

Oklahoma Department of Labor



Leslie Osborn
COMMISSIONER OF LABOR

Administrative Guideline

TO: Amusement Ride Owners

FROM: James Williams
Director, Safety Standards Inspection Services

RE: Inflatables

NOTE: Inflatables must meet all requirements per 40 O.S. § 460, *et seq.*, Oklahoma Administrative Code (OAC) 380:55 and applicable American Society for Testing and Materials (ASTM) standards and all administrative guidelines. Guidelines can be found on the Oklahoma Department of Labor (ODOL) website, www.labor.ok.gov.

REGISTRATION

- Registrations expire the last day of the current operating year.
- All inflatables are required to be registered annually with the ODOL prior to operating in the new year.
- The annual registration application is available at www.labor.ok.gov. Submit applications to odol.amusement@labor.ok.gov.
- Registration fees will apply. See the fee schedule located on the Amusement Ride page in the “Related Topics” box titled “New Fee Schedule”.

INSURANCE

- Owners/operators must provide proof of insurance coverage on an annual basis prior to use.
- Upon renewal of insurance coverage, a copy must be provided to the Oklahoma Department of Labor (ODOL).
- Inlatable owners/operators are required to hold liability insurance of one million dollars (\$1,000,000.00) and provide a copy to the Oklahoma Department of Labor. The Oklahoma Department of Labor must be identified as the certificate holder as shown below:

Oklahoma Department of Labor
Safety Standards Division
409 NE 28th Street, 3rd Floor
Oklahoma City, OK 73105

INSPECTION

- All inspections expire the last day of the current operating year.
- All inflatables are required to be inspected once annually by the Oklahoma Department of Labor prior to placing into operation in the new year.
- Owners/operators are required to request inspection of current inventory and newly acquired inflatables that are added to current inventory prior to being placed into service.
- New companies as well as those under new ownership or management whose inventory has not been inspected by the Oklahoma Department of Labor are required to register and schedule inspection prior to any device being put into operation.
 - “New” is classified as an inflatable that has been recently purchased from a manufacturer or another amusement ride company and will be added to the operational inventory.
- Inspections are scheduled to be conducted during regular business hours (M-F, 8-5) by submitting the annual application. Requests are to be received a minimum of 72 hours (3 business days) prior to inspection in order to guarantee inspector availability. The annual application is available at www.labor.ok.gov. Submit application to:

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odol.amusement@labor.ok.gov

- Inspection fees will apply. See the fee schedule located on the Amusement Ride page in the “Related Topics” box titled “New Fee Schedule”.
- All Inflatables will be required to be re-inspected prior to operating at the Oklahoma State Fair, the Tulsa State Fair, and any midway sites with over 25 (twenty-five) rides. Inspection fees will apply.
- Zorb Balls will be classified as an inflatable and are required to be registered and inspected by submitting an annual application.
 - Zorb Balls with no track from manufacturer are required to be registered for each ball.
 - Zorb Balls that come with an inflatable track are only be required to be registered as one unit with a registration sticker placed on the inflatable track.

NOTE: Zorb Balls where the rider is completely enclosed are not allowed to operate in The State of Oklahoma.

 - If you are unsure if the device is allowed or not please contact Oklahoma Department of Labor at odol.amusement@labor.ok.gov. You must include a picture of the device in the email. The email subject line should be: Zorb Ball consultation request.
- Spot checks may be conducted by the Oklahoma Department of Labor (ODOL) throughout the season without notice at no cost to the owner.

ACCIDENT/INCIDENT

- Accidents/Incidents that involve a fatality, loss of limb or an injury requiring medical treatment more than ”on-site” will require the ride to be shut down and the accident/incident reported to the Oklahoma Department of Labor (ODOL) immediately by calling:
 - (405) 521-6100 or (405) 521-6604 during business hours (M-F/8-5)
 - (405) 343-9815 after business hours and weekends/holidays.
- The ride is not to be moved except for the safety of patrons/public.

- An accident/incident involving a mechanical failure will require the ride to be closed and not reopened until approved by the Oklahoma Department of Labor (ODOL).
 - An Amusement Ride Accident/Incident Report must be completed and submitted to the Oklahoma Department of Labor. The form is available at www.labor.ok.gov
- Injuries requiring “on-site” first aid medical treatment only, are to be documented. Documentation shall be available for review during Oklahoma Department of Labor (ODOL) annual inspections.

OWNER/OPERATORS ARE REQUIRED TO:

- Operators are to be trained annually and maintain and provide copies of training certification records to the Oklahoma Department of Labor upon request.
- Operators are required to wear a name tag that lists all rides they have been trained and authorized to operate.
- Owners may be required to provide the Oklahoma Department of Labor with documentation that violations have been corrected.
- Daily inspections are to be conducted for each ride with these records maintained for at least three years. Records may be electronic or hard copy and available to Oklahoma Department of Labor inspectors upon request.
- Maintenance logs are to be maintained for at least three years (3); electronic or hard copy is acceptable.
- A ride manual shall be on file for each ride.

40 O.S. § 460.2 (b) Rules promulgated pursuant to subsection A of this section shall include the following language:

The owner of an amusement ride shall maintain up-to-date maintenance, inspection, and repair records between inspection periods for each amusement ride in the manner provided by the Commissioner of Labor. The records shall contain a copy of all inspection reports commencing with the last annual inspection, a description of all maintenance performed, and a description of any mechanical or structural failures or operational breakdowns and the types of actions taken to rectify these conditions.

NOTE: This Guideline is meant to assist in the guidance provided for in 40 O.S. § 460, *et seq.*, OAC 380:55 and applicable ASTM standards and all administrative guidelines and is not an exhaustive document.

If you have any questions, don't hesitate to contact me at 405-521-6100/888-269-5353 or at james.williams@labor.ok.gov

Sincerely,



James Williams, Director
Safety Standards Inspection Services
Oklahoma Department of Labor