

Northeast (2) Regional Trauma Advisory Board (RTAB)
REGULAR MEETING
Tuesday, November 12, 2024 - 1:00 p.m.

Location of Meeting: Jane Phillips Medical Center
3500 East Frank Phillips Blvd • Bartlesville, OK 74406

The Northeast (2) Regional Trauma Advisory Board regular meeting notice was posted on the OSDH website located at <https://oklahoma.gov/health/services/licensing-inspections/emergency-systems/trauma-division/rtabs-regional-trauma-advisory-boards/-region-2-rtab.html> as well as the Secretary of State's website located at <https://www.sos.ok.gov/meetings/legacy/search.aspx> on November 26, 2026.

Minutes

1. Call to order.....Heidi Gilbert, Chair
Heidi Gilbert called the meeting to order at 1:00pm
2. Roll Call.....Kelly McCauley, Secretary
Carson Combest was the acting secretary for this meeting and recorded attendance as follows

Present at Roll Call	Absent at Roll Call
Air Evac Lifeteam – Claremore	
Ascension St John Jane Phillips	Claremore Indian Hospital
Bartlesville Ambulance	Hominy EMS
Blackwell FD/EMS	Jay EMS
Cleveland Area hospital	Mercy Hospital Joplin
Cushing FD/ EMS	Midwest AeroCare
Fairfax Community hospital	Newkirk Fire Department/EMS
Grove EMS	
Hillcrest Hospital Claremore	
Integris Gove Hospital	Survival Flight EMS, LLC (Barnsdall)
Integris Health Ponca City	Survival Flight EMS, LLC (Fairfax)
Integris Miami EMS	
LifeNet, Inc.	
Ponca City FD/ EMS	
Quapaw Tribe EMS	

Saint Francis Hospital Vinita, Inc	
Stillwater Medical Center	
Tonkawa Fire Dept. / EMS	
Jane Phillips Memorial Medical Center, Inc	
Jane Phillips Nowata Hospital, Inc	
LifeNet, Inc	
Mayes Emergency Services Trust	
MediFlight of Oklahoma	
MERC	
Mercy Life Line	
Mercy Regional EMS	
Nowata EMS	
Oologah – Talala EMS District	
Pafford EMS	
Pawhuska EMS	
Pawhuska Hospital, Inc	
Pawnee EMS	
Perry Fire Department	
Ponca City Fire Department/EMS	
RMRS	
Shidler Fire Department/EMS	
Stillwater Medical Blackwell	
Stillwater Medical – Perry	
Tonkawa Fire Dept./EMS	
Tulsa Life Flight – Pryor Sub-Station	
Willow Crest Hospital	

3. Introductions and Announcements.....Heidi Gilbert, Chair
Heidi Gilbert introduced Samantha Brown who is taking over RTAB representative duties from Lori Strider. Grace Pelley explained that Lori Strider has moved into the EMS Coordinator position at OSDH.
4. Approval of Minutes – August 13, 2024, Regular Meeting.....Heidi Gilbert, Chair
The committee reviewed the minutes from the August 13, 2024 meeting. Judy Dyke moved to approve the minutes and Robert Fehring seconded. A roll call vote was taken and the motion passed as follows.

Ayes	Nays	Abstain
Air Evac Lifeteam – Claremore (1 st)		
Ascension St. John Jane Phillips		
Ascension St. John Nowata		
Bartlesville Ambulance		
Cleveland Area Hospital		
Cushing Fire Department/EMS		
Fairfax Community Hospital		
Grove EMS		
INTEGRIS Grove Hospital		
INTEGRIS Health Ponca City		
INTEGRIS Miami EMS		
INTEGRIS Miami Hospital		
LifeNet, Inc.		
Ponca City Fire Department/EMS		
Stillwater Medical Center		
Tonkawa Fire Department/EMS (2 nd)		

5. Reports
- Emergency Medical Services: EMS inspections, licensure/certifications
.....Samantha Brown, OSDH
Samantha Brown gave a short EMS report, reminded committee members to take care to include all requested documents for renewals and licensures as missing documents can lengthen the process.

- Trauma Fund, Trauma Registry and Research: Compliance, Data Accuracy and Quality.....Samantha Brown, OSDH
Grace Pelley gave the report on Trauma Fund and Trauma Registry, and EMResource. She said that anyone having registry or Trauma Fund issues can speak to her after the meeting and they can troubleshoot.
 - Quality Improvement Committee: case reviews, trends.....Judy Dyke, CQI member
Judy Dyke reported that there was not a CQI meeting this past quarter due to a lack of resources at the state level.
 - Regional Planning Committee: systems issues, trauma plan, resource assessment, board operations, education/training opportunities.....Judy Dyke, Committee Chair
Judy Dyke reported that the RPC met this morning and spent time working on revising the trauma plan, and they hope to have a draft ready by the next meeting. She also reported that she would like to find a surgeon to assist with the development of a surgical extraction team.
 - Regional Medical Response System: Healthcare coalition, healthcare plans.....Kristie Harris, Region 2 Response Coordinator
Landon Sweeney gave the report; they are catching up on the grant year of a 5 year grant cycle. RMPG met the week previous and the next meeting will take place the first week of February. He also explained the type of training that RMRS provides.
6. Stroke System of Care: OSSAC/OSSSCAR, stroke plans, national initiatives.....Lauren Clark, Region 2 Stroke Liaison
Lauren Clark reported that OSSAC is asking for information from facilities and agencies; they can fill out paper copies or use the QR code to do it electronically. She went over best practices, as well as upcoming meetings and regional stroke plan. She asked if anyone has any questions or feedback, it is welcome. Heidi Gilbert mentioned that since many hospital personnel have CE requirements, it would be nice to have access to new trainings. Melody Bridges explained that there is a plan to compile educational materials, and websites through Box.
7. EMS for Children: grant and training.....Sarah Connally, Grants/Contracts Administrator
No report.
8. Presentation: Key Components of the Stroke System of Care.....Melody Bridges, DNP, RN, ASC-BC, OSSSCAR Chair
Melody Bridges, OSSSCAR Chair presented on the Stroke System of Care. OSSSCAR is creating a statewide Stroke System of Care. She gave a brief history on historical stroke care, and explained that having pre-hospital and interfacility best practices, as well as stroke CQI leads to better outcomes. The ultimate goal is to have a system of care that will give all patients the best possible outcome, much like the Trauma System of Care.

9. Discussion, consideration, possible action, and vote to confirm 2025 Special Committee members.....Heidi Gilbert, Chair

RPC	CQI
Judy Dyke	Heidi Gilbert
Michelle Wolfe	Jason McElyea
Steve Barnes	Ed Martin
Ed Martin	Judy Dyke
Elizabeth Wright	*Kyle Knot
Tony McPherson	

The chair asked if anyone else was interested in joining either committee and Kyle Knot from MESTA volunteered for the CQI committee. A motion was made to approve the 2025 Special committee members with that addition by Heidi Gilbert and seconded by Nancy Brooks. A roll call vote was taken and the motion passed as follows.

Ayes	Nays	Abstain
Air Evac Lifeteam – Claremore		
Ascension St. John Jane Phillips		
Ascension St. John Nowata (2 nd)		
Bartlesville Ambulance		
Cleveland Area Hospital		
Cushing Fire Department/EMS		
Fairfax Community Hospital		
Grove EMS		
INTEGRIS Grove Hospital		
INTEGRIS Health Ponca City		
INTEGRIS Miami EMS		
INTEGRIS Miami Hospital		
LifeNet, Inc.		
Ponca City Fire Department/EMS		
Stillwater Medical Center (1 st)		
Tonkawa Fire Department/EMS		

10. Discussion, consideration, possible action and vote to confirm the 2025 RTAB meeting dates and locations.....Heidi Gilbert, Chair

- February 11, 2025 – 1:00 pm – Tri-Technology Center
- May 13, 2025 – 1:00 pm – Ponca City Fire Department
- August 12, 2025 – 1:00 pm – Tri-Technology Center
- November 11, 2025 – 1:00 pm – Ascension St. John Jane Phillips

The chair asked the committee if the dates and times worked for everyone. Judy Dyke stated that the November 11 meeting would take place on Veteran's Day and suggested that the meeting take place on the following day, November 12, 2025. Heidi asked OSDH representatives if that would work and they agreed. Heidi then mentioned that 3 of the 4 meetings are shown to take place in Bartlesville, and asked for alternate locations. Ed Martin volunteered Pawhuska. The 4th quarter meeting will change to Wednesday, November 12, 2025 at the Pawhuska Community Center. Dan Dalton made a motion to accept the amended 2025 meeting dates and locations, and Kelly Davis seconded. A roll call vote was taken and the motion passed as follows.

Ayes	Nays	Abstain
Air Evac Lifeteam – Claremore		
Ascension St. John Jane Phillips		
Ascension St. John Nowata		
Bartlesville Ambulance (1 st)		
Cleveland Area Hospital		
Cushing Fire Department/EMS		
Fairfax Community Hospital (2 nd)		
Grove EMS		
INTEGRIS Grove Hospital		
INTEGRIS Health Ponca City		
INTEGRIS Miami EMS		
INTEGRIS Miami Hospital		
LifeNet, Inc.		
Ponca City Fire Department/EMS		
Stillwater Medical Center		
Tonkawa Fire Department/EMS		

11. New Business (for matters not reasonably anticipated 48 hours prior to the meeting)

There was no new business

12. Public Comment

No public comment

13. Next meeting

- February 11, 2025 – 1:00 pm – Tri-Technology Center

14. Adjourn

Robert Fehring made a motion to adjourn and Heidi Gilbert seconded. A roll call vote was taken and the meeting adjourned at

Ayes	Nays	Abstain
Air Evac Lifeteam – Claremore		
Ascension St. John Jane Phillips		
Ascension St. John Nowata		
Bartlesville Ambulance		
Cleveland Area Hospital		
Cushing Fire Department/EMS		
Fairfax Community Hospital		
Grove EMS		
INTEGRIS Grove Hospital		
INTEGRIS Health Ponca City		
INTEGRIS Miami EMS		
INTEGRIS Miami Hospital		
LifeNet, Inc.		
Ponca City Fire Department/EMS		
Stillwater Medical Center (2 nd)		
Tonkawa Fire Department/EMS (1 st)		