



Northwest (1) Regional Trauma Advisory Board  
Microsoft Teams

[https://teams.microsoft.com/join/19%3ameeting\\_OTI4NzFjNmYtZWVmNy00ZWY0LTkxOGYtY2JiODA4OGYxNzBm%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/join/19%3ameeting_OTI4NzFjNmYtZWVmNy00ZWY0LTkxOGYtY2JiODA4OGYxNzBm%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

July 28<sup>th</sup>, 2020 – 10:30 am

**AGENDA**

The following Board Members are participating remotely using the Microsoft Teams teleconferencing platform: Air Evac Lifeteam 70 Woodward, AllianceHealth Clinton, AllianceHealth Woodward, Buffalo EMS District, Cimarron Memorial Hospital, Elk City Fire Department/EMS, Great Plains Regional Medical Center, INTEGRIS Bass Baptist Health Center, Leedey Ambulance, Life EMS, Lifeguard Ambulance Service Weatherford, Mercy Hospital Kingfisher, Newman Memorial Hospital, Inc., Sinor EMS Clinton, St. Mary's Regional Medical Center, Watonga EMS, Weatherford Regional Hospital, Inc., Woodward County EMS

The following General Members are participating remotely using the Microsoft Teams teleconferencing platform: Air Evac Lifeteam Elk City, Air Evac Lifeteam Weatherford, Air Eval Lifeteam Kingfisher, Air MD, LLC dba: Life Save, Alfalfa County EMS, Alva Ambulance Service, Apollo Medflight, Beaver County EMS, Beaver County Memorial Hospital, Burns Flat Ambulance, Butler EMS, Canton-Longdale EMS, Cheyenne & Arapaho EMS, Cimarron County EMS, Community Ambulance, Cordell EMS, Cordell Memorial Hospital, Eaglemed – Kansas, Ellis County EMS, Erick Ambulance, Fairview Regional Medical Center Authority, Freedom Volunteer Fire & Ambulance, Goodwell Ambulance, Guymon Fire Department Ambulance, Harper County Community Hospital, Hooker Municipal Ambulance, Keyes EMS, Kingfisher Ambulance (City of), Laverne EMS, Life EMS of Hennessey, Major County EMS, Medford Ambulance, Memorial Hospital of Texas County Authority, Mercy Hospital Watonga, Miller EMS, Miller EMS - Garfield County, Miller EMS – Kingfisher, Okeene EMS, Okeene Municipal Hospital, Pond Creek Fire & Ambulance, Region 1 RMRS, Rogers Mills Ambulance, Rogers Mills Memorial Hospital, Seiling Municipal Hospital, Share Medical Center, Sinor EMS Sayre, Sinor EMS Thomas, Vici-Camargo EMS, Waynoka Ambulance Service

**I. Call to Order**

**II. Welcome and Introductions**

**III. Roll Call**

**IV. Approval of Minutes – October 22<sup>nd</sup>, 2019**

**V. Reports/Updates**

- A. Emergency Systems Quarterly Activity Report – Jennifer Woodrow
- B. Quality Improvement Committee Quarterly Activity Report – Jamie Lee
- C. Regional Planning Committee Quarterly Activity Report – Chair Jamie McAlister
- D. Regional Medical Response System Quarterly Activity Report – Paulette Marshall
- E. EMS for Children Quarterly Activity Report – Delores Welch
- F. Preparing for Chemical Emergencies Ad Hoc Committee Report – Paulette Marshall
- G. Trauma Plan & Bylaw Ad Hoc Committee Report – Chair Jamie McAlister
- H. Stroke Regional Planning Ad Hoc Committee Report – Erin Fast

**VI. Business**

- A. Discussion, consideration, possible action and vote to approve OSU Texas County Extension– Guymon distant site
- B. Discussion, consideration, possible action and vote to recommend to the Oklahoma State Stroke System Advisory Council amendments to the Rural EMS Stroke Triage Algorithm
- C. 2021 Board Member Rotation Discussion
- D. 2021 Board Officer Nominations
  - 1. Chair
  - 2. Vice Chair
  - 3. Secretary/Treasurer
- E. 2021 Committee Membership Discussion



Northwest (1) Regional Trauma Advisory Board  
Microsoft Teams

[https://teams.microsoft.com/join/19%3ameeting\\_OTI4NzFjNmYtZWVmNy00ZWY0LTkxOGYtY2JiOD40GYxNzBm%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/join/19%3ameeting_OTI4NzFjNmYtZWVmNy00ZWY0LTkxOGYtY2JiOD40GYxNzBm%40thread.v2/0?context=%7b%22id%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

July 28<sup>th</sup>, 2020 – 10:30 am

**AGENDA**

- F. Recognition of Dr. Lindsey Pena for her efforts with the Quality Improvement Committee
- G. Discussion, consideration, possible action and vote to approve Quality Improvement Committee membership
  - 1. Vote to approve Dr. Carolina Wales
  - 2. Vote to approve Dr. Annie Cacy
- H. 2021 Board Meeting Dates, times, and Venue Discussion
  - 1. January 26<sup>th</sup>, 2021 beginning at 10:30 am at the High Plains Technology Center
  - 2. April 27<sup>th</sup>, 2021 beginning at 10:30 am at the High Plains Technology Center
  - 3. July 27<sup>th</sup>, 2021 beginning at 10:30 am at the High Plains Technology Center
  - 4. October 26<sup>th</sup>, 2021 beginning at 10:30 am at the High Plains Technology Center

**VII. New Business**

(For matters not reasonably anticipated 48 hours prior to the meeting)

**VIII. Next Meetings**

- A. Quality Improvement Committee  
July 28<sup>th</sup>, 2020 – 12:00 pm
- B. Regional Planning Committee  
October 27<sup>th</sup>, 2020 – 9:00 am
- C. Regional Trauma Advisory Board  
October 27<sup>th</sup>, 2020 – 10:30 am
- D. Oklahoma Trauma and Emergency Response Advisory Council  
As called

**IX. Adjournment**



**Northwest (1) Regional Trauma Advisory Board  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
October 22<sup>rd</sup>, 2019 – 10:30 am**

**MINUTES**

- I. Call to Order** – Check in with Remote Sites  
The meeting was called to order by Chair Jamie McAlister at 10:30am.
- II. Welcome and Introductions**  
No introductions were made.
- III. Roll Call to Include Remote Sites**  
Roll call was taken with members present and absent reflected on the attached attendance sheet. Buffalo EMS District arrived at 10:33 am.
- IV. Approval of Minutes** – July 23<sup>rd</sup>, 2019  
A motion to approve the July 23<sup>rd</sup>, 2019 minutes was made by AllianceHealth Clinton and seconded by St. Mary’s Regional Medical Center. There was no discussion and the motion passed at 14-0.
- V. Reports/Updates**
  - A. Emergency Systems Quarterly Activity Report**  
Jennifer Woodrow introduced James Rose as the new Statistical Research Specialist and Rashonda Hagar as a new Administrative Assistant for Emergency Systems. The Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund (OERSSIRF) Grant period has been completed with 2.1 million dollars awarded to 20 participants. Version 3.4 of the Oklahoma EMS Information System (OKEMSIS) is coming with most changes being background software changes. Effective January 1<sup>st</sup>, 2020, OKEMSIS will not work with Internet Explorer. Trauma Registry training is scheduled for November the 7<sup>th</sup> in Lawton. Anyone interested in attending should contact Xana Howard. The Stroke working group has defined the Registry data elements and the answer choices to those elements. The work group will meet with physicians in January to finalize the Registry. An Oklahoma Trauma Education Program (OTEP) training has been scheduled for November 1<sup>st</sup> at the Western Technology Center in Elk City. The training is worth two hours of continuing education and anyone interested in attending this training should contact Jennifer Woodrow. The Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) last met on October 2<sup>nd</sup>, 2019 at OSDH. Business conducted at this meeting included the following:
    - The Council reviewed and approved proposed EMS ruled changes. Approved changes were primarily for EMS and Stretcher Van Services.
    - Rule changes were approved that will require hospitals to submit data to a STEMI (ST-Elevation Myocardial Infarction) Registry.
    - Proposed rule language was approved for implementation of the Good Samaritan Act also known as the Eddie Sims Bill.
    - OTERAC and OSSSAC formalized their agreement to work together to improve stroke systems of care
 The next OTERAC meeting is scheduled for February 12<sup>th</sup>, 2020. The OTERAC Systems Improvement Workgroup is scheduled to meet November 6<sup>th</sup>, 2019, the EMS Regulation Workgroup is scheduled to meet November 13<sup>th</sup>, 2019, and the EMResource Workgroup is scheduled to meet November 15<sup>th</sup>, 2019 at the Oklahoma State Department of Health.

**Board Members must be present at the High Plains Technology Center in Woodward, Oklahoma.  
General Members may attend a distance learning site of their choice or the High Plains Technology Center.**

Autry Technology Center Cammeron Kaiser 1201 West Willow Enid, OK 73703 580-242-2750	Western Technology Center Colten Huntzinger 621 Sooner Drive Burns Flat, OK 73624 580-562-3181
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Northwest (1) Regional Trauma Advisory Board  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
October 22<sup>rd</sup>, 2019 – 10:30 am

MINUTES

- B. Quality Improvement Committee Quarterly Activity Report  
Jamie Lee announced that the QI Committee met last quarter. A brief presentation over Box was given at this meeting which the Committee will be transitioning to as their primary means of file sharing. The QI referral form has been updated with changes made to include reasons for referral, good job referral, and addition of a box to request anonymous submission. A physician vacancy has opened on the Committee. Anyone who would like to nominate a physician should notify Jamie Lee.
- C. Regional Planning Committee (RPC) Quarterly Activity Report  
Chair Jamie McAlister announced the RPC was unable to meet quorum and did not meet this quarter, therefore, the Committee has nothing new to report.
- D. Regional Medical Response System Quarterly Activity Report  
The Redundant Communications Drill for Region 1 was held in September with 13 EMS agencies and all 19 hospitals participating. Pedi-Mate restraints and a few pediatric backboards were purchased during the last budget period; anyone needing or wanting one should contact Paulette Marshall. Radios for the hospitals have been purchased and are currently being programed. The next RMPG meeting is scheduled for today at 1:00 pm and the next area meetings are scheduled for November. The Coalition Surge Test will be conducted at the January RMPG meeting.
- E. EMS for Children Quarterly Activity Report  
No representative was available for report.
- F. Preparing for Chemical Emergencies Ad Hoc Committee Report  
Jamie McAlister discussed tabling this Committee until needed by the RMPG Coalition due to lack of participation and complexity of the planning. Paulette Marshall volunteered Melissa Headlee to Chair this Committee to get a head start on planning. There was no opposition and Melissa Headlee was appointed as Committee Chair by RTAB Chair Jamie McAlister.
- G. Trauma Plan & Bylaw Ad Hoc Committee Report  
Jamie McAlister discussed needed changes to the Region 1 Trauma Plan to include simplifying and updating the EMS Provider descriptions. A survey was sent out to all EMS agencies requesting information for the purpose of these descriptions. Jamie requested that all agencies return this survey as soon as possible. Jennifer Woodrow requested members submit a RTAB Authorization Form to ensure contact information is current and stated she would resend the survey with a meeting summary email. An amended Trauma Plan and the Region 1 Bylaws will be sent to members in a few weeks for review to be voted on for approval at the January 2020 RTAB meeting.
- H. Stroke Regional Planning Ad Hoc Committee Report  
Committee Chair Erin Fast announced that the Committee is currently working on fine tuning the Region 1 Stroke Plan, working on a stroke triage algorithm for rural EMS, and working to ensure correct contact information. The Committee would like to work on develop a uniform education piece to present to EMS agencies, fire departments, and rural hospitals within Region 1. The Committee plans to meet in Enid to standardize the education piece to present in the next quarter along with a proposed Region 1 Stroke Plan for approval.

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3921 34<sup>th</sup> Street  
Woodward, OK 73801  
October 22<sup>rd</sup>, 2019 – 10:30 am**

**MINUTES**

**VI. Business**

- A. Discussion of presentation “Diagnosing & Managing Pediatric Mild Traumatic Brain Injury” and identification of need to include in regional planning and possible vote to send to Regional Planning Committee  
No need to include this presentation in regional planning was identified.
- B. 2020 Board Member Rotation – Vote to Approve
- C. 2020 Committee Membership – Vote to Approve
- D. 2020 Board Officers – Vote to Approve
  - 1. Chair – Jamie McAlister
  - 2. Vice Chair – Valerie Schultz
  - 3. Secretary/Treasurer – Emily Powell
- E. Distant Site Attendance Discussion  
Jamie McAlister gave a brief overview of the distance site discussion from the last meeting noting that the Board lost Texas County Health Department as a distance site. Jamie recognized problems posed by the geographical area of the region and also posed the question of if distance sites are still needed and would there possibly be better participation and discussion if the Board no longer utilized distance sites. OSDH collected data showing that no Region 1 RTAB has started on time over the last thirty-six months with delays ranging from four to thirty-nine minutes. After switching to Zoom videoconferencing software, there was still a fourteen minute delay due to unexpected connectivity issues and the videoconferencing connection was lost causing the meeting to end early. Grant Wadley noted that the distance sites have worked in the past, and he believes they can continue to work for the region. He discussed that participation in these meetings is mandated by the state and it would be a disservice to these members to not have the sites available for participation because agencies in this region are already short staffed and unable to attend without leaving their service area uncovered. Jennifer Woodrow stated she is awaiting more information from Cheryl Taylor of Cimarron County EMS who stated she may be able to host the meeting at a school in her area who uses Zoom. Jennifer also discussed the requirements of the Open Meetings Act for videoconferencing noting that any site must be open to the public, provide the same information made available at the main site, and must have both audio and video capability. If the Board decides not to utilize distance sites, members may still attend the meeting by designating an authorized representative or proxy to attend the meeting on their behalf as outlined in the Region 1 Bylaws. Members discussed possible distance site locations, videoconferencing software options and costs, and compatibility requirements for Zoom. Anyone wishing to host a meeting should contact Jennifer Woodrow to place on the proposed site on January 2020 agenda for approval and to ensure compatibility.
- F. 2020 Board Meeting Dates, Times, and Venue – Vote to Approve
  - 1. January 28<sup>th</sup>, 2020 beginning at 10:30 am at the High Plains Technology Center
  - 2. April 28<sup>th</sup>, 2020 beginning at 10:30 am at the High Plains Technology Center
  - 3. July 28<sup>th</sup>, 2020 beginning at 10:30 am at the High Plains Technology Center
  - 4. October 27<sup>th</sup>, 2020 beginning at 10:30 am at the High Plains Technology CenterA motion to approve Business items B-D and F noting Emily Powel to be approved to the RPC and Chad Campbell approved to the QI Committees was made by Okeene Municipal Hospital and seconded by Buffalo EMS District. There was no other discussion and the motion passed 15-0.

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October 22<sup>rd</sup>, 2019 – 10:30 am**

**MINUTES**

**VII. Presentation/Discussion**

- A. Trauma Systems Toolbox – Daniel Whipple, OSDH Trauma Systems Coordinator  
Mr. Daniel Whipple reviewed the Oklahoma Trauma System to include its history and tools used to properly implement the system. He began by speaking about the Oklahoma Trauma System Improvement and Development Act passed in 2004. This law requires numerous items to include the creation of Regional Trauma Advisory Boards (RTABs), the requirement that each RTAB performs quality improvement activities, the creation of a trauma transfer and referral center, and an expansion of monies for the Trauma Care Assistance Revolving Fund. Mr. Whipple briefly discussed the current minimum requirements for each level of Oklahoma Trauma Center by classification level. He then spoke about the purpose of the RTAB and how that body is responsible for creating solutions for patient care within its regions, educating its providers about those solutions, and using quality improvement activities to verify that the regional plans are effective. He discussed the Triage, Transport, and Transfer (T-3) algorithm and how it assigns a Priority based upon physical exam findings and recommends a destination type that is appropriate for that patient to receive definitive care. Regional Trauma Plans utilize a review of each region’s resources and, using the T-3 algorithm as its foundation, assign each trauma patient to an appropriate destination in an effort to reduce morbidity and mortality. EMResource is the current statewide tool that should be used to communicate both pre-hospital and hospital resources to other healthcare providers throughout the state. Currently, EMResource provides contact information for hospitals and EMS agencies, near real-time updates regarding hospital specialties and air ambulance location services, and acts as a notification tool for matters that impact care of patients. The Oklahoma Trauma Registry and Oklahoma EMS Information System (OKEMSIS) comprise the majority of the data systems used for trauma system review and improvement. The epidemiologists within the data team have used submitted data to produce numerous peer-reviewed articles to improve the care of trauma patients in Oklahoma and in systems similar to ours. Mr. Whipple then reviewed the inclusion and exclusion criteria for the trauma registry as well as the submission timelines for both registries. The Trauma Care Assistance Revolving Fund was created in 1999 to serve as a means to provide funding to ambulance services and hospitals that cared for trauma patients whose services were uncompensated. Since its inception, physicians have been made eligible to receive monies from this revolving fund. While participation in the Trauma Care Assistance Revolving Fund is voluntary, eligibility is determined by a required task, data submission to the trauma registry. Mr. Whipple provided an example of how the trauma system was designed to work and closed with the goal of those who participate within the trauma system: To get the right patient to the right place, receiving the right treatment in the right amount of time.

**VIII. New Business**

No new business was presented.

**IX. Next Meeting**

- A. Regional Planning Committee  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
January 28<sup>th</sup>, 2020 – 9:00 am

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MINUTES

- B. Regional Trauma Advisory Board  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
January 28<sup>th</sup>, 2020 – 10:30 am
- C. Quality Improvement Committee  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
January 28<sup>th</sup>, 2020 – 12:00 pm
- D. Oklahoma Trauma and Emergency Response Advisory Council  
Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
February 12<sup>th</sup>, 2020 – 1:00 pm

**X. Adjournment**

A motion to adjourn was made by Buffalo EMS District and seconded by Beaver County Memorial Hospital. The meeting adjourned at 12:14 pm.

Approved

\_\_\_\_\_  
Jamie McAlister, Chair  
Northwest (1) Regional Trauma Advisory Board

\_\_\_\_\_  
Date

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# NORTHWEST (1) REGIONAL TRAUMA ADVISORY BOARD

## BOARD MEMBER ATTENDANCE

BOARD MEMBER	REPERESENTATIVE	1Q	2Q	3Q	4Q	2019
<b>Air Evac Lifeteam 70 Woodward</b>	Chad Cambell	X	A	X	X	75%
	Johnathan Dunn					
<b>AllianceHealth Clinton</b>	Janae Chittum	A	A	A	X	25%
	Wade Blackwell					
<b>AllianceHealth Woodward</b>	Emily Powell	X	X	X	X	100%
	Shonda Logan					
<b>Beaver County Memorial Hospital</b>	David Glascock	X	X	X	X	100%
	Lyn Sizelove					
<b>Buffalo EMS District</b>	Melissa Headlee	A	X	X	X	75%
	Casey Luddington					
<b>Cordell EMS</b>	Devin W. Humphrey	A	A	A	A	0%
<b>Elk City Fire Department/EMS</b>	Kyle Chervenka	X	X	X	X	100%
	Darren Murray					
<b>Ellis County EMS</b>	Justin Longhofer	X	X	A	X	75%
	Denise Longhofer					
<b>Fairview Regional Medical Center Authority</b>	Tamara Eitzen	X	X	X	X	100%
	Wes Howerton					
<b>Great Plains Regional Medical Center</b>	Angie Clinton	X	X	X	X	100%
<b>INTEGRIS Bass Baptist Health Center</b>	Jamie McAlister	X	X	X	X	100%
<b>Life EMS</b>	Jimmy Johnson	X	A	X	A	50%
	Shawn Svob					
<b>Mercy Hospital Kingfisher</b>	Marvin Bishop	X	X	X	X	100%
	Amber Albers					
<b>Okeene Municipal Hospital</b>	Tamara Fischer	X	X	X	X	100%
	Emily Poe					
<b>Sinor EMS Clinton</b>	Michelle Addington	X	X	A	X	75%
	Jeremy Pool					
<b>St. Mary's Regional Medical Center</b>	Valerie Schultz	X	X	X	X	100%
	Martha Syms					
<b>Woodward County EMS</b>	Pebbles Luddington	X	X	X	X	100%
	Julie Dennis					
		<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
	<b>Quorum Met</b>	<b>Y N</b>	<b>Y N</b>	<b>Y N</b>	<b>Y N</b>	



# NORTHWEST (1) REGIONAL TRAUMA ADVISORY BOARD

## GENERAL MEMBER ATTENDANCE

GENERAL MEMBER	REPERESNTATIVE	1Q	2Q	3Q	4Q	2019
<b>Air Evac Lifeteam Elk City</b>	Chad Cambell	X	A	X	X	75%
	Doug White					
<b>Air Evac Lifeteam Weatherford</b>	Chad Cambell	X	A	X	X	75%
	T.J. Jaxon					
<b>Air Eval Lifeteam Kingfisher</b>	Johnathan Dunn	X	A	X	X	75%
	Chad Campbell					
<b>Air MD, LLC dba: Life Save</b>	Mitch Helfferich	X	A	A	A	25%
	Lisa Baldwin-Bateman					
<b>Alfalfa County EMS</b>	Betty Meadows	A	X	X	X	75%
	Scott Hofen					
<b>Alva Ambulance Service</b>	Julie Dennis	X	X	A	X	75%
	Bridgett Gragg					
<b>Apollo Medflight</b>	Brandon Leasure	A	X	A	A	25%
	Brett Hicks					
<b>Beaver County EMS</b>	David Glascock	X	X	X	X	100%
	Cathy Starbuck					
<b>Burns Flat Ambulance</b>	Jessi Perriman	A	X	X	X	75%
	Debbie Bloomer					
<b>Butler EMS</b>	Donice Johnson	A	A	X	A	25%
	Kenneth Johnson					
<b>Canton-Longdale EMS</b>	John Sprunger	X	A	X	X	75%
	Connie Sprunger					
<b>Cheyenne &amp; Arapaho EMS</b>	Twila Wilson	X	X	X	X	100%
	Wilma Redbird					
<b>Cimarron County EMS</b>	Cheryl Taylor	X	X	A	A	50%
	Glenda Compton					
<b>Cimarron Memorial Hospital</b>	Denton Turner	A	A	A	A	0%
	Marlene Grazier					
<b>Community Ambulance</b>	Kirk Sander	X	X	X	X	100%
	Thomas Ray					
<b>Cordell Memorial Hospital</b>	Jenni Hierl	X	X	A	A	50%
	Holly Henderson					
<b>Eaglemed - Kansas</b>	Chag Pore	A	A	A	X	25%
	Craig Isom					
<b>Erick Ambulance</b>	Justin Woodruff	A	A	A	A	0%
	Cynthia Swaim					
<b>Freedom Volunteer Fire &amp; Ambulance</b>	Felicia Green	X	X	X	X	100%
	Shelly Oliphant					
<b>Goodwell Ambulance</b>	Ashley Ming	A	A	A	X	25%
	Justin Collins					
<b>Guymon Fire Department Ambulance</b>	Grant Wadley	X	A	A	X	50%
	Scott Lathrop					
<b>Harper County Community Hospital</b>	Amy Yauk	X	X	X	X	100%
	Melissa Headlee					
<b>Hooker Municipal Ambulance</b>	Marilee Jacobs	X	X	X	A	75%
	Rob Wayman					
<b>INTEGRIS Bass Pavilion</b>	Jamie McAlister	X	X	X	X	100%
	Jamie McAlister					
<b>Keyes EMS</b>	Glen Copeland	X	X	A	A	50%
	Lynn Jones					

# NORTHWEST (1) REGIONAL TRAUMA ADVISORY BOARD

## GENERAL MEMBER ATTENDANCE

<b>Kingfisher Ambulance (City of)</b>	Anthony R. Stewart	X	X	X	X	100%
	Richard Butts					
<b>Laverne EMS</b>	Bobbie Mitchell	X	X	X	X	100%
	Donda Goodwin					
<b>Leedey Ambulance</b>	Kim Currier	X	A	A	X	50%
	Bryan Currier					
<b>Life EMS of Hennessey</b>	Jimmy Johnson	X	A	X	A	50%
	Derek Vermillion					
<b>Lifeguard Ambulance Service Weatherford</b>	Rick Gower	A	A	A	A	0%
	Jamie Hennessee					
<b>Major County EMS</b>	Gregg Burlison	X	X	X	X	100%
	Junior Aguilar					
<b>Medford Ambulance</b>	James Shepherd	X	X	X	X	100%
	Kacy Wallace					
<b>Memorial Hospital of Texas County Authority</b>	Tamara Arnold	X	X	A	A	50%
	Kenda Pritchard					
<b>Mercy Hospital Watonga</b>	Jennifer Manuel	X	X	A	X	75%
	Jennifer Jackson					
<b>Miller EMS</b>	Matt Miller	X	X	A	X	75%
	Jim Koch					
<b>Newman Memorial Hospital, Inc.</b>	Jean Bartow	A	X	X	X	75%
	Jennifer Hill, LPN					
<b>Okeene EMS</b>	Kathrine Biggs	X	A	X	X	75%
	Amanda Halverson					
<b>Pond Creek Fire &amp; Ambulance</b>	Jake Winn	A	A	A	A	0%
	Josh Stephens					
<b>Region 1 RMRS</b>	Paulette Marshall	X	X	X	X	100%
<b>Rogers Mills Ambulance</b>	Vickey Manning	X	A	X	X	75%
	Dustin Batterton					
<b>Rogers Mills Memorial Hospital</b>	Ellen Kirk	X	X	X	X	100%
	Garrett Logan					
<b>Seiling Municipal Hospital</b>	Wendy Shook	X	X	X	X	100%
	Jennifer Alton					
<b>Share Medical Center</b>	Jeremy Williams	X	X	A	X	75%
	ShiAnne Farris					
<b>Sinor EMS Sayre</b>	Michelle Addington	X	X	A	X	75%
	Jeremy Pool					
<b>Sinor EMS Thomas</b>	Michelle Addington	X	X	A	X	75%
	Jeremy Pool					
<b>Vici-Camargo EMS</b>	Katrina Bryant	A	A	A	A	0%
	Eric Peoples					
<b>Watonga EMS</b>	Joshua Boden	X	A	X	X	75%
	Derek Vermillion					
<b>Waynoka Ambulance Service</b>	Felicia Green	A	X	X	X	75%
	Julie Dennis					
<b>Weatherford Regional Hospital, Inc.</b>	Lindsey Zimmerman	X	X	X	X	100%
	Cindy Penner					

**TRAUMA FUND OCTOBER 2020 (Claims January 1, 2019 to June 30, 2019)**

**Projected Timelines and Activities (Updated 06 16 2020)**

The processes and/or timelines listed below are subject to change.  
Refer to the Application Notification Letter (email) for final instructions and deadline dates.

**HOSPITALS**

January 24, 2020	Data Error Report and Transfer Feedback Report identifying incomplete Trauma Registry data submitted, available for all Trauma Registrars via Box. For inquiries, please email <a href="mailto:esystems@health.ok.gov">esystems@health.ok.gov</a> .
February 21, 2020	All incomplete/corrections in the Data Error Report must be submitted to the Trauma Registry by this deadline. (Incomplete cases are NOT eligible for Trauma Fund reimbursement.)
<p>↑                    ↑                    ↑</p> <p><b>- Above are MANDATORY TRAUMA REGISTRY ACTIVITIES -</b></p> <p><b>- For interested providers only - TRAUMA FUND APPLICATION ACTIVITIES BEGINS -</b></p> <p>↓                    ↓                    ↓</p>	
March 16, 2020	Notification sent to Trauma Registrars from Emergency Systems with instructions for downloading your facility-specific Major Trauma Case List from A T & T BOX.  The MAJOR TRAUMA CASE LIST identifies clinically qualified major trauma cases as reported to the Trauma Registry. It is the responsibility of Trauma Registrars to review this in order to confirm/refute the List. Detailed instructions are provided by email.
April 3, 2020	5:00 PM: Deadline to respond to OSDH Emergency Systems office for Major Trauma Case List.  <u>No changes to the Major Trauma Case List are allowed after this deadline.</u> Any cases with data errors that were not corrected are not eligible for reimbursement. However, <u>it is still the Registrar's responsibility to complete the corrections as required for your Hospital's licensure.</u>
April 17, 2020	Notification Letter with instructions and Major Trauma Summary Sheet e-mailed from OSDH to Hospital Administrator. <i>Trauma Registrars will receive a copy of the letter with additional instructions by email.</i>
June 1, 2020*	<b><u>DEADLINE: Complete application package in the required format must be received in the OSDH Emergency Systems office by 5:00 P.M. – see Checklist for Submission</u></b>
October 2020	Anticipated start date for distribution of reimbursement checks to eligible providers – <i>Installments 1 through 6.</i>

\*May 30 occurs on a Saturday.

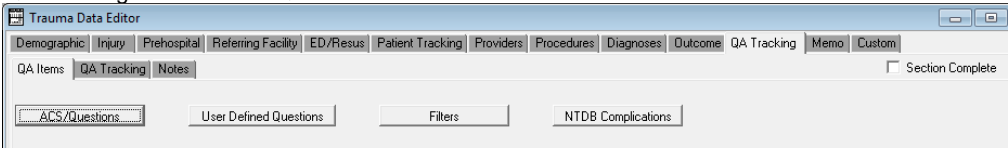
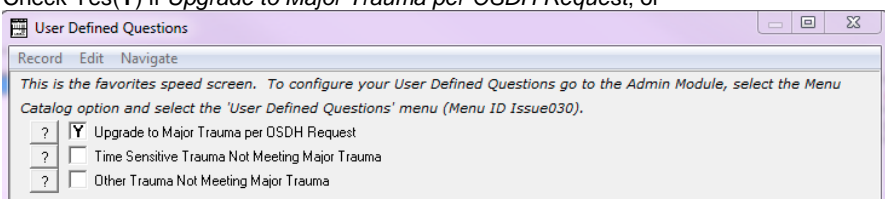
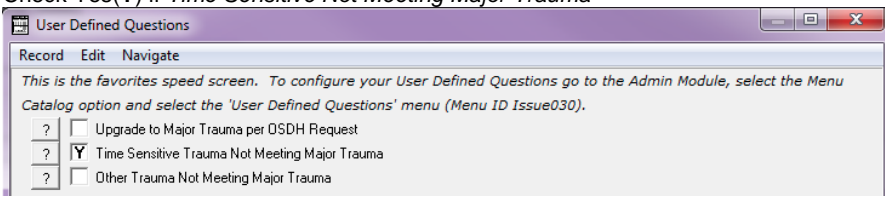
**EMS PROVIDERS**

April 27, 2020	Notification Letter and instructions provided by OSDH to EMS Director, along with access to a listing of cases that potentially meet "Trauma Fund – EMS Criteria" as submitted to OKEMSIS by the EMS provider. All EMS cases must be entered into OKEMSIS in accordance with OAC 310: 641-3-160.
June 15, 2020	<b><u>DEADLINE: Complete application package in the required format must be received in the OSDH Emergency Systems office by 5:00 P.M. – see Checklist for Submission.</u></b>
October 2020	Anticipated start date for distribution of reimbursement checks to eligible providers – <i>Installments 1 through 6.</i>

**PHYSICIANS**

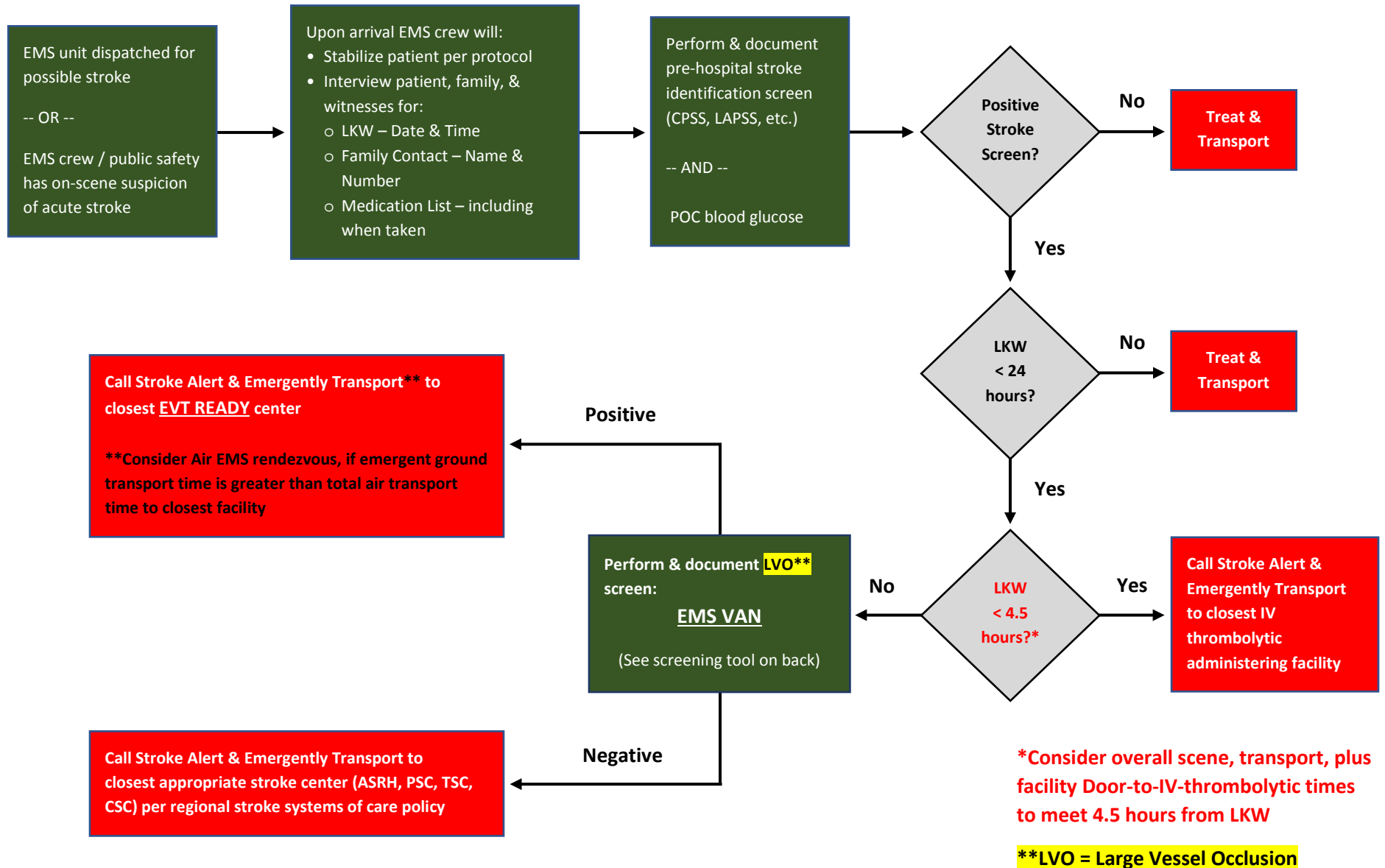
April 27, 2020	Notification Letter with instructions available on the Trauma Fund webpage for download.
June 15, 2020	<b><u>DEADLINE: Complete application package in the required format must be received in the OSDH Emergency Systems office by 5:00 P.M. – see Checklist for Submission</u></b>
October 2020	Anticipated start date for distribution of reimbursement checks to eligible providers.

## TRAUMA FUND UPDATE (Updated 06 16 2020)

Subject	Updates on current issues								
Distributions	<p><b>2020 April</b> (Claims July 1, 2018 to December 31, 2018)</p> <table border="1" style="width: 100%;"> <tr> <td>Monthly Fund disbursement: <b>Beginning April 2020 through September 2020</b></td> <td></td> </tr> <tr> <td>Installment 1: May 2020</td> <td>Installment 4:</td> </tr> <tr> <td>Installment 2: May 2020</td> <td>Installment 5:</td> </tr> <tr> <td>Installment 3: June 2020</td> <td>Installment 6:</td> </tr> </table> <p>Eligible recipients should receive notification of electronic fund transfer (EFT). Recipient payment listing is available for download from <a href="http://www.ok.gov/health/Protective_Health/Emergency_Systems/Trauma_Division/Trauma_Care_Assistance_Revolving_Fund/Reports/index.html">http://www.ok.gov/health/Protective_Health/Emergency_Systems/Trauma_Division/Trauma_Care_Assistance_Revolving_Fund/Reports/index.html</a></p>	Monthly Fund disbursement: <b>Beginning April 2020 through September 2020</b>		Installment 1: May 2020	Installment 4:	Installment 2: May 2020	Installment 5:	Installment 3: June 2020	Installment 6:
	Monthly Fund disbursement: <b>Beginning April 2020 through September 2020</b>								
Installment 1: May 2020	Installment 4:								
Installment 2: May 2020	Installment 5:								
Installment 3: June 2020	Installment 6:								
<p><b>2020 October</b> (Claims January 1, 2019 to June 30, 2019)</p> <p>The application period for Hospitals closed on June 1, 2020, with EMS &amp; Physicians closing on June 15, 2020. Completed applications must be delivered or submitted by mail, and must be received by 5:00 pm on the respective deadline date.</p>									
	<p><b>2021 April</b> (Claims July 1, 2019 to December 31, 2019)</p> <p><b>Trauma Fund Application Webinars</b> are scheduled on the following dates: October 14,-Hospitals; October 21, EMS Providers; October 28, Physicians Groups. The application period for Hospitals closes on Monday, November 30, 2020 @ 5:00 pm; EMS &amp; Physician Groups close on Tuesday December 15, 2020 at 5:00 pm. The two sets of deadlines to submit your completed application package for Trauma Fund reimbursement are on the same dates every year; weekend or holiday deadline dates are moved to the following Monday/business day at 5:00 pm.</p>								
1. OSDH Points of Contact	<ul style="list-style-type: none"> <li>• <b>TRAUMA FUND</b> = Marva Williamson, Trauma Fund Coordinator, <a href="mailto:marvaw@health.ok.gov">marvaw@health.ok.gov</a>; Linda Dockery, <a href="mailto:lindald@health.ok.gov">lindald@health.ok.gov</a></li> <li>• <b>TRAUMA REGISTRY</b> = Yang Wan, Ph.D., <a href="mailto:YangW@health.ok.gov">YangW@health.ok.gov</a>; <a href="mailto:esystems@health.ok.gov">esystems@health.ok.gov</a></li> <li>• <b>OKEMISIS</b> (EMS Database) = Xana Howard, <a href="mailto:xanah@health.ok.gov">xanah@health.ok.gov</a></li> </ul>								
2. TIME SENSITIVE CASES REPORTING in Trauma Registry (CollectorV5)	<p>An email is sent to all Registrars in early September (or March) of each year to provide guidance to locate the checkboxes for "Upgrade to Major Trauma" and "Time Sensitive Cases". To be considered for reimbursement, all major cases and time-sensitive cases must be clearly marked:</p> <ol style="list-style-type: none"> <li>1) QA Tracking/User Defined Questions           <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;">  </div> </li> <li>2) Check Yes(Y) if <i>Upgrade to Major Trauma per OSDH Request</i>; or           <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;">  </div> </li> <li>3) Check Yes(Y) if <i>Time Sensitive Not Meeting Major Trauma</i> <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;">  </div> </li> </ol>								
3. EFT PAYMENTS	<p>HB 1086 (2011) requires Oklahoma state agencies to disburse payments electronically. Providers are encouraged to provide information that would allow for EFT (Electronic Fund Transfer). If you are still receiving paper checks, please send an email to <a href="mailto:esystems@health.ok.gov">esystems@health.ok.gov</a>. Additional information and instructions will be provided. If you have changes to your business name, address, or Tax ID, you must submit a Vendor Payee form to receive payment. Email completed forms to <a href="mailto:esystems@health.ok.gov">esystems@health.ok.gov</a>.</p>								



## SEVERITY-BASED STROKE TRIAGE GUIDELINE ALGORITHM FOR RURAL EMS



OSSCAR Created: 10/2020; OSSSAC Approved: \_\_\_\_\_

References: Powers, W. J., et al. (2019). Guidelines for the Early Management of Patients With Acute Ischemic Stroke: 2019 Update to the 2018 Guidelines for the Early Management of Acute Ischemic Stroke: A Guideline for Healthcare Professionals From the American Heart Association/American Stroke Association. Retrieved from <https://www.ahajournals.org/doi/10.1161/STR.0000000000000211>  
Teleb, M. (2016). Learn VAN. Retrieved from <https://www.strokevan.com/learn-van/>

**EMS VAN: Acute Stroke Screening Tool**  
(for Large Vessel Occlusions)

**Is ARM weakness present?**

- Yes**    **Continue the VAN exam.**
- No**     **Patient is VAN negative. Stop VAN exam.**

	Yes	No
<b>Visual Disturbance?</b>		
<b>Aphasia?</b>		
<b>Neglect?</b>		

If patient has **any degree of weakness PLUS any 1** of the below:

- V**isual Disturbance - (Assess field cut by testing both sides, 2 fingers right, 1 left)
- A**phasia - (Inability to speak or understand. Repeat and name 2 objects, close eyes, make fist)
- N**eglect - (Forced gaze to one side or ignoring one side, touching both sides)

This is likely a large artery clot (cortical symptoms) = **VAN Positive**

# REGIONAL TRAUMA ADVISORY BOARD

## Northwest (1) Regional Board Rotation

### 8 PERMANENT BOARD MEMBERS

HOSPITAL	
Level III Trauma Centers and Other Appointed Level IV Trauma Centers	
Facility	Classification
AllianceHealth Woodward	Appointed Level IV Trauma Center
Great Plains Regional Medical Center	Appointed Level IV Trauma Center
INTEGRIS Bass Baptist Health Center	Level III Trauma Center
St. Mary's Regional Medical Center	Level III Trauma Center

EMS	
Top 4 EMS Agencies by Call Volume	
Agency	2018 Call #
Elk City Fire Department/EMS	1965
Life EMS, LLC	6121
Life EMS	5807
Life EMS of Hennessey	314
Sinor EMS, LLC	3375
Sinor EMS – Clinton	2612
Sinor EMS – Sayre	599
Sinor EMS – Thomas	164
Woodward County EMS	2168

### ROTATING BOARD MEMBERS

HOSPITAL		
Additional Level IV Trauma Centers 5-6 Members Serving 2 Year Term		
Facility	Rotation	
Cordell Memorial Hospital	2017-2018	2022-2023
INTEGRIS Bass Pavilion	2017-2018	2023-2024
Mercy Hospital Watonga	2017-2018	2023-2024
Beaver Co. Memorial Hospital	2018-2019	2023-2024
Fairview Regional Medical Center	2018-2019	2024-2025
Okeene Municipal Hospital	2018-2019	2024-2025
AllianceHealth Clinton	2019-2020	2024-2025
Mercy Hospital Kingfisher	2019-2020	2025-2026
Cimarron Memorial Hospital	2020-2021	2025-2026
Newman Memorial Hospital	2020-2021	2026-2027
Weatherford Regional Hospital	2020-2021	2026-2027
Memorial Hospital of Texas Co.	2021-2022	2026-2027
Seiling Municipal Hospital	2021-2022	2027-2028
Share Medical Center	2021-2022	2027-2028
Harper Co. Community Hospital	2022-2023	2027-2028
Rogers Mills Memorial Hospital	2022-2023	2028-2029

EMS			
Call Volume < 90 1 Member Serving 1 Year Term			
Agency	2018 Call #	Rotation	
Freedom Vounteer Ambulance	32	2018, 2022	
Leedey Ambulance	22	2019, 2023	
Butler EMS	56	2020, 2024	
Keyes EMS	28	2021, 2025	
Call Volume > 90 4 Members Serving 2 Year Term			
Agency	2018 Call #	Rotation	
Miller EMS	301	2017-2018	
Community Ambulance Service	209	2017-2018	
Cordell EMS	299	2018-2019	
Ellis County EMS	387	2018-2019	
Buffalo EMS District	211	2019-2020	
Lifeguard Ambulance Service	1662	2019-2020	
Watonga EMS	589	2020-2021	
Burns Flat Ambulance Service	396	2020-2021	
Erick Ambulance Service	145	2021-2022	
Guymon Fire Dept. Ambulance	1155	2021-2022	
Pond Creek Fire & Ambulance	132	2022-2023	
Laverne EMS	167	2022-2023	
Roger Mills Ambulance Service	233	2023-2024	
Cimarron County EMS	117	2023-2024	
Okeene Ambulance Service	143	2024-2025	
Hooker Municipal Ambulance	128	2024-2025	
Kingfisher Fire & EMS	1338	2025-2026	
Alfalfa County EMS	570	2025-2026	
Waynoka Ambulance	186	2026-2027	
Beaver County EMS	225	2026-2027	
Cheyenne & Arapaho EMS	551	2027-2028	
Canton-Longdale EMS District	273	2027-2028	
Medford Ambulance	152	2028-2029	
Vici Camargo EMS	131	2028-2029	
Alva Ambulance Service	1002	2029-2030	
Goodwell Ambulance Service	142	2029-2030	
Major County Ambulance	596	2030-2031	

AIR	
6 Air Ambulances 1 Member Serving 2 Year Term	
Agency	Rotation
Apollo MedFlight	2017-2018, 2029-2030
Air Evac, LLC	
AEL – Woodward	2019-2020
AEL – Weatherford	2023-2024
AEL – Elk City	2027-2028
AEL – Kingfisher	2031-2032
Life Save	2021-2022
Eaglemed - Kansas	2025-2026

# Northwest (1) Regional Trauma Advisory Board

## 2021 BOARD MEMBERS

AllianceHealth Woodward

Air MD, LLC dba: Life Save

Burns Flat Ambulance Service

Cimarron Memorial Hospital

Elk City Fire Department/EMS

Erick Ambulance Service

Great Plains Regional Medical Center

Guymon Fire Department Ambulance

INTEGRIS Bass Baptist Health Center

Keyes EMS

Life EMS, LLC

Memorial Hospital of Texas County

Newman Memorial Hospital

Seiling Municipal Hospital

Share Medical Center

Sinor EMS, LLC

St. Mary's Regional Medical Center

Watonga EMS

Weatherford Regional Hospital

Woodward County EMS



# Northwest (1) Regional Trauma Advisory Board

## 2021 COMMITTEE MEMBERS

<b>Quality Improvement Committee</b>	
Vanessa Brewington, Chair	Jamie McAlister
Rodney Baker	Emily Powell
Chad Campbell	Valerie Schultz
Angie Clinton	Derek Vermillion
Jimmy Johnson	
VOTE TO ADD:	Annie Cacy, DO Carolina Wales, DO

<b>Regional Planning Committee</b>	
Rodney Baker	Emily Powell
Joshua Boden	Derek Vermillion
Vanessa Brewington	Valerie Schultz
Tamara Fischer	Grant Wadley
Jamie McAlister, Chair	
VOTE TO ADD:	

# Northwest (1) Regional Trauma Advisory Board

## 2021 WORKGROUP MEMBERS

<b>Bylaw/Trauma Plan Update</b>	
Chair Jamie McAlister	INTEGRIS Bass Baptist Health Center
Chad Campbell	Air Evac Lifeteam
Emily Powell	AllianceHealth Woodward
Jimmy Johnson	Life EMS
Kyle Chervenka	Elk City Fire Department/EMS
Martha Syms	St. Mary's Regional Medical Center

<b>Chemical Emergency</b>	
Chair	Vacant
Shane Clem	Newman Memorial Hospital
Angie Clinton	Great Plains Regional Medical Center
John Hestand	St. Mary's Regional Medical Center
Jimmy Johnson	Life EMS
Paulette Marshall	Region 1 RMRS/MERC Director
Jamie McAlister	INTEGRIS Bass Baptist Health Center
Derek Vermillion	Life EMS/Watonga EMS

<b>Stroke</b>	
Chair Erin Fast	AllianceHealth Woodward
Shelia Beckner	Fairview Regional Medical Center
Angie Clinton	Great Plains Regional Medical Center
Tamara Fischer	Okeene Municipal Hospital
Christina Terry	St. Mary's Regional Medical Center



Oklahoma State Department of Health  
 Creating a State of Health

## OKLAHOMA TRAUMA SYSTEM QUALITY IMPROVEMENT PROCESS REFERRAL FORM

**Please complete this form and attach related records.**

<b>Reporting individual contact information</b>		<input type="checkbox"/> I wish to remain anonymous
<i>Date</i>		
<i>Full name and title</i>		
<i>Organization</i>		
<i>Telephone number</i>		
<i>Email address</i>		

<b>Patient information for review</b>	
<i>Date of incident</i>	
<i>Name of patient</i>	
<i>Patient date of birth</i>	
<i>Your medical record#</i>	
<i>Name of any other involved agency/facility</i>	

<b>Reason for requesting review:</b> <i>(Check all applicable boxes and include a brief narrative)</i>
<input type="checkbox"/> <i>Good Job!</i>
<input type="checkbox"/> <i>Incorrect application of the Trauma Triage, Transport, and Transport Algorithm</i>
<input type="checkbox"/> <i>Deviation from Regional Trauma Plan</i>
<input type="checkbox"/> <i>Delay in care</i>
<input type="checkbox"/> <i>Communication problems</i>
<input type="checkbox"/> <i>Refusal</i>
<input type="checkbox"/> <i>Other( please specify)</i>
Additional information:

Mail, fax, or email to:  
 OKLAHOMA STATE DEPT. OF HEALTH  
 EMERGENCY SYSTEMS: Attn. CQI  
 1000 NE 10<sup>TH</sup> STREET, OKLAHOMA CITY, OK 73117-1299  
 Phone: (405) 271-4027 Fax (405) 271-1045  
 Email: [esystems@health.ok.gov](mailto:esystems@health.ok.gov)

**REGIONAL TRAUMA ADVISORY BOARD**  
**Authorized Representative Form**

DATE: \_\_\_\_\_

- NEW APPOINTMENT  
 UPDATED APPOINTMENT

TRAUMA REGION:

- |                                   |  |                                      |
|-----------------------------------|--|--------------------------------------|
| <input type="checkbox"/> NW REG-1 | <input type="checkbox"/> EC REG-4      | <input type="checkbox"/> TULSA REG-7 |
| <input type="checkbox"/> NE REG-2 | <input type="checkbox"/> SE REG-5      | <input type="checkbox"/> OKC REG-8   |
| <input type="checkbox"/> SW REG-3 | <input type="checkbox"/> CENTRAL REG-6 |                                      |

ORGANIZATION NAME: \_\_\_\_\_

INDIVIDUAL AUTHORIZING APPOINTMENT OF RTAB REPRESENTATIVES:

Name: \_\_\_\_\_

Job Title:  Hosp Admin. /or \_\_\_\_\_  EMS Director /or \_\_\_\_\_

Signature: \_\_\_\_\_

DESIGNATED REPRESENTATIVE: (please print legibly)

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

ALTERNATE REPRESENTATIVE: (please print legibly)

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

\*\*\* Please fax to the Emergency Systems at (405) 271-4240\*\*\* Update Annually\*\*\*

Office Use Only:	
___ Distribution List	___ Attendance Roster
___ Sign in Form	___ Vote Call Form
(If new facility/agency – update rotation – trauma plans)	