



**Oklahoma State  
Department of Health  
Creating a State of Health**

East Central (4) Regional Trauma Advisory Board (RTAB)

**REGULAR MEETING**

Thursday, May 23, 2024 at 1:00 p.m.

Location of Meeting: Saint Francis Hospital Muskogee  
300 Rockefeller Drive • Muskogee, OK 74401

The East Central (4) Regional Trauma Advisory Board regular meeting notice was posed on the OSDH website located at <https://oklahoma.gov/health/services/licensing-inspections/emergency-systems/trauma-division/rtabs-regional-trauma-advisory-boards-/region-4-rtab.html> as well as the Secretary of State's website located at <https://www.sos.ok.gov/meetings/legacy/search.aspx> on 11/29/23.

**MINUTES**

1. Dr. James Campbell, Chair, called the meeting to order at 1:00 p.m.
2. Dr. James Campbell introduced Bill Justice, the presenter for the meeting.
3. Roll Call was taken. Attendance was recorded as follows:

Present at Roll Call	Absent at Roll Call
Air Evac Lifeteam – Henryetta, Mark Forrest	Carrus Lakeside Hospital
Cherokee Nation EMS, Jeff Jackson	Checotah EMS
Cherokee Nation W.W. Hasting, Lori Taylor	Cornerstone Hospital of Oklahoma
Hillcrest Hospital Henryetta, David Jestice	Drumright Regional Hospital
Dr. James Campbell	Haskell County Community Hospital
Memorial Hospital of Stillwell, Alan Adams	Mannford Ambulance Service
Muskogee County EMS, Tricia Fleming	Mercy Lifeline 4
Northeastern Health – Sequoyah, Ozalena Martinez	Mucogee (Creek) Nation Medical Center
Northeastern Health System, Sommer Thompson	Okmulgee County EMS
Northeastern Health System EMS, Mike Cates	Saint Francis Hospital Muskogee
Adair County EMS	Tulsa Life Flight – Pryor sub-station
Air Evac Lifeteam 83 – Muskogee	Tulsa life Flight 5 - Okmulgee
Coweta Fire Department/EMS	
First Flight Tahlequah - proxy	
Hasting EMS	
MERC/RMRS	
Pafford EMS of OK – Sequoyah County	
Wagoner Community Hospital	
Wagoner EMS	

4. Mike Cates made a motion to approve the February 22, 2024, minutes and seconded by Alan Adams. The motion carried as follows:

Ayes	Nays	Abstain
Air Evac Lifeteam – Henryetta, Mark Forrest		
Cherokee Nation EMS, Jeff Jackson		
Cherokee Nation W.W. Hasting, Lori Taylor		
Hillcrest Hospital Henryetta, David Jestice		
Dr. James Campbell		
Memorial Hospital of Stillwell, Alan Adams		
Muskogee County EMS, Tricia Fleming		
Northeastern Health – Sequoyah, Ozalena Martinez		
Northeastern Health System, Sommer Thompson		
Northeastern Health System EMS, Mike Cates		

5. Reports

- Lori Strider informed the committee that we are out doing unannounced inspections. EMS Vehicle inspections are still being scheduled online and conducted up by the State Capital. Trauma Registry compliance reports will be placed in BOX and there is upcoming training on how to use BOX. For OKEMSIS and Trauma Registry, those reports have to be submitted by 30 days after the previous month. Any questions over OKEMSIS, Trauma Fund, or Trauma Registry email [Esystems@health.ok.gov](mailto:Esystems@health.ok.gov) and put your question in the email body.
- Dr. James Campbell shared with the group that the second quarter CQI meeting was held on April 10, 2024, via Microsoft Teams. There were eight members present. Five cases were reviewed by the group. There were 11 letters authored. One letter required no response, the remainder did require responses. One response was reviewed and accepted by the committee. The next scheduled meeting date is July 8, 2024, at 9:00 a.m. via Microsoft Teams. They are still having difficulty receiving requested records in a timely manner. Please ask your medical records departments to closely review those requests. He encouraged the group to respond to the letters if they received any and send in any cases in, they would like to be reviewed.
- Mark Forrest shared with the group that they met this morning at 10:00 a.m. The committee looks at time sensitive plans for the Region. Once the plan is completed, they vote on and then send them up to the RTAB's to vote on. Today the committee approved the STEMI plan and Envenomation plan. Mark encouraged everyone to attend the RPC meeting. Dr. Campbell shared with the committee some of the details for the STEMI plans and Sam Murray shared some details of the Envenomation plan.
- Sam Murray shared with the group that the eclipse came and went. They sent in an appropriate show of force for the request that was received. In the last Regional EMS team meeting they did adopt the S.A.L.T algorithm and will be updating regional plans to reflect the algorithm.

6. Jennifer Thompson, Stroke Liaison not present.

7. Sarah Connally shared with the group that they have their national EMS survey is out right now. If their agency has not received an email from us, please go to [www.EMSpedsready.org](http://www.EMSpedsready.org) to complete the survey. The survey is available every two years and does not take long to

complete. They will have pediatric autism classes this fall. If anyone is interested contact Ms. Connally at 405.271.3307 ext. 2 or [sarah-connally@ouhsc.edu](mailto:sarah-connally@ouhsc.edu) for further information.

8. Bill Justice went over; Active Threat Training in HealthCare, Stop the Bleed, and Sort, Assess, Lifesaving interventions and Treatment/triage (S.A.L.T). Bill went over how they are now using stop the bleed while an active threat is ongoing. Complacency is an issue when it comes to our areas. Training is good but to be more proactive when it comes to the training. Having the right amount of equipment that would pertain to a mass casualty event is being worked out. Having the right equipment for the patients such as “tiny patients” older patients and children. We must practice more often to not become complacent. If you have any questions, you can email [Billjustice1700@gmail.com](mailto:Billjustice1700@gmail.com).

9. Business

- Mike Cates moved to approve the STEMI plan and seconded by Mark Forrest. The motion carried as follows:

Ayes	Nays	Abstain
Air Evac Lifeteam – Henryetta, Mark Forrest		
Cherokee Nation EMS, Jeff Jackson		
Cherokee Nation W.W. Hasting, Lori Taylor		
Hillcrest Hospital Henryette, David Jestice		
Dr. James Campbell		
Memorial Hospital of Stillwell, Alan Adams		
Muskogee County EMS, Tricia Fleming		
Northeastern Health – Sequoyah, Ozalena Martinez		
Northeastern Health System, Sommer Thompson		
Northeastern Health System EMS, Mike Cates		

- Mike Cates moved to approve the Envenomation Management plan and seconded by Alan Adams. The motion carried as follows:

Ayes	Nays	Abstain
Air Evac Lifeteam – Henryetta, Mark Forrest		
Cherokee Nation EMS, Jeff Jackson		
Cherokee Nation W.W. Hasting, Lori Taylor		
Hillcrest Hospital Henryette, David Jestice		
Dr. James Campbell		
Memorial Hospital of Stillwell, Alan Adams		
Muskogee County EMS, Tricia Fleming		
Northeastern Health – Sequoyah, Ozalena Martinez		
Northeastern Health System, Sommer Thompson		
Northeastern Health System EMS, Mike Cates		

10. No new business.

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11. Future meeting dates for 2024

- August 22, 2024 at 1:00 p.m.

12. No public comment.

13. Alan Adams made a motion to adjourn and seconded by Ozalena Martinez at 1:51 p.m. The motion carried as follows:

Ayes	Nays	Abstain
Air Evac Lifeteam – Henryetta, Mark Forrest		
Cherokee Nation EMS, Jeff Jackson		
Cherokee Nation W.W. Hasting, Lori Taylor		
Hillcrest Hospital Henryetta, David Jestice		
Dr. James Campbell		
Memorial Hospital of Stillwell, Alan Adams		
Muskogee County EMS, Tricia Fleming		
Northeastern Health – Sequoyah, Ozalena Martinez		
Northeastern Health System, Sommer Thompson		
Northeastern Health System EMS, Mike Cates		