

Northeast (2) Regional Trauma Advisory Board  
REGULAR MEETING  
Northeast Technology Center  
Room A  
1901 N. Highway 88  
Claremore, OK 74017  
November 8<sup>th</sup>, 2022 - 1:00 pm

**MINUTE**

- I. Call to order.....Dan Dalton, Chair  
The meeting was called to order by Chairperson Dan Dalton at 1:01 pm.
- II. Roll Call.....Heidi Gilbert, Secretary  
Roll call was taken with the quorum of Board Members met. See attached sheet for complete information.
- III. Introductions and Announcements.....Dan Dalton, Chair  
None at this time.
- IV. Approval of Minutes – August 9<sup>th</sup>, 2022.....Dan Dalton, Chair  
A motion to approve minutes with the following changes on line 68; Jeremy McCauley to Jeremy McLemore was made by Dennis Walker and seconded by Jeremy McLemore. There was no more discussion and the motion passed after unanimous roll call vote.
- V. Reports
- A. Emergency Systems quarterly activity report.....Lori Strider, OSDH  
Lori Strider introduced Tessa Cleary-Smith as the new EMS Administrator. The following positions are still open at OSDH; EMS Administrator II, Epidemiologist II/III, and Statistician. Regulatory inspections still continue and are unannounced.  
Development consults are still being done for our licensed agencies. Our key focus as of this year has been development of a rules compliant medical director involved quality assurance/quality improvement process for all agencies who received deficiencies.  
Two Regional OTEP has been completed this year for Region 2 and Region 4.  
There is a T3 Working Group from the Medical Direction/Coordination Committee that met on October 12, 2022 and are currently planning a future meeting in the next 2-3 weeks that will compare what Oklahoma uses to the national standards for prehospital triage. We have been selected to put together a new State EMS Plan Workgroup. The workgroup is a strategic planning project funded by the National Highway Traffic Safety Administration (NHTSA). The National Association of State EMS Officials (NASEMSO) is contracted with NHTSA to complete three strategic planning meetings before the end of 2022 to update some of the dated assessment documents, and then the findings will be presented to NHTSA.  
Reminder: All cases must be reported to OKEMIS by the end of the following month after date of service. All September cases should be entered by the end of October 2022. Dates for Trauma Fund to remember are: Hospital Trauma Fund Application deadline 11-30-22 and EMS/Physician Trauma Fund Application deadline 12-15-22. Physician Trauma Fund training is scheduled for 11-9-22 and EMS Trauma Fund Application training is 11-16-22. Claims for July 1-

49 December 31, 2021 is being reviewed at this time. Critical Dates (Claims January 1, 2022, to June  
50 30, 2022): 02/10/2023 – Data Error Reports and Transfer Feedback Reports uploaded to facilities  
51 OSDH BOX account, 03/01/2023 – All incomplete/corrections deadline, 03/17/2023 – Major  
52 Trauma Case List uploaded to facilities OSDH BOX Account – Last opportunity to make  
53 corrections – must submit a Review Request Form listing each case to make  
54 corrections/additions on, and 04/05/2023 – Final Deadline before Summary Sheet emailed to  
55 Hospital Administrator’s.

56 Reminder: Check monthly Compliance Report and verify number of cases submitted into  
57 Trauma Registry. All cases through September 2022 should be entered by the end of October  
58 2022. If you have a discrepancy, please send an email to [esystems@health.ok.gov](mailto:esystems@health.ok.gov) and put in the  
59 subject line “Trauma Registry” and the concern for missing cases. A staff member will contact  
60 you to troubleshoot the discrepancy. If there are no trauma cases for each month, email  
61 ESystems stating you have no cases for that month. By doing this, you will eliminate receiving  
62 an email with a reminder to submit your data.

63 Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund  
64 (OERSSIRF):Reviews were completed on October 6<sup>th</sup> and contracts went out on October 11<sup>th</sup>. If  
65 you applied for trauma fund and were awarded a contract, you should have received something  
66 in the mail. Also, all awards are posted on the OSDH Emergency Systems website.

67 OTERAC: discussion and vote to remove Chapter 642, discussion and vote to approve new  
68 language for Chapter 643, discussion and vote to approve chapter 645, and discussion and vote  
69 to approve Oklahoma trauma system assessment by the American College of Surgeon, or other  
70 entities pending availability of funding. Next OTERAC meeting is February 1, 2023, at 1:00 pm in  
71 Tulsa. At the James O Goodwin Health Center, Tulsa City-County Health Department, 5051  
72 South 129th East Avenue, Tulsa, OK 74134

73 B. Regional Planning Committee quarterly activity report.....Judy Dyke, Chair  
74 Judy Dyke gave a summary on todays earlier meeting: Bylaws, attendance letter, and surgical  
75 extrication plan was discussed in todays meeting. More will come in the future with the status  
76 of these plans.

77 C. Quality Improvement Committee quarterly activity report.....Judy Dyke, CQI Member  
78 Judy Dyke gave a summary of the last CQI meeting. The committee reviewed 11 cases, which 20  
79 letters were sent out to the agencies; 3 of the 20 letters were for good jobs. The committee  
80 accepted 4 response letters. 8 Members were present for this meeting and the next meeting is  
81 scheduled for January 4<sup>th</sup>, 2023 on TEAMS. The committee ask for help getting records back in a  
82 timely manner so the cases can be reviewed. Patient prioritization was asked to be put on all  
83 patient records.

84 D. Regional Medical Response System quarterly activity report.....Kelly Deal, RMRS  
85 Kelly Deal gave a summary. The next meeting is December 8<sup>th</sup>, 2022. They are monitoring the  
86 RSV cases in Oklahoma. The Burns and Pediatric surge plans will be discussed in February 2023.  
87 Chris is out for now for REEMS, if you need help please contact the Region 2 MERC.

88 E. EMS for Children quarterly activity report.....Sarah Connally, EMSC  
89 None at this time.

90 F. Stroke.....Tracy Didlake, Stroke Liaison  
91 None at this time.

92

93 VI. Business:

94 A. Discussion, consideration, possible action, and vote to add Russell Brand to  
95 CQI.....Dan Dalton, Chair

96 A motion to approve Russell Brand to CQI was made by Judy Dyke and seconded by  
 97 Dennis Walker. There was no more discussion and the motion passed after unanimous  
 98 roll call vote.

99 B. Discussion, consideration, possible action, and vote to approve the 2023 Board  
 100 Members, 2023 Officer Nominations, 2023 Committee Members and vote to  
 101 approve.....Dan Dalton, Chair

- 102 1. Chair – Heidi Gilbert
- 103 2. Vice-Chair – Kerry Lary
- 104 3. Secretary/Treasurer – Kelly McCauley

105 A motion to approve the 2023 Board Members, 2023 Officer Nominations, 2023  
 106 Committee Members was made by Dennis Walker and seconded by Angelle Conard.  
 107 There was no more discussion and the motion passed after unanimous roll call vote.

108 C. Discussion, consideration, possible action, and vote to approve the Dates, Times, and  
 109 Venues for 2023 Board Meetings..... Dan Dalton, Chair

- 110 1. February 14th, 2023 - 1:00 pm – Pawhuska Community Center
- 111 2. May 9th, 2023 - 1:00 pm – Jane Phillips Medical Center
- 112 3. August 8th, 2023 - 1:00 pm – Pawhuska Community Center
- 113 4. November 14th, 2023 - 1:00 pm – Jane Phillips Medical Center

114 A motion to approve the 2023 Dates, Times, and Venue was made by Heidi Gilbert and  
 115 seconded by Judy Dyke. There was no more discussion and the motion passed after  
 116 unanimous roll call vote.

117  
 118 VII. New Business (for matters not reasonably anticipated 48 hours prior to the meeting)  
 119 Dan Dalton mentioned that Oklahoma Ambulance Operating Association that Medicare is  
 120 requiring EMS to do a cost data survey. The Oklahoma Ambulance Association (OKAMA) is going  
 121 to do some classes on cost data collection. They have also, worked out a deal with CompSource  
 122 to get a 10% reeducation in workmen’s comp insurance. They meet twice a year, in the fall and  
 123 spring.

124  
 125 VIII. Next Meeting

- 126 A. Quality Improvement Committee
- 127 TBD
- 128 B. Oklahoma Trauma and Emergency Response Advisory Council
- 129 February 1<sup>st</sup>, 2023 – 1:00 pm
- 130 James O Goodwin Health Center, Tulsa City-County Health Department
- 131 5051 South 129th East Avenue
- 132 Tulsa, OK 74134
- 133 C. Regional Planning Committee
- 134 February 14th, 2023 - 10:00 am
- 135 Pawhuska Community Center
- 136 520 Lynn Ave
- 137 Pawhuska, OK 74056
- 138 D. Regional Trauma Advisory Board
- 139 February 14th, 2023 - 1:00 pm
- 140 Pawhuska Community Center
- 141 520 Lynn Ave
- 142 Pawhuska, OK 74056


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**OKLAHOMA**  
**State Department**  
**of Health**

144 IX. Adjournment  
145 A motion to adjourn the meeting was made by Dennis Walker and seconded by Jeremy  
146 McLemore at 11:34 am.

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149  
150 Approved

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155 Heidi Gilbert, Chairperson Region 2 Regional Trauma Advisory Board  
156 February 14<sup>th</sup>, 2023



# Region 2 RTAB General Members Attendance - 2022

|   | Representative        | 1Q | 2Q | 3Q | 4Q |
|---|-----------------------|----|----|----|----|
| Air Evac Lifeteam - Grove                   | Judy Dyke             |    | X  | X  | X  |
| Air Evac Lifeteam 128 - Ponca City          | Travis Morin          |    | X  | X  | X  |
| Air Evac Lifeteam 4- Springdale             | Judy Dyke             |    | X  | X  | X  |
|   |                       |    |    |    |    |
| Arch – Medflight 1 - Joplin                 | Stacey Robertson      |    | X  | A  | X  |
|   | Kyle Davis            |    |    |    |    |
| Arch – Medflight 2 - Nevada, MO             | Stacey Robertson      |    | A  | A  | X  |
|   | Kyle Davis            |    |    |    |    |
| Claremore Indian Hospital                   | Dana Cash             |    | X  | A  | X  |
|   | Mark Westbrook        |    |    |    |    |
| Cushing Fire Department/EMS                 | Daniel Myers          |    | X  | X  | X  |
|   | Dalton Novotny        |    |    |    |    |
| Freeman Hospital (Joplin)                   | Christine M Hoag-Apel |    | A  | X  | A  |
|   | Michelle Wolfe        |    |    |    |    |
| Grove EMS                                   | Corey Reeves          |    | X  | X  | X  |
|   | Bruce Jeffers         |    |    |    |    |
| Hillcrest Hospital Claremore                | Steven Barnes         |    | X  | X  | X  |
|   | Lindsay Propst        |    |    |    |    |
| Hillcrest Hospital Cushing                  | Shellie Fisher        |    | A  | A  | A  |
|   | Lisa Lumry            |    |    |    |    |
| Hillcrest Hospital Pryor                    | Melanie Minor         |    | A  | X  | X  |
|   | Benjamin Stutzman     |    |    |    |    |
| Hominy EMS                                  | April Thompson        |    | A  | X  | A  |
|   | James Blackstove      |    |    |    |    |
| Integrus Grove Hospital                     | Joey Gregory          |    | X  | X  | X  |
|   | Bruce Jeffers         |    |    |    |    |
| Integrus Miami EMS                          | Corey Reeves          |    | X  | X  | X  |
|   | Patricia Rhodes       |    |    |    |    |
| Jane Phillips Memorial Medical Center, Inc. | Kerry Lary            |    | X  | X  | X  |
|   | Jennifer Bulter       |    |    |    |    |
| Jane Phillips Nowata Hospital, Inc.         | Wilford H Watson III  |    | X  | X  | X  |
|   | Lori Walton           |    |    |    |    |
| Jay EMS                                     | Dakota Jennings       |    | A  | A  | A  |
|   |                       |    |    |    |    |
| Mayes Emergency Services Trust              | Amanda Early          |    | A  | X  | X  |
|   | Steve Van Horn        |    |    |    |    |
| Mediflight of Oklahoma                      | Aubrey Richardson     |    | A  | X  | X  |
|   | Johnny Dobson         |    |    |    |    |
| MERC  | Samuel Murray         |    | A  | A  | X  |
|   |                       |    |    |    |    |
| Mercy Hospital - Joplin                     | S. Sharell Questelle  |    | X  | X  | X  |
|   | Kaitlin Doll          |    |    |    |    |
| Mercy Life Line                             | Chris Mattes          |    | X  | X  | X  |
|   | Jason Hahn            |    |    |    |    |
| Mercy Regional EMS                          | Kennethy Freeman      |    | X  | A  | X  |
|   | Brianne Smedley       |    |    |    |    |
| Midwest AeroCare                            | LeAnna Setzkorn       |    | X  | A  | A  |
|   |                       |    |    |    |    |
| Miller EMS - Osage County                   | Jeremy Mclemore       |    | X  | X  | X  |
|   | Lisa Fitzgerald       |    |    |    |    |

