



**East Central (4) Regional Trauma Advisory Board  
REGULAR MEETING  
Tuesday, May 20th, 2021- 1:00 p.m.**

**Location of Meeting: Microsoft Teams**

[https://teams.microsoft.com/l/rneetup-join/19%3a%20meeting\\_ZDBhYzdmZWYtOGNiYS00ODQ0LTg4YigtYTcxODgxMDQwYTM%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%220id%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/l/rneetup-join/19%3a%20meeting_ZDBhYzdmZWYtOGNiYS00ODQ0LTg4YigtYTcxODgxMDQwYTM%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%220id%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

**Join by Phone +1405-898-0717,,865803162# United States, Oklahoma City  
Conference ID: 865 803 162# (\*6 to Mute/Unmute)**

There is no physical meeting location. All Advisory Council Members are participating remotely via the Microsoft Teams platform shown above. Advisory Council Members are:

Chair/ Mike Cates, Vice-Chair/ Dr. James Campbell, Secretary/Treasurer/ Kim Walton, Air-Evac Lifeteam - Henryetta/ Sherri McKeown, Air-Evac Lifeteam - Muskogee/ Mark Forrest, Bristow Medical Center/ Francine Eastin, Checotah EMS/ Jerry Lewis, Cherokee Nation EMS/ Matthew Bonnell, Cherokee Nation W.W. Hasting Hospital/ Lori Taylor, Cornerstone Hospital of Oklahoma/ John Gaden, Cowete Fire Department/EMS/ Brian Woodward, Drumright Regional Hospital/ Susie Hinex, First Flight Tahlequah/ Korey Langston, Haskell County Community Hospital/ Judy Hall, Hillcrest Hospital Henryetta/ Mary Fisher, Dr. James Campbell, Mannford Ambulance Service/ Tiffany Caudle, Memorial Hospital of Stilwell/ Alan Adams, MERC / Samuel Murray, Mercy Life Line 4 / Marshall Gattis, Muskogee (Creek) Nation Long Term Acute Care Hospitals, Muskogee (Creek) Nation Medical Center - Okmulgee/ Michelle Earty, Muskogee (Creek) Nation Rehabilitation/ Chuck Myers, Muskogee County EMS/ Laurel Havens, Northeastern Health - Sequoyah/ Ozalena Martinez, Northeastern Health System/ Stephanie Collins, Northeastern Health System EMS/ Mike Cates, Okmulgee County EMS/ Jeremy Shatswell, Pafford EMS of OK - Sequoyah County/ Mike Little, Pafford EMS of OK - Stilwell/ Mike Little, Saint Francis Hospital Muskogee/ Stacey Jarrard, Tulsa Life Flight - Pryor Sub-Station/ Johnny Dobson, Wagoner Community Hospital/ Jim Roberts, Wagoner EMS/ Jim Roberts

**MINUTES**

- I. Call to Order ..... Mike Cates, Chair  
The meeting was called to order by Chairperson Mike Cates at 1:02 pm.
- II. Roll Call.....Kim Walton, Secretary/Treasurer  
Roll call was taken with quorum of Board members met. See attached sheet for complete attendance.
- III. Introductions and Announcements.....Mike Cates, Chair  
None at this time
- IV. Approval of Minutes (11-20-2020)..... Mike Cates, Chair  
A motion to approve the minutes as is was made by Dr. James Campbell and seconded by Jim Roberts. There was no discussion and the motion passed after a unanimous roll call.
- V. Reports
  - A. Emergency Systems quarterly activity report .....Lori Strider, EMS Administrator  
Lori Strider informed the Region that Daniel Whipple is no longer at OSDH and the Trauma System Coordinator position is currently open, and management is working to fill the position. Martin Lansdale's position as Statistical Research Specialist position over Oklahoma EMS Information System (OKEMSIS) is currently open. Currently, there are no trainings are scheduled for either OKEMSIS or the Trauma Registry. EMS agencies needing a new unit inspections should use the



following link to schedule the inspection:

[https://osdhphs.co1.qualtrics.com/jfe/form/SV\\_cCIJ6SDD4koTxLT](https://osdhphs.co1.qualtrics.com/jfe/form/SV_cCIJ6SDD4koTxLT)

OTERAC met last October 7<sup>th</sup>, 2020 and will meet June 2<sup>nd</sup>, 2021.

- B. Regional Planning Committee quarterly activity report ..... Mark Forrest, Committee Chair  
The committee discussed reviewing the trauma plan, STEMI plan, and will start the Venomous Snake Plan once we get the other two complete. A survey was created for destination plans for the region to update the trauma plan. A survey for destination plan and the STEMI survey was sent out again for updated information. The survey is due August 1<sup>st</sup>, 2021. The RPC is meeting for an extra meeting July 15<sup>th</sup>, 2021 at 10:00 am located at Northeastern Health System EMS training room.
  - C. Quality Improvement Committee quarterly activity report ..... Dr. James Campbell, Committee Chair  
Dr. Campbell gave an update on the 23 letters the committee sent; seven letters required no responses, five letters were for good job, and the remaining 15 needed a response. The Region is one of the two regions that had a 100% on responses.
  - D. Regional Medical Response System quarterly activity report ..... Henrietta Dreadfulwater  
Not at this time.
  - E. EMS for Children quarterly activity report ..... Delores Welch  
Not at this time.
- VI. Business
- A. Discussion, consideration, possible action and vote to approve recommendation to the RTAB chair for possible licensure action pending review of RTAB member attendance ..... Mike Cates, Chair  
The committee discussed to start with having the chair and RTAB administrator to call the agencies that were absent and next step being to send a letter. The letter will be created by the RTAB administrator and sent to the committee for approval.
  - B. Discussion, consideration, possible action and vote to approve amendments to the Region 4 Trauma plan pending review of the approved Letter Schedule of Escalation and placement within the Region 4 Trauma Plan ..... Mike Cates, Chair  
A motion to approve the Letter Schedule of Escalation and placement within the Region 4 Trauma Plan was made by Jim Roberts and seconded by Dr. James Campbell. There was no discussion and the motion passed after a unanimous roll call.
  - C. Discussion, consideration, and vote to approve Tricia Fleming to the RPC committee ..... Mike Cates, Chair  
A motion to approve Tricia Fleming to the RPC committee was made by Mike Cates and seconded by Alan Adams. There was no discussion and the motion passed after a unanimous roll call.
- VII. Presentation
- A. Non-Accidental Trauma ..... Dr. Larissa Hines  
Immediately following the agenda item Introductions and Announcements, Dr. Larissa Hines of Oklahoma Children's Hospital at OU Health presented information regarding child abuse recognition to include types of abuse, epidemiology, reporting, clinical approach and presentation, and physical examination. A child protective team provider is available 24 hours a day, 7 days per week and can be reached at 405-271-3636.
- VIII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting as usual)  
None at this time.
- IX. Public Comment
- *If attending through the Teams website, please raise a virtual hand for your name to be included in the public comments queue.*
  - *Comments will be received with people who raised a virtual hand through Teams, followed by those who are attending by phone conference. The comment order will be alphabetically (a-z) based on the attendee's last name.*



- *To ensure that everyone who desires to make a public comment has had the opportunity to speak, after comments have been made by attendees who raised a virtual hand in Teams or identified themselves when the beginning letter of their last name was called for phone conference attendees, we will then make one last final call for attendees to identify themselves who want to make a public comment, but have not done so.*
- X. Next Meeting
- A. Continuous Quality Improvement  
July 20<sup>th</sup>, 2021-10:00 am
  - B. East Central (4) Regional Planning Committee  
August 19<sup>th</sup>, 2021-10:00 am
  - C. Northeast (2) Regional Trauma Advisory Board  
August 19<sup>th</sup>, 2021- 1:00 pm
  - D. OTERAC  
June 2<sup>nd</sup>, 2021 - 1:00 pm
- XI. Closing, Adjournment, and Dismissal.  
A motion to adjourn the meeting was made by Dr. James Campbell and seconded by Jim Roberts at 1:56 pm.

*\*If the audio is disconnected at any point during the meeting, Board Members will attempt to rejoin. The meeting will reconvene upon reconnection using the same platform and access codes. If unable to restore connections for a maximum of 15 minutes the meeting will be adjourned.*

A handwritten signature in black ink, appearing to be "M. J. Roberts", written over a horizontal line.

November 18<sup>th</sup>, 2021



