

COMMITTEE OF MECHANICAL EXAMINERS
REGULAR MEETING
September 11, 2025
2401 NW 23rd Street, Suite 2F
Oklahoma City, OK 73107
Conference Room
10:00 a.m.

**Note: The Committee may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.*

- I. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT**
– Steve Motley /Shereice Word
- II. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Steve Motley/Shereice Word
- III. NEW BUSINESS:** In accordance with 25 O.S. Section 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Assistant Attorney General
- IV. PUBLIC COMMENTS:** (Opportunity for the Committee to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Committee does not respond to or discuss comments regarding matters not on today's agenda.) - Assistant Attorney General
- V. UPDATE ON MECHANICAL ACTIVITY** – Gary Kirk
 - A. Monthly Statistics and Update
 - B. Welcome New Committee Member
- VI. ACTION ITEMS:**
 - C. Discussion with possible vote on the Minutes of the Regular Meeting of the Committee of Mechanical Examiners held on July 10, 2025 – Steve Motley.
 - D. Discussion with possible vote on formal mechanical education program submitted by Oklahoma Career Tech, Lexington, OK, for 1050 hours for mechanical program qualifying for 2 years credit towards the experience requirement for licensing – Brian Andrews, Licensed Trades Instructor; Gary Kirk, CIB Mechanical Supervisor.
 - E. Discussion with possible vote on formal mechanical education program submitted by Mid Del Tech Center, Oklahoma City, OK, HVAC Apprentice Technology 1st Year Part Time Students, for 500 hours for mechanical program qualifying for 1 year credit towards the experience requirement for licensing – John Day, Director of Instruction; Gary Kirk, CIB Mechanical Supervisor.
 - F. Discussion with possible vote on formal mechanical education program submitted by Mid Del Tech Center, Oklahoma City, OK, HVAC Apprentice Technology 2nd Year Part Time Students, for 500 hours for mechanical program qualifying for 1 year credit towards the experience requirement for licensing, when both 1st and 2nd year are completed then the mechanical program of 1000 hours is approved for 2 years credit

- towards licensing – John Day, Director of Instruction; Gary Kirk, CIB Mechanical Supervisor.
- G. Discussion with possible vote on formal mechanical education program submitted by Mid Del Tech Center, Oklahoma City, OK, HVAC beginning Apprentice Technology Full Time Students, for 500 hours for mechanical program qualifying for 1 year credit towards the experience requirement for licensing – John Day, Director of Instruction; Gary Kirk, CIB Mechanical Supervisor.
 - H. Discussion with possible vote on formal mechanical education program submitted by Mid Del Tech Center, Oklahoma City, OK, HVAC Apprentice Technology Full Time Students, for 1000 hours for mechanical program qualifying for 2 years credit towards the experience requirement for licensing and HVAC Apprentice Technology beginning program of 500 hours can be counted towards the 1000 hours – John Day, Director of Instruction; Gary Kirk, CIB Mechanical Supervisor.

Discussion with possible vote on CEU Requests:

- I. ***Locke Supply***, Air-Side-Economizers, Overview, Instructors Jimmy Howell & Ronnie Seeman, September 30, 2025, for 2 hours.
- J. ***Locke Supply***, Unitary Heat Pumps, Instructors Jimmy Howell & Ronnie Seeman, October 21 2025, for 4 hours.
- K. ***Oklahoma Uniform Building Code Commission***, 2018 IRC Performing Residential Mechanical Inspections, Instructor Jim Cika, December 9, 2025, for 6 hours.

VII. ADJOURNMENT