



Oklahoma State Department of Health  
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East Central (4) Regional Trauma Advisory Board  
Saint Francis Hospital Muskogee  
300 Rockefeller Drive  
Muskogee, OK 74401  
August 15<sup>th</sup>, 2019 at 1:00 pm

MINUTES

**I. Call to Order**

The meeting was called to order by Chairperson Laurel Havens at 1:03 pm.

**II. Welcome and Introductions**

OSDH has two new introductions; Jamie Lee is a new System Quality Analyst and Xana Howard is the Trauma Registrar.

**III. Roll Call**

Roll call was taken with quorum of Board members met. See attached sheet for complete attendance.

**IV. Approval of Minutes – May 16<sup>th</sup>, 2019**

A motion to approve the minutes as written was made by Stacey Jarrard and seconded by Alan Adams. There was no discussion and the motion passed after a unanimous roll call.

**V. Reports/Updates**

**A. Emergency Systems quarterly activity report**

Lori Strider gave a report on Emergency Systems activities in the last quarter:

- OERSSIRF has closed for this round
- Martin Lansdale is the contact for OKEMSIS
- Xana Howard is the contract for Trauma Registry
- Marva Williamson is the contact for Trauma Fund
- 3 classes for OTEP coming up in Ada, Edmond, and Elk City
- OTERAC reviewed the working group; Regulations workgroup and EMResource workgroup

**B. Regional Planning Committee quarterly activity report**

Laurel Havens informed the committee that Mark Forrest will be the new Chair starting in the next quarter. The STEMI survey was handed out and copies are in the back. The group has been trying to collect information to begin the STEMI survey. The deadline for the surveys is November 21<sup>st</sup>, 2019.

**C. Quality Improvement Committee quarterly activity report**

Jamie informed the committee that 2018 cases have been closed. The Committee is moving on to 2019. November 1<sup>st</sup>, 2019 CQI meeting will be closed to open meeting requirements. The CQI is moving to the Box method for sharing cases with the committee. Dr. Campbell stated the last meeting the committee reviewed numerous cases in a new method of review. Laurel Havens requested that the committee continue to share as much detail on the indicators that the committee has. Mike Cates volunteer Mike Young and Jim Roberts volunteered for CQI.

**D. Regional Medical Response System quarterly activity report**

Tamah Bowling with EPRS gave an update on the contract signed for Region 2 & 4 for EPRS. Cherokee Nation will be the ones to take over the contract in the Regions for Emergency Preparedness and Response System.

**E. EMS for Children quarterly activity report**

Delores was not available to come to the meeting. Her slides are in the packet for review.

**VI. Business:**

- A. Discuss presentation "Preparing for Chemical Emergencies" and identification of need to include in regional Board of Health**





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planning and possible vote to send to Regional Planning Committee

There was discussion over moving the Preparing for Chemical Emergencies being added to the Trauma Plan. A motion to move to the PRC agenda was made by Dr. James Campbell and seconded by Stacey Jarrard. There was no discussion and the motion passed after a unanimous roll call.

**B.** Discuss and/or appoint new Chair for Regional Planning Committee  
Laurel Havens has resigned from Chair and Mark Forrest was appointed.

**C.** 2020 Board Rotation Discussion  
Discussion about the Board was made in regards the 60/40 ratio. The 2018 attendance and call volume was from OKEMSIS was reviewed. The Board members were discussed and ready for voting at the fourth quarter RTAB meeting.

**D.** 2020 Committee Membership Discussion  
Lori Strider asked for volunteers for CQI from this Region.

**E.** 2020 Board Officer Nominations

1. Chair
2. Vice-Chair
3. Secretary/Treasurer

A motion was made by Dr. Campbell and seconded by Alan Adams to keep the Board as it is. The nominations will be brought to the fourth quarter meeting for voting.

**F.** 2020 Board Meeting Dates, Times, and Venue Discussion

1. February 20<sup>th</sup>, 2020 at Saint Francis Hospital Muskogee at 1:00 pm
2. May 21<sup>st</sup>, 2020 at Saint Francis Hospital Muskogee at 1:00 pm
3. August 20<sup>th</sup> 2020 at Saint Francis Hospital Muskogee at 1:00 pm
4. November 19<sup>th</sup>, 2020 at Saint Francis Hospital Muskogee at 1:00 pm

There was discussion for the third quarter and EMS week. These dates will be presented in the fourth quarter meeting for voting.

**VII. Presentation: Diagnosing & Managing Pediatric Mild Traumatic Brain Injury – Lorry-Gail Malcom, MS, OSDH Injury Prevention Service and Dr. Naina Gross, Chief of Pediatric Neurosurgery, OU Medicine**

Ms. Malcom began by discussing the burden created by mild traumatic brain injury (mTBI) in children. She then reviewed how the Centers for Disease Control and Prevention (CDC&P) created treatment guidelines for pediatric mTBI in 2018 and emphasized the key recommendations which include not routinely imaging these patients, assessing for risk factors, and providing guidance on returning to normal activities. Due to Dr. Naina Gross being unavailable to attend the meeting, a video of her presentation was shown in which Dr. Gross spoke about how concussion results in a biomechanically induced alteration of brain function and creates a state where the brain is more vulnerable to additional injury. Forces that produce an mTBI vary from one individual to another and no specific event or energy level can be said to cause injury. A description of signs and symptoms was reviewed as well as assessment and immediate treatment tips. It is important to monitor the patient for four hours after the event and to allow "cognitive rest" without being placed in a dark room. A return to normal activities should be graduated, and the patient must be symptom free without the use of drugs before progressing to the next step. If symptoms return, the patient must return to the previous step for at least 24 hours before continuing the process. Second impact syndrome is seen where a second injury occurs while the recovery from the first event; this injury can lead to severe cerebral edema and may cause death of the patient. Dr. Gross also discussed simple linear skull fractures and reviewed The Children's Hospital's isolated skull fracture protocol. If symptoms persist, the injury occurs as the result of a high-risk mechanism of injury, or there is risk for non-accidental trauma, it is recommended that the patient be admitted; otherwise, these patients can be discharged home after an observation period of at least four hours.

**VIII. New Business**

Board of Health

Gary Cox, JD  
Commissioner of Health

Timothy E Starkey, MBA (*President*)  
Edward A Legako, MD (*Vice-President*)  
Becky Payton (*Secretary*)

Jenny Alexopoulos, DO  
Terry R Gerard II, DO  
Charles W Grim, DDS, MHSA

R Murali Krishna, MD  
Ronald D Osterhout  
Charles Skillings

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**IX. Next Meeting**

**A. Oklahoma Trauma and Emergency Response Advisory Council**

Oklahoma State Department of Health  
1000 North East 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
October 2<sup>nd</sup>, 2019 – 1:00 pm

**B. Quality Improvement Committee**

Saint John Medical Center  
1819 East 8<sup>th</sup> St.  
Tulsa, OK 74104  
September 12<sup>th</sup>, 2019 – 10:30 am

**C. Regional Planning Committee**

Saint Francis Hospital Muskogee  
300 Rockefeller Drive Muskogee,  
OK 74401  
November 21<sup>st</sup>, 2019 – 10:00

**D. Regional Trauma Advisory Board**

Saint Francis Hospital Muskogee  
300 Rockefeller Drive  
Muskogee, OK 74401  
November 21<sup>st</sup>, 2019 – 1:00 pm

**X. Adjournment**

A motion to adjourn was made by Laurel Havens and seconded by Alan Adams. The meeting was adjourned at 2:41 pm.

Approved

Laurel Havens, Chairperson Region 4 Regional Trauma Advisory Board  
November 21<sup>st</sup>, 2019

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# Region 4 RTAB Board Members Attendance - 2019

	Representative	1Q	2Q	3Q	4Q
Bristow Medical Center	Francine Eastin	X	X	X	
Cherokee Nation EMS	Michael Rogers	X	X	A	
Cherokee Nation W.W. Hasting Hospital	Lori Taylor	X	X	A	
	Becky Boyle				
Coweta Fire Department EMS	Aaron Culwell	X	A	X	
	Greg Edwards				
First Flight Tahlequah	Korey Langston	X	X	X	
	Keith Felts				
Haskell County Community Hospital	Judy Hall	A	A	A	
	Stuart Turner				
Hillcrest Hospital Henryetta	Andrea Dawson	X	A	X	
	Air Evac Henryetta				
James Campbell, DO	James Campbell, DO	X	X	X	
Memorial Hospital of Stilwell	Alan Adams	X	X	X	
	Maria McGrew				
Muskogee County EMS	Laurel Havens	X	X	X	
	Ron Morris				
Northeastern Health - Sequoyah	Ozalena Martinez	X	X	X	
	Julie Ward				
Northeastern Health System	Stephanie Collins	X	X	X	
	Mike Cates				
Northeastern Health System EMS	Mike Cates	X	X	X	
	Matt Young				
Okmulgee County EMS	Jeremy Shatswell	A	A	X	
	Irma Walker				
Saint Francis Hospital Muskogee	Stacey Jarrard	X	X	X	
	Laveda Albright				
Wagoner Community Hospital	Jim Roberts	X	A	X	
	Cindy Jarett				
Wagoner EMS	Jim Roberts	X	A	X	

