

## MINUTES OF A REGULAR PUBLIC MEETING

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on December 3, 2025, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted on the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.*

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, December 3, 2025

ADDRESS: Oklahoma Department of Labor  
409 NE 28<sup>th</sup> Street, 3<sup>rd</sup> Fl.  
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

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### Agenda Item 1:

#### **Call to order:**

Steven Brekel, Chairperson, called the meeting to order at 9:01 a.m.

### Agenda Item 2:

#### **Roll Call:**

ALFS Committee members present at roll call: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

Absent: Nathan Patrick, Keith Schultz,

A quorum was present.

ODOL staff present: Cindi Buettner, Daniel Mares, Derrek Lewis, Gordon Meisinger, Evelyn Cardona and Janet Edwards. Don Schooler entered the meeting at 9:14 a.m. Gary Holmes exited the meeting at 10:09 a.m.

### Agenda Item 3:

#### **Statement of Compliance with the Open Meeting Act**

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

### Agenda Item 4:

#### **Review & Approve/Amend November 5, 2025, Meeting Minutes**

Josh Lancaster made a motion to approve the November 5, 2025, meeting minutes. Adam Winbury seconded the motion.

#### **Roll Call:**

Yes: Josh Lancaster, Steven Brekel, and Ron Bada

No: None

Abstain: Bernita Hart, Adam Winbury, Jackie Ward, and Gary Holmes

There were not enough yes votes to approve the motion. Daniel Mares explained to the group that you can vote "yes" even if you did not attend the meeting. The committee will need to agree with what is written in the draft.

Josh Lancaster made a motion to reapprove the November 5, 2025, meeting minutes. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward and Ron Bada

No: None

Abstain: Gary Holmes

Motion approved.

**Agenda Item 5:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda.**

No public comments.

**Agenda Item 6:**

**Review of company applications**

Elvis and Company, LLC

Jerry Elvis was present to represent the company. Jackie Ward made a motion to approve the company license application for Elvis and Company, LLC. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

NEA-Infassure, LLC

Timothy McDonald was not present to represent the company. Adam Winbury made a motion to approve the company license application for CCTV and Access Control for NEA-Infassure, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Vitahfi Security Solutions, LLC

Aaron Walsh was present to represent the company. Gary Holmes made a motion to approve the company license application for Vitahfi Security Solutions, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Scissortail Locksmith, LLC**

Jason Barron was present to represent the company. Ron Bada made a motion to approve the company license application for Scissortail Locksmith, LLC. Gary Holmes seconded the motion. Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Lee's Lock and Key, LLC dba A-OK Lock and Key**

Lomax Lee was present to represent the company. Ron Bada made a motion to approve the company license application for Lee's Lock and Key, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 7:**

**Committee and public discussion, with potential Committee action, regarding whether Fire Sprinkler Inspector licensees should be permitted to sell fire sprinkler installations, modifications, and inspections**

The Committee had a discussion on the difference between a Fire Sprinkler Technician and a Fire Sprinkler Inspector. Assistant General Counsel, Daniel Mares read the definitions for a "Fire Sprinkler Technician" and "Fire Sprinkler Inspector" aloud to the Committee, as found in OAC 380:75-1-2. Currently, Fire Sprinkler Inspectors can only *"inspect and test a fire alarm sprinkler system to determine if it has been installed and is operating according to the appropriate code or standards,"* whereas Fire Sprinkler Technicians can *"install, service and sell, maintain, repair, and/or test fire sprinkler equipment."* General Counsel, Don Schooler reminded the Committee that they are empowered to recommend adjustments to the ALFS Act if determined to be necessary and/or beneficial, but that such adjustments should first be posted for discussion with the ALFS Industry and the public, and that any recommendations would thereafter be considered by Commissioner Osborn for approval. ODOL agreed to pull statistics on how many licensees carry each individual license or both licenses and will provide it for the next regular ALFS Industry Committee meeting. There was additional discussion as to how to make a change and speculation about whether the ALFS Industry would be supportive of change.

**Agenda Item 8:**

**Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Bernita Hart stated that in the month of November the Licensing Division issued 409 ALFS licenses. Gary Holmes made a motion to approve licenses issued in November 2025. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 9:**

**Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

Michael Mosher, II and Cary Dean Were present for the meeting. William Bresiadeki was not present.

Gary Holmes made a motion to move to Executive Session. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Time: 10:03 a.m.

**Agenda Item 10:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session**

Adam Winbury made a motion to move from Executive Session and reconvene regular session.

Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Time: 10:56 a.m.

Josh Lancaster made a motion to approve Michael Mosher, II for a Fire Sprinkler Trainee license.

Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Josh Lancaster made a motion to approve Cary Dean for a Fire Sprinkler Trainee license. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 11:**

**GENERAL public comments**

Don Schooler informed the Committee that this was Cindi Buettner's last meeting. She is retiring from ODOL at the end of December. Don thanked Cindi for her work within the Committee. Evelyn Cardona is training with Cindi and will succeed her in working with the Committee.

**Agenda Item 13:**

**New Business**

No new business.

**Agenda Item 14:**

Next regular meeting scheduled for Wednesday, January 7, 2026, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

**Agenda Item 15:**

**Adjournment**

Josh Lancaster made a motion to adjourn the meeting. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Meeting adjourned at 11:05 a.m.