



Boiler Operator License Application

Occupational Licensing Division

www.oklahoma.gov/labor

OKLAHOMA DEPARTMENT OF LABOR

409 NE 28th St

Oklahoma City, OK 73105

405-521-6100/888-269-5353

APPLICATION TYPE	APPLICATION FEE	
<input type="checkbox"/> New	\$100.00	Please make your Check, Money Order or Cashiers Check payable to ODOL
<input type="checkbox"/> Change of Class	\$25.00	
<input type="checkbox"/> Exempt – In Accordance with 40 O.S. § 141.16		

REQUIRED DOCUMENTATION:

U.S. CITIZENS:

- Affidavit of Lawful Presence, signed
- A valid, unexpired Driver's License **OR** State Issued Photo-Identification Card **OR** Military ID **AND**
- Birth Certificate **OR** Social Security Card **OR** A valid, unexpired passport **OR** A W-2 form from current employer
- Proof of **exemption** in Accordance with 40 O.S. § 141.16

NON-U.S. CITIZENS:

- Verification of Immigration Status
- Affidavit of Lawful Presence, signed
- A valid, unexpired Driver's License **OR** State Issued Photo-Identification Card **OR** Military ID **AND**
- Birth Certificate **OR** Social Security Card **OR** A valid, unexpired passport **OR** A W-2 form/1099 form from current employer
- Proof of **exemption** in Accordance with 40 O.S. § 141.16

All new applicants must appear **IN PERSON** at the Oklahoma Department of Labor, ODOL approved facility or provide a current passport quality photo on initial application.

PERSONAL INFORMATION

Name:		Application Date:
Mailing Address:		
City:	State:	Zip Code:
Social Security #:		Date of Birth:
Phone: ()	E-mail Address (REQUIRED):	
Employer:		

LICENSING INFORMATION

License class you are applying for: Class 1 Class 2 Class 3 Class 4

If you have taken the Oklahoma Boiler Operator License Examination, complete the following information.

Name of examiner: _____ Date of examination: _____ Score: _____

FOR OFFICE USE ONLY

The Department of Labor will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.	Date:	Lic #:	Receipt #:
	Initials	Payment Type:	Amount:

EXPERIENCE Complete the following section ensuring you provide sufficient information and detail to satisfy the qualifications for the class of license being applied for on this application.

Operator licenses currently / previously held (ATTACH COPIES TO THIS APPLICATION)

Title of License:	Class:	License #:	Expiration Date:
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Title of License:	Class:	License #:	Expiration Date:

List all boiler operating experience, beginning with your current position and working backwards. List the name and complete address of all current and former employers along with a brief description of your duties, including the types of boilers operated and/or maintained (attach additional sheet if necessary)

Employer:

Complete Address:

Supervisor:	Phone: ()
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Dates of Employment:	Position:
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Boiler Operating Experience: Yes No

Name of Boiler Manufacturer:	Operating Pressure:	Boiler Input:
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General Duties:

Employer:

Complete Address:

Supervisor:	Phone: ()
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Dates of Employment:	Position:
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Boiler Operating Experience: Yes No

Name of Boiler Manufacturer:	Operating Pressure:	Boiler Input:
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General Duties:

EDUCATION List any specialized education that you have concerning the operation and/or maintenance of boilers and physical equipment

School:	Dates:
Course Title(s):	
School:	Dates:
Course Title(s):	
School:	Dates:
Course Title(s):	

MILITARY STATUS:
*Within the past six (6) months, have you been honorably discharged from the Armed Forces of the United States, coming off Active Duty as a member of the National Guard or Reserves, or transferred from another state to Oklahoma? Yes No
If yes, provide date of discharge/transfer: _____
*Are you a spouse of an active duty member of the Armed Forces of the United States? Yes No

I certify all statements are true to the best of my knowledge and that all work shall be done in compliance with the State of Oklahoma boiler law, rules, and regulations adopted by the Oklahoma Department of Labor.



Applicant Signature / APPLICATION CANNOT BE PROCESSED WITHOUT A SIGNATURE AND FEE **DATE**



AFFIDAVIT OF LAWFUL PRESENCE BY PERSON MAKING APPLICATION FOR A LICENSE, PERMIT, OR CERTIFICATE

I, the undersigned applicant, being of lawful age, state that one of the following statements is true and correct (check which of the following statements apply):

- I am a United States citizen.
- I am a qualified alien under the Federal Immigration and Nationality Act and lawfully present in the United States.

Alien or Admission Number: _____

I state under penalty of perjury under the laws of Oklahoma that the forgoing is true and correct and that I have read and understand this form and executed it in my own hand.

Date: _____ Signature: _____

City & State: _____ Print Name: _____

If applying to renew a license, permit, or certificate, please write the number: _____

INSTRUCTIONS FOR USE OF THE AFFIDAVIT OF LAWFUL PRESENCE BY PERSON MAKING APPLICATION FOR A LICENSE, PERMIT, OR CERTIFICATE

The person signing this form must read these instructions carefully

1. If the person executing this form is receiving services and not making an application for a license, permit, or certificate, this form should **not** be used, but rather, either the form titled "***Affidavit of Lawful Presence by Parent or Guardian Receiving Services***", or the form titled "***Affidavit of Lawful Presence by Person Receiving Services***" should be used.
2. If the person executing this form is a citizen of the United States, then that person should check the box to the left of the statement "***I am a United States citizen***". If the person executing this form is not a citizen of the United States, but is a qualified alien under the Federal Immigration and Nationality Act, and is lawfully present in the United States, then that person should check the box to the left of the statement "***I am a qualified alien under the Federal Immigration and Nationality Act and lawfully present in the United States***".
3. In the space after the word "***Date***", the person executing this form should write today's date. In the space after the words "***City & State***", the person executing this form should indicate the city and state where they are actually located when they sign this form.
4. Within the context of the execution of this form, the term "penalty of perjury" means the willful assertion of the fact of either United States citizenship or lawful presence in the United States as a qualified alien, and made upon one's oath or affirmation and knowing such assertion to be false. Making such a willful assertion on this form knowing it to be false is a crime in Oklahoma, and may be punishable by a term or incarceration of no more than five (5) years in prison. Additionally, one who procures another to commit perjury is guilty of the crime of subornation of perjury and may be punished in the same manner as he would be if personally guilty of the perjury so procured.

State Boiler Operator License Classes:

First Class Boiler Operator License (supervisory level license):

(A) Any person holding a First Class Boiler Operator License is qualified to operate and maintain, and to supervise others in the operation and maintenance of all single burner boilers regardless of energy input.

(B) Qualifications:

- (i) A minimum of three years of experience in the operation and maintenance of Power Boilers with a heat input in excess of 12,500,000 btu/hr, AND
- (ii) A minimum of one year experience in a supervisory capacity, with documented responsibility for the supervision of others in the operation and maintenance of boilers in this class, OR
- (iii) The documented satisfactory completion of a course of instruction in Physical Plant Management, the contents of which are agreeable to the Chief Boiler Inspector as a substitute for direct supervision experience, AND
- (iv) A letter of recommendation from the current supervisor, or other documentation acceptable to the Chief Boiler Inspector.
- (v) A passing grade on the Boiler Operator License Examination.

Second Class Boiler Operator license:

(A) In addition to those boilers operable with a Third and Fourth Class Boiler Operator License, any person holding a Second Class Boiler Operator License is qualified to operate and maintain all boilers with energy inputs exceeding 12,500,000 btu/hr. or its equivalent.

(B) Qualifications:

- (i) A minimum of three years documented experience in the direct operation and maintenance of boilers covered by this class of license, one year of which must be with power boilers, OR
- (ii) A minimum of three years of experience in the direct operation and maintenance of boilers as a Third Class Boiler Operator, AND
- (iii) A letter of recommendation from the current supervisor, or other documentation acceptable to the chief Boiler Inspector.
- (iv) A passing grade on the Boiler Operator License Examination.

Third Class Boiler Operator License:

(A) In addition to those boilers operable with a Fourth Class Boiler Operator license, any person holding a Third Class Boiler Operator License shall be qualified to operate and maintain steam boilers and water heating boilers with a temperature not to exceed 250 F. and a pressure not to exceed 160 psig., Energy inputs shall not exceed 12,500,000 Btu/hr maximum, or its equivalent.

(B) Qualifications:

- (i) A minimum of two years documented experience in the direct operation and maintenance of boilers covered by this class of license, OR
- (ii) A minimum of one year experience in the operation and maintenance of boilers as a Fourth Class Boiler Operator, AND
- (iii) A letter of recommendation from the current supervisor or other documentation acceptable to the Chief Boiler Inspector.
- (iv) A passing grade on the Boiler Operator License Examination.

Fourth Class Boiler Operator License:

(A) Any person holding a Fourth Class Boiler Operator License is qualified to operate and maintain water heating boilers with a temperature not exceeding 250 F. and a pressure not exceeding 160 psig, any steam boiler operating at 15 psig or below. Energy inputs shall not exceed 5,000,000 btu/hr. maximum or its equivalent.

(B) Qualifications:

- (i) A minimum of one year documented experience in the direct operation and maintenance of boilers and equipment covered by this class of license, OR
- (ii) A minimum of six months experience under the supervision of a qualified boiler operator, OR
- (iii) Completion of an acceptable training course, and
- (iv) Pass the appropriate written examination.