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3 **East Central (4) Regional Trauma Advisory Board**
4 **REGULAR MEETING**

5
6 Saint Francis Hospital Muskogee
7 300 Rockefeller Drive
8 Muskogee, OK 74401
9 May 19th, 2022 @ 1:00 pm

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11 **MINUTES**

- 12 **I.** Call to Order.....Mike Cates, Chair
13 The meeting was called to order by Chairperson Mike Cates at 1:02 pm.
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- 15 **II.** Welcome and Introductions.....Mike Cates, Chair
16 Megan with Pafford EMS and Jennifer Thompson with Saint Francis Muskogee Hospital
17 introduced themselves.
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- 19 **III.** Roll Call.....Kim Walton, Secretary
20 Roll call was take with quorum of the Board Members met. See attached sheet for complete
21 attendance.
22
- 23 **IV.** Approval of Minutes – November 18th, 2021.....Mike Cates, Chair
24 A motion to approve the minutes as written was made by Alan Adams and seconded by Mark
25 Forrest. There was no discussion and the motion passed after a unanimous roll call.
26
- 27 **V.** Reports/Updates
28 a. Emergency Systems quarterly activity report.....Lori Strider, OSDH
29 Lori Strider provided staffing updates: Administrative Assistant Samantha Hickson,
30 Statistical Research Specialist Senait Teckle, and Clinical Health Facility Surveyor, Heather
31 Griffin. Open positions to include Statistical Research Specialist, EMS Administrator II,
32 Epidemiologist II/III, Clinical Health Facility Surveyor (Hospital/Home Health & Hospice),
33 and CLIA Surveyor. The new Trauma Fund application period for January through June
34 2021 opens April 18, 2022; application forms will be located on the Emergency Systems
35 website. The application deadline is May 31, 2022 for hospitals and June 15, 2022 for EMS
36 agencies and physicians; applications are required to be stamped and received by OSDH
37 by 5:00 p.m. Trauma Fund webinars are tentatively scheduled on May 11, 2022 for
38 physicians, and May 18, 2022 for EMS agencies. Questions and/or training request can be
39 directed to Special Projects Coordinator Katrina Warden. A Trauma Fund handout, a
40 memorandum regarding the requirement for all licensed hospitals in Oklahoma to report
41 assaults on medical staff to the Violence in the Workplace Registry, and a handout from
42 the OU College of Public Health regarding geriatric trauma were provided in the member
43 packet for review.
44 b. Regional Planning Committee quarterly activity report.....Mark Forrest, RPC Chair
45 The committee meet prior to this meeting.
46 c. Quality Improvement Committee quarterly activity report..... Dr. James Campbell, Chair

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- Dr. Campbell told the committee has met twice this year. The last meeting they reviewed 10 cases, 33 letters, 18 responses, they closed 14 cases and asked for more information from 4 letters.
- d. Regional Medical Response System quarterly activity report.....Henrietta Dreadfulwater, RMRS
Sam informed the committee that their attendance has been low to the meetings. The did a communication drill last month and have a few more coming up next month.
 - e. EMS for Children quarterly activity report.....Bobbie Keith, EMSC
None at this time.
 - f. Stroke.....Brandy Jones, Stroke Liaison
Jennifer Thompson with Saint Francis Muskogee Hospital is now attending the State stroke meetings for the Region. No report at this time.

VI. Business:

- a. Discussion, consideration, possible action, and vote to approve Sommer Thompson to CQI.....Mike Cates, Chair
A motion to approve Sommer Thompson for CQI was made by Dr. Campbell and seconded by Tricia Fleming. There was no discussion and the motion passed after a unanimous roll call.
- b. Discussion, consideration, possible action, and vote to approve Kim Walton and Sommer Thompson to RPC Committee.....Mike Cates, Chair
A motion to approve Kim Walton and Sommer Thompson for RPC Committee was made by Alan Adams and seconded Jim Wagoner. There was no discussion and the motion passed after a unanimous roll call.

VII. Presentation: EMResource: Communication and Resource Management Tool Interface Onboarding.....Anya Grether
Grace Pelley gave a presentation on EMResource Interface and the National Emergency Department Overcrowding Score reporting and about Oklahoma Trauma Transfers and Physician Specialist Availability.

VIII. New Business (for matters not reasonably anticipated 48 hours prior to the meeting)
None at this time.

IX. Next Meeting

- a. Oklahoma Trauma and Emergency Response Advisory Council
Oklahoma State Department of Health
123 S. Robert S. Kerr Ave.
Oklahoma City, OK 73102
June 1st, 2022 @ 1:00 pm
- b. Continuous Quality Improvement
Microsoft Teams
July 6th, 2022 @ 9:00 am
- c. Regional Planning Committee
Saint Francis Hospital Muskogee



OKLAHOMA
State Department
of Health

94

95 300 Rockefeller Drive

96 Muskogee, OK 74401

97 August 18th, 2022 @ 10:00 am

98 d. Regional Trauma Advisory Board

99 Saint Francis Hospital Muskogee

100 300 Rockefeller Drive

101 Muskogee, OK 74401

102 August 18th, 2022 @ 1:00 pm

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104 **X.** Adjournment

105 A motion to adjourn the meeting was made by Alan Adams and seconded by Mark Forrest.

106 The meeting was adjourned at 2:05 pm.

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108 Approved

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112 Mike Cates, Chairperson Region 4 Trauma Advisory Board

113 August 18th, 2023

