

East Central (4) Regional Planning Committee
REGULAR MEETING
Thursday, February 27, 2025 – 10:00 a.m.

Location of Meeting: Saint Francis Hospital Muskogee
300 Rockefeller Drive • Muskogee, OK 74401

The East Central (4) Regional Planning Committee regular meeting notice was posted on the OSDH website located at <https://oklahoma.gov/health/services/licensing-inspections/emergency-systems/trauma-division/rtabs-regional-trauma-advisory-boards-/region-4-rtab.html> as well as the Secretary of State's website located at <https://www.sos.ok.gov/meetings/legacy/search.aspx> on 11/26/24.

Minutes

1. Mark Forrest called the meeting to order at 10:08 am
2. David introduced himself from the State Department of Health and will be taking Sam's place for now.

3. Roll Call was taken. Attendance was recorded as follows:

Present at Roll Call	Absent at Roll Call
Dr. James Campbell	Ray Yerby
Alan Adams	
Mark Forrest	
Mike Cates	
Tricia Fleming	
Jennifer Thompson	

4. Tricia Fleming moved to approve August 22, 2024, meeting minutes and seconded by Dr. Campbell. The motion carried as followed:

Ayes	Nays	Abstain
Dr. James Campbell		
Alan Adams		
Mark Forrest		
Mike Cates		
Tricia Fleming		
Jennifer Thompson		

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Draft Minutes

5. Discussion, consideration, possible action and vote to recommend requirements for PCR completion for both ground and air prehospital agencies in Region 4.....Mark Forrest, Chair Discussion ensued about how to handle run forms not being submitted to the hospitals and to OKEMSIS by the employees. The question is should the employee be fired for not doing their run forms and getting them uploaded or what should be done? They can suspend them, but the state can take the license just like the nursing board has the capability to do so. EMS services are all electronic in the state of Oklahoma. The culture needs to be built by each service. Dr. Campbell stated DHS does not have the capability to remove the license since there is no Medical Director at the State at this time. If agencies are trending a certain way for not charting, maybe something needs to be done from the upper management since it effects billing. It can also be added to training in the schools, and it can go under operations. The chart method works very well for chart review. It needs to start at the RTAB level, so this is why we are bringing it up. OTERAC is discussing it there, so it has already started. Mark stated a survey can be made by using survey 123 which will keep a tally and everything in one format and in one spot. David shared with the group that if they develop the final survey ready they could send the survey to us at the state Department of Health and it can be included in the packet that can be voted on in May at the RPC to take to the RTAB in May and it can be put on the RTAB agenda to at least review and discuss and vote, though they may choose not to vote at that time and push it back to the next meeting. It was suggested by Dr. Campbell to take a month, to send Sam to formulate it, and bring it together, send out to all of us and bring it to the next RPC in May, and if all like it, approve it to move forward to the RTAB that day if possible. If approved that day, we can take it in the RTAB immediately if it is already on the RTAB agenda. The facilitator at the State for the meeting can make sure it is on both agendas and in the packets either way for both RPC and RTAB so it can be brought up and voted on or discussed. Dr. Campbell moved to approve to formulate a survey to ask both EMS and hospitals about how they track run sheet time frame and if they are compliant with State law and seconded by Mike Cates. The motion carried as follows:

Ayes	Nays	Abstain
Dr. James Campbell		
Mark Forrest		
Mike Cates		
Tricia Fleming		
Jennifer Thompson		

6. No new business.

7. Public comment.

RPC completed all goals for 2024 and OTERAC was very happy about this. KUDOS to everyone. NDCC is still revamping 2018 protocols and it is very close to being done and will be presented to OTERAC to review and vote so in the next year new protocols should be up and running. The group is wondering if they would be able to get Dr. Behm to come and do his presentation that he has given to his residents. It was suggested to contact him. Discussion ensued about region 4's trauma runs. Dr. Campbell will reach out to Dr. Behm.

8. Next Meeting

- May 29, 2025 – 1 p.m. – Saint Francis Muskogee

Tricia Fleming made a motion to adjourn, and Jennifer Thompson seconded. A roll call vote was taken, and the meeting adjourned at 11:16 a.m.

Ayes	Nays	Abstain
Dr. James Campbell		
Mark Forrest		
Mike Cates		
Alan Adams		
Tricia Fleming		
Jennifer Thompson		