

2024 Emergency Medical Responder Renewal Application

If your EMR certification expires June 30, 2024, you must turn in this renewal form by June 30th. There is a 30-day grace period allowed for renewals.

After this 30 day grace period, a completed OSDH INITIAL EMR Application will be required for reinstatement of certification along with proof of completing an Oklahoma EMR course and passing scores on the EMR practical exam and written exam.

In cases of hardship, an extension can be granted for up to 90 days. Requests for an extension must be submitted via email to esystems@health.ok.gov The State EMS office cannot issue any renewed certification after 90 days of the expiration date.

To renew your EMR Certification with an NREMT Certification, please send the following to the Department to renew your Oklahoma EMR certification.

1. A completed EMR renewal application (the last page of this packet).
2. A copy of your current NREMT certification
3. The Line of Duty Death Benefit of five (\$5.00) dollars.

To renew your certification without a NREMT certification, please send the following to the Department to renew your Oklahoma EMR certification.

1. A completed EMR renewal application (the 2nd to the last page of this packet).
2. A completed continuing education form showing 16 hours of completed continuing education.
3. A current copy of your provider level CPR Card.
4. The Line of Duty Death Benefit Fee of Five (\$5.00) Dollars.

SPECIAL NOTES:

- **PLEASE READ AND UNDERSTAND THE MEMO Medical Control Requirements for Certified and Licensed Personnel ON THE FOLLOWING PAGE.**
- If you have any questions, please contact the EMS Division at 405-426-8084 or by email at esystems@health.ok.gov.

Statutory and Regulatory Requirements for Certified and Licensed Personnel

September 25, 2023

To: Oklahoma Certified Emergency Medical
Oklahoma Licensed Personnel (all levels)

From: Dale Adkerson, Administrative Program Manager- EMS Division
OSDH-Emergency Systems *Dale Adkerson*

Re: Medical Director authority and license requirements

On September 11, 2016, new regulations went into effect that impact all EMS related certificates and license types issued by the Department. This includes the personnel that are certified or licensed by the Department. This memo is an effort to provide individuals with a summary of the requirements for certified and licensed personnel. The summary will include both "old" and "new" language that has been included in the current statutes and regulations.

Many changes occurred when comparing the 2009 regulations to the 2016 regulations. However, many of these changes related to formatting, organization, and clarifications. You are encouraged to be familiar with the language for not only your individual license, but also the regulatory language that apply to the agencies you are employed with.

The regulatory document can be found on our website. The link to the page with our statute and regulation is: <https://oklahoma.gov/health/protective-health/emergency-systems/ems-division/statutes-rules-regulations-legislation.html>

Currently, the most significant requirements relating to personnel are:

1. All emergency medical responders that had been trained prior to January 1, 2000 and had maintained their certification through refresher courses are required to obtain a certification through the Department. This is to be completed by September 30, 2017.
2. The scope of practice for all certified and licensed personnel requires physician authority. If an individual is asked to provide care when they are not under a physician's authorization (such as when an individual is not on duty or requested as part of your agency), the only interventions authorized is first aid, CPR, and the use of an AED.
3. The Department can now license and renew advanced emergency medical technicians.
4. The renewal requirements for personnel licensed by the Department, but have not maintained their NREMT certification has been clarified. (Personnel licensed after April 1, 2010 are required to maintain NREMT certification.)

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5. Agencies and services are required to maintain a credential file for personnel that define the specific scope of practice that has been authorized by an agencies medical director.
6. The regulations have specific reasons to take licensure action on individuals. This list is extensive, and details inappropriate, unethical, criminal, and other negative actions that an individual may do that can result in licensure action.

The current language that relates to personnel can be found on these pages in the regulatory document:

In addition to the changes to the individual certifications and licenses, please be aware of a new certification type that may be required for individuals. This new agency certification is known as the Standby Emergency Medical Response Agency (Standby EMRA). This new agency is the result of an issue that the Department has been working to address for some time. This issue was certified and licensed personnel working without a medical director at private and corporate events.

EMR's and EMT's are often hired to provide medical support for private events such as races, rodeos, skating events, movie sets, and concerts. The producers, sponsors, and owners of these events hire personnel to provide on-site medical support.

When personnel accept these jobs, assumptions are made about their ability to provide care at these events. The intention of this certification type is not to restrict employment opportunities, but to provide the profession and the public a method of ensuring minimum standards.

The requirements for this type of agency are in Subchapter 15 of the regulation document. The central requirement for this type of certification is based on the care being provided at the event or location. If the care being provided is limited to first aid, CPR, and the use of an AED, then there is not a requirement to become a certified standby emergency medical response agency. If, however, the intent is to provide care above first aid, CPR, and the use of an AED, then certification is required.

This is a new agency type that some certified and licensed individuals may choose to obtain because they have been providing medical support at these events or locations.

The Department staff will provide to agencies, individuals, venues, or organizers of events any support we can to transition to the new certification.

Please feel free to contact our office you have questions or concerns by calling 405.426.8084, or emailing our office at ESystems@health.ok.gov.

September 25, 2023

To: All Certified and Licensed EMS Agencies
All Certified Training Programs

From: Dale Adkerson, Administrative Program Manager – EMS Division

Re: Approval of Continuing Education Certificates

The National Registry of Emergency Medical Technicians (NREMTs) has established a new policy regarding how continuing education certificates are documented.

Based on National Registry Policy Number [82-07](#), continuing education certificates that verify a course or class completion must include the name of the organization that is the “course approver”. The approvers listed in the NREMT policy are:

- Commission on Accreditation for Pre-Hospital Continuing Education ([CAPCE](#)),
- State EMS Office approval,
- Academic Institution, and
- by NREMT Policy.

In Oklahoma, all Certified and Licensed EMS agencies and Training programs are authorized to conduct refresher courses, continuing education, and other training courses designated by the Department. (See OAC 310:641-7)

To ensure these certificates are NREMT compliant, instructors at the agencies and training programs will need to include this statement on their continuing education completion certificates.

“[Insert Name of agency or program] is certified or licensed [Insert Agency or Training Program number] by the Oklahoma State Department of Health – EMS Division and is approved to provide continuing education courses or classes.”

For organizations that are not certified or licensed by the EMS Division, (e.g., hospitals or associations) our office will continue to provide specific case by case approvals for continuing education courses or classes.

If you have any questions or concerns related to this memo, please contact our office at 405.426.8480 or by emailing esystems@health.ok.gov.



OSDH - Emergency Systems Emergency Medical Responder 2024 Renewal Form

INSTRUCTIONS: Please complete and return this form by your expiration date to remain certified as an OK Emergency Medical Responder.

Pursuant to: OAC 310-641-5-61 PRINT OR TYPE THIS SECTION:

Name: _____
Last First MI

SSN: _____ DOB: _____

Address: _____
Street City County State Zip

OK EMRA Certification # : _____ NREMT Registry#: _____
Inactive NREMT Status: _____

Phone #: _____ email: _____

All information provided is true and correct to the best of my knowledge. I understand that by signing this document, any fraudulent entry may be sufficient cause for disapproval and or revocation of any subsequent registration, which has or will be issued.

Signature of Applicant: _____ Date: _____

ADDITIONAL REQUIREMENTS:

Nationally Registered:

- A copy of your renewed or current National Registry card (if certified with NREMT).
- If not NREMT Certified - A completed continuing education form showing 16 completed hours. (see next 3 pages of the packet)
- A current copy of a provider-level CPR card
- \$5.00 fee toward the Oklahoma EMS Death Benefit Fund.

Send this completed form, required documentation and the \$5.00 fee (Check or Money Order made out to "OSDH") to:

OSDH-Emergency Systems
Attn: Financial Management,
PO Box 268823,
Oklahoma City, Oklahoma 73126-8823

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2024 Continuing Education Report Form

Effective 9-11-2022 – Refresher courses are no longer required for renewal. Certified and licensed personnel will provide documentation showing the completed continuing education courses or classes that meet or exceed the National Registry National Continued Competency Program guidelines.

The minimum number of hours to complete based on certification or licensure level is:

Emergency Medical Responder – 16 Hours	Emergency Medical Technician – 40 Hours
Intermediate and Advanced EMT – 50 Hours	Paramedic – 60 Hours

All continuing education hours must be listed on our form or on a similar form with the same information signed by your Training Coordinator/Employer.

Do not send certificates or other verification without filling out the continuing education form.

If you have completed a refresher course, document the hours completed for each topic from the refresher course as continuing education

National Continued Competencies Program – Minimum Hours					
Broad Topic or Section	Subtopics	Minimum EMR Hours Completed	Minimum EMT Hours Completed	Intermediate and AEMT Hours Completed	Paramedic Hours Completed
Airway, Respiratory, Ventilations	Ventilation				
	Capnography	NA	NA	NA	
	Oxygenation				
	Total Hours Required	1	1.5	2.5	3.5
	Total Hours Completed				
Cardiology	Post-Resuscitation				
	VAD	NA			
	Stroke				
	Cardiac Arrest				
	Pediatric Cardiac Arrest				
	CHF	NA	NA	NA	
	ACS	NA	NA		
	Total Cardiology Hours Required	2.5	6	7	8.5
	Total Cardiology Hours Completed				
Trauma	Trauma Triage	NA			
	CNS Injury				
	Hemorrhage Control	NA			
	Fluid Resuscitation	NA	NA		
	Total Trauma Hours Required	.5	1.5	3	3
		Total Trauma Hours Completed			

2024 Continuing Education Report Form

National Continued Competencies Program – Minimum Hours – continued.					
Medical	Special Healthcare Needs	NA			
	OB Emergencies				
	Infectious Disease				
	Medication Delivery	NA	NA		
	Pain Management	NA			
	Psychiatric				
	Toxicological/Opioids				
	Neurological/Seizures				
	Endocrine/Diabetes				
	Immunological				
	Total Medical Hours Required	3	6	7.5	8.5
Total Medical Hours Completed					
Operations	At-Risk Populations	NA			
	Ambulance Safety	NA			
	Field Triage				
	Hygiene/Vaccinations				
	Culture of Safety				
	Pediatric Transport	NA			
	Crew Resource Management	NA			
	Role of Research	NA			
	Evidence Based Guidelines	NA			
	Total Hours of Operations Required	1	5	5	6.5
	Total Number of Operations Hours Completed				
Total NCCP Hours Completed	8	20	25	30	

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2024 Continuing Education Report Form

**Local or State Designated Continuing Education Topic
(Completed as part of National Continuing Competency Program)**

Broad Topic or Section	Subtopics	EMR Hours Completed	EMT Hours Completed	Intermediate and AEMT Hours Completed	Paramedic Hours Completed
Airway, Respiratory, Ventilations					
Cardiology					
Trauma Medical					
Operations					
Total Hours Required		4	10	12.5	15
Total Hours Completed					

**Individual Selected Continuing Education Topic
(Completed as part of National Continuing Competency Program)**

Broad Topic or Section	Subtopics	EMR Hours Completed	EMT Hours Completed	Intermediate and AEMT Hours Completed	Paramedic Hours Completed
Airway, Respirations, and ventilation;					
Cardiovascular					
Trauma Medical					
Operations					
Total Hours Required		4	10	12.5	15
Total Hours Completed					

Applicants Name (Print)

Signature

Date

Employer/Training Manager/Coordinator (Print) Signature

Date