

**Oklahoma Corporation Commission
Public Utility Division (“PUD”)**

PUD FEE ASSESSMENT DATA RESPONSE

SUBMISSION REQUIREMENTS AND GENERAL INSTRUCTIONS

A. INTRODUCTION

Under the authority granted by 17 O.S. § 180.11, the Oklahoma Corporation Commission (“OCC”) is authorized to request information used to calculate the PUD Fee Assessment (“PUD FA”) for each reporting company. If you have any questions regarding the PUD FA Data Response, please email Kiran.Patel@occ.ok.gov and/or Catherine.Nichols@occ.ok.gov, or call the PUD main office number at (405)-521-2331.

If the information requested in the annual PUD FA Data Response in accordance with [OAC 165:5 Subchapter 3, Part 3](#), is not provided by **April 1, 2024**, the OCC may consider you in violation of section 165:5-3-25 of the Oklahoma Administrative Code.

Companies failing to pay a PUD FA invoice(s) by the due date may be subject to the enforcement provisions of Article IX, Section, 19 of the Oklahoma Constitution and any other applicable laws.

B. WHO MUST RESPOND

Regulated Electric and Gas, and Telecommunications providers granted a Certificate of Convenience and Necessity (“CCN”), including companies that are designated as Competitive Local Exchange Carriers (“CLEC”), Incumbent Local Exchange Carriers (“ILEC”), Interexchange Telephone Carriers (“IXC”), Operator Service Providers (“OSP”), Payphone Service Providers (“PSP”), Resellers, and Data-Only providers.

Additionally, companies who have received or been granted funds for Federal Universal Service and low-income funds for regulated and non-regulated services, revenues received from the Oklahoma Universal Service Fund for Special Universal Services, revenues received from the Oklahoma Universal Service Fund for Primary Universal Services, and revenues received from the Oklahoma Lifeline Fund and Federal Lifeline support pursuant to 47 CFR Subpart E.

The inclusion of revenues described in the paragraph above as regulated Oklahoma jurisdictional gross operating revenues shall be for the “limited purpose” of the calculation of allocations for payment into the Public Utility Assessment Fee according to Part 3 of Subchapter 3 of OAC 165:5 and shall not be construed as affecting the jurisdictional nature of the funds as determined by the telecommunications companies in accordance with 47 CFR Parts 32 and 36 for separations purposes or other purposes such as determining jurisdictional tax liability.

C. WHEN AND WHERE TO SUBMIT

The PUD FA Data Response for reporting the calendar year 2023 (January 1, 2023 – December 31, 2023) is due **April 1, 2024**. The PUD FA Data Response should be uploaded to the designated secure cloud storage location by attaching the Data Response to an email and emailing to: PUD_FA_kvw313leehegcxad@u.box.com

THE PUD FA DATA RESPONSE IS AVAILABLE FOR DOWNLOAD FROM THE OCC WEBSITE IN EXCEL FORMAT AT:

<https://oklahoma.gov/occ/divisions/public-utility/pudfeeassessment.html>

DATA REQUEST SUBMISSION INSTRUCTIONS BY REPORTING COMPANY TYPE

Electric Utility

1. Complete line 1, in the spreadsheet:
 - a. Your OCC Company ID # in column C (if unknown, see <https://oklahoma.gov/content/dam/ok/en/occ/documents/pu/pud-reports-page/pudfeeassessment/2025-company-id.xlsx>),
 - b. Regulated Oklahoma Jurisdictional Customers in column D
 - c. Regulated Oklahoma Jurisdictional Gross Operating Revenues in column E.
2. Review Line 9; the certification language.
3. Complete lines 10-14; in the certification section.
4. Create an email, attach the excel document to the email, and emailing to: PUD_FA_kv313leehegxad@u.box.com

Gas Utility

1. Complete line 2, in the spreadsheet:
 - a. Your OCC Company ID # in column C (if unknown, see <https://oklahoma.gov/content/dam/ok/en/occ/documents/pu/pud-reports-page/pudfeeassessment/2025-company-id.xlsx>),
 - b. Regulated Oklahoma Jurisdictional Customers in column D
 - c. Regulated Oklahoma Jurisdictional Gross Operating Revenues in column E.
2. Review Line 9; the certification language.
3. Complete lines 10-14; the certification section.
4. Create an email, attach the excel document to the email, and email to PUD_FA_kv313leehegxad@u.box.com.

Incumbent Local Exchange Carrier

1. Complete line 3, in the spreadsheet:
 - a. Your OCC Company ID # in column C (if unknown, see <https://oklahoma.gov/content/dam/ok/en/occ/documents/pu/pud-reports-page/pudfeeassessment/2025-company-id.xlsx>),
 - b. Regulated Oklahoma Jurisdictional Customers in column D
 - c. Regulated Oklahoma Jurisdictional Gross Operating Revenues in column E.
2. Review Line 9; the certification language.
3. Complete lines 10-14; in the certification section.
4. Create an email, attach the excel document to the email, and email to PUD_FA_kv313leehegxad@u.box.com.

Competitive Local Exchange Carrier

1. Complete line 4, in the spreadsheet:
 - a. Your OCC Company ID # in column C (if unknown, see <https://oklahoma.gov/content/dam/ok/en/occ/documents/pu/pud-reports-page/pudfeeassessment/2025-company-id.xlsx>),
 - b. Regulated Oklahoma Jurisdictional Customers in column D
 - c. Regulated Oklahoma Jurisdictional Gross Operating Revenues in column E.
2. Review Line 9; the certification language.
3. Complete lines 10-14; in the certification section.
4. Create an email, attach the excel document to the email, and email to PUD_FA_kv313leehegxad@u.box.com.

Reseller, IXC, OSP, PSP (Please enter as one total as these designations are added together for the fee calculation and should be assigned only one OCC identification number)

- a. Your OCC Company ID # in column C (if unknown, see <https://oklahoma.gov/content/dam/ok/en/occ/documents/pu/pud-reports-page/pudfeeassessment/2025-company-id.xlsx>),
 - b. Regulated Oklahoma Jurisdictional Customers in column D
 - c. Regulated Oklahoma Jurisdictional Gross Operating Revenues in column E.
2. Review Line 9; the certification language.
 3. Complete lines 10-14; the certification section.
 4. Create an email, attach the excel document to the email, and email to [PUD FA .kvw313leehegxad@u.box.com](mailto:PUD_FA_kv313leehegxad@u.box.com).

FREQUENTLY ASKED QUESTIONS (FAQ's)

What constitutes “Prior Calendar Year-End Regulated Oklahoma Jurisdictional Customers”

- Regulated Oklahoma Jurisdictional Customers means any person, member of a cooperative, firm, corporation, municipality or agency, other political subdivision, or the United States or the State of Oklahoma, receiving utility service from a public utility pursuant to rates and charges established by, or filed with the Commission, and recipients of Special Universal Services as defined in 17 O.S. § 139.102. IXC's, Resellers, OSPs, and PSPs are exempt from reporting their prior calendar year end regulated Oklahoma jurisdictional customers.
 - If the reporting company wishes to report zero customers, indicate by entering “0” on each line of column D that is applicable to the reporting company. **(PUD cannot assume zero customers for your company. If you leave a blank cell(s) for any designations your company has received from the OCC, your submission may be considered non-compliant.)**

What constitutes “Total Prior Calendar Year Regulated Oklahoma Jurisdictional Annual Gross Operating Revenues”

- Regulated Oklahoma jurisdictional gross operating revenues means those revenues which are recorded in the accounts of the public utility, resulting from sales of commodities or services provided to Regulated Oklahoma Jurisdictional Customers.
 - This shall include, but should not be limited to, revenues received for intrastate services from all Oklahoma and Federal Universal Service and low income funds for regulated and non-regulated services, revenues received from the Oklahoma Universal Service Fund for Special Universal Services, revenues received from the Oklahoma Universal Service Fund for Primary Universal Services, and revenues received from the Oklahoma Lifeline Fund and Federal Lifeline support received pursuant to 47 CFR Subpart E.
 - The inclusion of revenues described in the previous bullet point as regulated Oklahoma jurisdictional gross operating revenues shall be for the limited purpose of the calculation of allocations for payment into the Public Utility Assessment Fee according to this Part 3 of Subchapter 3 of OAC 165:5 and shall not be construed as affecting the jurisdictional nature of the funds as determined by the telecommunications companies in accordance with 47 CFR Parts 32 and 36 for separations purposes or other purposes such as determining jurisdictional tax liability.
 - If the reporting company wishes to report zero revenue in the reporting year, indicate by entering “0” on each line of column E that is applicable to the reporting company. **(PUD cannot assume zero revenue for your company, if you leave a blank cell(s) for any designations your company has received from the OCC, your submission may be considered non-compliant.)**

For my company type; “What Revenues are reportable?”

Regulated Electric – Total Annual Revenues

Regulated Gas – Total Annual Revenues

ILEC – Total Annual Revenues from the provision of Oklahoma intrastate telecommunications services.

Includes, but may not be limited to, all the following categories:

- Total annual revenue from the provision of intrastate switched access services;
- Total annual revenue from the provision of intrastate long distance services;
- Total annual revenues from telecommunications provided over any platform, to include a Voice over Internet Protocol (“VoIP”) platform, in accordance with the CCN held by the reporting company. This also includes all services offered under the reporting company’s filed tariff(s) or website Terms of Service;
- Total annual revenue received for Federal Lifeline Support;
- Total annual revenue received for State Lifeline Support;
- Total annual revenue received for OUSF Primary Universal Service Support; and
- Total annual revenue from the reporting company’s provision of other intrastate telecommunications services.
 - If the reporting company earned revenue from the provision of other intrastate services through a separate affiliate holding a CCN, please complete a separate PUD Fee Assessment Data Response on behalf of the affiliate company and using the appropriate affiliate company name.

CLEC – Total Annual Revenues from the provision of Oklahoma intrastate telecommunications services.

Includes, but may not be limited to, all the following categories:

- Total annual revenue from the provision of local exchange services;
- Total annual revenue from the provision of intrastate switched access services;
- Total annual revenue from the provision of intrastate long distance services;
- Total annual revenues from telecommunications provided over any platform, to include a Voice over Internet Protocol (“VoIP”) platform, in accordance with the CCN held by the reporting company. This also includes all services offered under the reporting company’s filed tariff(s) or website Terms of Service;
- Total annual revenue received for Federal Lifeline Support;
- Total annual revenue received for State Lifeline Support;
- Total annual revenue received for OUSF Primary Universal Service Support; and
- Total annual revenue from the reporting company’s provision of other intrastate telecommunications services. If the reporting company earned revenue from the provision of other intrastate services through a separate affiliate holding a CCN, please complete a separate PUD Fee Assessment data response on behalf of the affiliate company and using the appropriate affiliate company name.

IXC/Reseller of Interexchange Telecommunications Services

Providers with authority limited to the provision of interexchange telecommunications services, and that have revenues only from the provision of intrastate toll services.

Reseller – Total Annual Revenues from the provision of Oklahoma intrastate telecommunications services.

Includes, but may not be limited too, all the following categories:

- Total annual revenue from the provision of residential intrastate toll services for the reporting year. Include revenues for ancillary services (e.g., operator service, connection fees, etc.); and
- Total annual revenue from the provision of business intrastate toll services for the reporting year. Include revenues for ancillary services (e.g., operator service, connection fees, etc.).

Interexchange Companies (“IXC”) – Total Annual Revenues from the provision of Oklahoma intrastate telecommunications services.

Includes, but may not be limited to, all the following categories:

- Total annual revenue from the provision of residential intrastate toll services for the reporting year. Include revenues for ancillary services (e.g., operator service, connection fees, etc.); and
- Total annual revenue from the provision of business intrastate toll services for the reporting year. Include revenues for ancillary services (e.g., operator service, connection fees, etc.).

Operator Service Providers (“OSP”) – Total Annual Revenues from the provision of Oklahoma intrastate telecommunications services. Includes Inmate services.

Includes, but may not be limited to, all the following categories:

- Total annual revenue from the provision of intrastate operator services for the reporting year;
- Total annual revenue from usage charges associated with local calling from correctional institutions for the reporting year;
- Total annual revenue from usage charges associated with intrastate toll calling from correctional institutions for the reporting year; and
- Total annual revenue from ancillary services provided in conjunction with inmate services for the reporting year.

Payphone Service Providers (“PSP”) – Total Annual Revenues from the provision of Oklahoma intrastate telecommunications services.

Includes, but may not be limited to, the following:

- Total annual revenue as derived from the provision of pay telephones in Oklahoma for the reporting year.