



East Central (4) Regional Trauma Advisory Board
Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, OK 74401
November 18th, 2021 @ 1:00 pm

MINUTES

- I. Call to Order.....Mike Cates, Chair
The meeting was called to order by Chairperson Mike Cates at 1:02 pm.
- II. Welcome and Introductions.....,Mike Cates, Chair
Sommer Thompson with Northeastern Health System, Jesse with TReC, Megan with Pafford is the new Deputy Director.
- III. Roll Call..... Kim Walton, Secretary/Treasurer
Roll call was take with quorum of the Board Members met. See attached sheet for complete attendance.
- IV. Approval of Minutes – May 20th, 2021..... Mike Cates, Chair
A motion to approve the minutes as written was made by Alan Adams and seconded by Mike Cates. There was no discussion and the motion passed after a unanimous roll call.
- V. Reports/Updates
 - A. Emergency Systems quarterly activity report.....Lori Strider
Lori Strider announced there are opening positions at our department; EMS Administrator II, 2 Epidemiologist, and an Administrative Assistant. If EMS needs an ambulance inspected to use the link:
https://www.ok.gov/health/Protective_Health/Emergency_Systems/EMS_Division/Ambulance_Services_&_EMRAs/Inspections/index.html. The last OTERAC meeting was August 4th, 2021. Eddie Sims has retired, and Matt Young is the new representative for EMS. The committee reviewed the COVID-19 response report, 10% reduction for Trauma Fund collections, the role of free-standing ERs in systems of care, the increased response from CQI feedback letters; increased physician participation, availability of EMResource interface for NEDOCS and other event queries, Governor Stitt’s initiative to reduce the size of regulations, amendments to OAC 310:641 EMS Standards and OAC 310:667 Hospital Standards were presented. There next meeting is December 8th, 2021 at OU Nichols Tower. 2022 scheduled meetings are February 2, June 1 and October 5. Lori Strider introduced Nena West, Assistant Director, Katrina Warden, Special Project Coordinator. Katrina informed the committee that Trauma Fund due date for hospitals is November 30th and EMS & Physicians is December 15th. Laurel Havens asked Grace Pelly when the online license will be up and running. The goal is for January 1st, 2022.



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- B. Regional Planning Committee quarterly activity report.....Mark Forrest
Mike Cates informed the committee that RPC did meet prior to this meeting. The committee discussed phone calls that were going to happen after the holidays. The group will discuss attendance of the RTAB meetings, the STEMI and destination surveys, and the importance of the meetings. He asked for more volunteers for RPC. Sommer Thompson and Kim Walton offered to be on the committee.
- C. Quality Improvement Committee quarterly activity report..... Dr. James Campbell
Dr. Campbell informed the committee that they reviewed 10 cases, sent out 14 letters; out of the 14 letters, 6 were for a good job.
- D. Regional Medical Response System quarterly activity report.....Henrietta Dreadfulwater
Sam Murray informed the committee that PPE is still available. They had a exercise yesterday and the exercise will be on YouTube. The next meeting will be February 23, 2022. The meeting will be in McAlester in person.
- E. EMS for Children quarterly activity report.....Bobbie Keith
No report was given,
- F. OSSCAR quarterly activity report.....Brandy Jones
No report was given, and slides are in your packet.

VI. Business:

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- A. Discussion, consideration, possible action, and vote to approve letter of attendance.
The letter and calls from RPC will be done after the holidays.
- B. Discussion, consideration, possible action, and vote to approve the 2022 Committee Membership and Board Rotation:
A motion to approve the 2022 Committee Membership and Board Rotation as written was made by Jim Roberts and seconded by Alan Adams. There was no discussion and the motion passed after a unanimous roll call.
- C. Discussion, consideration, possible action, and vote to approve the 2022 Board Officer Nominations and vote to approve:
 - 1. Chair
 - 2. Vice-Chair
 - 3. Secretary/Treasurer
 A motion to keep the same officer; Mike Cates – Chair, Dr. James Campbell, Vice-Chair, and Kim Walton, Secretary/Treasurer was made by Jim Roberts and seconded by Tricia Fleming. There was no discussion and the motion passed after a unanimous roll call.



- 84 D. Discussion, consideration, possible action, and vote to approve the Dates,
85 Times, and Venues for 2022 Board Meetings:
86 1. February 17th, 2022
87 2. May 19th, 2022
88 3. August 18th, 2022
89 4. November 17th, 2022
90 A motion to approve the 2022 dates, time at 1:00 pm and venue located at
91 Saint Francis Muskogee Hospital was made by Alan Adams and seconded by
92 Tricia Fleming. There was no discussion and the motion passed after a
93 unanimous roll call.
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95 **VII.** New Business (for matters not reasonably anticipated 48 hours prior to the meeting)
96 Dr. James Campbell asked if RPC could review the Bylaws.
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98 **VIII.** Next Meeting
99 A. Quality Improvement Committee
100 January 4th, 2022 at 9:00 am
101 Microsoft Teams
102 B. Regional Planning Committee
103 To be voted on
104 C. Regional Trauma Advisory Board
105 To be voted on
106 D. Oklahoma Trauma and Emergency Response Advisory Council
107 Oklahoma State Department of Health
108 1000 North East 10th Street
109 Oklahoma City, OK 73117
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111 **IX.** Adjournment
112 A motion to adjourn was made by Alan Adams and seconded by Dr. James
113 Campbell. The meeting was adjourned at 1:45 pm.

