



The Preventive Health and Health Services Block Grant Regular Advisory Committee
PreventBlockGrantOSDHGMO@health.ok.gov.

March 5, 2025
Oklahoma State Department of Health (OSDH)
123 Robert S. Kerr, Oklahoma City, OK 73102
Room 2, 28th Floor
Meeting Minutes

All PHHSBG Advisory Committee meetings/hearings are open to the public. These meeting dates are published on the Oklahoma Secretary of State's website (<https://www.sos.ok.gov/>) no later than December 15th of the preceding year in which such meetings convene in order to ensure that the public is notified and allowed to attend. In addition, all meeting notices are posted at least 48 hours in advance of the public meeting/hearing at the Oklahoma State Department of Health's central office on a bulletin board that is conspicuously visible to the public.

Call to Order, Welcome, and Introductions

- Meeting called to order at 2:06 pm by Solina Searcy-Martin, PHHS Block Grant Coordinator, (OSDH).

Roll Call

- Members:
 - In-person: Isabella Valderrama (OSDH); Aisha Shah (OSDH). Daryn Kirkpatrick, CHD.
 - Absent: Tracey Douglas, Chair (OSDH); Cathy Billings (OSDH); Tiffany Holmes (OSDH).
- Guests:
 - In-person: Solina Searcy-Martin (OSDH), and Stephen Miller (OSDH)

Review and Approve of Minutes: No minutes to review or approve.

Discussion or questions:

Quorum - No quorum. The Advisory Committee (AC) was informed of their inability to vote and/or approve December's 2024 Advisory Committee minutes. And to postpone approval of minutes to the next meeting date.

- Motion for approval of Minutes from:
 - No action required-
- Second for approval -
 - Any discussion – no topic(s)
 - All in Favor
 - All opposed Nay:
 - Abstain:

Preventive Health and Health Services Block Grant (PHHS BG) Interim Annual Progress Report (APR) success stories for Fiscal Year (FY)24.

Ms. Solina began the presentation with the PHHS Block Grant AP5 FY24 - FFY2025 grant period success stories. The following identifies the impact of funding via a snapshot of the FY24 Success Stories that were highlighted on the Interim APR.

Program Recipients highlighted:

1. Fluoride program dispensed 324 toothbrushes to children.
2. CATCH program provided nine rural and low-income after school education training that increased MVPA in an out of school setting.
3. Go-NAPSACC program had an increase in the community's interest in their program, that led to an increased number of consultants across Oklahoma providing technical assistance to early childcare centers. A new monthly newsletter is now in circulation for participants.

Success Stories:

Fluoride program has dispensed 324 children's toothbrushes to county health departments.

CATCH program has provided 9 rural and low-income after school programs education training that has increased MVPA in an out of schools setting.

A new monthly Go NAPSACC newsletter is now in circulation for participants.

Go NAPSACC has increased the community's interest in the program, that has resulted in an increased the number of consultants across Oklahoma providing technical assistance to the early childcare centers.

Collaboration fluoride program has increased access to preventive oral health measures to children at risk

Preventive Health and Health Services Block Grant (PHHS BG) Budget Summary FY24 Program Spenddown Workplan Budget and budget revision.

For convenience, below is a quick glance of the AP5 - FY24 PHHS Block Grant budget allocation table from the funder, Centers for Disease Control and Prevention (CDC).

Budget Detail for Oklahoma State Health Department– Fiscal Year 2024	
A. FY2024 Award	\$1,661,224
Annual Basic Allocation	\$1,578,568
Sex Offense Allocation	\$82,656
B. Total Current Year Annual Basic Allocation	\$1,578,568
Administrative Costs	\$73,286
Direct Assistance Amount	\$0
C. Total Current Year Sex Offense Allocation	\$82,656
Administrative Costs	\$0
Total Available for Program Allocation in FY 2024	\$1,587,938

The OSDH budget status report (BSR) is a budget spenddown summary of the entire PHHS Block Grant, and based on the BSR the current spenddown totals \$636,263 expenditures as of February 2025. The budget analyst, Mr. Stephen noted potential program challenges for the current AP5 -FY24 budget year. This budget period covers a 12-month cycle and not the usual 15-month timeline, and how critical it is to plan early if a budget revision is required. Ms. Solina addressed the plan to review, and capture lapsed or surplus funds in May or June 2025 to ensure reallocation of funds to current existing programs.

OKLAHOMA STATE DEPARTMENT OF HEALTH Budget Status Report Monthly by Operating Unit

FY25, Budget Reference 2025, AP5, 400 - Federal Funds, All SubAccounts, All Departments

BUDGET SUMMARY					
SUMMARY					
	Current Budget	Expenditures	Encumbrances	Forecasted Expenditures	Surplus/(Deficit)
Personnel	\$600,296	\$190,343	-	\$332,949	\$77,003
Indirect Cost	\$38,837	-	-	-	\$38,837
Contracts	\$313,120	\$26,590	\$123,470	-	\$163,060
Travel	\$20,025	\$9	-	-	\$20,016
Supplies	\$413,735	\$36,901	\$285,304	-	\$91,530
Equipment	\$145,900	\$0	-	-	\$145,900
Other	\$129,311	\$19,100	\$10,294	-	\$99,917
Totals:	\$1,661,224	\$272,944	\$419,068	\$332,949	\$636,263

The PHHS Block Grant has no current budget revisions, nor have there been any request or a budget revision requirement since the last AC Meeting discussion on December 11, 2024. Table 1 Describes the real-time or actual breakdown of surplus funds that exclude forecasted expenditures for the FY24 program recipients, and the accounting and budget team will reconcile all budget journal entries as required.

Table 1. Program Budget Spenddowns.

	Program name/title:	Basic Allocation		Actual Expenditures		Surplus or Deficit
BUDGET SUMMARY REPORT	Advancing Health Equity and Strengthening Minority Health	\$	223,269.00	\$	55,055.00	\$ 168,214
	Healthy Aging and Injury Prevention	\$	173,295.00	\$	46,988.00	\$ 126,307
	Digital Display System - Improving Health Education and Client Experience with Digital Signage -	\$	95,000.00	\$	-	\$ 95,000
	Suicide Prevention	\$	118,084.00	\$	29,405.00	\$ 88,679
	Partner Inflicted Brain Injury- PIBI	\$	49,183.00	\$	14,473.00	\$ 34,710
	Sexual Assault Hotline Training, Support & Surveillance (SV)	\$	89,800.00	\$	-	\$ 89,800
	Child Passenger Safety Program- CPS	\$	221,386.00	\$	221,375.00	\$ 11
	Certified Healthy Oklahoma Community and Congregation Consultation- CHO	\$	38,070.00	\$	3,925.00	\$ 34,145
	Chronic Disease Prevention Service – Community Health Screenings	\$	99,450.00	\$	0	\$ 99,450
	Go NAPSACC Statewide Implementation	\$	50,915.00	\$	39,444.00	\$ 11,471
	Healthy School Environments Technical Assistance	\$	89,468.00	\$	47,610.00	\$ 41,858
	Increasing Nutrition Security in CHD with Statewide Partners	\$	116,813.00	\$	7,270.00	\$ 109,543
	CATCH- NE CATCH Coordinated School Health Initiative	\$	79,205.00	\$	28,890.00	\$ 50,315
	D5 Pilot Birth Certificate Waiver for Homeless	\$	45,000.00	\$	-	\$ 45,000
	Fluoride Outreach Project	\$	22,500.00	\$	2,327.00	\$ 20,173
	CHAT - Project Combatting Heavy Advertisement of Tobacco (CHAT) in Oklahoma	\$	76,500.00	\$	20,730.00	\$ 55,770
	PHHSBG - Adm Cost	\$	73,286.00	\$	20,194.00	\$ 53,092
	Grand total		1661,224		537,686	1,123,538

Preventive Health and Health Services Block Grant (PHHSBG) Proposal Requests- FY25 Workplan and FFY 2026 Budget.

Ms. Solina continued the presentation with the PHHS Block Grant FY25 Proposal Requests for the next grant cycle. This PHHS Block Grant annual funding opportunity successfully had twenty-one application submissions. In February 2025 the program applicant submissions were shared and discussed with the AC team and to be finalized during the March AC public meeting.

The list below details the program applicant's work plan proposed budget, Healthy People 2030 objective, and program goals. The program SMART objective and activity components of the work plan will be shared at the public hearing on May 7, 2025.

Program applicants for AP6- FY25:

1. Enhancing Access & Promoting Wellness Initiative

Enhancing Access & Promoting Wellness Initiative

Budget Request: \$300,000 – Enhance or expand *FTEs:* 3 existing staff *Other:* Supplies/ IT/travel

Healthy People 2030: Decrease the proportion of adults who report poor communication with their health care provider — HC/HIT-02

Program Goal:

The goal of the program is to improve communication between health care providers and patients in Oklahoma, reducing the proportion of adults reporting poor communication.

2. Enhancing Access & Promoting Telehealth Wellness

Ms. Aisha confirmed that the second submission was in error, and the POC will be contacted.

Enhancing Access & Promoting Telehealth Wellness

Budget Request: \$300,000 – Enhance or expand *FTEs:* 3 existing staff
Other: Supplies/ IT/travel

Healthy People 2030: Increase the use of telehealth to improve access to health services - AHS - R02

Program Goal:

The program goal is to utilize existing staff to provide training, resources and collaborative efforts with CHDs, healthcare providers, and businesses to increase the use of telehealth services to improve health outcome by reducing travel and costs to access healthcare for Oklahomans.

3. Increasing Nutrition Security in CHDs Statewide Partners

Increasing Nutrition Security in CHDs Statewide Partners

Budget Request: \$119,314 – Enhance or expand *FTEs:* 1 existing staff

Other: Supplies/ IT/ Travel/Contractual

Healthy People 2030: Reduce household food insecurity and hunger – NWS01

Program Goal:

To partner with the two Feeding America associated food banks that serve Oklahoma to reduce food insecurity and health disparities throughout the state.

4. Community Engagement & Partnership Community of Practice Training

Community Engagement & Partnership Community of Practice Training

Budget Request: \$27,000 – Enhance or expand *FTEs:* 0 existing staff

Other: Supplies/ Travel / Contractual

Healthy People 2030: Increase the number of community organizations that provide prevention services — ECBP D07

Program Goal:

The program goal is to strengthen prevention services in Oklahoma by expanding comprehensive training opportunities for internal and external partners by 50% between October 1, 2025, and September 31, 2026.

5. Oral Health Outreach Project

Oral Health Outreach Project

Budget Request: \$50,200 – Enhance or expand *FTEs: 0 Other:* Supplies

Healthy People 2030: Increased use of oral health care system-OH-08

Program Goal:

The goal of this program is to increase access to dental caries prevention programs and increase the proportion of children, adolescents, and adults who use the oral health system.

6. Partner-Inflicted Brain Injury Training & Surveillance

Partner-Inflicted Brain Injury Training & Surveillance

Budget Request: \$72,504 – Maintain existing (as is) *FTEs: 1 existing staff*
Other: Supplies/ IT/ Travel /Contractual

Healthy People 2030: Reduce intimate partner violence – IVP D04

Program Goal:

Increase awareness of and accommodations and resources for partner-inflicted brain injury among domestic violence service providers and allied professionals; implement surveillance of adverse childhood experiences to enhance the understanding of the connection between ACEs and intimate partner violence in Oklahoma.

7. A Way to Wellness +

A Way to Wellness +

Budget Request: \$43,478 – Start up *FTEs:* 0 *Other:* Supplies / Travel

Healthy People 2030: Reduce the proportion of adults with high blood pressure
- HDS-04

Program Goal:

To reduce 3-5% body fat over and eight-week period by implementing healthy choices for participants.

8. Suicide Prevention & Surveillance

Suicide Prevention & Surveillance

Budget Request: \$136,018 – Enhance or expand *FTEs:* 1 existing staff
Other: Supplies/ IT/ Travel

Healthy People 2030: Reduce the suicide rate – MHMD 01

Program Goal:

The IPS will use the project period to continue building capacity for suicide prevention across the state that is aligned with the 2024 National Strategy for Suicide Prevention, with an added focus on the older adult population, and enhance existing suicide surveillance with data on adverse childhood experiences and suicide attempts and ideation through the Behavioral Risk Factor Surveillance System (BRFSS).

9. Healthy Aging and Injury Prevention

Healthy Aging and Injury Prevention

Budget Request: \$218,114 – Enhance or expand *FTEs:* 3 existing staff *Other:* Supplies/ IT/ Travel

Healthy People 2030: Reduce fall-related deaths among older adults – IVP-08

Program Goal:

Engage state and community partners across sectors to implement strategies to reduce the number of falls leading to injury death, promote healthy aging, and improve health outcomes among persons 65 years and older statewide.

10. Sexual Assault Training & Surveillance

Sexual Assault Training & Surveillance

Budget Request: \$80,575 (82,656)– Start up *FTEs:* 0 existing staff *Other:* Supplies/ ACEs Questions / Contractual

Healthy People 2030: Reduce contact sexual violence — IVP D05

Program Goal:

The IPS will collaborate with the OSDH Nursing Service and public health nurses across the state to implement and conduct training related to the topic of sexual violence in Oklahoma; implement surveillance of adverse childhood experiences (ACEs) to enhance the understanding of the connection between ACEs and sexual violence in Oklahoma.

**11. Oklahoma State Department of Health (OSDH) Public Health Laboratory (PHL) -Microbiology
Department Enteric Culture Initiative**

OSDH PHL -Microbiology Department Enteric Culture Initiative

Budget Request: \$299,979 – Maintain existing *FTEs:* 5 existing staff *Other:* Supplies/ IT/ Travel / Contractual

Healthy People 2030: Reduce infections caused by Shiga toxin-producing E. coli - FS-02

Program Goal:

The OSDH PHL Microbiology department will reduce infections caused by Shiga toxin-producing E.coli by utilizing sequencing information from isolates submitted to and clinical samples isolated by the laboratory to identify outbreaks, so that appropriate action can be taken to identify and eliminate the source of the outbreak.

12. Child Passenger Safety Program

Child Passenger Safety Program

Budget Request: \$299,980 – Maintain existing *FTEs:* 0 *Other:* Supplies

Healthy People 2030: Reduce the proportion of deaths of car passengers who weren't buckled in — IVP-07

Program Goal:

Distribute an average of 300 child safety seats monthly to participating sites statewide.

13. OSDH PHL - Molecular Department Enteric Screening Initiative

OSDH PHL - Molecular Department Enteric Screening Initiative

Budget Request: \$299,987 – Maintain existing *FTEs:* 2 existing staff

Other: Supplies

Healthy People 2030: Reduce infections caused by Salmonella - FS-04

Program Goal:

The OSDH PHL Molecular Department aims to reduce the number of infections by Salmonella utilizing PCR screening of stool specimen submitted for testing to quickly detect potential outbreaks and to inform patient management and contact investigations.

14. OSDH PHL - TB/Mycology Department

OSDH PHL - TB/Mycology Department

Budget Request: \$ 299,929– Maintain existing program (as is) *FTEs:* 5 existing staff *Other:* Supplies/ IT/ Travel /Contractual

Healthy People 2030: Reduce tuberculosis cases - IID-17

Program Goal:

The OSDH PHL TB/Mycology Department will reduce tuberculosis cases by decreasing the average time between specimen submission and result reporting for specimens sent for acid-fast smear and culture, so that the results can be used to inform patient management and contact investigations to contain and prevent potential outbreaks.

15. OSDH PHL -Sexual Transmitted Infections (STI) Department HIV Testing Initiative

OSDH PHL - Sexual Transmitted Infections (STI) Department HIV Testing Initiative

Budget Request: \$300,000 – Maintain existing program (as is) *FTEs:* 5 existing staff *Other:* Supplies/ IT /Contractual

Healthy People 2030: Increase knowledge of HIV status- HIV-02

Program Goal:

The OSDH PHL STI Department will achieve at least a rate of 95% meets turn-around time for HIV specimens between 10/2025 to 09/2026.

16. Improving School Health Statewide

Improving School Health Statewide

Budget Request: \$69,657 – Enhance or expand *FTEs:* 1 existing staff

Other: Supplies/ IT/ Travel /Contractual

Healthy People 2030: Reduce the proportion of children and adolescents with obesity — NWS 04

Program Goal:

The program goal would be to provide technical assistance to 30 schools across the State of Oklahoma.

17. Go NAPSACC Technical Assistance

Go NAPSACC Technical Assistance

Budget Request: \$60,364 – Enhance or expand *FTEs*: 1 existing staff *Other:* Supplies/ IT/ Travel

Healthy People 2030: Reduce the proportion of children and adolescents with obesity — NWS 04

Program Goal:

The program goal would be to increase by 10 the number of childcare providers making a policy, practice, or environmental change.

18. Certified Healthy Oklahoma Statewide Technical Assistance

Certified Healthy Oklahoma Statewide Technical Assistance

Budget Request: \$70,630 – Enhance or expand *FTEs*: 2 existing staff *Other:* Supplies/ IT/ Travel

Healthy People 2030: Reduce the proportion of adults with obesity- NWS03

Program Goal:

The program goal is to increase awareness and technical assistance for Certified Healthy Oklahoma, including businesses, campuses, communities, congregations, early childhood programs, and schools.

19. Oklahoma CHW Training Program: Building a Unified & Sustainable Workforce

Oklahoma CHW Training Program: Building a Unified & Sustainable Workforce

Budget Request: \$297,598 – Enhance or expand *FTEs:* 3 existing staff *Other:* Supplies/ IT/ Travel /Contractual

Healthy People 2030: Increase the proportion of local public health agencies that use core competencies in continuing education - PHI 07

Program Goal:

The goal of the program is to develop a standardized Community Health Worker (CHW) curriculum alongside CHWs and subject matter experts.

20. Northeastern Oklahoma CATCH Coordinated Health Initiative

Northeastern Oklahoma CATCH Coordinated Health Initiative

Budget Request: \$60,364 – Enhance or expand *FTEs:* 4 existing staff

Other: Supplies/ IT / Equipment

Healthy People 2030: Increase the proportion of children who do enough aerobic physical activity - PA-09

Program Goal:

The goal of the Northeastern Oklahoma CATCH Coordinated Health Initiative, is to increase the amount of rural and low-income children who attend daycare in District 4 participating in an evidence based physical activity and exercise CATCH Kids Club program.

21. Southcentral Oklahoma Healthy Youth Initiative

Solina to address the HP2030 objectives identified below with the program during the development of the workplan.

Southcentral Oklahoma Healthy Youth Initiative

Budget Request: \$23,927 – Enhance or expand *FTEs: 0* *Other:* Supplies/ Contractual

Healthy People 2030: Reduce the proportion of children and adolescents with obesity – NWS-04. Increase the proportion of children who do enough aerobic physical activity - PA-09

Program Goal:

The goal of the Southcentral Oklahoma Healthy Youth Initiative is to increase the number of rural and low-income children pre-K – 12 grades who receive evidence-based nutritional, physical, social and emotional education that incorporates physically skilled based activities.

Ms. Solina continued the presentation with the FY25 funding recommendation excel file that was shared in February 2025. Due to office closures and mitigating circumstances the evaluation documents to score and rank the proposals were postponed from March 3 to March 24, 2025. To allow the team sufficient time to review the proposal data, evaluate and score.

This file identified below contained the proposal data, evaluation, scores and ranking methodology.

	March2025 - AC meeting												
N U M B E R	Program name/title:	Program Budget Request	Adjustments- motor pool and or 10% IDC rate	Evaluation Average score	AC Recommended Budget- Evaluation forms	R a n k e d	Final Approved Budget	FTE positions	FTE %	Recipient Health SMART Objective	HP2030	Funding Role	Program Goal
3	Increasing Nutrition Security in County Health Departments with Statewide Partners	\$ 119,313.99	\$ 118,890.11					1	0.25	By June 30, 2030, the two state food banks	Reduce household food insecurity and	Enhance or expand the program	Partner with the two Feeding America associated food banks that serve Oklahoma in order to reduce
4	Community Engagement & Partnership Community of Practice Training	\$ 27,000	\$ 27,000							From 10/1/25 to 9/30/26 Provide 12 training to	Increase the number of community	Enhance or expand the program	The program goal is to strengthen prevention services in Oklahoma by expanding comprehensive training
5	Oral Health Outreach Project	\$ 50,200	\$ 50,181							Between 7/2025 to 6/2030, reduce the	Increased use of oral health care system-OH-08	Enhance or expand the program	The goal of this program is to increase access to dental caries prevention programs and increase
6	Partner-Inflicted Brain Injury Training & Surveillance	\$ 72,503.78	\$ 66,361.00					1	0.4	From 10/2025 to 09/2030, increase	Reduce intimate partner violence – IVP D04	Maintain existing program (as is)	Increase awareness of and accommodations and resources for partner-inflicted brain injury among
7	A Way to Wellness +	\$ 43,478.10	\$ 44,678.30							From 10/2025 to 9/2027, reduce adult high blood	Reduce the proportion of adults with high	Start up of a new program	To reduce 3-5% body fat over and eight-week period by implementing healthy choices for participants.
8	Suicide Prevention & Surveillance	\$ 150,161.50	\$ 136,017.50					1	1.0	From 10/2025 to 09/2030, decrease the	Reduce the suicide rate – MHMD 01	Enhance or expand the program	The IPS will use the project period to continue building capacity for suicide prevention across the state that is
9	Healthy Aging and Injury Prevention	\$ 218,113.98	\$ 190,566.29					3	1.55	From 10/2025 to 09/2030, stabilize the rate	Reduce fall- related deaths among older	Enhance or expand the program	Engage state and community partners across sectors to implement strategies to reduce the
10	Sexual Assault Training & Surveillance	\$ 80,575	\$ 82,656							From 10/2025 to 09/2030, the IPS will increase	Reduce contact sexual violence — IVP D05	Start up of a new program	The IPS will collaborate with the OSDH Nursing Service and public health nurses across the state to
11	OSDH PHL -Microbiology							5	1.25	From 02/2025 to	Reduce	Maintain existing	The OSDH PHL Microbiology

The next meeting discussion will cover the funding recommendations that will be shared with the commissioner for approval.

A demonstration was provided to describe how the evaluation, scoring and ranking method will be collected. We also addressed the evaluation template and executive order regarding DEI, program recipients that were previously funded and their unobligated funding lookback.

Ms. Solina closed the presentation on the topics regarding the PHHS Block Grant evaluation template, next year grant cycle and potential AP6 FY25 -FFY2026 allocation. This grant year cycle was allocated 1.6+ million for the FY24 workplan- FFY2025 budget period, October 1, 2024, through September 30, 2025. Since there has been no disseminated allocation table from CDC, the PHHS Block Grant will proceed with the \$1.4+ million allocation from previous Oklahoma awarded years.

The following is an example of the evaluation template.

Preventive Health and Health Services Block Grant

Proposal Evaluation Form

Instructions: Please complete the highlighted section below, rate the 8 criteria questions and provide a comment.

Questions 1-2 - Criteria with 1 - 2 points: 1 - Disagree; 2 – Agree.

Questions 3-8 - Criteria with 1 - 4 points: 1 - Strongly disagree; 2 - Somewhat disagree; 3 - Somewhat agree; 4 - Strongly agrees.

Advisory Committee member: _____ Signature: _____

Total Score (out of 28 points possible): _____

Advisory Committee Funding Amount Recommended: _____

Proposal Title: _____

Rating Criteria	Low	High
1. Proposal Addresses Emerging Public Health Needs in Oklahoma.	1	2

Ms. Daryn questioned the number of applications that were submitted and how do we determine the awardees. Solina provided the explanation of the annual application process.

2025 Calendar Dates

Ms. Solina provided the team with an updated 2025 calendar for the AC meetings. The calendar held for each meeting date will be sent to the Advisory Committee team.

March or April 2025 - TEAMs or Special meeting if required

- Funding Recommendation

May 07, 2025 @ 2:00pm

- Public Hearing of the FY25 Work Plans & Budgets

December 03, 2025 @ 2:00pm

- FY25 Work Plan Update
- Final APR FY25 Update

As discussed, one additional meeting date/time between May and June may be required to address any potential budget revisions; or a request to disseminate AP5 surplus funds to CPS or other programs that have submitted a wish list request. The wish list contains a request for any potential funds that were returned or available from the current year existing programs.

May or June 2025 – Budget Revision

Closing Remarks, Questions and Adjournment

No other closing remarks or questions. Meeting adjourned by Ms. Solina at 3:04 pm as the chair duties were delegated. y.

To learn more about the PHHSBG, please visit [our SharePoint page](#) or [public webpage](#).