



Archives and Records Commission
Meeting Minutes, April 27, 2023

Call to Order:

Amber Smith called the meeting to order at 11:00 a.m.

Members present were:

Amber Smith	Chair
Natalie Currie	Vice Chair and Secretary
Mariah Carter	Proxy for Lt. Governor
Kiran Nallayahgari	Proxy for State Treasurer

Members absent were:

Ruthie Chicoine	Proxy for State Auditor
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Also present were:

Emily Isbill	Office of the Attorney General
Jan Davis	Department of Libraries
Cassie Spindle	Department of Libraries
Garey Wortham	Corporation Commission
Stephanie Sullivan	Department of Corrections
Joshua Smith	Board of Tests for Alcohol and Drug Influence
Michael Stephens	Medical Marijuana Authority

Posting of Meeting Agenda

The agenda was posted on the window near the front door of the Oklahoma Department of Libraries building on April 14, 2023. The agenda was also posted on the agency's website on April 14, 2023.

Approval of Minutes of the Meeting of January 26, 2023:

Approval of the Minutes was moved by Currie and seconded by Carter.

Carter	aye
Currie	aye

Nallayahgari aye
Smith aye

Consideration of Requests:

Amendment to Records Disposition Schedule 84-04, Oklahoma Corporation Commission, Administration Division

Davis introduced Gary Wortham. The Oklahoma Corporation Commission requested Records Disposition Schedule 84-04 be amended. Approval of the amendments to Records Disposition Schedule 84-04 was moved by Currie and seconded by Nallayahgari.

Carter aye
Currie aye
Nallayahgari aye
Smith aye

Amendment to Records Disposition Schedule 97-07, Oklahoma Corporation Commission, Office of Administrative Proceedings

The Oklahoma Corporation Commission requested Records Disposition Schedule 97-07 be amended. Approval of the amendments to Records Disposition Schedule 97-07 was moved by Nallayahgari and seconded by Currie.

Carter aye
Currie aye
Nallayahgari aye
Smith aye

Amendment to Records Disposition Schedule 81-08, Board of Medicolegal Investigations

The Board of Medicolegal Investigations requested Records Disposition Schedule 81-08 be amended. Approval of the amendments to Records Disposition Schedule 81-08 was moved by Currie and seconded by Nallayahgari.

Carter aye
Currie aye
Nallayahgari aye
Smith aye

Amendment to Records Disposition Schedule 82-19, Department of Libraries

The Department of Libraries requested Records Disposition Schedule 82-19 be amended. Approval of the amendments to Records Disposition Schedule 82-19 was moved by Carter and seconded by Nallayahgari.

Carter	aye
Currie	abstain
Nallayahgari	aye
Smith	aye

Amendment to Records Disposition Schedule 88-03, Department of Transportation

The Department of Transportation requested Records Disposition Schedule 88-03 be amended. Approval of the amendments to Records Disposition Schedule 88-03 was moved by Currie and seconded by Carter.

Carter	aye
Currie	aye
Nallayahgari	aye
Smith	aye

Amendment to Records Disposition Schedule 88-13, Department of Corrections, Community Corrections Centers

Davis introduced Stephanie Sullivan. The Department of Corrections requested Records Disposition Schedule 88-13 be amended. Approval of the amendments to Records Disposition Schedule 88-13 was moved by Currie and seconded by Smith.

Carter	aye
Currie	aye
Nallayahgari	aye
Smith	aye

Amendment to Records Disposition Schedule 89-04, Department of Corrections, Institutions

The Department of Corrections requested Records Disposition Schedule 89-04 be amended. Approval of the amendments to Records Disposition Schedule 89-04 was moved by Nallayahgari and seconded by Currie.

Carter	aye
Currie	aye
Nallayahgari	aye
Smith	aye

Amendment to Records Disposition Schedule 2003-05, Department of Health, County Health Departments

The Department of Health requested Records Disposition Schedule 2003-05 be amended. Approval of the amendments to Records Disposition Schedule 2003-05 was moved by Carter and seconded by Nallayahgari.

Carter	aye
Currie	aye
Nallayahgari	aye
Smith	aye

Amendment to Records Disposition Schedule 2017-01, Department of Career and Technology Education

The Department of Career and Technology Education requested Records Disposition Schedule 2017-01 be amended. Approval of the amendments to Records Disposition Schedule 2017-01 was moved by Smith and seconded by Carter.

Carter	aye
Currie	aye
Nallayahgari	aye
Smith	aye

Amendment to Records Disposition Schedule 2021-01, Board of Testing for Alcohol and Drug Influence

Davis introduced Joshua Smith. The Board of Testing for Alcohol and Drug Influence requested Records Disposition Schedule 2021-01 be amended. Approval of the amendments to Records Disposition Schedule 2021-01 was moved by Currie and seconded by Nallayahgari.

Carter	aye
Currie	aye
Nallayahgari	aye
Smith	aye

Records Disposition Authorization 2023-06, Department of Libraries, Oklahoma Corporation Commission

The Department of Libraries requested Records Disposition Authorization 2023-06 be approved. Approval of Records Disposition Authorization 2023-06 was moved by Carter and seconded by Nallayahgari.

Carter	aye
Currie	abstain
Nallayahgari	aye
Smith	aye

Records Disposition Authorization 2023-07, Department of Libraries, Mike Monroney Collection

The Department of Libraries requested Records Disposition Authorization 2023-07 be approved. Approval of Records Disposition Authorization 2023-07 was moved by Nallayahgari and seconded by Smith.

Carter	aye
Currie	abstain
Nallayahgari	aye
Smith	aye

Records Disposition Authorization 2023-08, Department of Libraries, Crude Production Reports

The Department of Libraries requested Records Disposition Authorization 2023-08 be approved. Approval of Records Disposition Authorization 2023-08 was moved by Carter and seconded by Nallayahgari.

Carter	aye
Currie	abstain
Nallayahgari	aye
Smith	aye

Records Disposition Authorization 2023-09, Department of Libraries, Office of the Chief Medical Examiner

The Department of Libraries requested Records Disposition Authorization 2023-09 be approved. Approval of Records Disposition Authorization 2023-09 was moved by Smith and seconded by Carter.

Carter	aye
Currie	abstain
Nallayahgari	aye
Smith	aye

Records Disposition Authorization 2023-10, Department of Health

The Department of Health requested Records Disposition Authorization 2023-10 be approved. Approval of Records Disposition Authorization 2023-10 was moved by Nallayahgari and seconded by Currie.

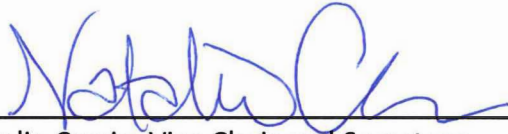
Carter	aye
Currie	aye
Nallayahgari	aye
Smith	aye

New Business:

No new business was conducted at this time.

Adjournment:

The meeting was adjourned at 11:27 a.m.



Natalie Currie, Vice Chair and Secretary
Oklahoma Department of Libraries

