

Oklahoma Department of Labor



Leslie Osborn
COMMISSIONER OF LABOR

Administrative Guideline

TO: Amusement Ride Owners

FROM: James Williams
Director, Safety Standards Inspection Services

RE: Inspection Checklist

NOTE: All Amusement Rides must meet all requirements per 40 O.S. § 460, *et seq.*, Oklahoma Administrative Code (OAC) 380:55 and applicable American Society for Testing and Materials (ASTM) standards and all administrative guidelines. Guidelines can be found on the Oklahoma Department of Labor (ODOL) website, www.labor.ok.gov.

INSPECTION

- Please provide the following information below for the inspector to review at the scheduled inspection:
 - Employee training records.
 - Copy of daily/setup inspection log.
 - Maintenance records for riders
 - Non-Destructive Testing (NDT) reports for rides that require NDT per manufacture guidelines.
 - Proof of parts replacement per manufactures guidelines for any ride/inflatable that has a life cycle on any parts. (i.e. cables on Rockwall's, trampoline thing, bungee jumps, safety harness, etc.).
 - Employee name badges with approved rides to operate on back of badge.

OWNER/OPERATORS ARE REQUIRED TO:

- Operators are to be trained annually, maintain and provide copies of training certification records to the Oklahoma Department of Labor upon request.
- Operators are required to wear a name tag that lists all rides they have been trained and authorized to operate.
- Owners may be required to provide the Oklahoma Department of Labor with documentation that violations have been corrected.
- Daily inspections are to be conducted for each ride with these records maintained for at least three years. Records may be electronic or hard copy and available to Oklahoma Department of Labor inspectors upon request.
- Maintenance logs are to be maintained for at least three years (3), electronic or hard copy is acceptable.
- A ride manual shall be on file for each ride.

40 O.S. § 460.2 (b) Rules promulgated pursuant to subsection A of this section shall include the following language:

The owner of an amusement ride shall maintain up-to-date maintenance, inspection, and repair records between inspection periods for each amusement ride in the manner provided by the Commissioner of Labor. The records shall contain a copy of all inspection reports commencing with the last annual inspection, a description of all maintenance performed, and a description of any mechanical or structural failures or operational breakdowns and the types of actions taken to rectify these conditions.

NOTE: This Guideline is meant to assist in the guidance provided for in 40 O.S. § 460, et seq., OAC 380:55 and applicable ASTM standards and all administrative guidelines and is not an exhaustive document.

If you have any questions, don't hesitate to contact me at 405-521-6100/888-269-5353 or at james.williams@labor.ok.gov

Sincerely,



James Williams, Director
Safety Standards Inspection Services
Oklahoma Department of Labor