

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD**

**Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

January 22nd, 2025

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Chair Larry Buxton at approximately 1:30 p.m. on Wednesday, January 22nd, 2025, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Larry Buxton, Keith Deaver, Todd Finley, Lupe Ibarra & Jonathan Jackson

MEMBERS ABSENT: Jason Deal & Jamey Mullin

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary; Windy Nunnery, Office Manager; Tony DeSha, Public Relations and Outreach Officer; Richard Hager, Plumbing & Roofing Supervisor and Ron Morris, Electrical Supervisor

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Craig Higley, Citizen; Michael Leonard, IBEW 444; Christy Tubbs, ABS; Justin Mugby, Southwest Pipe Trades & Local 344; Brandon Cook, Southwest Pipe Trades; David Hames, PHCC; Jim Griffy, 1141; Larry Brouk, Plumber & Pipefitters

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 22nd day of January, 2025, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 22nd day of January, 2025.

NEW BUSINESS

There was no new business discussed.

PUBLIC COMMENTS

There were no public comments.

ADMINISTRATOR'S REPORT

Ms. Hubbard reported that there was an employee appreciation lunch held for all staff members on December 10th, to let staff know how much they are appreciated for all that they contribute to the CIB.

Ms. Hubbard reported that in the Board packets under item A, there is a list of all committee seats expiring in 2025.

Chairman Buxton stated that this would be the same as last year and that all the right people will be notified of those seats in advance to allow time for nominations to be made. He stated that they would be looking to receive nominations by April so that the Board could consider them by May to allow plenty of time for follow-up if the Board needs more information before any of the committee seats expire.

FINANCIAL REPORT

Written financial reports for the month ended December 31st, 2024, prepared by OMES/ABS were provided for review and discussion. Chairman Buxton thanked Ms. Tubbs for getting the financials caught up so quickly.

PUBLIC RELATIONS REPORT

Workforce Development

Mr. DeSha reported that for Workforce Development, the next application deadline is March 7, 2025. He stated one application has already been received for that deadline for the Board to consider in March. He stated that he has created an email list of potential future applicants, past applicants and anyone else who may be eligible, so that he can send out blast emails reminding them of application deadlines to encourage application.

Mr. DeSha reported that he wanted to give an update on the Tulsa Tech Plumbing program approved in late 2024. He stated that the items have been ordered but not delivered yet, but that once the items are delivered, he plans on getting pictures and information to update the Board and that Tulsa Tech would be doing their return on investment report sometime later this year.

Mr. DeSha reported that on the seven Meridian Tech contracts they have started ordering the equipment, but it has not been received yet. He stated that there was an issue on the prior approved application where they did not include shipping and handling on it, and that will be addressed later in the agenda.

Mr. DeSha reported that the Board would also be reviewing a contract for Mid-Del Technology today.

Mr. DeSha reported that staff attended the Build Your Future event in Claremore. He stated that this was the first time for this event in Claremore and it was great getting to see students experience it for the first time and to be able to have staff get to answer questions about the trades. He stated that in February staff will be attending the OKC Public Schools 8th grade career fair at the Oklahoma City Community College.

Communications & Outreach

Mr. DeSha reported that he has recently attended a couple of events of industry associations to help spread information about the trades and the importance of hiring licensed trades people.

Mr. DeSha reported that staff has also been working to implement laws that took effect last year. He stated that a mailer was sent out to all electrical contractors, journeyman and apprentices and the information was also emailed out to everyone on the email list. He stated that in total there were about 18,000 mailers that were sent out. He stated that the next mailer would go out in March, and continuously throughout 2025 before the law takes effect in 2026.

Mr. DeSha reported that the agency has started to receive submissions for the new electrical CEU requirements and the Electrical Committee will start to review those and determine what direction the agency will take with the two categories so that staff can provide answers when CEU providers need direction.

Mr. DeSha reported that Facebook views are up 17.6% this month and the reach has increased by 18.3%. He stated followers are up 75%, however content interaction is down 6.1% this month.

Mr. DeSha reported that there are 264 net new email subscribers since last month.

Legislative Update

Mr. DeSha reported that the House and Senate both have a new committee structure. He stated that the House has added more sub-committees. He stated the Senate has shifted around their committee subject matter. He stated that as a result, some of the bills that may affect the agency could go through different committees than they have in the past.

Mr. Desha gave an update on the new leadership in the House and Senate. He stated that bill filing concluded last week with a record number of bills filed. He stated that legislative session would start on February 3rd.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of December.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of December. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of December. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

ROOFING & OTHER DIVISION STATISTICAL REPORTS

The Board was provided a written report on roofing written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of December along with Home Inspector and Building Inspector numbers. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY JONATHAN JACKSON WITH SECOND BY LUPE IBARRA TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson

Due to action taken on this item, Agenda Items 7(I) and 7(J) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD NOVEMBER 20th, 2024

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in November.

MOTION BY LUPE IBARRA WITH SECOND BY TODD FINLEY TO ACCEPT THE NOVEMBER 20th, 2024, MEETING MINUTES AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton
Todd Finley
Lupe Ibarra
Jonathan Jackson

Abstaining: Keith Deaver

DISCUSSION AND POSSIBLE VOTE TO ADVERTISE POSITION OPENING FOR THE VACANT FIELD INVESTIGATOR POSITION (MECHANICAL TRADE) FORMERLY HELD BY RON TERRY

Ms. Hubbard reported that on December 26th the agency was notified that Ron Terry who had been with the CIB for over 9 years, unexpectedly passed away. She stated that the agency is very sorry for that loss. She stated that this is just for permission to post that position.

MOTION BY KEITH DEAVER WITH SECOND BY JONATHAN JACKSON TO ADVERTISE POSITION OPENING FOR THE VACANT FIELD INVESTIGATOR POSITION (MECHANICAL TRADE) FORMERLY HELD BY RON TERRY

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley

Lupe Ibarra
Jonathan Jackson

DISCUSSION AND ANNOUNCEMENT OF ANY DISQUALIFICATION OR CONFLICT OF INTEREST AS DEFINED BY STATE LAWS AND RECUSAL OF ANY BOARD MEMBER DUE TO CONSIDERATION OF EITHER THE APPLICATION OR PROPOSED AGREEMENT FOR THE SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUND AUTHORIZED BY 59.O.S. § 1000.4A, AS LISTED IN THE FOLLOWING AGENDA ITEMS

Mr. Dutton stated that this is just to make sure that there are no conflicts and no partiality in relation to Central Technology Center or Mid Del Technology Center. He asked if any Board members have anything to declare in relation to those schools. No conflicts were stated.

DISCUSSION AND POSSIBLE RE-CONSIDERATION OF ACTION TAKEN ON PRIOR AGREEMENT FOLLOWING APPLICATION APPROVAL BY THE BOARD FOR SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUNDS AUTHORIZED BY 59.O.S. § 1000.4A, CONTINGENT UPON APPROVAL BY CENTRAL TECHNOLOGY CENTER

Chairman Buxton stated that as Mr. DeSha mentioned earlier, Central Tech left the shipping/freight charge off of their initial application by mistake. He stated that the Board can rescind the prior vote, and approve the new amount with the freight or they can continue with the already approved amount without the shipping/freight included.

- i. **Project:** **Developing a Construction Unit with an
Electrical Trades Pathway for Middle School Students**
 Applicant: **Central Technology Center**
 Amount: **\$6,098.65**

MOTION BY LUPE IBARRA WITH SECOND BY JONATHAN JACKSON TO RESCIND THE NOVEMBER 20TH, 2024, VOTE TO APPROVE THE APPLICATION BY CENTRAL TECHNOLOGY CENTER FOR DEVELOPING A CONSTRUCTION UNIT WITH AN ELECTRICAL TRADES PATHWAY FOR MIDDLE SCHOOL STUDENTS AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton
 Todd Finley
 Lupe Ibarra
 Jonathan Jackson

Recused: Keith Deaver

**Incomplete applications or applications not meeting statutory requirements cannot be considered by the Board. Applicants may reapply prior to the next deadline. The next deadline for applications is: March 7, 2025.*

ii.	Project:	Developing a Construction Unit with an Electrical Trades Pathway for Middle School Students
	Applicant:	Central Technology Center
	Amount:	\$6,687.65 (previously approved application but with requested amendment to item N, initial application stating \$6,098.65)

MOTION PASSED

Chairman Buxton stated that the agreements below follow applications that have been approved by the Board including the Central Tech agreement that results from the amended application approved in the amount of \$6,687.65 to include shipping in the item above.

i. **Project:** Developing a Construction Unit with an Electrical Trades Pathway for Middle School Students
Applicant: Central Technology Center
Amount: a. \$6,098.65 (related to item N)
or
b. \$6,687.65 (related to item O)

MOTION BY LUPE IBARRA WITH SECOND BY JONATHAN JACKSON TO APPROVE THE AGREEMENT WITH CENTRAL TECHNOLOGY CENTER AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson

- ii. **Project:** **Equipment Updates to Accommodate Instruction of Advanced Technologies in the Plumbing Industry**
 Applicant: **Mid-Del Technology Center**
 Amount: **\$10,233.41**

MOTION BY TODD FINLEY WITH SECOND BY LUPE IBARRA TO APPROVE THE AGREEMENT WITH MID-DEL TECHNOLOGY CENTER AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson

DISCUSSION AND POSSIBLE VOTE TO APPROVE RENEWAL OF THE PSI CONTRACT FOR TESTING SERVICES FOR THE PERIOD OF 02/16/2025 THRU 02/15/2026

Chairman Buxton stated that this is the 3rd of 4 renewals. He stated that this has been discussed at length and it has been decided that after the 4th renewal the Board will discuss issuing an RFP in alignment with all state purchasing rules and laws.

MOTION BY KEITH DEEVER WITH SECOND BY JONATHAN JACKSON TO APPROVE THE RENEWAL WITH PSI FOR TESTING SERVICES AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson

DISCUSSION WITH POSSIBLE VOTE TO REQUEST A FORMAL ATTORNEY GENERAL'S OPINION RELATED TO CONFLICTING OKLAHOMA STATUTES REGARDING THE ELECTRICAL LICENSING ACT/ELECTRICAL INDUSTRY AND THE PROFESSIONAL EMPLOYER ORGANIZATION & REGISTRATION ACT

Chairman Buxton stated that in their books they can find a letter written to the Attorney General's Office asking for the Attorney General's opinion on an issue involving PEO's. He stated that there is a lot of information in the letter.

The issue was discussed at length involving the rules, laws and conflicts that may exist.

Mr. Dutton provided some procedural information regarding the request of an AG's opinion and what happens when one is issued.

MOTION BY TODD FINLEY WITH SECOND BY KEITH DEAVER TO REQUEST A FORMAL ATTORNEY GENERAL'S OPINION RELATED TO CONFLICTING OKLAHOMA STATUTES REGARDING THE ELECTRICAL LICENSING ACT/ELECTRICAL INDUSTRY AND THE PROFESSIONAL EMPLOYER ORGANIZATION & REGISTRATION ACT

MOTION PASSED

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra

Voting Nay: Jonathan Jackson

REPORT, DISCUSSION AND POSSIBLE VOTE ON LIUNA, LOCAL 107; AND STOLHAND WELLS PLUMBING, HEATING & AIR CONDITIONING, INC. V. STATE OF OKLAHOMA, EX REL. CONSTRUCTION INDUSTRIES BOARD, COURT NUMBER CV-2024-3430, OKLAHOMA COUNTY DISTRICT COURT

Mr. Dutton stated that this lawsuit has been brought to the Attorney General's Office for representation. He stated that the LiUNA petition was answered with a motion to dismiss based on standard procedural arguments. He stated that LiUNA will have a chance to respond and then the AG's Office will reply to that response. He stated that the matter will then get set for hearing on the motion to dismiss and the judge will make a decision on if it moves forward or gets dismissed. He stated that because of the timing it was already sent to the AG for representation but he recommends that the Board make a motion to ratify the approval of representation of the AG's Office.

MOTION BY KEITH DEAVER WITH SECOND BY LUPE IBARRA TO RATIFY APPROVAL OF THE ATTORNEY GENERAL'S OFFICE TO REPRESENT THE CONSTRUCTION INDUSTRIES BOARD IN CV-2024-3430.

MOTION PASSED

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson

ADJOURNMENT

MOTION BY TODD FINLEY WITH SECOND BY JONATHAN JACKSON TO
ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Larry Buxton
 Todd Finley
 Lupe Ibarra
 Jonathan Jackson

Voting Nay: Keith Deaver

The meeting was adjourned at approximately 2:12 p.m.

Minutes approved in Regular Session on the 26th day of March, 2025.

/s/ Larry Buxton
Larry Buxton, Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary