

**Region 5 Continuous Quality Improvement Committee
November 12, 2020 at 1:00 pm
Microsoft Teams**

AGENDA

- I. Call to Order
- II. Welcome and Introductions
- III. Roll Call
- IV. Review of previous meeting summary- Fourteen case files were reviewed as well as three response packets. From those cases the committee required 18 letters be drafted two of which being for Good Job letters that will require no response. Three Process Improvement Plans were reviewed by the committee. These cases will be marked complete and no further action will be taken. No further action on case review was needed and the Data review was tabled until next quarter. The committee voted to approve the recommendation of a plan for the escalation process for no response to committee letters. This recommendation will go to RTAB in November for approval. The committee discussed the dates for the proposed 2021 meeting dates that will be voted on for approval next quarter. Discussions were had about the review of Destinations in the Trauma Plan. The committee decided to place this item back on the agenda for further discussion. Agency refusal to leave their service area was the hot topic discussion, Dr. McElyea requested that this be made a discussion on the next meeting agenda in order to determine how CQI can contribute to finding a solution.
- V. Emergency Systems Report- Brandee Keele
- VI. Case Review
 - 2019 09 179
 - 2019 10 105
 - 2019 10 121
 - 2019 10 125
 - 2019 10 162
 - 2019 12 16
 - 2019 12 19
 - 2019 12 83
 - 2019 12 101
 - 2019 12 107
 - 2019 12 120

VII. Response Letter Review

- 2019 09 104
- 2019 10 62
- 2019 10 67
- 2019 11 73

VIII. Business

- A. Actionable items from case review
- B. Data review and Identification of actionable items
- C. Discussion, consideration, possible action, and vote to approve that a recommendation for the review of the Trauma Plan Destinations to be sent to the RTAB.
- D. Discussion about Agency's not leaving their service area for emergency transfers
- E. Discussion, consideration, possible action, and vote to approve Letter Schedule of Escalation language and placement in the Region 5 Trauma Plan.
- F. Discussion, consideration, possible action, and vote to approve proposed 2021 meeting dates
 - February 11, 2021 at 1:00pm
 - May 13, 2021 at 1:00 pm
 - August 12, 2021 at 1:00 pm
 - November 4, 2021 at 1:00 pm

IX. Region hot topic discussion

X. Recommendations to send to RTAB

XI. Next Meeting Date

- Statewide CQI December 8th, 2020 Microsoft Teams as assigned
- Region 5 CQI February 11th, 2020 at 1:00pm

XII. Adjournment