



**Cleveland County Board of Health Meeting**  
**Date: September 20, 2022**

**Members Present:** Pepper Martin, Todd Gibson, Darry Stacy, Harold Haralson

**Others Present:** Corey Colen, Jody Hartwig, Rodney Barrett, Melody Bays, Amy Allen, Joey Reese, Lisa Connery, Jackie Kanak, Mike Potter

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from September 16, 2022 through September 20, 2022. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:31am with a quorum present. The minutes were read and the motion was made by Pepper Martin and seconded by Harold Haralson to accept the minutes from July 19, 2022. All were in favor.

Business:

Topic	Discussion	Action
<b>Staff Reports:</b> <b>Environmental Heath</b>	<p>Corey Colen distributed copies of the September 2022 Environmental Health Report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Amy Allen presented the Environmental Health report for September 2022 to the Cleveland County Board of Health and staff. Amy advised that Delaney Fitch was vacating her position and as a result will have 2 vacancies she needs to fill. Amy is hoping that the positions will be poste soon so that she can start the process for filling the vacancies. Amy advised that her staff have been busy with several events in September (OU Football games and Cleveland County Fair).</p>	
<b>SoonerStart</b>	<p>Corey Colen distributed copies of the September 2022 SoonerStart report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Rodney Barrett presented the SoonerStart report for September 2022 to the Cleveland County Board of Health and staff. Rodney advised that referrals have been busy lately and his staff have been working hard to get all evaluations done as quickly as possible. Rodney also advised that he attended the Interagency Coordinating Council meeting which discussed SoonerStart funding and future redistricting of SoonerStart staff. The redistricting would result in SoonerStart matching the Regional Director regions. No timeline yet for when the transition will take place. Rodney advised that there are still 2 vacancies in SoonerStart.</p>	



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<b>Community Engagement and Health Planning</b>	<p>Corey Colen distributed copies of the September 2022 Community Engagement and Health Planning report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Melody Bays presented the Community Engagement and Health Planning report to the Cleveland County Board of Health members and staff. Melody advised that the vacant Health Planning Coordinator position may be changed to a Health Educator position based on current staffing needs. Melody advised that the health educators presented at the Oklahoma Public Health Association conference this week. Melody also advised that a new Doula was recently hired.</p>	
<b>Children First</b>	<p>Corey Colen distributed copies of the September 2022 Children First report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Joey Reese presented the Children First report for September 2022 to the Cleveland County Board of Health members and staff. Joey advised that they are fully staffed currently, and each of the nurse's caseloads are at the appropriate level.</p>	
<b>Nursing</b>	<p>Corey Colen distributed copies of the September 2022 Nursing report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Joey Reese presented the Nursing report for September 2022 to the Cleveland County Board of Health members and staff. Joey advised that a new nurse was recently hired in Norman and that one nurse recently resigned in Moore. Joey advised that work is continuing to try and build up the Child Health program and the health department is working with community partners. Joey advised that the Monkeypox vaccine eligibility criteria have been expanded to include more people.</p>	
<b>Emergency Preparedness</b>	<p>Corey Colen distributed copies of the September 2022 Emergency Preparedness report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Mike Potter presented the Emergency Preparedness report for September 2022 to the Cleveland County Board of Health members and staff. Mike advised that OSDH EPRS staff would be coming to review Cleveland County Health Department emergency plans on 09-30-2022. Mike advised that the Norman Monthly Public Safety Meeting would be hosted at the Cleveland County Wellness Square each month going forward.</p>	



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<b>Administration</b>	<p>Corey Colen distributed the Administration report for September 2022 to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Jackie Kanak presented the Administration report for September 2022 to the Cleveland County Board of Health members and staff. Jackie advised that the health department is partnering with Oklahoma Complete Health to provide services such as hearing screenings and dental services. Jackie also advised that plans are being finalized for the remodel of both the Moore and Norman locations.</p>	
<b><u>Other Matters:</u></b>	Approval of proposed 2023 Board of Health meeting dates	Motion was made by Harold Haralson and was seconded by Pepper Martin
<b><u>Adjournment:</u></b>	Meeting adjourned at 7:59am	Motion was made by Todd Gibson and was seconded by Pepper Martin

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Chairman  
Cleveland County Board of Health

Minutes prepared by Corey Colen, Administrative Programs Officer II



Cleveland County Board of Health  
Cleveland County Health Department  
250 12<sup>th</sup> Avenue N.E., Norman, OK  
North Conference Room  
7:30am

September 20, 2022

**AGENDA**

- I. Call to Order
- II. Approval of July 19, 2022 Meeting Minutes
- III. Staff Reports
  - a. Environmental Health – Amy Allen
  - b. Sooner Start – Rodney Barrett
  - c. Community Engagement and Health Planning – Melody Bays
  - d. Children First – Joey Reese
  - e. Nursing – Joey Reese
  - f. Emergency Preparedness – Mike Potter
  - g. Administration – Jackie Kanak
- IV. Other Matters
  - a. Approval of proposed 2023 Board of Health meeting dates
- V. Adjourn

**To:** Cleveland County Board of Health  
**From:** Amy Allen, Environmental Health Supervisor  
**Subject:** Environmental Report  
**Date:** September 2022

**Personnel Updates:**

Delaney Fitch's last day is September 23<sup>rd</sup>, 2022. This will leave us with two vacancies.

**Closures:**

1 restaurant and 3 pools closed due to imminent health hazards. The inspector assisted in finding a resolution and the facilities re-reopened when it was safe to do so.

**Restaurants:**

Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

**Dog Bite Investigations:**

Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

**Truck Wrecks:**

No truck wrecks were directly worked.

**Enforcement:**

No facilities in Cleveland County are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

**Events**

- OU Football – 9/3/2022
- Cleveland County Free Fair 9/8/2022-9/11/2022
- OU Football – 9/10/2022
- OU Football – 9/24/2022

**Food Handler Cards for July and August 2022:**

<b>Language</b>	<b>Cards</b>	<b>County</b>	<b>Cards</b>	<b>Percent</b>
English	1423	Cleveland	1049	73.72
Spanish	23	Oklahoma	208	14.62
Cantonese	2	McClain	29	2.04
Thai	1	Pottawatomie	15	1.05
		Muskogee	13	0.91
		Lincoln	11	0.77
		Canadian	10	0.70
		Cherokee	9	0.63
		Grady	9	0.63
		Haskell	8	0.56
		Pittsburg	7	0.49
		Comanche	5	0.35
		Latimer	4	0.28
		Pawnee	4	0.28
		Kay	3	0.21
		Roger Mills	3	0.21
		Custer	2	0.14
		Ellis	2	0.14
		Garfield	2	0.14
		Harris, TX	2	0.14
		Okmulgee	2	0.14
		Stephens	2	0.14
		Adair	1	0.07
		Benton, AR	1	0.07
		Collin, TX	1	0.07
		Concordia, LA	1	0.07
		Denton, TX	1	0.07
		Douglas, CO	1	0.07
		Fairfax, VA	1	0.07
		Garvin	1	0.07
		Logan	1	0.07
		McIntosh	1	0.07
		Mclain	1	0.07
		Murray	1	0.07
		Nowata	1	0.07
		Payne	1	0.07
		Rogers	1	0.07
		Saint Louis, MO	1	0.07
		Sedgwick, KS	1	0.07
		Seminole	1	0.07
		Tarrant, TX	1	0.07
		Tulsa	1	0.07
		Wagoner	1	0.07
		Ward, ND	1	0.07
		Washington	1	0.07
		Williamson, TN	1	0.07

## Environmental Report

**2022**

**July**

**August**

**Sept**

**Quarterly Total**

Plan Reviews

10

13

23

### Recent Plan Reviews

Establishment	Address	City	Date Submitted
Sweet Sips	333 W Boyd St Suite 110	Norman, OK 73069	7/7/22
BBQ Sandwiches	328 E Robinson	Norman, OK 73069	7/8/22
High Society	1400 12th ave se #330	Norman, OK 73071	7/11/22
Teriyaki Bites LLC	3203 W Robinson St #100	Norman, OK 73072	7/11/22
Gocrazy Endzone Eats	105 E Boyd St	Norman, OK 73069	7/13/22
Byrdie's by Raspberries n' Crème	318 E Main St	Norman, OK 73069	7/18/22
King Maker DD	1130 Rambling Oaks Dr	Norman, OK 73072	7/20/22
The Play Pit LLC	227 E Main St	Norman, OK 73069	7/29/22
Scheps Place LLC DBA Hurts Donut Co	746 Asp Ave	Norman, OK 73069	7/29/22
Walmart #7294.277	3651 Classen Blvd	Norman, OK 73071	7/29/22
Hi-Def Nutrition	1000 E Alameda St Suite 102-A	Norman, OK 73071	8/1/22
McDonald's	105 SW 19th St	Norman, OK 73160	8/3/22
Smile Group LLC	112 W Main St	Norman, OK 73069	8/5/22
Dollar Tree #9122	700 S Eastern Ave	Norman, OK 73061	8/8/22
Rib Crib - OU PUE	1185 Asp Ave (Gaylord Stadium)	Norman, OK 73019	8/11/22
Boomarang Concessions, LLC	180 West Brooks St (West Gate by Gate 2)	Norman, OK 73019	8/15/22
The Ice Creamatory	1200 12th Ave SE Unit #106	Norman, OK 73071	8/17/22
Cupbop OKC OK, LLC	1185 Asp Ave, East Upper Deck (elevator)	Norman, OK 73019	8/17/22
Mobile Tea Services of Oklahoma	OU Stadium South Concourse	Norman, OK 73069	8/18/22
Mobile Tea Services of Oklahoma	OU Stadium West Side 1st Floor Gate 2 Brick & Mortar Stand	Norman, OK 73069	8/18/22
Kona-Ice of Ardmore	3434 SE 32nd St	Norman, OK 73072	8/22/22
Cone Heads - OKC	4504 Katie Ridge Dr	Moore, OK 73160	8/22/22
Height Nightclub	750 1/2 Asp Ave	Norman, OK 73069	8/23/22



CLEVELAND COUNTY BOARD OF HEALTH MEETING

*September 20, 2022*

**SOONERSTART PROGRAM REPORT**

**SoonerStart Update:**

- **Program Update-** In the month of June and July we had 80 referrals each, but in August we were back to normal with 67 referrals. We have been very busy trying to stay ahead of all of these referrals and getting everyone evaluated and on an IFSP as timely as possible. I attended the Interagency Coordinating Council meeting which is our governing body for SoonerStart, we discussed funding moving forward and that there are still a number of vacancies in SoonerStart across the state in both OSDH and OSDE. Jackie and I met with the other Regional Directors and Lead Clinicians from the entire state to discuss redistricting SoonerStart to correlate with Regional Director regions so after a transition period we will only have Cleveland Co. to oversee and provide services to. We will continue to see our current clients in McClain and Garvin counties until they are able to hire more staff to handle the changes in their caseloads. We are preparing for our annual monitoring and making sure all of our data is current and correct,
- **Staffing-** Our Behavioral Health clinician had her baby August 17<sup>th</sup> so we are down two positions due to clinicians being out on maternity leave, and two vacant positions SLP and OT. But I am happy to announce that a Speech Pathologist has transferred from Oklahoma County EI to Norman she started August 29<sup>th</sup> and has picked up a number of clients already, and our SLP should be back from maternity leave at the end of this month. The Occupational Therapist position is going through the Workday process to be reposted in the new system.
- **Early Foundations-** Our Early Foundations program has moved to its new location at Bridgeview Methodist Church and is back up and running fully staffed and with a full caseload. We had two students transition to the Public-School program so we had two new students start in the last month.

## Community Engagement & Health Planning Report

Cleveland County Board of Health

September 2022

### Staff Updates

- PIO- starts Oct. 3<sup>rd</sup>
- Drug Overdose Prevention Coordinator- Vacant
- Health Planning Coordinator- Vacant
- CHW- Vacant

### Health Education - Planning & Programs

#### **Presentations:**

- Kelsey presented at Adams Elementary on Handwashing and Sanitation practices on Sept. 9<sup>th</sup>
- Kelsey and Jennifer presented at Thunderbird Clubhouse on Diabetes education to community members on Sept. 2<sup>nd</sup>

#### **Trainings/Conferences:**

- Kelsey and Jennifer both had final certification approval as certified American Hear Assoc. CPR/AED/BLS Heart Saver instructors on Aug. 15 and trained staff at CCHD in Norman
- Kelsey and Jennifer will attend 2022 OPHA conference and present on Sept. 19 on *"A Way to Wellness: Diabetes Prevention Program in Cleveland County"* during OPHIH breakout sessions.

#### **Events/Programs**

- Kelsey and Jennifer attended OU's New International Student Orientation (NISO) Fair on the Norman campus to distribute Monkey Pox and COVID-19 for OSDH's grant Travelers Health Project to help distribute infectious disease material to Cleveland County residents, with a focus on University of Oklahoma's population and other health department information on Aug. 17
- Car seat checks are being held on an appointment basis at CCHD
  - On Saturday Sept. 24<sup>th</sup>, a Booster Seat Distribution event will be held from 9-11am at CCHD Norman parking lot
- A Way to Wellness: Diabetes Prevention Program ended the last class of the spring session on September 1<sup>st</sup> with its second cohort.
  - Collaborated with NRH Laboratory Services for A1C testing for participants for the second cohort

### Health Planner

- Disparities grant site visit scheduled for 9/29
- Reporting due Oct. 8<sup>th</sup>

### Birth Partners, CHW Program, and Social Work: Information for August 2022

- New doula, Juliet Henson, selected and hired
- Updated IRB Approval for continued Birth Partners program research
- 1 Birth Partners doula supported birth and 3 enrollees for future doula births
- 2 Childbirth Education Classes with 13 individuals/couples enrolled
- 18 new Social Work client referrals
- Open CHW position in Moore

Children First: Oklahoma's Nurse-Family Partnership  
 By Tracie Rochester RN, MPH  
 Board of Health Meeting  
 September 20, 2022

<b>August 2022</b>	Cleveland County	Grady County	McClain County
Completed visits	92	4	7
Active clients	67	3	5
New referrals	20	N/A	N/A
Pending referrals	10	N/A	N/A

**Staffing-**

We have 4 Children First nurses and one lead nurse.

**Productivity-**

Caseloads are at 30, 25, 12 and 8 clients. All of the nurses are at caseload or higher.

**Training-**

Workday@OK user trainings

Family Support and Prevention Services annual meeting- *Bridges out of Poverty* and Poverty simulation exercise.

Monkeypox specimen collection webinar

OPQIC webinar "Do LGBTQ patients become pregnant"

"Aftershock" US maternal health crisis documentary

*Period of Purple Crying* – Shaken Baby Syndrome/Abusive Head Trauma prevention

Childhood Skin Rashes- Pediatric Review webinar

*(The two newest nurses are still completing their first year required trainings as they become available.)*





Nursing Services  
Cleveland County Board of Health  
September 20, 2022

**STAFFING:** We have 1 new nurse at the Norman office. We still need 1 more RN to be fully staffed in Norman. We did have a resignation from the Moore office. We are fully staffed in Moore right now.

**CLINICS:** Have been steady. We do have some slower days, but stay busy for the most part

**COMMUNICABLE DISEASE:** The nurses in clinic are now investigating the monkeypox cases. Before the client would be worked up at OSDH and then OSDH would contact the CDN to do follow-up, but now the cases are automatically assigned to the nurses in clinic. We seem to see more people needing monkeypox vaccine in Norman than we do in Moore.

**CHILD HEALTH:** We still trying to get this up and running. We are reaching out to our partners as much as we can to get referrals, but it is a slow go.

**COVID:** With the new bivalent vaccine, we have seen an uptick of clients wanting the vaccine. Once again, more so in Norman than in Moore. We are still offering covid vaccine by appt in both Norman and Moore.

## Local Emergency Preparedness Team

- We are schedule 9/30/22 for our Gap Analysis which will consist of OSDH-EPRS staff reviewing our Plans and Source documents and identifying gaps in preparedness for CDC Site Visit in 2023.
- Monkey Pox Vaccine PODs
- Completed our Integrated Preparedness Planning Workshop (formally The Training & Exercise Workshop) Had several community partners in attendance.
- Completed Our annual Stakeholders/Community Partner Briefing and Had 30+ community partners present. In the briefing we presented the new update Emergency Response Plans. These plans can be found here



<https://app.box.com/s/8eo2r586cf9brz0zyxc0ww2jxi4pkd2p>

- Hosted OSDH Emergency Preparedness HSEEP Training at the Well and had a full class.
- We hosted the Norman Monthly Public Safety Meeting at the Well and was so well received they asked if we could host it from now on.
- We had discussion with a few key public safety officials about hosting a Tabletop Exercise and discuss and exercise all response agencies roll in disaster response. This is a needed step for the agencies who are not normally included in day-to-day response but who may be called upon in large disasters. More info to come!!
- Matt is a vital part in Research group At OU Center for faculty Excellence. They are doing a community need assessment over disaster response and other needs. The goal is to bring in key players like Norman and the County and VOADs like United Way to examine what capabilities we have in Cleveland Co and then work together as a community team to build those capabilities based on what we find. They are meeting with United Way and other Non- Profits Wednesday 9/21/22
- Brandon the District 10 Vaccine Specialist/mobile team coordinator, has seen an increase in uptake of COVID-19 vaccine since the Bivalent was released a few weeks ago.
- Working on getting mobile clinic vehicle hail damage repaired so we can get it wrapped and some flashy signage to hopefully draw more attention to our team when at events
- We had a First Aid/ Cooling Station at the Cleveland County Fair and had several staff members working an information booth as well.



**Cleveland County Board of Health  
Administrator Report  
September 20, 2022**

**1. Personnel – Current Vacancies**

# of Positions	Position Title	Location
2	Administrative Technician III	1 Norman, 1 The Well
1	Community Health Worker	Moore
1	Community Overdose Prevention Project Coordinator	Norman
1	Health Planning Coordinator	Norman
1	Occupational Therapist	Norman
1	Patient Care Assistant III	Norman
2	Public Health Specialist	Norman
3	Registered Nurse II (Clinic)	1 Norman, 2 Moore
1	Speech-Language Pathologist (Child Guidance)	Moore
1	Typist Clerk II (Part-Time)	Moore
<b>Total Vacancies - 14</b>		

**2. Personnel – Recent Hires**

Position	Location	Filled By	Start Date
Interpreter	Norman	Carmen Camero	08-15-2022
Breastfeeding Peer Counselor	Moore	Caitlyn Parsons	08-29-2022
Speech-Language Pathologist III	Norman	Janna Dodson	08-29-2022
Administrative Technician III	Norman	Carol Lopes	09-06-2022
Housekeeping/Custodial Worker	The Well	Kim Bieda	09-06-2022
Registered Nurse II	Norman	Tiffany Cook	09-12-2022
Doula	Norman	Juliet Henson	09-12-2022
Administrative Technician III	Moore	Penny Taylor	09-12-2022
Public Information Officer II	Norman	Mary Bixler	10-03-2022
Programs Manager II	The Well	Kate Cooper	10-31-2022



Cleveland County  
Health Department

## Board of Health Meeting Dates for 2023

The proposed meeting dates for the Cleveland County Board of Health for 2023:

Date	Time	Place of Meeting
1/17/2023	7:30am	Cleveland County Health Department, Norman
2/21/2023	7:30am	Cleveland County Health Department, Norman
3/21/2023	7:30am	Cleveland County Health Department, Norman
4/18/2023	7:30am	Cleveland County Health Department, Norman
5/16/2023	7:30am	Cleveland County Health Department, Norman
6/20/2023	7:30am	Cleveland County Health Department, Norman
7/18/2023	7:30am	Cleveland County Health Department, Norman
9/19/2023	7:30am	Cleveland County Health Department, Norman
10/17/2023	7:30am	Cleveland County Health Department, Norman
11/21/2023	7:30am	Cleveland County Health Department, Norman

Approved by:

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Jackie Kanak, MHA  
Regional Administrative Director  
Cleveland County Health Department