



**Southwest Region (3) Continuous Quality Improvement Committee
Microsoft Teams
March 4, 2021 at 11:00 am**

AGENDA

- I. **Call to Order**
- II. **Welcome and Introductions**
- III. **Roll Call**
- IV. **Review of previous meeting summary-** The fourth quarter CQI meeting was held on December 3, 2020 via Microsoft Teams and was called to order at 11:08 am by Ryan Sand. There were three members present. Jamie Lee announced OSDH staff continue to work from home. She also announced the addition of the Special Programs Coordinator, Katrina Warden, to the EMS team. Eight cases were reviewed by the group. There were 13 letters to be authored, 12 of those required responses. Due to time constraints, two response letters were tabled for the next meeting. Due to lack of quorum, all business was tabled until the next meeting. The committee voted to accept the Letter Schedule of Escalation for non-response to committee letters and recommend to RTAB during the fourth quarter meeting. The meeting adjourned at 12:35 pm.

Three additional statewide CQI meetings were held on December 8, 2020. There were 35 CQI members from across the state that participated. A total of 30 cases were reviewed by the groups. There were 45 letters to be authored, 39 of those require responses, and six were good job letters.
- V. **Emergency Systems Report-** Jamie Lee
- VI. **Business**
 - A. Discussion, consideration, possible action, and vote to approve Letter Schedule of Escalation language and placement within the Region 3 Trauma Plan
 - B. Discussion, consideration, possible action, and vote to approve proposed 2021 meeting dates
 - March 4th, 2021 11:00 am
 - June 3rd, 2021 11:00 am
 - September 2nd, 2021 11:00 am
 - December 2nd, 2021 11:00 am

VIII. Case Review

- 2019 10 89 – Jamie Hennessee, Brandee Keele
- 2019 10 101 – Kim Tigert, Jennifer Woodrow
- 2019 10 153 – Ryan Sand, Jamie Lee
- 2019 10 154 – Ryan Sand, Jamie Lee
- 2019 12 22 – Dr. Behm, Jennifer Woodrow
- 2019 12 47 – Kim Tigert, Brandee Keele
- 2019 12 61 – Jamie Hennessee, Jamie Lee
- 2019 12 63 – Ryan Sand, Brandee Keele
- 2019 12 133 – Dr. Behm, Jennifer Woodrow

IX. Response Letter Review

- 2019 02 25
- 2019 05 10
- 2019 09 103
- 2019 09 136
- 2019 09 150
- 2019 10 107
- 2019 10 139 EMS
- 2019 10 139 Hospital
- 2019 11 03
- 2019 11 46
- 2019 12 38
- 2019 12 84 EMS
- 2019 12 84 Hospital
- 2019 12 90

X. Next Meeting Dates

- A. Southwest (3) Regional Education Planning Committee
April 1st, 2021 – 9:00 am
- B. Southwest Region (3) Regional Trauma Advisory Board
April 1st, 2021 – 10:30 am
- C. Oklahoma Trauma and Emergency Response Advisory Council
June 2nd, 2021 – 1:00 pm
- D. Southwest Region (3) Continuous Quality Improvement Committee
June 3rd, 2021 – 11:00 am

XI. Adjournment