

**Minutes of the
Oklahoma Corporation Commission
State of Oklahoma**

December 7, 2023 – 1:30 p.m.

These are the minutes for the Corporation Commission’s (“Commission”) regular meeting conducted in accordance with the Open Meeting Act on December 7, 2023, in the Concourse Theater, Suite C50, Will Rogers Memorial Office Building, 2401 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105. Archived Commission meeting recordings may be accessed on the Commission’s website.

The notice and agenda for the meeting were publicly posted at the principal office of the Commission at the Will Rogers Memorial Office Building, 2401 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105 at 2:00 p.m., December 5, 2023, by Commission employees acting under the direction of Chairman J. Todd Hiatt. The notice and agenda are also made available to the public on the Commission’s website, oklahoma.gov/occ. A copy of the notice and agenda is attached to these minutes as Appendix A.

Chairman Hiatt called the meeting to order at 1:30 p.m.

Members present were Chairman Todd Hiatt, Vice Chairman Kim David, and Commissioner Bob Anthony. A quorum of the Commission was present. Interested persons participated in the meeting in person or by teleconference/videoconference when and as authorized.

Recognition of Employee Service The Commissioners gave recognition to employees for years of service in the employ of the State of Oklahoma.

Approval of Minutes of Prior Meeting(s) Chairman Hiatt **CALLED FOR APPROVAL** of the following minutes of prior meetings ready for consideration: March 7, 2023, at 1:30 p.m.; March 14, 2023, at 1:30 p.m.; March 20, 2023, at 1:30 p.m.; November 21, 2023, at 1:30 p.m.

<u>VOTE:</u>	Commissioner Hiatt	Aye
	Commissioner David	Aye
	Commissioner Anthony	Aye

The minutes were approved.

Consideration of proposed or potential orders in cases on attached 24-hour signing agenda docket. The Commission may discuss and consider alterations, revisions, or amendments to the proposed or potential orders. (Votes may be taken on individual cases on the 24-hour signing agenda docket as a whole, or both by individual cases and the remaining docket.) Commissioner Hiatt announced the agenda item. Commissioner Hiatt **CALLED FOR A VOTE** on issuance of the proposed order on the 24-hr signing agenda.

<u>VOTE:</u>	Commissioner Hiatt	Aye
	Commissioner David	Aye
	Commissioner Anthony	Not Participating

The order was approved.

Discussion on summary of agency financial activity, including review of the October 2023 financials, possible discussion of FY 2024 and/or FY 2025 budgets – Chief Financial Officer Holly George or Comptroller Jason Harjo Commissioner Hiatt announced the agenda item. Holly George, chief financial officer, was recognized to provide an update on agency financial activity for the month of October 2023. Discussion was held.

Briefing on administrative issues, which may include human resources; budget; information technology; OCC building renovation updates; and/or legislative matters, including an update on the Oklahoma State Task Force on Motor Carrier Regulation and Enforcement – Director of Administration Brandy Wreath Brandy Wreath, director of administration, was recognized to provide an update on agency administrative issues. Discussion was held.

Update on the Oklahoma State Task Force on Motor Carrier Regulation and Enforcement – Chief Legal Counsel Mark Willingham Mark Willingham, chief legal counsel, was recognized to provide an update on Task Force activities. Discussion was held.

Discussion and possible vote(s) regarding direction to Commission staff on V (A) – (C) No directions to staff were given, and no votes were taken.

Possible executive session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing potential salary adjustment(s) in the employment of the current Director of Administration

Possible vote on whether to go into executive session for the purpose(s) stated Commissioner Hiatt announced the agenda item and **CALLED FOR A VOTE** on whether the Commission would enter executive session. The Commissioners unanimously voted to enter executive session. All three Commissioners and Pat Franz, general counsel, exited the public meeting room at 2:20 p.m. and were led by Garey Wortham, commission secretary, to a private meeting room in the Will Rogers Memorial Office Building Concourse for the purpose of their executive session.

If executive session is conducted, then at its conclusion re-assemble in the public meeting room to vote to return to open session All three Commissioners re-assembled in the public meeting room at 2:43 p.m., at which time Commissioner Hiatt **CALLED FOR A VOTE** for the Commission to return to regular session. The Commissioners unanimously voted to return to regular session at 2:44 p.m.

Discussion of and possible vote(s) on matter(s) listed for executive session regardless of whether session is conducted Commissioner Hiatt stated that there was no vote taken in

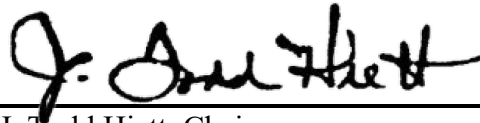
executive session and opened up the floor for discussion. Commissioner David **MADE A MOTION** to adjust the Director of Administration's salary to \$180,000.00, to be paid annually, effective January 1, 2024. Discussion was held. Commissioner Anthony noted that a performance review was not posted for the meeting. Commissioner Hiatt **CALLED FOR A VOTE** on Commissioner David's motion.

<u>VOTE:</u>	Commissioner Hiatt	Aye
	Commissioner David	Aye
	Commissioner Anthony	No

The motion passed.

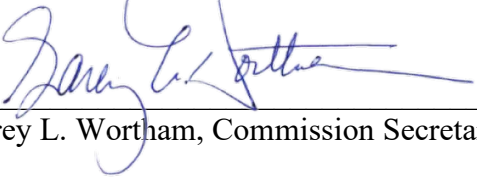
New Business There was no new business.

Adjournment The meeting adjourned at 2:52 p.m.



J. Todd Hiatt, Chairman

ATTESTED this 4th day of January 2024.



Garey L. Wortham, Commission Secretary



OKLAHOMA CORPORATION COMMISSION
Notice of Public Meeting
Regular Meeting

Notice is hereby given to all persons that the Oklahoma Corporation Commission (“Commission”) shall meet and conduct business, as follows:

Time, Day, and Date: 1:30 p.m. Thursday, December 07, 2023

Place: **Concourse Theater, Suite C50, Will Rogers Memorial Office Building, 2401 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105**

The Concourse Theater is located in the tunnel between the Will Rogers Memorial Office Building and the Sequoyah Memorial Office Building in the Capitol Complex

Purpose: Conducting of daily business enumerated in the items below

Posting Division: Chairman J. Todd Hiatt

AGENDA

Item	Topic
I	A. Call to order B. Announcement concerning public notice C. Determination of quorum
II	Recognition of Employee Service
III	Approval of minutes of prior meeting(s)
IV	Consideration of proposed or potential orders in cases on attached 24-hour signing agenda docket. The Commission may discuss and consider alterations, revisions, or amendments to the proposed or potential orders. (Votes may be taken on individual cases on the 24-hour signing agenda docket as a whole, or both by individual cases and the remaining docket.)
V	A. Discussion on summary of agency financial activity, including review of the October 2023 financials, possible discussion of FY 2024 and/or FY 2025 budgets and the OMES Master Service Agreement—Chief Financial Officer Holly George or Comptroller Jason Harjo

	<p>B. Update on the Oklahoma State Task Force on Motor Carrier Regulation and Enforcement—Chief Legal Counsel Mark Willingham</p> <p>C. Briefing on administrative issues, which may include human resources; budget; information technology; OCC building renovation updates; and/or legislative matters—Director of Administration Brandy Wreath</p> <p>D. Discussion and possible vote(s) regarding direction to Commission staff on V (A)-(C)</p>
VI	<p>A. Possible executive session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing potential salary adjustment(s) in the employment of the current Director of Administration</p> <p>B. Possible vote on whether to go into executive session for the purpose(s) stated</p> <p>C. Executive session if approved by majority vote. No votes shall be taken during the executive session</p> <p>D. If executive session is conducted, then at its conclusion re-assemble in the public meeting room to vote to return to open session</p> <p>E. Discussion of and possible vote(s) on matter(s) listed for executive session regardless of whether executive session is conducted</p>
VII	<p>New business</p> <p>A. Any matter not known about and which could not have been reasonably foreseen 24 hours before the meeting</p> <p>B. Possible vote(s) on matters of new business</p>
VIII	Adjournment

The Commission may take up the above items of business in a different sequence than that listed.

The meeting is open to the public.

This notice was posted prominently and publicly at the principal offices of the Oklahoma Corporation Commission at the Will Rogers Memorial Office Building, 2401 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105 at 2:00 p.m., Tuesday, December 05, 2023.



BEFORE THE CORPORATION COMMISSION OF THE STATE OF OKLAHOMA 24 HR SIGNING AGENDA (PROPOSED ORDERS)

Date: Thursday, December 7, 2023

Time: 1:30 PM

Place: CONCOURSE THEATER - WILL ROGERS BUILDING

Case Number PUD2023-000019 **Order Type** Final **RSO** OKC

Parties SUMMIT UTILITIES OKLAHOMA INC (Applicant)

Order Title FINAL ORDER APPROVING UNANIMOUS STIPULATION AND SETTLEMENT AGREEMENT

Relief In Caption IN THE MATTER OF THE APPLICATION OF SUMMIT UTILITIES OKLAHOMA, INC., FOR APPROVAL OF ITS PERFORMANCE-BASED RATE CHANGE PLAN CALCULATIONS FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2022