

**MINUTES OF THE REGULAR MEETING OF THE  
CONSTRUCTION INDUSTRIES BOARD**

**Conference Room  
2401 NW 23<sup>rd</sup> Street, Ste. 2F  
Oklahoma City, OK 73107**

**March 26<sup>th</sup>, 2025**

**CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT**

The regular meeting of the Construction Industries Board was called to order by Chair Larry Buxton at approximately 1:30 p.m. on Wednesday, March 26<sup>th</sup>, 2025, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Larry Buxton, Jason Deal, Keith Deaver, Todd Finley\*, Lupe Ibarra, Jonathan Jackson & Jamey Mullin

*\*arrived late*

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary; Windy Nunnery, Office Manager; Tony DeSha, Public Relations and Outreach Officer; Gary Kirk, Mechanical Supervisor; Richard Hager, Plumbing & Roofing Supervisor and Ron Morris, Electrical Supervisor

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Christy Tubbs, OMES/ABS

**STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT**

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 26<sup>th</sup> day of March, 2025, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 26<sup>th</sup> day of March, 2025.

**NEW BUSINESS**

There was no new business discussed.

**PUBLIC COMMENTS**

There were no public comments.

**ADMINISTRATOR'S REPORT**

Ms. Hubbard reported that the agency is currently short staffed due to turnover in the hearing clerk position but that the new hire is starting in that position next week. She thanked office staff for filling in and for assisting in training the new hire over the next few months.

Ms. Hubbard reported that there is an update to the Petition from the previous meeting. She stated that the Office of the Attorney General filed a Motion to Dismiss the Petition, the plaintiff filed a Response to the Petition and the Attorney General's office filed a Reply to the plaintiffs Response. She stated that the matter went to hearing at which time the Judge granted the Motion to Dismiss without prejudice. She stated that the Board has been provided with the plaintiffs Amended Petition filed on March 12, 2025, by the plaintiff. She stated that the Office of the Attorney General continues to represent the CIB in this matter and has filed a Motion to Dismiss that should be available online in the next few days and the plaintiffs Response to this Motion to Dismiss is due April 8<sup>th</sup>. She stated that if the plaintiffs file a Response the Attorney General's office will also have a chance to file a Reply to the plaintiffs Response.

### **FINANCIAL REPORT**

Written financial reports for the month ended February 28<sup>th</sup>, 2025, prepared by OMES/ABS were provided for review and discussion.

*\*Todd Finley arrived*

### **PUBLIC RELATIONS REPORT**

#### **Workforce Development**

Mr. DeSha reported that the Board has been provided with a return on investment report from the Tulsa Tech Lemley Campus. He stated that it was related to the plumbing room organization project. He stated that there was a write up provided in addition to before and after pictures.

Mr. DeSha reported that the agency received one application for the March 7<sup>th</sup> deadline, and it was from Autry Tech. He stated that the next application deadline is July 7<sup>th</sup>, 2025.

Mr. DeSha reported that on the Meridian Plumbing video filming was completed on March 25<sup>th</sup>. He stated that they hope to have a finished project sometime in April.

Mr. DeSha reported that on the Tulsa Tech plumbing organization project, that return on investment report was the one he mentioned previously in the packets.

Mr. DeSha reported that on the 7 Meridian Tech contracts that the Board previously approved, Meridian Tech is still waiting on items to be delivered and once they have had time to implement the programs and get pictures, they will provide a return on investment report.

Mr. DeSha reported that Central Tech is in the same situation in that they are waiting for items to be delivered and the programs to be implemented and then they will be able to provide a return on investment report.

Mr. DeSha reported that Mid-Del was used to film the plumbing video and he was able to see some of the equipment they have purchased and how they were putting it to good use. He stated that the kids were really enjoying using the equipment purchased. He stated that they had some problems getting equipment to work properly and they are working that out with the manufacturer through warranty, and once it is replaced they will be able to provide a return on investment report.

Mr. DeSha reported that since the last Board meeting he has attended the Oklahoma City Public Schools Career Fair Day. He stated that it was at OCCC and was a successful event where all the 8<sup>th</sup> grade kids were able to come and use the CIB's display and interact with it.

Communications & Outreach

Mr. DeSha reported that he was invited to attend a couple of industry association meetings. He stated that attending those gives him a chance to speak with industry members and answer any question they may have.

Mr. DeSha reported that the agency has sent out the second mailer to electrical contractors, journeyman and apprentices regarding the new law changes. He stated that the agency will send out another mailer in July with the goal of making sure that everyone is aware of the change. He stated that the agency has also done the same with the continuing education providers, making sure they are well informed of the law changes and making sure they have classes available to meet the new requirements. He described the breakdown on the continuing education sheet and differentiated the E, EO, and EA for the Board.

Mr. Jackson asked if there was a way to put those descriptions in more detail on the next mailout so that it would be clear that EO means Electrical Other and EA means Electrical Apprentice to clarify it for licensees.

Mr. Deal asked if there was a way to add something that takes them to that specific part of the website where those descriptions, and class options are.

Chairman Buxton suggested a QR code.

Mr. DeSha stated that there is currently a QR code on the mailouts but that he would update it to make sure that it tells people where to find those descriptions and classes and thanked them for their feedback.

Mr. DeSha reported that on Facebook the views are up 15% and reach is up 9.8%. He stated that followers are up 7.1% just in February. He stated that there is a lot of content interaction that he believes is due to the agency sending out notices on new laws and the public wanting to discuss it which allows for that interaction.

Mr. DeSha reported that there are 2,424 total new subscribers and the net new was 298 since the last Board meeting.

Legislative Update

Mr. DeSha reported that he will only be discussing bills that affect the CIB directly.

Mr. DeSha then gave a brief summary of bills that are continuing to move through the process:

- SB 112 changes the requirements for Plumbing Journeyman and the Contractor license.
- SB 516 modifies certain duties of a registrar under the Roofing Contractor Registration Act.
- SB 1035 prohibits the CIB from fining any person for a first offense and puts a limit for any concurrent first offenses at \$2,000.
- HB 1216 related to the issuance of a citation for a subsequent offense after full adjudication of the initial offense at five times the amount of the initial offense and can be sent for collections.
- HB 1256 expands Workforce Development to add high schools to those who can already apply for Workforce Development Funds.

- HB 1257 repeals unenforceable provisions related to payments of insurance deductibles by a Roofing Contractor.
- HB1628 creates a new residential roofing endorsement. It increases registration fees and the bill requires every residential roofing contractor in Oklahoma to receive a residential roofing endorsement.
- HB 2084 clarifies continuing education requirement processes set in bill that passed last year.

Mr. DeSha reported that the agency is continuing to track a few bills that change employee benefits or state agency administration and that he would keep the Board updated as session continues.

Mr. Mullin asked if there were any bills that the CIB sent through or requested or are against.

Mr. DeSha stated that as a state agency the CIB does not support or oppose any bills, they just provide information and describe how the bills would affect the administration of the agency.

Ms. Hubbard added that the agency does not take a position on any bills and leaves that up to industry.

#### **MECHANICAL DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of February. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

#### **ELECTRICAL DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of February. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

Chairman Buxton asked if any of the CEU courses are provided online.

Mr. Morris stated that a majority of the courses are offered online.

#### **PLUMBING DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of February. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

Mr. Ibarra asked what the status of residential licensing is.

Mr. Hager stated that they can apply at anytime and take the exam.

Mr. Ibarra asked how many applicants there have been since it was implemented.

Mr. Hager stated that he does not have that information but can get it and will let him know.

Mr. Ibarra asked if that was on the report.

Mr. Hager stated that it would be included in the journeyman number on the report but is not split into classifications.

Mr. Deal noted that it was not separated out on the Electrical Divisional report either.

Ms. Hubbard stated that when the residential plumbing journeyman first started it would show on the report the residential testing numbers, but during the break it was removed. She stated that staff can put it back on.

Mr. Deal asked if it can be added to the Electrical Division Report too.

Ms. Hubbard stated that she would check, but the problem with Electrical is that there is more than one category which makes it more complicated, but that staff would look into it to see what they can do. She stated that the reporting would be like before where it states the number of exams and exam passes, but that the total at the bottom would still be inclusive of all.

Mr. Mullin asked if there is a list of how many vo-techs offer plumbing classes.

Mr. Hager stated that there is a full list on the website, and explained how to find it.

#### **ROOFING & OTHER DIVISION STATISTICAL REPORTS**

The Board was provided a written report on roofing written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of February along with Home Inspector and Building Inspector numbers. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

#### **CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND**

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY TODD FINLEY WITH SECOND BY JASON DEAL TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye:    Larry Buxton  
                     Jason Deal  
                     Keith Deaver  
                     Todd Finley  
                     Lupe Ibarra  
                     Jonathan Jackson  
                     Jamey Mullin

Due to action taken on this item, Agenda Items 7(I) and 7(J) were not needed.

**DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD JANUARY 22th, 2025**

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in January.

MOTION BY KEITH DEAVER WITH SECOND BY TODD FINLEY TO ACCEPT THE JANUARY 22<sup>nd</sup>, 2025, MEETING MINUTES AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson

Abstaining: Jason Deal  
Jamey Mullin

**DISCUSSION AND ANNOUNCEMENT OF ANY DISQUALIFICATION OR CONFLICT OF INTEREST AS DEFINED BY STATE LAWS AND RECUSAL OF ANY BOARD MEMBER DUE TO CONSIDERATION OF EITHER THE APPLICATION OR PROPOSED AGREEMENT FOR THE SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUND AUTHORIZED BY 59.O.S. § 1000.4A, AS LISTED IN THE FOLLOWING AGENDA ITEMS**

Mr. Dutton stated that this is just to make sure that there are no conflicts and no partiality in relation to Autry Technology Center. He asked if any Board members have anything to declare in relation to that school. No conflicts were stated.

**DISCUSSION AND POSSIBLE VOTE ON COMPLETE APPLICATIONS RECEIVED FOR SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUNDS AUTHORIZED BY 59 O.S. § 1000.4A THAT MAY BE APPROVED FOR ANY AMOUNT UP TO AND INCLUDING THE APPLICATION AMOUNT REQUESTED, SUBJECT TO THE AVAILABILITY OF FUNDS, TO BE PRIORITIZED AND EVALUATED BASED UPON: SUFFICIENT JUSTIFICATION, PROJECT COST, ANTICIPATED RETURN ON INVESTMENT, BEST VALUE, AND VIABILITY OF THE PROPOSAL**

i.      Project:      Autry Teen Tech Equipment  
         Applicant:      Autry Technology Center  
         Amount:      \$13,750

Mr. DeSha presented due to an unexpected absence by Autry Technology Center.

There was a brief discussion about approving signatures on applications and what signatures should be accepted.

MOTION BY JONATHAN JACKSON WITH SECOND BY LUPE IBARRA TO APPROVE THE APPLICATION BY AUTRY TECHNOLOGY CENTER FOR AUTRY TEEN TECH EQUIPMENT AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**DISCUSSION WITH POSSIBLE VOTE ON RENEWAL OF THE FOLLOWING CONTRACTS FOR FY 26:**

**i. Quadient Mailing & Shipping**

Ms. Nunnery stated that Quadient provides the CIB with the lease of the CIB's mail opener and folder/inserter. She stated that the agency is requesting a renewal of the contract with Quadient for FY 26 for the second renewal of four for the five-year contract with no increase anticipated.

MOTION BY KEITH DEAVER WITH SECOND BY JASON DEAL TO RENEW THE CONTRACT WITH QUADIENT FOR FY 26 AT THE SAME COST

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**ii. Phillips Murrah**

Ms. Nunnery stated that Phillips Murrah provides the CIB with Administrative Law Legal services as special prosecutor. She stated that for FY 26, there is no change in cost to the billable rate of the contract and the same cap would remain in place.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO RENEW THE CONTRACT WITH PHILLIPS MURRAH FOR FY 26 AT THE SAME COST

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**iii. Michael Mitchelson**

Ms. Nunnery stated that Judge Michael Mitchelson provides the CIB with a portion of its Administrative Law Judge services. She stated that for FY 26 there is no change in cost and the contract cap amount would remain the same.

MOTION BY JONATHAN JACKSON WITH SECOND BY LUPE IBARRA TO  
RENEW THE CONTRACT WITH MICHAEL MITCHELSON FOR FY 26 AT THE  
SAME COST

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**iv. James A Slayton, PC**

Ms. Nunnery stated that Judge James Slayton provides the CIB with a portion of its Administrative Law Judge services. She stated that for FY 26 there is no change in cost and the contract cap amount would remain the same.

MOTION BY LUPE IBARRA WITH SECOND BY JASON DEAL TO RENEW THE  
CONTRACT WITH JAMES A. SLAYTON, PC FOR FY 26 AT THE SAME COST

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**v. OMES – Rick Management Division**

Ms. Nunnery stated that OMES Risk Management provides the CIB with workers' compensation insurance. She stated that the agency anticipates a future rate increase but would not know until after the FY 26 budget work program. She stated that the agency is requesting renewal with no change in cost at this time and if the agency is notified of a rate change, that would be brought back to the Board for approval.

MOTION BY KEITH DEEVER WITH SECOND BY LUPE IBARRA TO RENEW  
THE CONTRACT WITH OMES RISK MANAGEMENT DIVISION FOR  
WORKERS' COMPENSATION INSURANCE FOR FY 26 AT THE SAME RATE  
AS FY 25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**vi. OMES – Risk Management Division**

Ms. Nunnery stated that OMES provides the CIB with Directors and Officers, Tort and Liability insurance. She stated that the agency is requesting to renew the contract for these services at the same rate as FY 25. She stated that if the agency is notified of an increase it would be brought back to the Board for approval.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO RENEW THE CONTRACT WITH OMES FOR D&O, LIABILITY AND TORT INSURANCE FOR FY 26 AT THE SAME RATE AS FY 25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**vii. OMES – Interagency Mail**

Ms. Nunnery stated that OMES Interagency Mail provides the CIB with shared mailing services. She stated that for FY 26, there is an anticipated change as a result of extra mailings due to law changes, in addition to an expected increase in postage. She stated that as a result of these increases the agency is requesting a 31% increase to last years approved amount.

MOTION BY JONATHAN JACKSON WITH SECOND BY KEITH DEAVER TO RENEW THE CONTRACT WITH OMES INTERAGENCY MAIL FOR FY 26 WITH A 31% INCREASE FROM FY 25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson

Voting Nay: Jamey Mullin

**viii. Security Services**

Ms. Nunnery stated that Oklahoma City Police provides security services for all CIB meetings, as well as any other security needs. She stated that for FY 26 there is no increase in cost.

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO RENEW THE CONTRACT WITH OKLAHOMA CITY POLICE FOR SECURITY SERVICES FOR FY 26 AT THE SAME RATE AS FY 25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**ix. Courier Services**

Ms. Nunnery stated that she has not received back all of the information regarding courier services so there is no need to take this item up at this time.

*\*There was no vote taken on this item.*

**x. AT&T**

Ms. Nunnery stated that AT&T wireless provides the agency with cell phone service. She stated that the agency is requesting to renew the contract with AT&T wireless for FY 26 in what would be the first of a two-year contract with no expected price increase.

Mr. Jackson asked how many phones were included.

Mr. Nunnery stated that there are 24.

MOTION BY JASON DEAL WITH SECOND BY KEITH DEAYER TO RENEW CONTRACT WITH AT&T FOR CELL PHONE SERVICE AT THE SAME COST FOR FY 25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**xi. GALT**

Ms. Nunnery stated that GALT provides the agency with two temporary administrative support staff. She stated that the agency is requesting renewal with GALT for FY 26 at the same rate as FY 25.

Ms. Nunnery stated that GALT also provides the two temporary employees that assist with CIB data management, replacing former temporary employee, Basel Kilani. She stated that these two individuals share a combined total of 999 hours, sharing one position. She stated that there is no change in cost to the agency for FY 26. She stated that as a reminder, the CIB benefits from using GALT employees in that the Agency is exempt from paying for workers compensation, unemployment, and any benefits and the employees can be released from the assignment at any time.

MOTION BY JONATHAN JACKSON WITH SECOND BY JASON DEAL TO  
RENEW THE CONTRACT WITH GALT FOR FY 26 AT THE SAME RATE AS FY  
25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**xii. Copier & Printer Services**

Ms. Nunnery stated that for the past 8 years, Xerox has provided the agency with two copy/printer/fax machines. She stated that due to insufficient equipment performance, inadequate service provided and Xerox's projected cost increase, the agency is requesting to change vendors and enter a new 5-year contract with R.K. Black Inc. She stated that staff surveyed all vendors listed on the statewide contract and found R.K. Black the most cost effective, as well as offering the best guarantees for sufficient service. She stated for FY 26 the agency is requesting to enter into a contract with R. K. Black Inc., to supply the agency with its two copy/printer/fax machines at a 7.45% increase from FY 25, which the agency anticipates being able to offset by a reduction in the quantity of color copies being produced.

MOTION BY KEITH DEAVER WITH SECOND BY JAMEY MULLIN TO ENTER INTO A  
FIVE-YEAR CONTRACT WITH R. K. BLACK INC. FOR TWO COPY/PRINTER/FAX  
MACHINES FOR FY 26 WITH A 7.45% FROM COPY/PRINTER SERVICES IN FY 25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**xiii. VTA**

Ms. Nunnery stated VTA provides the agency with lease of its office space. She stated that the agency is requesting the third-year renewal with no change in cost from FY 25.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO RENEW THE CONTRACT WITH VTA FOR FY 26 AT THE SAME RATE AS FY 25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**xiv. Office of the Attorney General**

Ms. Nunnery reported the Office of the Attorney General provides the CIB a legal advisor. She stated that the agency is requesting to renew the contract for FY 26 with a 35% increase from FY 25. Ms. Nunnery stated that there has been no increase in cost for the past eight years with a consistent increase in workload.

MOTION BY TODD FINLEY WITH SECOND BY JASON DEAL TO RENEW THE CONTRACT WITH THE OFFICE OF THE ATTORNEY GENERAL FOR FY 26 WITH A 35% INCREASE FROM FY 25

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**xv. GL Suites**

Ms. Nunnery stated that GL Suites provides the agency with its licensing software. She stated that the agency is requesting the third renewal of the current five-year contract with GL Suites for FY 26. Ms. Nunnery then broke down the terms and the total costs of the contract including the CPI increase.

MOTION BY JONATHAN JACKSON WITH SECOND BY JASON DEAL TO RENEW THE CONTRACT WITH GL SUITES FOR FY 26 AT THE RATE WITH INCREASES AS DISCUSSED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Jamey Mullin

**BREAK**

At approximately 2:31 pm the meeting was recessed for a short break.

**RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK**

MEMBERS PRESENT: Larry Buxton, Jason Deal, Keith Deaver, Todd Finley, Lupe Ibarra,  
Jonathan Jackson & Jamey Mullin

**CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS**

Mr. Dutton stated that any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration in a separate action item.

MOTION BY TODD FINLEY WITH SECOND BY KEITH DEAVER TO REMOVE  
CITATION NUMBER 22877 FOR DANIEL L. ICE LISTED ON THE CONSENT  
AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-24-P-002.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson

Abstaining: Jamey Mullin

MOTION BY JASON DEAL WITH SECOND BY KEITH DEAVER TO APPROVE  
THE PROPOSED ORDER FOR CITATION NUMBER 22877 FOR DANIEL L. ICE  
REMOVED FROM THE CONSENT AGENDA RELATED TO PLUMBING  
HEARING BOARD DOCKET CIB-24-P-002.

MOTION PASSED

Voting Aye: Jason Deal  
Keith Deaver  
Todd Finley  
Jonathan Jackson

Recusing: Larry Buxton  
Lupe Ibarra

Jamey Mullin

**Plumbing Hearing Board:**

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Mr. Dutton noted that the Board member that served as Chair of the Plumbing Hearing Board when Docket No. CIB-24-P-002 was Larry Buxton.

Matters heard by the Plumbing Hearing Board on Docket No. CIB-24-P-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 22856	Anthony Davis	Contracting without a license
Citation No. 22111	Charles Wynne	Contracting without a license
Citation No. 22115	Charles Wynne	Contracting without a license
Citation No. 22864	Jacob Morgan	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22867	Gary Stamper	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22705	Martin Castillo	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22706	Martin Castillo	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22910	Jonathan Rogers	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22728	Jeffrey Brodrick	Contracting without a license
Citation No. 22735	James Sears	Contractor working unlicensed or unregistered individuals (per person)

MOTION BY KEITH DEAVER WITH SECOND BY TODD FINLEY TO ACCEPT THE PROPOSED ORDERS FOR THE REMAINING MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-24-P-002.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Keith Deaver  
Todd Finley

Recusing: Larry Buxton  
Lupe Ibarra  
Jamey Mullin

**ADJOURNMENT**

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO ADJOURN  
THE MEETING.

MOTION PASSED

Voting Aye:   Larry Buxton  
                  Jason Deal  
                  Keith Deaver  
                  Todd Finley  
                  Lupe Ibarra  
                  Jonathan Jackson  
                  Jamey Mullin

The meeting was adjourned at approximately 2:41 p.m.

Minutes approved in Regular Session on the 23<sup>rd</sup> day of April, 2025.

/s/ Larry Buxton  
Larry Buxton, Chair

/s/ Stephanie Brown  
Stephanie Brown, Board Secretary