



Archives and Records Commission
Meeting Minutes, October 27, 2022

Call to Order:

Nicole Willard called the meeting to order at 11:02 a.m.

Members present were:

Nicole Willard	Chair
Natalie Currie	Vice Chair and Secretary
Kirby Smith	Proxy for Lt. Governor
Kiran Nallayahgari	Proxy for State Treasurer

Members absent were:

Ruthie Chicoine	Proxy for State Auditor
-----------------	-------------------------

Also present were:

Liz Stevens	Office of the Attorney General
Cassandra Spindle	Department of Libraries
Jan Davis	Department of Libraries
Jennifer Green	Department of Libraries
Holly Hasenfratz	Department of Libraries
Alyssa Vaughn	Department of Libraries
Patricia Franz	Corporation Commission
Lisa Coy	Commissioners of the Land Office
Amber Brown-Smith	

Posting of Meeting Agenda

The agenda was posted on the window near the front door of the Oklahoma Department of Libraries building on October 14, 2022. The agenda was also posted on the agency's website on October 14, 2022.

Approval of Minutes of the Meeting of July 21, 2022:

Approval of the Minutes was moved by Currie and seconded by Smith.

Currie	aye
Nallayahgari	abstain
Smith	aye
Willard	aye

Approval of Schedule for Meetings in 2023:

Approval of the proposed dates for Commission meetings was moved by Currie and seconded by Nallayahgari.

Currie	aye
Nallayahgari	aye
Smith	aye
Willard	aye

Dates for 2023 meetings, as approved by the Commission, will be:

January 26, 2023
April 27, 2023
July 27, 2023
October 26, 2023

Consideration of Requests:

Amendment to Records Disposition Schedule 82-04, Oklahoma Arts Council

The Oklahoma Arts Council requested Records Disposition Schedule 82-04 be amended. Approval of the Amendment to Records Disposition Schedule 82-04 was moved by Nallayahgari and seconded by Currie.

Currie	aye
Nallayahgari	aye
Smith	aye
Willard	aye

Amendment to Records Disposition Schedule 84-04, Corporation Commission, Administration Division

Davis introduced Patricia Franz. The Corporation Commission requested Records Disposition Schedule 84-04 be approved. Approval of Records Disposition Schedule 84-04 was moved by Smith and seconded by Currie.

Currie	aye
Nallayahgari	aye

Smith aye
Willard aye

Amendment to Records Disposition Schedule 2005-02, Corporation Commission, Public Utility Division

The Corporation Commission requested Records Disposition Schedule 2005-02 be approved. Approval of Records Disposition Schedule 2005-02 was moved by Currie and seconded by Smith.

Currie aye
Nallayahgari aye
Smith aye
Willard aye

Amendment to Records Disposition Schedule 94-09, Department of Environmental Quality

The Department of Environmental Quality requested Records Disposition Schedule 94-09 be amended. Approval of the Amendment to Records Disposition Schedule 94-09 was moved by Nallayahgari and seconded by Willard.

Currie aye
Nallayahgari aye
Smith aye
Willard aye

Amendment to Records Disposition Schedule 2003-05, Department of Health, County Health Departments

Davis introduced Jennifer Han. The Department of Health requested Records Disposition Schedule 2003-05 be approved. Approval of Records Disposition Schedule 2003-05 was moved by Currie and seconded by Nallayahgari.

Currie aye
Nallayahgari aye
Smith aye
Willard aye

Amendment to Records Disposition Schedule 2015-04, Commissioners of the Land Office

Davis introduced Lisa Coy. The Commissioners of the Land Office requested Records Disposition Schedule 2015-04 be approved. Approval of Records Disposition Schedule 2015-04 was moved by Nallayahgari and seconded by Currie.

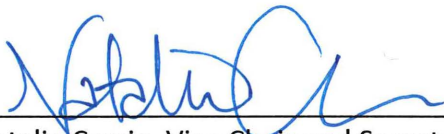
Currie aye
Nallayahgari aye
Smith aye
Willard aye

New Business:

No new business was conducted at this time.

Adjournment:

The meeting was adjourned at 11:11 a.m.



Natalie Currie, Vice Chair and Secretary
Oklahoma Department of Libraries