
TELECOMMUNICATIONS ANNUAL REPORT OF OPERATIONS Reporting Instructions for Providers of Telecommunications Services

SUBMISSION REQUIREMENTS AND GENERAL INSTRUCTIONS

A. INTRODUCTION

Pursuant to OAC 165:55-3-22, OAC 165:55-23-3(i), OAC 165:56-7-4, OAC 165:57-5-23, and OAC 165:58-3-22, each provider of telecommunications service shall submit to the Director of the Public Utility Division (“PUD”) an Annual Report no later than April 1st of the year following the reporting year. If you have any questions regarding the Annual Report, please email Telecom@occ.ok.gov.

If the information requested in the Telecommunications Annual Report of Operations (“Annual Report”) is not provided, the OCC may consider you in violation of section 165:5-3-25 of the Oklahoma Administrative Code.

Companies that hold a Certificate of Convenience of Necessity (CCN) or equivalent authority from the Oklahoma Corporation Commission (OCC), or companies that are designated as an Eligible Telecommunications Carrier (ETC), to include wireless ETCs, are required to complete the Annual Report.

Companies failing to submit the Annual Report on or before April 1st of the year following the reporting year may be subject to the enforcement provisions of Article IX, Section 19 of the Oklahoma Constitution and any other applicable laws.

B. WHEN AND WHERE TO SUBMIT

The Annual Report for reporting calendar year 2023 (January 1, 2023 – December 31, 2023) is due April 1, 2024. The Annual Report should be uploaded by attaching the Annual Report in Excel format (**do not submit an Annual Report in PDF format and do not protect the Excel workbook**) to an email and sending the email to the designated Box.com email address. If you have not received the designated upload Box.com email address, please email Telecom@occ.ok.gov.

Please include the reporting company's name as part of the file name when uploading the completed Annual Report.

THE ANNUAL REPORT IS AVAILABLE FOR DOWNLOAD FROM THE OCC WEBSITE IN EXCEL FORMAT AT:

<https://oklahoma.gov/occ/divisions/public-utility/telephone/pudtelecomannualreport.html>

C. TABLE OF CONTENTS

Part I. Company Information	2
Part II. Company Transactions	2
Part III. Telecom AR – Zero Revenue	2
Part IV. Annual Report – ILEC	3
Part V. Annual Report – CLEC	5
Part VI. Annual Report – IXC/Reseller of Interexchange Telecommunications Services	7
Part VII. Annual Report – Operator Service Providers	8
Part VIII. Annual Report – Payphone Service Providers	9
Part IX. Annual Report – ETC-Lifeline	9
Part X. Annual Report – ETC-Federal High Cost	10

DETAILED INSTRUCTIONS FOR COMPLETION OF THE ANNUAL REPORT

PART I. COMPANY INFORMATION

Line No. 1. “Company Legal Name” is the legal name of the company submitting the report (“reporting company”).

Line No. 2. “Company d/b/a” please include any and all tradenames of the company used in Oklahoma.

PART II. COMPANY TRANSACTIONS

If the reporting company has questions about Part II, Section I, please email Telecom@occ.ok.gov for assistance.

PART III. TELECOM AR – ZERO REVENUE

Part III is to be completed only if the reporting company is needing to report “Zero Revenue”. If the reporting company is not needing to report Zero Revenue, please skip Part III and complete Parts IV – IX, as applicable.

Enter \$0.00 for each category that had no revenues in the Reporting Year.

If the reporting company has questions about Part II, Section III, please email Telecom@occ.ok.gov for assistance.

PART IV. ANNUAL REPORT – ILEC

Part IV is to be completed only if the reporting company is an incumbent local exchange carrier. If the reporting company is not an incumbent local exchange carrier, please skip Part IV and complete Parts V – IX, as applicable.

ILEC Section I – Certification / Signature

Line Nos. 1 through 4. By completing the information in this Section, the respondent is certifying that the information provided to PUD is accurate and complete and contains no material misrepresentation or omission to the knowledge of the respondent. Pursuant to OCC Rule 165:5-11-1(e)(10), the respondent shall immediately supplement this response as required and for any matters discovered that would materially affect the accuracy or completeness of the information provided.

ILEC Section II – Total Annual Revenues

Enter \$0.00 for each category that had no revenues in the Reporting Year.

Line No. 5. Enter the total annual revenue from the provision of Oklahoma intrastate telecommunications services, including wholesale revenue.

This includes revenues from telecommunications provided over any platform, to include a VoIP platform, in accordance with the Certificate of Convenience and Necessity (CCN) held by the reporting company, or other authority granted by the OCC to the reporting company. This also includes all services offered under the reporting company's filed tariff(s) or website Terms of Service.

Line No. 6. Enter the total annual revenue from the provision of local exchange services. **Do not** include Federal and State Lifeline support received.

Line No. 7. Enter the total annual revenue from the provision of intrastate switched access services.

Line No. 8. Enter the total annual revenue from the provision of intrastate long-distance services.

Line No. 9. Enter the total annual revenue received for Federal Lifeline Support.

Line No. 10. Enter the total annual revenue received for State Lifeline Support.

Line No. 11. Enter the total annual revenue from the reporting company's provision of other intrastate telecommunications services, including wholesale revenue. If the reporting company earned revenue from the provision of other intrastate services through a separate affiliate holding a CCN, please complete a separate Annual Report on behalf of the affiliate company.

Line No. 12. Automatically totals the reported amounts in Line Nos. 6 through 11. This number should match the amount reported in Line No. 5.

ILEC Section III – Information by Category

Line No. 13 Please enter the Total (Quantity) for the following information:

- Columns C through E: Number of Retail Residential Access Lines (non-Lifeline) as of December 31 of the reporting year.
 - *This includes all individual residence lines.*
 - Column C: Voice Only.
 - Column D: Voice and Broadband Internet Access Service
 - Column E: Broadband Internet Access Service Only.

** Broadband Internet Access Service (“BIAS”) refers to a mass-market retail service by wire or radio that provides the capability to transmit data to and receive data from all or substantially all Internet endpoints, including any capabilities that are incidental to and enable the operation of the communications service, but excluding dial-up service.*
- Column F: Number of Lifeline-supported Access Lines as of December 31 of the reporting year.
- Columns G through I: Number of Retail Business Access Lines as of December 31 of the reporting year.
 - *This includes all individual business lines, PBX trunk lines, and Centrex main lines with separate numbers.*
 - Column G: Voice Only.
 - Column H: Voice and Broadband Internet Access Service.
 - Column I: Broadband Internet Access Service Only.
- Columns J through K: Number of Wholesale Access Lines as of December 31 of the reporting year.
 - *This does not include local exchange access lines provided to end-users.*
 - Column J: Resold Residential Access Lines (*lines provided to another local exchange carrier*).
 - Column K: Resold Business Access Lines (*lines provided to another local exchange carrier*).
- Columns L through N: Total Number of Oklahoma Customers as of December 31 of the Reporting Year
 - Column L: Residential (non-Lifeline) Customers.
 - Column M: Lifeline Customers.
 - Column N: Business Customers.

PART V. ANNUAL REPORT – CLEC

CLEC Section I – Certification / Signature

Line Nos. 1 through 4. By completing the information in this Section, the respondent is certifying that the information provided to PUD is accurate and complete and contains no material misrepresentation or omission to the knowledge of the respondent. Pursuant to OCC Rule 165:5-11-1(e)(10), the respondent shall immediately supplement this response as required and for any matters discovered that would materially affect the accuracy or completeness of the information provided.

CLEC Section II – Data-Only CCN

Line No. 5. If the Reporting Company holds CCN authority in accordance with OAC 165:55-3-1(e) (i.e., holds a “Data-Only” CCN), and did not provide regulated telecommunications services in the State of Oklahoma during the Reporting Year, please indicate by inserting an ‘X’ in the box on Line 5.

Data-Only CCN holders should complete Parts I, II, and XI, as applicable.

CLEC Section III – Total Annual Revenues

Enter \$0.00 for each category that had no revenues in the Reporting Year.

Line No. 6. Enter the total annual revenue from the provision of Oklahoma intrastate telecommunications services.

This includes revenues from telecommunications provided over any platform, to include a VoIP platform, in accordance with the CCN held by the reporting company. This also includes all services offered under the reporting company’s filed tariff(s) or website Terms of Service.

Line No. 7. Enter the total annual revenue from the provision of local exchange services. **Do not** include Federal or State Lifeline support received.

Line No. 8. Enter the total annual revenue from the provision of intrastate switched access services.

Line No. 9. Enter the total annual revenue from the provision of intrastate long-distance services.

Line No. 10. Enter the total annual revenue received for Federal Lifeline Support.

Line No. 11. Enter the total annual revenue received for State Lifeline Support.

Line No. 12. Enter the total annual revenue from the reporting company’s provision of other intrastate telecommunications services. If the reporting company earned

revenue from the provision of other intrastate services through a separate affiliate holding a CCN, please complete a separate Annual Report on behalf of the affiliate company.

Line No. 13. Automatically totals the reported amounts in Line Nos. 7 through 12. This number should match the amount reported in Line No 6.

CLEC Section IV – Information by Category

Line No. 14. Please enter the Total (Quantity) for the following information:

- Columns C through E: Number of Retail Residential Access Lines (non-Lifeline) as of December 31 of the reporting year.
 - *This includes all individual residence lines.*
 - Column C: Voice Only.
 - Column D: Voice and Broadband Internet Access Services*.
 - Column E: Broadband Internet Access Service Only.

**Broadband Internet Access Service (“BIAS”) refers to a mass-market retail service by wire or radio that provides the capability to transmit data to and receive data from all or substantially all Internet endpoints, including any capabilities that are incidental to and enable the operation of the communications service, but excluding dial-up service.*

- Column F: Number of Lifeline-supported Access Lines as of December 31 of the reporting year.
- Columns G through I: Number of Retail Business Access Lines as of December 31 of the reporting year.
 - *This includes all individual business lines, PBX trunk lines, and Centrex main lines with separate numbers.*
 - Column G: Voice Only.
 - Column H: Voice and Broadband Internet Access Services.
 - Column I: Broadband Internet Access Service Only.
- Columns J through K: Number of Wholesale Access Lines as of December 31 of the reporting year.
 - *This does not include local exchange access lines provided to end-users.*
 - Column J: Resold Residential Access Lines (*lines provided to another local exchange carrier*).
 - Column K: Resold Business Access Lines (*lines provided to another local exchange carrier*).
- Columns L through N: Total Number of Oklahoma Customers as of December 31 of the Reporting Year
 - Column L: Residential (non-Lifeline) Customers.
 - Column M: Lifeline Customers.
 - Column N: Business Customers.

PART VI. ANNUAL REPORT – IXC/RESELLER OF INTEREXCHANGE TELECOMMUNICATIONS SERVICES

Part VI is specific to those providers with authority limited to the provision of interexchange telecommunications services, and that have revenues only from the provision of intrastate toll services.

IXC/Reseller Section I – Certification / Signature

Line Nos. 1 through 4. By completing the information in this Section, the respondent is certifying that the information provided to PUD is accurate and complete and contains no material misrepresentation or omission to the knowledge of the respondent. Pursuant to OCC Rule 165:5-11-1(e)(10), the respondent shall immediately supplement this response as required and for any matters discovered that would materially affect the accuracy or completeness of the information provided.

Reseller Section II – Total Annual Revenues
Complete only if certificated under OAC 165:56

Line No. 5. Enter the total annual revenue from the provision of residential intrastate toll services for the reporting year. Include revenues for ancillary services (e.g., operator service, connection fees, etc.).

Line No. 6. Enter the total annual revenue from the provision of business intrastate toll services for the reporting year. Include revenues for ancillary services (e.g., operator service, connection fees, etc.).

Line No. 7. Automatically totals the reported amounts in Line Nos. 5 and 6.

Reseller Section III – Number of Customers
Complete only if certificated under OAC 165:56

Line No. 8. Enter the total number of residential customers as of December 31 of the reporting year.

Line No. 9. Enter the total number of business customers as of December 31 of the reporting year.

Line No. 10. Automatically totals the reported amounts in Line Nos. 8 and 9.

IXC Section IV – Total Annual Revenues
Complete only if certificated under OAC 165:55

Line No. 11. Enter the total annual revenue from the provision of residential intrastate toll services for the reporting year. Include revenues for ancillary services (e.g., operator service, connection fees, etc.).

Line No. 12. Enter the total annual revenue from the provision of business intrastate toll services for the reporting year. Include revenues for ancillary services (e.g., operator service, connection fees, etc.).

Line No. 13. Automatically totals the reported amounts in Line Nos. 11 and 12.

IXC Section V – Number of Customers
Complete only if certificated under OAC 165:55

Line No. 14. Enter the total number of residential customers as of December 31 of the reporting year.

Line No. 15. Enter the total number of business customers as of December 31 of the reporting year.

Line No. 16. Automatically totals the reported amounts in Line Nos. 14 and 15.

PART VII. ANNUAL REPORT – OPERATOR SERVICE PROVIDERS

Part VII is specific to those providers that have revenues only from the provision of operator services.

OSP Section I – Certification / Signature

Line Nos. 1 through 4. By completing the information in this Section, the respondent is certifying that the information provided to PUD is accurate and complete and contains no material misrepresentation or omission to the knowledge of the respondent. Pursuant to OCC Rule 165:5-11-1(e)(10), the respondent shall immediately supplement this response as required and for any matters discovered that would materially affect the accuracy or completeness of the information provided.

OSP Section II – Total Annual Revenues

Line No. 5. Enter the total annual revenue from the provision of intrastate operator services for the reporting year.

OSP Section II – Operator Services for the Exclusive Use of Inmates

Line No. 6. Enter the total annual revenue from usage charges associated with local calling from correctional institutions for the reporting year.

Line No. 7. Enter the total annual revenue from usage charges associated with intrastate toll calling from correctional institutions for the reporting year.

Line No. 8. Enter the total annual revenue from ancillary services provided in conjunction with inmate services for the reporting year.

Line No. 9. Automatically totals the reported amounts in Line Nos. 6 through 8.

PART VIII. ANNUAL REPORT – PAYPHONE SERVICE PROVIDERS

PSP Section I – Certification / Signature

Line Nos. 1 through 4. By completing the information in this Section, the respondent is certifying that the information provided to PUD is accurate and complete and contains no material misrepresentation or omission to the knowledge of the respondent. Pursuant to OCC Rule 165:5-11-1(e)(10), the respondent shall immediately supplement this response as required and for any matters discovered that would materially affect the accuracy or completeness of the information provided.

PSP Section II – Total Annual Revenues

Line No. 5. Enter the total annual revenue as derived from the provision of pay telephones in Oklahoma for the reporting year.

PSP Section III – Number of Pay Telephones in Oklahoma

Line No. 6. Enter the total number of pay telephones operated in Oklahoma as of December 31 of the reporting year.

PART IX. ANNUAL REPORT – ETC-LIFELINE

ETC-Lifeline Section I – Certification / Signature

Line Nos. 1 through 4. By completing the information in this Section, the respondent is certifying that the information provided to PUD is accurate and complete and contains no material misrepresentation or omission to the knowledge of the respondent. Pursuant to OCC Rule 165:5-11-1(e)(10), the respondent shall immediately supplement this response as required and for any matters discovered that would materially affect the accuracy or completeness of the information provided.

ETC-Lifeline Section II – Lifeline Customers

Line No. 5. Enter the total number of Oklahoma Tribal Lifeline customers as of December 31 of the reporting year.

Line No. 6. Enter the total number of Oklahoma Non-Tribal Lifeline customers as of December 31 of the reporting year.

ETC-Lifeline Section III – Federal USF Support

Line No. 7. Enter the total amount of federal USF support received for the provision of Lifeline service in Oklahoma during the reporting year.

ETC-Lifeline Section IV – Lifeline-Supported Access Lines providing Broadband Internet Access Service* by Category

**Broadband Internet Access Service (“BIAS”) refers to a mass-market retail service by wire or radio that provides the capability to transmit data to and*

receive data from all or substantially all Internet endpoints, including any capabilities that are incidental to and enable the operation of the communications service, but excluding dial-up service.

Line No. 8. Please enter total quantity (as a snapshot of December 31 of the reporting year):

- Columns C through E: Number of Wireline Lifeline-Supported Access Lines providing BIAS
 - Column C: Number of lines with speed less than 25/3 Mbps.
 - Column D: Number of lines where speed equals 25/3 Mbps.
 - Column E: Number of lines with speeds greater than 25/3 Mbps.

- Columns F through H: Number of Fixed Wireless Lifeline-Supported Access Lines providing BIAS
 - Column F: Number of lines with speed less than 25/3 Mbps.
 - Column G: Number of lines where speed equals 25/3 Mbps.
 - Column H: Number of lines with speeds greater than 25/3 Mbps.

- Columns I through K: Number of Mobile Wireless Lifeline-Supported wireless connections
 - Column I: Number of connections at speeds less than 3G. *Include voice-only Lifeline-supported wireless connections in this column.*
 - Column J: Number of connections with speed equal to 3G.
 - Column K: Number of connections at speeds greater than 3G.
 -

PART X. ANNUAL REPORT – ETC-FEDERAL HIGH COST

ETC-Federal High Cost Section I – Certification / Signature

Line Nos. 1 through 4. Please review the language in Sections I, II, and III. By completing the information in this Section, the respondent is certifying that the information provided to PUD is accurate and complete and contains no material misrepresentation or omission to the knowledge of the respondent. Pursuant to OCC Rule 165:5-11-1(e)(10), the respondent shall immediately supplement this response as required and for any matters discovered that would materially affect the accuracy or completeness of the information provided.

ETC-Federal High Cost Section II – Connect America Fund Support

Line No. 5. Enter the total amount of federal Connect America Fund support (from all CAF mechanisms) received for the provision of service in Oklahoma during the reporting year.

ETC-Federal High Cost Section III – A-CAM Support

Line No. 6. For recipients of A-CAM Support, enter the number of locations to which required broadband connections were deployed within the reporting year.

Line No. 7. Enter the percent of total required locations reached as of December 31 of the reporting year.

ETC-Federal High Cost Section IV – CAF II Support

Line No. 8. For recipients of CAF II Support, enter the number of locations to which required broadband connections were deployed within the reporting year.

Line No. 9. Enter the percent of total required locations reached as of December 31 of the reporting year.

ETC-Federal High Cost Section V – Rural Broadband Experiment Support

Line No. 10. For recipients of Rural Broadband Experiment Support, enter the number of locations to which required broadband connections were deployed within the reporting year.

Line No. 11. Enter the percent of total required locations reached as of December 31 of the reporting year.

ETC-Federal High Cost Section VI – RDOF Support

Line No. 12. For recipients of RDOF Support, enter the number of locations to which required broadband connections were deployed within the reporting year.

Line No. 13. Enter the percent of total required locations reached as of December 31 of the reporting year.

ETC-Federal High Cost Section VII – Access Lines providing Broadband Internet Access Service* by Category

**Broadband Internet Access Service (“BIAS”) refers to a mass-market retail service by wire or radio that provides the capability to transmit data to and receive data from all or substantially all Internet endpoints, including any capabilities that are incidental to and enable the operation of the communications service, but excluding dial-up service.*

Line No. 14. For **each** of the reporting company’s categories, enter the following information as a snapshot as of December 31 of the reporting year. **Do not** include Lifeline-supported access lines in this section.

- Columns C through E: Number of Wireline Access Lines
 - Column C: Number of lines with speed less than 25/3 Mbps.
 - Column D: Number of lines where speed equals 25/3 Mbps.
 - Column E: Number of lines with speeds greater than 25/3 Mbps.

- Columns F through H: Number of Fixed Wireless Access Lines
 - Column F: Number of lines with speed less than 25/3.
 - Column G: Number of lines where speed equals 25/3 Mbps.

- Column H: Number of lines with speeds greater than 25/3 Mbps.
- Columns I through K: Number of Mobile Wireless Access Lines
 - Column I: Number of connections at speeds less than 3G.
 - Column J: Number of connections with speed equal to 3G.
 - Column K: Number of connections at speeds greater than 3G.