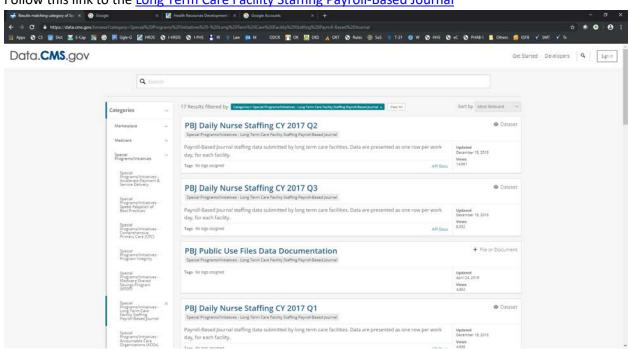
Enclosure 1: CMS Payroll Based Journal Data Explained; retrieving your facility's PBJ data from data.cms.gov



Follow this link to the Long Term Care Facility Staffing Payroll-Based Journal

Scroll down the page to find the quarterly date file of interest

Place the mouse pointer over the file name and click on the file name

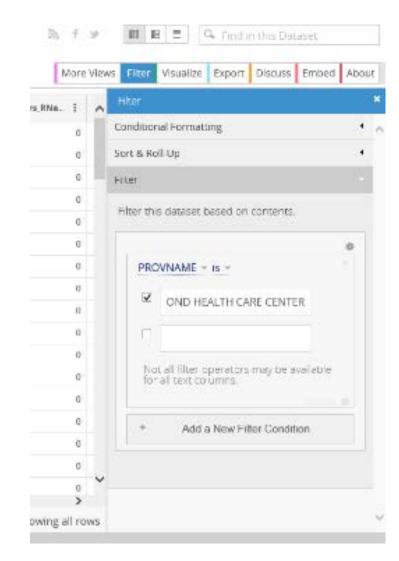
Tags No tags assigned API Docs	244	
PBJ Daily Non-Nurse Staffing CY 2017Q2 Special Programs/Initiatives - Long Term Care Facility Staffing Payroll-Based Journal		Ø Datas
Payroll-Based Journal staffing data submitted by long term care facilities. Data are presented as one row per work day, for each facility.	Updated December 18, 2018 Views	
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PBJ Daily Nurse Staffing CY 2018Q4 Special Programs/Initiatives - Long Term Care Facility Staffing Payroll-Based Journal		@ Datas
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Payroll-Based Journal staffing data submitted by long term care facilities. Data are presented as one row per work day, for each facility	Updated April 23, 2019 Views	
Tags No tags assigned API Docs	23	

In order to minimize the file size and extract only the facility data you must first filter the date file for the web page for only the facility date records. Do this by selecting "View Data"

PBJ Daily Nurse Staffing CY 20 Special Programs/Initiatives - Long Term Care Facility Staffir		View Data Visualize Export API •••
Payroll-Based Journal staffing data submitted by long	g term care facilities. Data are pr	esented as one row per work day, for each facility
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From the displayed data page, select "F	ilter"	
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From the Filter drop down menu select	"Add a new Filter	Filter × Conditional Formatting • Sort & Roll-Up • Filter •
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Selected the first filter option and a list of filter options will be displayed.	Filter this dataset based on conte	
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Scroll down the filter column list and select "PROVNAME".

Type facility name in upper case and press enter.



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The displayed data is updated to display only records for the entered facility.

