

**MINUTES OF A REGULAR PUBLIC MEETING**

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on February 1, 2023, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.*

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, February 1, 2023

ADDRESS: Oklahoma Department of Labor  
409 NE 28<sup>th</sup> Street  
Oklahoma City, OK 73105

CONTACT PERSON: Cindi Buettner

TELEPHONE: (405) 521-6572

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**Agenda Item 1:**

**Call to order:**

Patrick Ivey, Vice Chairman, called the meeting to order at 9:03 a.m.

**Agenda Item 2:**

**Roll call:**

ALFS Committee members present at roll call: Bernita Hart, Patrick Ivey, Kris Pettigrew, Steven Brekel and, Gary Holmes

Absent: Robby Hernandez, Rick Bruder

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Derrick Lewis, Don Schooler,

**Agenda Item 3:**

**Statement of Compliance with the Open Meeting Act**

Cindi Buettner read aloud the Statement of Compliance with the Open Meeting Act.

**Agenda Item 4:**

**Review and approval/amend, Meeting Minutes**

Kris Pettigrew made a motion to approve the January 11, 2023, Meeting Minutes. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Kris Pettigrew, Gary Holmes

No: none

Abstain: Steven Brekel

Motion approved.

**Agenda Item 5:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda**

No public comments.

**Agenda Item 6:**

**Review of company applications**

NacSpace, LLC

No company representative was present. Steven Brekel made a motion to approve the company application for NacSpace, LLC. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes,

No: None

Abstain: None

Motion approved.

Premier Key Services, LLC

Santiago Jaimes Urquiza was present to represent the company and answer Committee questions. Kris Pettigrew made a motion to approve the company application for Premier Key Services, LLC.

Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved.

Evo Smart, LLC

No company representative was present. Gary Holmes made a motion to approve the company application for Evo Smart, LLC. Kris Pettigrew seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved.

RGB Systems, LLC

No company representative was present. Steven Brekel made a motion to approve the company application for RGB Systems, LLC. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved.

**Agenda Item 7:**

**Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Gary Holmes made a motion to approve the licenses issued in January 2023. Kris Pettigrew seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved.

**Agenda Item 8:**

**Public and Committee discussion, with potential Committee action, on the need for and appropriateness of modifying the Oklahoma Master Locksmith Associations' ("OMLA") currently administered ALFS Locksmith and Access Control licensing tests; discussion and review findings of the ad hoc committee regarding proposed, updated testing questions for OMLA's Locksmith and Access Control test**

Steven Brekel led discussion reviewing the suggestions for changes to test questions from the ad hoc committee with public comment from Josh Lancaster.

Kris Pettigrew made a motion to recommend the commissioner approve the ad hoc committee's proposed test question changes for the OMLA testing. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved

**Agenda Item 9:**

**Public and Committee discussion, with potential Committee action, of proposed adjustments to the experience and education requirements for Commercial Fire Sprinkler Technician, Inspector, and Manager applicants**

Kris Pettigrew gave updates concerning the surveys sent out requesting public input on the experience and education requirements for Commercial Fire Sprinkler Technician, Inspector and Manager applicants. He stated the amount of completed surveys is not enough to move forward. Don Schooler agreed that the surveys should continue to be open for completion to encourage more participation prior to moving forward with discussion.

**Agenda Item 10:**

**Public and Committee discussion, with potential Committee action, on the appropriateness of examination questions presented by Complete Electrical Academy ("CEA") in support of their application to become an Authorized Examination Entity. Exam questions and answers shall be kept confidential. Public and Committee discussion, with potential Committee action regarding the creation of an ad hoc committee of industry participants to review proposed testing questions for CEA's exam**

Steven Brekel led discussion and deferred to Riley Fields covering the recommendations of the ad hoc committee tasked with reviewing the exam questions. Recommended changes to the questions, the number of questions, types of questions and allowed timing of the tests were discussed.

Steven Brekel made a motion to request that ODOL act on the ad hoc recommendations regarding the CEA exam. Kris Pettigrew seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Robby Hernandez, Kris Pettigrew, Gary Holmes, Duane Dyson, and Rick Bruder

No: None

Abstain: None

Motion approved.

**Agenda Item 12:**

**Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal law.**

Steven Brekel made a motion to move to Executive Session. Kris Pettigrew seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved

The Committee moved to Executive Session at 9:46 a.m.

**Agenda Item 13:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session**

Kris Pettigrew made a motion to adjourn from Executive Session and reconvene Regular Session. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved

The Committee resumed regular session at 10:11 a.m.

**Action Resulting from Executive Session**

Jeffrey Pinkley was not present. Kris Pettigrew made a motion to table any action until next month's meeting. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None  
Motion approved

Zac Godwin was present at the meeting to address Committee concerns regarding his application to renew. Kris Pettigrew made a motion to approve Mr. Godwin's renewal application. Bernita Hart seconded the motion.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved

#### **Agenda Item 14:**

##### **GENERAL public comments**

Don Schooler thanked the two ad hoc committees and recognized Riley Fields for his synopsis of the meeting held 01.31.2023. He introduced Janet Deveny-Edward, ODOL agency staff and thanked Cindi Buettner for helping with the meeting today.

Danna Fowble made public comments concerning the beginning of the legislative session and stated that she would be watching several shell bills regarding professions and occupations.

#### **Agenda Item 15:**

##### **New Business**

Kris Pettigrew requested to have a discussion added to the agenda concerning the testing for Commercial Fire Sprinkler Tech and Inspector to review for possible need of updating.

#### **Agenda Item 16:**

Next regular meeting scheduled for Wednesday, March 1, 2023, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

#### **Agenda Item 17:**

##### **Adjournment**

Steven Brekel made a motion to adjourn the meeting. Kris Pettigrew seconded the motion.

Roll call:

Roll call:

Yes: Bernita Hart, Patrick Ivey, Steven Brekel, Kris Pettigrew, Gary Holmes

No: None

Abstain: None

Motion approved.

Meeting adjourned at 10:18 a.m.