Attorney General

V. ACTION ITEMS

- 1) Discussion with possible vote on the Minutes of the Regular Meeting of the Home Inspector Examiners Committee held February 4th, 2025 – Samuel Haubrick.
- 2) Discussion and possible vote of education equivalency for home inspector applicant, Daniel Baca – Stan Scheilz.
- 3) Discussion and possible vote regarding assignment/disposition of complaint for investigation against Home Inspector Bradley Latting - Stan Scheilz.
- 4) Discussion and possible vote regarding the results of assigned complaint against Home Inspector Jacob Williams – Stan Scheilz.

- 5) Discussion and possible vote regarding the results of assigned complaint against Home Inspector Andrew Cheatham – Stan Scheilz.
- 6) Discussion and possible vote on CEU requests:
(Requests for CEU courses may be approved by the Committee for up to a maximum of eight (8) hours credit, alternatively any portion of a request consistent with the Home Inspection Industry Regulations may be considered for approval by the Committee as an Ancillary System for two (2) hours of credit.)
 - i. Introduction, review, and discussion of CEU consent agenda items – Samuel Haubrick, Melissa Coon
 - ii. Possible vote to remove item from CEU consent agenda for consideration as a separate action item – (Any item may be removed from the consent agenda by any Committee member who requests to discuss the item for consideration as a separate action item.)
- Assistant Attorney General
 - iii. Discussion and possible vote on any item removed from CEU consent agenda for consideration as a separate action item – Assistant Attorney General
 - iv. Discussion and possible vote on provider, course, and instructor CEU consent agenda for items listed in CEU consent agenda and not removed from the consent agenda – Assistant Attorney General

CEU CONSENT AGENDA

- A. McKissock 100% Education - Wood Destroying Organisms, Michael Leighty, Instructor, online for 3 CE credit hours.**
- B. McKissock 100% Education – Online Correspondence: Wood Destroying Organisms, Michael Leighty, Instructor, online correspondence for 3 CE credit hours.**
- C. American Society of Inspectors - Inspecting Manufactured Homes, Michael Casey, Instructor, online for 6 CE credit hours.**
- D. Tulsa Technology Center - Electrical, David Wiles, Rob Kirk, Joe Jolley, Instructors, May 1, 2025, for 4 CE credit hours.**
- E. Tulsa Technology Center - Ventilation & Interiors- Joe Jolley, Rob Kirk, & David Wiles, Instructors, October 4, 2025, for 4 CE credit hours.**
- F. Tulsa Technology Center – Exteriors - Rob Kirk, David Wiles, Joe Jolley, Instructors, June 10, 2025, for 4 CE credit hours.**
- G. Tulsa Technology Center – Plumbing - Joe Jolley, Rob Kirk, & David Wiles, Instructors, April 1, 2025, for 4 CE credit hours.**
- H. Tulsa Technology Center – Structures - David Wiles, Joe Jolley, Rob Kirk, Instructors, October 4, 2025, for 4 CE credit hours.**
- I. Tulsa Technology Center – Roofing - Rob Kirk, David Wiles, Joe Jolley, Instructors, July 24, 2025, for 4 CE credit hours.**
- J. Tulsa Technology Center - Air Conditioning - David Wiles, Rob Kirk, Joe Jolley, Instructors, April 12, 2025, for 4 CE credit hours.**
- K. Tulsa Technology Center – Heating - David Wiles, Rob Kirk, oe (Joe) Jolley, Instructors, April 12, 2025, for 4 CE credit hours.**

L. Tulsa Technology Center – Professionalism - Joe Jolley, Rob Kirk, David Wiles, Instructors, December 6, 2025, for 8 CE credit hours.

M. Tulsa Technology Center – Marketing & Business Basics – Rob Kirk, David Wiles, Joe Jolley, November 20, 2025, for 4 CE credit hours.

- 7) Discussion and possible vote for Chair, pursuant to 59 O.S. § 858-624 (E) – Samuel Haubrick.
- 8) Discussion and possible vote for Vice Chair, pursuant to 59 O.S. § 858-624 (E) – Samuel Haubrick.

VI. ADJOURNMENT