



Oklahoma State Department of Health  
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**Tulsa Region (7) Trauma Advisory Board**  
**Saint John Broken Arrow**  
**1000 West Boise Circle**  
**Broken Arrow, OK 74102**  
**July 18<sup>th</sup>, 2017 – 1:00 pm**

### AGENDA

- I. **Call to Order** The meeting was called to order at 1:00 pm by Chair Kathy O'Dell
- II. **Roll Call** Roll call by verbal response with quorum met. See attached attendance roster
- III. **Introductions and Announcements** None
- IV. **Approval of Minutes** – April 4<sup>th</sup>, 2017: A motion was made by Dr. Blubough and Seconded by Kenneth Nichols. A roll call vote was taken, and the motion passed.
- V. **Reports**
  - A. Emergency Systems Report: Grace Pelley
    1. Introduced Lori Strider as the EMS Administrator for Regions 2 and 4. If you have any questions about those regions contact Lori.
    2. Emergency Systems has two new employees they are Dean Henke and Linda Dockery. Dean is an EMS Administrator like David and Lori and we hope to bring him around soon to introduce him. He has been with us for about five weeks. Linda will be working with Trauma Fund so if you get something from her she does work with us. She will be assisting Marva Williamson.
    3. We are in the middle of re licensure for EMS Agencies and Personnel licenses. Those are due July 30<sup>th</sup> so I would strongly urge you to get those items taken care of.
    4. Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund (OERSSIRF) is an EMS grant that is issued from our office once a year six primary areas to assign monies to assist in improving and stabilizing EMS agencies. We are in the process of finalizing this year's grant. We distributed just shy of \$1,000,000 this year.
    5. Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) meet June 7<sup>th</sup>, 2017 a couple of topics from that meeting.
      - a. Eddie Sims bill, it deals with bystanders that might assist a patient until EMS arrives. It allows them to find out if they have potentially been exposed to an infectious disease. It allows them to go someplace and get some testing and prophylactic treatment if they have been exposed to an infectious disease.
      - b. Formed a working group to discuss Triage Tags. If anyone is interested in more information contact Grace Pelley.
      - c. Real time sharing of information. Forming a working group to look into this. Next OTERAC meeting is September 6<sup>th</sup>, 2017 at Oklahoma State Department of Health starting at 1:00 pm.
    6. Update we lost our Continuous Quality Improvement Coordinator (CQI) Heather Booher and Hospital Survey Analyst which are both RN positions. If you know of anybody that might be interested please talk with Grace Pelley. Our other team members have stepped in to make sure the CQI committee can still meet.
    7. Your packet has the information for Trauma Fund unless you have any further questions. No questions were asked.
  - B. Regional Planning Committee Report: There was not Regional Planning Committee meeting. Mike is working on Stroke Plan. He has two other regions information and is working on combining them. Hopefully that will be completed in the next couple of weeks. We hope to have a Regional Planning Committee meeting next month.



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- C. CQI Committee: Nothing to report we are changing the information presented at the Regional Trauma Advisory Board meetings. This will be discussed later in the meeting.
- D. Metropolitan Medical Response System: Johnna Easley the last Regional Medical Planning Group meet on June 27<sup>th</sup>, 2017 released the Hospital Systems Hazard Vulnerability Analysis. Nothing really changed. This is the first year Mass Casualty Incident and Med Surge have been included. Also communications failure and Incident Command infrastructure failure are in the top five this year. We entered into a new five year cooperative agreement with Assistant Secretary for Preparedness and Response (ASPR). The emphasis this time is on jurisdictional integrated performance instead of facility performance. Eight of the 28 performance measures we have to report on are our ability to handle a medical surge event and our ability to evacuate an acute care facility. Our benchmark for that is 20% of our acute staff beds. Next meeting is September 26<sup>th</sup>, 2017 at the Health Department at 10:00 am.

**VI. Presentation**

- A. Planning for Hospital Surge Plans – Kathy O'Dell  
Kathy O'Dell presented some of the processes in place at Saint John to assist them in managing patient surge and through put in their facility. Ms. O'Dell discussed the National Emergency Department Overcrowding Scale (NEDOC). Ms. O'Dell discussed how Saint John uses it on a daily bases to try and control the overcrowding in the emergency department. Ms. O'Dell explained that this system is used in several areas of the United States and it allows all the facilities in the area to talk one language. Ms. O'Dell presented a screen shot of the Dallas NEDOC and explained how they use this system in Dallas Fort Worth. Ms. O'Dell explained that NEDOC is already available for free to the facilities on EMResource and all that would need to be done is everyone agree to use it and activate this on EMResource. Ms. O'Dell then asked if anyone had any questions about NEDOC or had any thoughts. A question was asked if the score was based on beds currently in use. Ms. O'Dell advised that this score includes all beds in the hospital not just the beds in use at the time. Ms. O'Dell explained that the total bed count would be how many beds the facility is licensed for plus all beds in the Emergency Department.

**VII. Business**

- A. 2018 Board Rotation – Discussion about the 2018 rotation centered on the EMS agencies. The rotation states that EMS will have three permanent members and three agencies that rotate yearly. In recent years the number of EMS agencies has decreased leaving eight EMS agencies. The proposed rotation has two EMS rotations instead of three. The Regional Trauma Advisory Board was advised they might be adding another EMS agency this year. The Regional Trauma Advisory Board recommended staying with the three EMS agency rotations. Creek County Emergency Ambulance Service District will be added to the 2018 Board rotation. The Regional Trauma Advisory Board also recommended the Regional Planning Committee meet and look at the current call volumes to see if any changes need to be made. Regional Planning Committee proposed members as follows: Dr. Greg Gray, Michael Paston, Wendy VanMatre, and Taylor Hargrove. Russell Martin asked to be added to the committee. Members to be removed are Stacey Clemens and Brett Copple. Continuous Quality Improvement Committee proposed members as follows: Kathy O'Dell, Dr. David Duvall, Phyllis Grady, Bruce Kelley, Melissa Kelly, and Taylor Hargrove. Dr. Audrey Stanton, Kari Smoot and Russell Martin asked to be added to the committee.
- B. 2018 Board Officer Nominations
  - 1. Chair – Kathy O'Dell
  - 2. Vice Chair – Russell Martin
  - 3. Secretary / Treasurer – Taylor Hargrove
- C. 2018 Board Meeting Dates and Venues suggestion made to move meetings to the third Tuesday of the first month of the quarter. Board agreed to move dates to the third Tuesday of the first month of the quarter.
  - 1. January 16<sup>th</sup>, 2018 – OSU Medical Center – 1:00 pm
  - 2. April 17<sup>th</sup>, 2018 – Saint Francis South – 1:00 pm
  - 3. July 17<sup>th</sup>, 2018 – Saint John Broken Arrow – 1:00 pm
  - 4. October 16<sup>th</sup> – Saint John Medical Center – 1:00 pm

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- D. CQI Indicators for Region 2/4/7 – Discussion about the indicators presented to the Regional Trauma Advisory Board nothing was added at this time. The members were asked to take this information back with them and look at the indicators to see if there is something they or their facility or agency would like to see added to the indicators. This is the information that will be presented to the Regional Trauma Advisory Board in the future. Suggestion was to take this back to their CQI and ask them about the indicators and send input back before the next Region 2, 4 7 CQI. This was tabled till next meeting to see if anything needs to be added to the indicators.
- E. Discuss Goals for 2018
  - 1. Form working group to look at NEDOCS and the possible implementation for Region 7.
  - 2. Regional Stroke Plan for Region 7.
  - 3. Discussion about RTAB sending letter to hospital leadership stating the all the members have voted and approved the NEDOCS plan. This will be covered in the summary of this meeting. Please take this information to the leadership of your facility. We can possibly vote on this at the next meeting. The power point slide will be attached to the summary.

**VIII. Public Comment** – Saint Francis is scheduled to host the October 3<sup>rd</sup> meeting. They have construction in the area the meeting is scheduled that will not be completed in time for the meeting. Saint Francis South has agreed to host the meeting on October 3<sup>rd</sup>, 2017.

**IX. Next Meeting**

Regional Trauma Advisory Board  
Saint Francis South  
10501 East 91<sup>st</sup> Street  
Tulsa, OK 74136  
October 3<sup>rd</sup>, 2017 – 1:00 pm

Regional Planning Committee – As Called

Continuous Quality Improvement Region 2/4/7  
Saint John Medical Center  
1819 East 19<sup>th</sup> Street  
Tulsa, OK 74104  
September 14<sup>th</sup>, 2017 – 10:30 am

Oklahoma Trauma and Emergency Response Advisory Council  
Oklahoma State Department of Health  
1000 NE 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
September 6<sup>th</sup>, 2017 – 1:00 pm

**X. Adjournment** Motion to Adjourn made by Kenneth Nichols and Seconded by Bruce Kelley. Meeting adjourned at 2:45 pm.

Approved

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Kathy O'Dell  
Chairperson, Region (7) Trauma Advisory Board  
October 3<sup>rd</sup>, 2017

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