



OKLAHOMA State Department of Health

MINUTES OF PUBLIC MEETING

This meeting of the Food Service Advisory Council, scheduled to begin at 9:30 a.m. on this seventh day of January 2024, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., §§ 301 et seq.] Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules December 12, 2023, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to and no one filed a written request of notice of meetings of this public body to date.

PUBLIC BODY: FOOD SERVICE ADVISORY COUNCIL

DATE: FRIDAY, SEPTEMBER 12, 2025

ADDRESS: ROBERT M. KERR FOOD AND AGRICULTURAL PRODUCTS CENTER
122 N. MONROE STREET
STILLWATER, OK 74078

CONTACT PERSON: MATT MCDONALD

TELEPHONE: (405) 426-8250

Dr. Escoubas welcomed the Council to the meeting and gave updates regarding the Robert M. Kerr Food & Agricultural Products Center at Oklahoma State University.

Agenda Item 1:

Call to Order

Bill Ricks called the meeting to order at 9:34 am.

Agenda Item 2

Roll Call

Matt McDonald called roll and a quorum was met.

Council members present: Tre Williams, Scott Yates, Ravi Jadeja, Mark Cochran, Jason Ewald, Michael Farney, Adam Austin, James Leewright, Krista Neal, Steffon Lewis, and Bill Ricks

Council members absent: Michael Farney, Juli Montgomery, Chris Munn and Kathy Bogart

Staff present: Matt McDonald, Alicia Burkett, Aboutanaa Elhabti

Others present: None

Agenda Item 3:

Approval of June 06, 2025, Meeting Minutes

James Leewright made a motion to approve the minutes with the amendments brought forth. Ravi Jadeja seconded the motion.

Roll Call

Aye: Tre Williams, Scott Yates, Ravi Jadeja, Mark Cochran, Jason Ewald, Michael Farney, Adam Austin, James Leewright, Krista Neal, Steffon Lewis, and Bill Ricks

Nay: None

Abstain: None

The motion carried.

Agenda Item 4:

Report: Top 3 Food Violations

Alicia Burkett reported the top 3 food violations for the State and the number of times each violation was cited. Adam Austin reported on the top 3 food violations for Tulsa County and the number of times each violation was cited. Tre Williams will send out the top 3 food violations for Oklahoma County.

Agenda Item 5:

Report: Top 3 FDA Risk Factor Violations

Alicia Burkett reported the top 3 FDA risk factor violations for the State and the number of times each violation was cited. Adam Austin reported on the top 3 FDA risk factor violations for Tulsa County and the number of times each violation was cited. Tre Williams will send out the top 3 FDA risk factor violations for Oklahoma County.

Agenda Item 6:

Discussion: Recommendations for Addressing Top Violations

No recommendations but this will be discussed further in agenda item 9.

Agenda Item 7:

Report: Vacancies

Oklahoma County reported 0 vacancies. Tulsa County reported 2 vacancies. OSDH has a total of 0 vacancies statewide.

Agenda Item 8:

Legislation Discussion: Bills Impacting the Food Industry

James Leewright provided an update of legislation impacting the food industry. Not much legislation is out yet, but there have been interim studies completed/being completed that can have an impact. An interim study in particular was regarding the preservatives and dyes currently in food. This needs to be addressed on a federal level and not state level.

There was discussion regarding the HB2459 Fire Suppression in Mobiles and issues/impacts that are ongoing in the state. The Fire Marshall has held and scheduled different events for mobile food trucks to get the initial inspection completed. There was also discussion regarding mobile food truck issues, specifically regarding the movement requirements and out-of-state mobile food trucks.

OSDH, Tulsa County, and Oklahoma County do not have any legislation being introduced this year impacting the food industry.

Agenda Item 9:

Continued Discussion of Data Collection Options from Inspections

Tulsa County discussed and provided an example of what their data analyst was able to pull and prepare from their current system. Tulsa is currently in the process of developing and migrating to a new system so this will possibly change.

Oklahoma County also provided 5 examples of reports that can be pulled from their system and prepared in a report for the council and was discussed in detail with the council.

OSDH gave updates on types of data that can be generated with the current system. OSDH is currently working on obtaining an inspection software that would be able to generate more detailed reports.

The council also discussed ways to communicate with the operators regarding violations being reported and training aids to help address issues.

Agenda Item 10:

Discussion of Rule Promulgation Process for Retail Food (OAC 310:257), Manufacturing (OAC 310:260), and Lodging (OAC 310:285)

The council began discussions on updating the OAC 310 chapter 257. The current version is based off the FDA food code of 2017, but the FDA food code 2022 is now out. The FDA food code is not adopted verbatim but used as a guide for rule promulgation.

OSDH will compile recommendations from the field, TCHD, and OCCHD on recommendations for changes the chapter 257 and will bring them to the Council for review.

The council also discussed creating a timeline for the review process to ensure timelines are met to submit recommended changes.

Agenda Item 11:

Discussion of 2025 Meeting Dates and Discussion of Locations

The council discussed the following meeting dates and locations for 2026:

March 6, 2026- Oklahoma City-County Health Department

June 5, 2026- Tulsa County Health Department

September 11, 2026- Oklahoma State University

December 11, 2026- Oklahoma Restaurant Association

Jason Ewald made a motion to approve the meeting dates for 2026. Tre Williams seconded the motion.

Roll Call

Aye: Tre Williams, Scott Yates, Ravi Jadeja, Mark Cochran, Jason Ewald, Michael Farney, Adam Austin, James Leewright, Krista Neal, Steffon Lewis, and Bill Ricks

Nay: None

Abstain: None

The motion carried.

Agenda Item 12:

Leadership Change

Bill Ricks advised the Council that he is stepping down as the Chair effective immediately. A request for a nomination for a new Chair made.

James Leewright made a motion to nominate Jason Ewald for Chair. Tre Williams seconded the motion.

Roll Call

Aye: Tre Williams, Scott Yates, Ravi Jadeja, Mark Cochran, Jason Ewald, Michael Farney, Adam Austin, James Leewright, Krista Neal, Steffon Lewis, and Bill Ricks

Nay: None

Abstain: None

The motion carried.

Agenda Item 13:

New Business – Any matter not known about, or which could not have been reasonable foreseen prior to the time of posting of this agenda.

No new business.

Agenda Item 14:

Adjournment

The September 12, 2025, meeting of the Oklahoma Food Service Advisory Council adjourned at 11:41 am.