

MINUTES OF A REGULAR PUBLIC MEETING

This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on August 6, 2025, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted on the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, August 6, 2025

ADDRESS: Oklahoma Department of Labor
409 NE 28th Street, 3rd Fl.
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

Agenda Item 1:

Call to order:

Steven Brekel, Chairperson, called the meeting to order at 9:00 a.m.

Agenda Item 2:

Roll Call:

ALFS Committee members present at roll call: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, and Ron Bada

Absent: Nathan Patrick, Adam Winbury, and Gary Holmes

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Don Schooler, Derrek Lewis, Gordan Meisinger, Janet Edwards, and Peggy Cooper.

Agenda Item 3:

Statement of Compliance with the Open Meeting Act

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

Agenda Item 4:

Review & Approve/Amend July 9, 2025, Meeting Minutes

Josh Lancaster made a motion to approve the July 9, 2025, meeting minutes. Ron Bada seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain:

Motion approved.

Agenda Item 5:

LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda.

No public comments.

Agenda Item 6:

Review of company applications

Legacy Lock and Key, LLC

Austin Holzberlein was present to represent the company. Josh Lancaster made a motion to approve the company license application for Legacy Lock and Key, LLC. Ron Bada seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

1st Alarm, Inc.

Todd Town was present to represent the company. Josh Lancaster made a motion to approve the company license application for 1st Alarm, Inc. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

IHR Security, LLC

Kris Coffey and John Armstrong were present to represent the company. Josh Lancaster made a motion to approve the company license application for IHR Security, LLC. Keith Schultz seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

BFD Carolina, LLC

Kim Sellers was not present to represent the company. Jackie Ward made a motion to approve the company license application for BFD Carolina, LLC. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Phillips Communication Services, LLC

Matt Phillips was present to represent the company. Josh Lancaster made a motion to approve the company license application for Phillips Communication Services, LLC. Keith Schultz seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Agenda Item 7:

Committee and public discussion, with potential Committee action, regarding the licensure of roadside assistance personnel who do not operate from tow trucks

Riley Fields from OK Burglar and Fire Alarm Association and Ring spoke on the handout he provided regarding locksmithing requirements across various states. According to the handout, 13 states currently have locksmithing requirements; states not listed do not have any such requirements in place. Discussion was that a background check is critical, possibly just have a roadside service test, and concern that the locksmith license should not be designed for a specific service. Another suggestion was made to get with the OK Master Locksmith Association (OMLA) and add roadside questions as well as add curriculum for the class. The committee decided to table this until the next meeting, so they have time to look at Mr. Fields' handout.

Agenda Item 8:

Disciplinary proceeding regarding Alarm, Locksmith & Fire Sprinkler industry activities in the State of Oklahoma, including, but not limited to, employment of unlicensed personnel in Oklahoma

Don Schooler, General Counsel informed the committee that the OK Department of Labor regularly receives complaints from the public. Recently, however, the ODOL has had more complaints about salespeople being aggressive, visiting at late hours, and being misleading to customers. The ALFS Compliance Officers are now being used to investigate salespersons' questionable actions. Mr. Schooler explained that at the last meeting there were two individuals trying for their salesman licenses in executive session. He understood that when they were told they needed to show paperwork to clear their background there were comments made about going to small towns. This individual, Tristan Smith, a Vivint/Smart Home Pros employee, stated that these unlicensed salespersons had already been working in the State of Oklahoma and stated to the committee, "small towns we go." He was informed by ODOL's Assistant General Counsel, Daniel Mares, that ODOL has ALFS Compliance Officers in small towns, to which Mr. Smith responded, "We burn through 'em" and they are gone before anyone knows. Mr. Schooler stated ODOL only employs three (3) officers for all 77 state counties so that is probably true. Mr. Schooler wanted the committee to consider whether disciplinary action is needed to be taken regarding Mr. Smith, Managers Linquist and Dempsey, and the company licenses of Smart Home Pros and Vivint, and to them make a recommendation to the Labor Commissioner.

Jason Linquist, Manager, and Brad Thompson, Esq., Legal Counsel, were in attendance representing Vivint and Bryan Dempsey, Manager, was in attendance representing Smart Home Pro. Mr. Thompson apologized for Mr. Smith's behavior and informed the committee that the

sales that have taken place without first obtaining State licensure were limited to tribal land. They have no intention of skirting around the process and realize the responsibility of having a license. Mr. Dempsey stood before the committee and apologized for the behavior of his employee and informed them that Mr. Smith is under an HR review and a decision has not been made as to how to handle the situation.

There was discussion about how to determine what is tribal land, with Mr. Schooler and Mr. Thompson agreeing that tribal sovereignty and the determination of what constitutes tribal properties is legally complex and sometimes uncertain. Mr. Thompson stated that they have a map from the Department of Transportation that they use for guidance. Mr. Dempsey emphasized that they have strict guardrails in place. After much discussion, Mr. Schooler stated that ODOL's position is if the land is not a reservation (or federal land) then a license is required. Mr. Dempsey stated that as a company (Smart Home Pro) they would just stop doing tribal areas with unlicensed personnel.

Jackie Ward made a motion to suspend Triston Smith's license until he attends a committee meeting to personally apologize to the Committee. Ron Bada seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Agenda Item 9:

Alarm, Locksmith & Fire Sprinkler (ALFS) License approval

Bernita Hart stated that in the month of July the Licensing Division issued 600 ALFS licenses. Josh Lancaster made a motion to approve licenses issued in July 2025. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Agenda Item 10:

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.

Jackie Ward made a motion to move to Executive Session. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Time moved to Executive Session 10:42 a.m.

Agenda Item 11:

Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session

Josh Lancaster made a motion to move from Executive Session and reconvene Regular Session.

Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Time moved to Executive Session 11:16 a.m.

Action Resulting from Executive Session

Nicholas Marugg was present at the meeting. Dereck Woodson, William Cooper, and Paeden Harley were not present at the meeting.

No action was taken on the applications of Dereck Woodson, William Cooper, and Paeden Harley.

Josh Lancaster made a motion to approve the Trainee and Salesperson application for Nicholas Marugg. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Agenda Item 12:

GENERAL public comments

No general public comments.

Agenda Item 13:

New Business

No new business.

Agenda Item 14:

Next regular meeting scheduled for Wednesday, September 10, 2025, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

Agenda Item 15:

Adjournment

Josh Lancaster made a motion to adjourn the meeting. Ron Bada seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Meeting adjourned at 11:20 a.m.