



**REGULAR MEETING OF THE
TULSA REGION (7) REGIONAL PLANNING COMMITTEE (RPC)**

**ASCENSION ST JOHN BROKEN ARROW
1000 BOISE CIRCLE
BROKEN ARROW, OKLAHOMA 74012
TUESDAY, OCTOBER 18, 2022 2:00 p.m.**

Minutes

The meeting notice was filed with the Oklahoma Secretary of State on August 1, 2022 at 12:18 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 7 RPC on Friday, October 13, 2022 at 4:15 p.m.

- I. **Call to Order**.....Kenneth Nickels, Chair
The meeting was called to order by Chair, Kenneth Nickels at 2:06 p.m.
- II. **Roll Call**.....Kenneth Nickels, Chair
The following members were present: Kenneth Nickels, Jeremy McLemore, Nathan Phillips, Justin Graves, Russell Martin, Paula Kaplan, and Vanessa Bearden. The following member was absent: Harold Call.
- III. **Introductions and Announcements**.....Kenneth Nickels, Chair
Maryavis Howell – Saint Francis and Dr. John Marc Shellenberger – Saint Francis
- IV. **Review and approval of the July 19, 2022 minutes**.....Kenneth Nickels, Chair
Jeremy McLemore brought up that the RPC requested data from OSDH for this meeting. Mr. Henke shared that data would be discussed later in the meeting. There was no further discussion. A motion to approve the July 19, 2022 minutes was made by Jeremy McLemore and seconded by Russell Martin. The motion passed 7-0.
- V. **Reports**.....Kenneth Nickels, Chair
There were no reports given.
- VI. **Business**
 - A. **Dates, Times, and Solicitation of Venues for the 2023 RPC meetings:**
 1. January 17, 2023 – 2:00 p.m. – EMSA EAST
 2. April 18, 2023 – 2:00 p.m. – Ascension St John Medical Center
 3. July 18, 2023 – 2:00 p.m. – Ascension St John Owasso
 4. October 17, 2023 – 2:00 p.m. – Ascension St John Broken Arrow

A motion to accept the 2023 RPC meeting dates was made by Russell Martin and seconded by Paula Kaplan. The motion passed 7-0.



- B. Discussion, consideration, possible action and vote to approve the results of the Trauma Plan Workgroup.....Kenneth Nickels, Chair
Mr. Henke shared the Region 7 Trauma Plan with edits in red. He noted that a lot of the changes were Hospital/EMS name changes which do not have to be presented to the RTAB for approval. Maryavis Howell shared that the Trauma Plan is in need of lots of work such as the table of contents. Mr. Henke suggested they start a new workgroup to review the Trauma Plan. This workgroup must have an end date and stay under quorum. Tessa Cleary-Smith brought up that the T-3 is a State document and there is a workgroup working on changes to the T-3. Jeremy McLemore suggested making the T-3 a reference document to cut down on changes to the Trauma Plan. Ms. Howell suggested adding verbiage to review the TP every so often. A motion to start a workgroup including Jeremy McLemore, Russell Martin, Nathan Phillips, Maryavis Howell, and Dr. John Marc Shellenberger to review the Region 7 Trauma Plan and report back to the Regional Planning Committee by January 10, 2023 was made by Jeremy McClemore and seconded Nathan Phillips. There was no further discussion and the motion passed 7-0.
- C. Discussion, consideration, possible action and vote to approve a plan to:
 1. Decrease the number of Priority 1 patients transported by ambulance services to a Level III or Level IV Trauma Center by 3% by the end of the calendar year 2023.
 2. Decrease the statewide average length of stay at Level III and Level IV Trauma Centers for patients having an ISS of ≥ 16 by 3% by the end of calendar year 2023.
Kenneth Nickels, Chair
Chris Dew shared that we look at data all the time but the current data is incomplete and not clean. Mr. Martin shared it is hard to tell if we are meeting the goal without current data. Ms. Howell shared the current verbiage is not the best for trying to determine the length of stay at a hospital. Mr. McLemore shared we should take action in regards to what is actually being used in the matrix and come up with ways to decrease the length of stays. Jamie Lee shared some of the top reasons for delays in transporting, Delays: going to radiology for diagnostics, radiology results, initiating the transfer process, and delays in contacting EMS to name a few. Ms. Lee shared that inappropriate triage in EMS contributes to delays also. Ms. Howell shared the RPC is not in a position to make an action plan at this time. Mr. Dew provided that telemedicine is being looked at to see if it has a place in the Emergency Departments but is still new. Ms. Cleary-Smith shared that there are many different programs out there at this time and getting everyone on the same page has not occurred yet. Mr. McLemore suggested the CQI committee write letters to the hospitals sharing what their average length of stay is. Ms. Lee shared the CQI committee needs accurate data to make this happen and that some facilities are two years behind on reporting their data. Mr. Martin shared that without current data the RPC should table Item C. Mr. Martin suggested Item C be tabled until there is current data available. Chair KC Nickels asked the RPC if everyone agreed to table Item C until data is available. The group agreed.
- D. Discussion, consideration, possible action and vote to approve a Mass Causality Incident appendix.....Kenneth Nickels, Chair
Mr. Henke shared that the Regional Medical Response System should be the contact for a Mass Causality Incident. Mr. Dew suggested putting in the thresholds to activate and MCI. Mr. McLemore suggested the action for Item D be to contact the RMRS to see what plan they have and if Region 7 RPC wants to adopt that plan. Mr. McLemore will obtain a MCI plan from the Region 7 RMRS and it will be shared with the RPC. Once the MCI plan is shared with the RPC, Item D will be placed on the next agenda.



VII. **New Business**
(For matters not reasonably anticipated 48 hours prior to the meeting).....Kenneth Nickels, Chair
No new business.

VIII. **Next Meetings**.....Kenneth Nickels, Chair

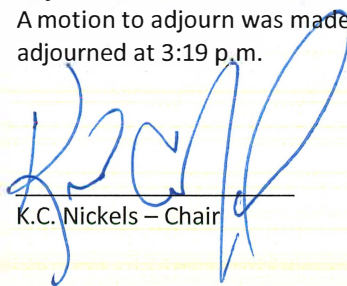
A. **Regional Trauma Advisory Board**

JANUARY 17, 2023 1:00 p.m.
EMSA East
1417 N LANSING
TULSA, OK 74106

B. **Regional Planning Committee**

JANUARY 17, 2023 2:00 p.m.
EMSA East
1417 N LANSING
TULSA, OK 74106

IX. **Adjournment**.....Kenneth Nickels, Chair
A motion to adjourn was made by Justin Graves and seconded by Jeremy McLemore. The meeting was adjourned at 3:19 p.m.



K.C. Nickels – Chair

1-17-2023
Date