



Oklahoma City Area (8) Regional Trauma Advisory Board
Regional Planning Committee
Oklahoma State Department of Health
1000 Northeast 10th Street
Oklahoma City, OK 73117
August 19th, 2019 – 2:00 pm

MINUTES

I. Call to Order

The meeting was called to order by Chair Brad Smith at 2:03 pm.

II. Welcome and Introductions

The assembly went around the room and introduced themselves to include Daniel Whipple, Jamie Lee, Renae Kirkhart, Lindsey Henson, Lindsey Lindsay, Dr. Ryan Kennedy, Dr. Roxie Albrecht, Joan Crall, Heather Yazdanipour, David Howerton, and Brad Smith.

III. Roll Call

Roll call was taken with the following members present: Brad Smith, David Howerton, Lindsey Henson, and Renae Kirkhart. Larry Terry arrived at 2:05 pm. Quorum was met. The following members were absent: Jennifer McGuire and Chris Prutzman. David Howerton left the meeting at 2:45 pm.

IV. Approval of Minutes – May 23rd, 2018

A motion to approve the minutes as written was made by David Howerton and seconded by Lindsey Henson. There was no discussion, and the motion passed 5-0.

V. Reports/Updates

A. Emergency Systems Quarterly Activity Report

Daniel Whipple introduced Brandee Keele and Jamie Lee as new Quality and Survey Analysts and Liz Bermea as a new Administrative Assistant. Oklahoma Trauma Education Program (OTEP) courses will be held in Ada on September 17th, 2019; Edmond on October 17th, 2019; and Elk City on November 1st. OSDH will host conferences to discuss Crisis Standards of Care on December 11th and RTAB and QI Committee leadership on December 12th. Once the venue is finalized, more details will be released. The Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) has work groups that have upcoming meetings; the Systems Improvement and Development work group will be meeting on August 28th, the Regulations work group will meet September 4th, and the EMResource work group will meet on September 20th. At the EMResource work group meeting, a representative from the vendor will be present to answer questions and explain options available to the software. The next OTERAC meeting is scheduled for October 2nd.

B. Trauma Rotation Committee Report from Previous Meeting

The Trauma Rotation Committee last met on April 23rd but will meet again tomorrow, August 20th at 5:30 pm. At the last meeting, the rotation schedule was approved, the Committee bylaws were revised, Dr. Cannon resigned as the Chair of the Committee, and Dr. David Smith was nominated and elected to serve as Chair

VI. Business

A. Review feedback and possible vote to approve language from committee workgroups regarding the:

1. Regional Bylaws
2. Regional Trauma Plan

Mr. Smith stated that at the last meeting it was decided to review the Regional Bylaws and the Trauma Plan. There was no feedback yet for the Regional Bylaws, but there were several items that were identified in the trauma plan. Recommended amendments to the trauma plan include:

- adding page numbers;
- updating facility names;
- changing patients >20 weeks pregnant from discretionary criteria to an absolute criteria for Priority II trauma;
- amending the on-call facility requirements to match the verbiage on the approved on-call schedule;
- defining pediatric patients as less than or equal to sixteen (≤ 16) years of age;
- setting the destination for all hand-injured patients to the on-call hospital;
- striking end-stage renal disease patients requiring dialysis as a discretionary criteria;
- amending the definition of Priority I hand trauma within the T-3 algorithm; and



Chair
David Howerton

Vice-Chair
Brad Smith

Treasurer
Emily Moore

Secretary
Jason Likens

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MINUTES

- B. Oklahoma Trauma and Emergency Response Advisory Council
Oklahoma State Department of Health
1000 Northeast 10th Street
Oklahoma City, OK 73117
October 2nd, 2019 – 1:00 pm
- C. Quality Improvement Committee
OU Medicine
940 Northeast 13th Street
Oklahoma City, OK 73104
October 8th, 2019 – 10:30 am
- D. Regional Trauma Advisory Board
OU Medicine
940 Northeast 13th Street
Oklahoma City, OK 73104
October 8th, 2019 – 12:30 pm
- E. Regional Planning Committee– As Called

X. Adjournment

A motion to adjourn was made by Lindsey Henson and seconded by Renae Kirkhart. The meeting adjourned at 3:41 pm.

Approved

Brad Smith
Chair, Region 8 Regional Planning Committee
December 16, 2021