

EXHIBIT 1

SOLICITATION SPECIFICATIONS 3400001753

Supplier must be a public or non-profit entity

A. Supplier Experience – Describe and Attach

1. Describe the Supplier's history of providing the mobile application. Include any contractual agreements or partnerships currently in place with other HIV/AIDS programs using the mobile application.
2. List each individual on the project team and include their roles and responsibilities.
3. List or attach documentation of any copyrights, publications, awards, certifications, or endorsements received for this mobile application.
4. Provide any statistical information collected that indicates the application has been successful as an HIV intervention.

B. Mobile Application Features – Describe and Attach

1. Describe the features and capabilities included with Supplier's mobile app, including but not limited to the following:
 - a. Education/Health Literacy (nutrition, mental and physical health)
 - b. Local Information (local social media campaigns, events, and community resources)
 - c. Social Support (networking with peers, care team, or designated admin)
 - d. Adherence support (appointment and medication reminders, lab results tracking)
2. **Attach screenshots of the Supplier's mobile app.** Describe the design and user experience of the app, including but not limited to the following:
 - a. Content and images that reflect the diverse communities and populations served
 - b. Client eligibility and registration process
 - c. Required operating system and specifications
 - d. Number of Oklahoma clients that can be served
3. Describe administration and maintenance components of the Supplier's mobile app, including but not limited to the following:
 - a. HIPAA compliant data storage, security and confidentiality
 - b. Data analysis opportunities
 - c. Training opportunities for staff admin
 - d. Quality assurance and updates

C. Work Plan

Attach a work plan for the contract year, describing how Supplier proposes to deliver and support mobile app for Oklahoma clients, which includes:

1. Specific short-term and long-term goals
2. Measurable objectives to reach these goals
3. Person responsible for ensuring each objective is met
4. Timeline for each objective
5. Evaluation criteria

D. Budget – Describe and Attach

Budget and Budget Narrative/ Justification

Duties of the Supplier

1. Provide ongoing host system and data storage for all aspects of the application.
2. Maintain all client personal health information in accordance with HIPAA guidelines.
3. Provide training for usage and administration of the application.
4. Notify OSDH of any organizational changes that may affect this contract.
5. Notify OSDH of any application outages or problems, provide progress updates, and resolve issues within a reasonable time frame according to industry standards.
6. Perform quality assurance and provide updates to software application, as necessary.

Duties of the OSDH

1. Provide and update information for local events within time frame and format specified by Supplier.
2. Provide and update community resources within time frame and format specified by Supplier.
3. Attend trainings required for app usage and administration.