

SAMPLE

This document is presented for guidance only and does not completely state either Oklahoma law or OCC regulations.

BEFORE THE STATE OF OKLAHOMA CORPORATION COMMISSION

In the Matter of the Application of [Company Name] for a Certificate of Convenience and Necessity To Provide Intrastate Toll Services) Within the State of Oklahoma) Cause No. PUD _____

APPLICATION

Comes now [Company Name] ("Applicant") and respectfully requests the Oklahoma Corporation Commission ("Commission") to grant a certificate of convenience and necessity to Applicant to provide resold intrastate toll services within the State of Oklahoma. Accordingly the Applicant submits the following information in accordance with OAC 165:56, regarding Resold Interexchange Services:

- (A) The applicant's legal name is [Company Name]. The applicant will be conducting business under the name of [Company Name including all trade names, etc].

Applicant may be reached at its principal place of business:

[Company Name]
[Street Address]
[City, State, Zip]
[Telephone Number]
[Toll Free Number]
[Email Address]

The names and addresses of the corporate officers of [Company Name] are as follows:

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Pursuant to OAC 165:56-3-1(c) of the OCC's rules, attached are the following documents:

- Exhibit 1** A copy of the applicable certificate, issued by Oklahoma's Secretary of State, to transact business in the State of Oklahoma. OAC 165:56-3-1(c)(3)
- Exhibit 2** A copy of the Corporate Trade Name Report, issued by Oklahoma's Secretary of State, for each and every trade name utilized by the applicant. OAC 165:56-3-1(c)(4)
- Exhibit 3** Financial statements OAC 165:56-3-1(c)(5)
- Exhibit 4** The contact name, address and telephone number of the individual with overall responsibility for repairs and maintenance, complaints, billing questions, refunds, and any other customer service-related inquiries. OAC 165:56-3-1(c)(6)
- Exhibit 5** A description of the reseller's proposed procedures used to verify customer-ordered changes in presubscribed carriers, including, but not limited to, a proposed letter of agency, proposed independent third-party verification script, and/or proposed telephone contact script. OAC 165:56-3-1(c)(7)
- Exhibit 6** A complete set of proposed initial tariffs which include the terms and conditions of service and all rates and charges for each service classification in a format consistent with Subchapter 5 of OAC 165:56. OAC 165:56-3-1(c)(8)
- Exhibit 7** A copy of the applicant's proposed complaints report form, including codes, which is consistent with OAC 165:56-7-5. OAC 165:56-3-1(c)(9)
- Exhibit 8** A written affirmation, signed before a Notary Public by someone with authority to bind the applicant pursuant to OAC 165:56-3-1(c)(10)
- Exhibit 9** The reseller's carrier identification code (CIC) and a statement that the reseller will provide its CIC to each LEC providing service in the State of Oklahoma, in order for the reseller to be identified. OAC 165:56-3-1(c)(11)
- Exhibit 10** A statement regarding whether the applicant intends to utilize the services of a billing agent to issue bills to end-users. OAC 165:56-3-1(c)(12)

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Exhibit 11 A brief description of applicant's history of providing the requested telecommunications service, or other telecommunications services, in order to demonstrate its managerial experience. The history shall include a list of the geographic areas in which Applicant has previously provided service and/or is currently providing service. OAC 165:56-3-1(c)(13)

Exhibit 12 A description of applicant's experience in providing telecommunications services, in order to demonstrate its technical abilities. OAC 165:56-3-1(c)(14)

Exhibit 13 A list of all other states, if any, where: OAC 165:56-3-1(c)(15)

- a) Applicant is authorized to operate;
- b) Authorization to operate is pending;
- c) A request for authorization has been denied;
- d) Authorization has been revoked.

Exhibit 14 The text of the Public Notice to be published once a week for two consecutive weeks in newspapers of general circulation in the State of Oklahoma where service will be provided.

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Therefore, [Company Name] respectfully requests that the Oklahoma Corporation Commission issue a Certificate of Convenience and Necessity authorizing [Company Name] to provide resold intrastate toll services in the State of Oklahoma.

Respectfully submitted,

Name
Title
Bar Information
Address
Telephone Number

Dated:

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SAMPLE EXHIBIT 8 VERIFICATION

I, [Representative of Company], do hereby state that as [Title of Representative] of [Company Name], I have authority to bind [Company Name], and hereby affirm that:

- (i) I have read the foregoing Application and know the contents thereof; that said contents are true and correct in substance and in fact to the best of my knowledge, information and belief;
- (ii) [Company Name] is familiar with and will comply with all applicable federal and state laws, and the rules and orders of the Oklahoma Corporation Commission;
- (iii) [Company Name] possesses the financial ability to provide reseller services in the State of Oklahoma;
- (iv) [Company Name] will contribute to the Oklahoma Universal Service Fund, pursuant to OAC 165:59;
- (v) [Company Name] understands the Commission's contempt authority;
- (vi) [Company Name] is not currently under investigation in any state for violation of any deceptive trade or consumer protection law or regulation; and
- (vii) [Company Name] has not been fined, sanctioned, or penalized in any state for violation of any consumer protection law or regulation.

By: _____

[Company Representative]

[Company Name]

Subscribed and affirmed before me this _____ day of _____, 2006.

Seal: _____

Notary Public

My Commission expires: _____

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SAMPLE EXHIBIT 14

**BEFORE THE
STATE OF OKLAHOMA CORPORATION COMMISSION**

In the Matter of the Application of [Company Name])
[Company Name] for a Certificate of Public Convenience and Necessity To Provide Intrastate Toll Services Within the State of Oklahoma)

Cause No. PUD _____

NOTICE IS HEREBY GIVEN that the Applicant, [Company Name], has filed an Application, pursuant to OAC 165:56-3-1, seeking a Certificate of Convenience and Necessity authorizing it to provide intrastate toll services within the State of Oklahoma.

NOTICE IS HEREBY GIVEN that any person desiring to file an objection to the Application must do so within thirty (30) days from the date of first publication of this Notice. Objections must be filed with the Court Clerk at the Oklahoma Corporation Commission, Room 130, Jim Thorpe Office Building, 2101 North Lincoln Blvd., Oklahoma City, OK 73105, and served on counsel for Applicant and on any intervenors.

NOTICE IS FURTHER GIVEN that if no objections are timely filed, the Commission, without hearing, shall issue such orders and grant such relief, if any, as it deems fair, just, reasonable, and lawful in the premises, whether or not specifically requested in the Application.

NOTICE IS FURTHER GIVEN that additional information concerning this Cause may be obtained by contacting [Company Contact Person, Address, City, State, Zip, Telephone Number] or the Office of the General Counsel, Oklahoma Corporation Commission, Room 400, 2101 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105, (405) 521-2255.