

**NOTICE OF MEETING**

**STATE BOARD OF MENTAL HEALTH  
AND SUBSTANCE ABUSE SERVICES**

**ODMHSAS  
Main Conference Room  
1200 N.E. 13<sup>th</sup> Street  
Oklahoma City, Oklahoma 73117  
405-522-3877**

**March 26, 2010 – 9:00 a.m.**

**AGENDA**

- I. Determination of quorum, call to order and opening remarks..... Joel Carson  
Chair
- II. Approval of minutes of the January 8, 2009, Meeting.....Mr. Carson
- III. Discussion and Possible Action.....John Hudgens  
Regarding Critical Incident Report Provider Certification  
Possible executive session pursuant to 25.O.S.  
§ 307 (B) (7) to discuss confidential information  
pursuant to state or federal law
- IV. Discussion and Possible Action.....Mr. Hudgens  
Regarding Approval of Program Certifications  
(see Attachment "A")
- V. Discussion and Possible Action.....Dewayne Moore  
Regarding ODMHSAS Administrative Rules General Counsel  
As follows:

**CHAPTER 1. ADMINISTRATION**

**Presented by:** Steven Buck, Deputy Commissioner, Communication and Prevention Services

**PROPOSED RULES:**

Chapter 1. Administration [AMENDED]

**AUTHORITY:**

Oklahoma Department of Mental Health and Substance Abuse Services Board; 43A O.S. §§ 2-101, 3-110, 3-306, 3-306.1, 3-314.1, 3-315, 3-317, 3-318, 3-319 and 3-415; 74 O.S. §85.9G.

**SUMMARY:**

In accordance with the Administrative Procedures Act the proposed rule revisions to Chapter 1 are part of the Department's review of Title 450. In an effort to provide greater assistance and clarity as to the Department's rules, the Department is gradually consolidating all definitions provided for in Title 450 into Chapter 1. This will allow for greater consistency in defining similar terms as well as ease in locating. Changes to Chapter 1 also include changes to the Department's certification process to help expedite the application process and, in turn, provide quicker access to behavioral health services for the public. These changes will also assist applicants for certification by clarifying what standards must be met to obtain certain levels of certification. Further, these changes establish qualifications for individuals providing behavioral health services at state-operated facilities or pursuant to a contract with the Department.

**CHAPTER 17. STANDARDS AND CRITERIA FOR COMMUNITY MENTAL HEALTH CENTERS**

**Presented by:** Carrie Slatton-Hodges, Deputy Commissioner, Mental Health Services

**PROPOSED RULES:**

Chapter 17. Standards and Criteria for Community Mental Health Centers [AMENDED]

**AUTHORITY:**

Oklahoma Department of Mental Health and Substance Abuse Services Board; 43A O.S. §§ 2-101, 3-306, 3-306.1 and 3-315; 74 O.S. §85.9G.

**SUMMARY:**

In accordance with the Administrative Procedures Act the proposed rule revisions to Chapter 17 are part of the Department's review of Title 450. The proposed rules are intended to clarify existing rules, improve processes, and are intended to comply with statutory changes.

In an effort to provide increased clarity and uniformity, Chapter 17 definitions have been changed to be more congruent with like definitions in Chapter 18. Other changes have also been made throughout Chapter 17 to further clarify terms used and to reflect terms that are more current, and additional language has been added to further operationalize service functions. Additional changes include reorganization of information within Chapter 17 to improve clarity, and changes to the process for identifying detailed requirements for clinical documentation in an effort to improve effectiveness and flexibility. Also, qualifications for individual's providing behavioral health services at state-operated facilities or pursuant to contract with the Department have been deferred to Chapter 1 to allow for greater consistency in defining similar terms as well as ease in locating.

**CHAPTER 18. STANDARDS AND CRITERIA FOR ALCOHOL AND DRUG TREATMENT PROGRAMS**

**Presented by:** Caletta McPherson, Deputy Commissioner, Substance Abuse Services

**PROPOSED RULES:**

Chapter 18. Standards and Criteria for Alcohol and Drug Treatment Programs [AMENDED]

**AUTHORITY:**

Oklahoma Department of Mental Health and Substance Abuse Services Board; 43A O.S. §§ 2-101, 3-306, 3-306.1 and 3-315; 74 O.S. §85.9G.

**SUMMARY:**

In accordance with the Administrative Procedures Act the proposed rule revisions to Chapter 18 are part of the Department’s review of Title 450. The proposed rules are intended to clarify existing rules, improve processes, and are intended to comply with statutory changes.

In an effort to provide increased clarity and uniformity, Chapter 18 definitions have been changed to be more congruent with like definitions in Chapter 17. Other changes have also been made throughout Chapter 18 to further clarify terms used and to reflect terms that are more current, and additional language has been added to further operationalize service functions. Also, qualifications for individual’s providing behavioral health services at state-operated facilities or pursuant to contract with the Department have been deferred to Chapter 1 to allow for greater consistency in defining similar terms as well as ease in locating.

**CHAPTER 50. STANDARDS AND CRITERIA FOR CERTIFIED BEHAVIORAL HEALTH CASE MANAGERS**

**Presented by:** Carrie Slatton-Hodges, Deputy Commissioner, Mental Health Services

**PROPOSED RULES:**

**SUBCHAPTER 1. GENERAL PROVISIONS**

450:50-1-2 Definitions

**SUBCHAPTER 3. BEHAVIORAL HEALTH CASE MANAGER CERTIFICATION APPLICATION**

- 450:50-3-1 Qualifications for certification [AMENDED]
- 450:50-3-2 Applications for certification [AMENDED]
- 450:50-3-3 Duration of certification [AMENDED]
- 450:50-3-4 Fees [AMENDED]
- 450:50-3-5 Fitness of applicants [AMENDED]
- 450:50-3-7 Classifications of Certified Behavioral Health Case Managers [NEW]

**SUBCHAPTER 5. BEHAVIORAL HEALTH CASE MANAGER CERTIFICATION TRAINING AND WEB-BASED COMPETENCY EXAM [AMENDED]**

- 450:50-5-1 Case management certification training [AMENDED]
- 450:50-5-4 Continuing education requirements [AMENDED]
- 450:50-5-5 Web-based competency exam [NEW]

**SUBCHAPTER 7. RULES OF PROFESSIONAL CONDUCT**

- 450:50-7-1 Responsibility and scope of practice [AMENDED]
- 450:50-7-2 Consumer welfare [AMENDED]
- 450:50-7-3 Reimbursement for services rendered [AMENDED]
- 450:50-7-4 Professional standards [AMENDED]
- 450:50-7-5 Failure to comply [AMENDED]

SUBCHAPTER 9. ENFORCEMENT  
450:50-9-1 Enforcement [AMENDED]

SUBCHAPTER 11 COMPLAINT PROCESS AND INVESTIGATION/RESOLUTION OF COMPLAINTS [NEW]

- 450:50-11-1 Complaints of Professional Conduct [NEW]
- 450:50-11-2 Reviewing complaints [NEW]
- 450:50-11-3 Investigation [NEW]
- 450:50-11-4 Filing of an action [NEW]

**AUTHORITY:**

Oklahoma Department of Mental Health and Substance Abuse Services Board; 43A O.S. §§ 2-101, 3-306 and 3-318.

**SUMMARY:**

In accordance with the Administrative Procedures Act the proposed rule revisions to Chapter 50 are part of the Department's review of Title 450. The proposed rules clarify existing rules and are intended to comply with statutory changes.

- VI. Discussion ..... Terri White  
Regarding report of activities since last Board meeting Commissioner
- VII. Discussion ..... Durand Crosby  
Regarding report of activities since last Board meeting Chief Operating Officer
- VIII. Discussion regarding the ..... Bob McDonald  
Report from the Corporate Committee Chair  
Accountability Committee concerning  
Department Investigations and  
Consumer Complaints  
Possible executive session as authorized  
by 25 O.S. § 307(B)(4) and (7), for:  
Discussion regarding pending investigations,  
claims, or actions and matters which are confidential  
pursuant to state or federal law
- IX. Discussion and Possible Action ..... Brad McLerran  
Regarding the Office of Consumer Advocacy Report Interim Advocate General  
Possible executive session as authorized  
by 25 O.S. § 307(B)(4) and (7), for:  
Discussion regarding investigations by the ODMHSAS  
Inspector General's Division relating to matters  
which are confidential pursuant to 43A O.S. §§ 1-109, 2-109,  
3-422, and 3-313; 42 C.F.R.,  
Part 2 and 63 O.S. § 1-1709
- X. Discussion regarding the ..... Bob McDonald  
Report from Performance Committee Member  
Improvement Committee

- XI. Discussion regarding the.....Henry Haynes, Ed.D.  
Report from the Finance Committee  
Including possible discussion of expenditures,  
budget increases, reduction and revenues  
Committee Chair
- XII. Discussion and Possible Action.....Richard Bowden  
Regarding the Monthly Financial Report  
Including possible discussion of expenditures,  
budget increases, reduction and revenues  
Chief Financial Officer
- XIII. Presentation.....Terri White  
Commissioner
- XIV. New Business.....Mr. Carson
- XV. Adjournment.....Mr. Carson

DRAFT

**ATTACHMENT "A"**

**DEPARTMENT OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES  
BOARD MEETING OF MARCH 26, 2010  
PROGRAM CERTIFICATION RECOMMENDATIONS  
AND POSSIBLE ACTION REGARDING RECOMMENDATION**

**EFFECTIVE DATE**

**I. Alcohol and Drug Treatment Programs**

**A. Temporary Certification**

- |  |       |
|--|-------|
| 1. Aurora Counseling Services, Inc.<br>26, 2010                  | March |
| 2. Children's Recovery Center of Oklahoma<br>26, 2010            | March |
| 3. H. Chandler & Associates, L.L.C.<br>26, 2010                  | March |
| 4. Multi-County Counseling, Inc.<br>26, 2010                     | March |
| 5. Southwestern Youth Services, Inc.<br>26, 2010                 | March |
| 6. Youth and Family Services of Washington Co., Inc.<br>26, 2010 | March |

**B. Conditional Certification**

- |   |       |
|---|-------|
| 1. Ace Addiction Recovery, Inc.<br>1, 2010                  | April |
| 2. Arbuckle Life Solutions, Inc.<br>1, 2010                 | April |
| 3. Associated Therapeutic Services, P.C.<br>1, 2010         | April |
| 4. Crossover Treatment and Recovery Center, Inc.<br>1, 2010 | April |
| 5. Latino Community Development Agency, Inc.<br>1, 2010     | April |
| 6. Life Management Counseling & Consulting, Inc.<br>1, 2010 | April |

- 7. Professional Counseling Solutions, P.L.L.C.  
1, 2010 April
- 8. Southeastern Oklahoma Family Services, Inc., Duncan  
1, 2010 April

**C. Certification**

- 1. Domestic Violence Intervention Services, Inc.  
1, 2010 April
- 2. Family Crisis Center, Inc.  
1, 2010 April
- 3. House of Hope, Inc.  
1, 2010 April
- 4. Human Skills and Resources, Inc., Sapulpa  
(Intensive Outpatient Services)  
1, 2010 April
- 5. Maximus Counseling, Inc.  
1, 2010 April
- 6. Pushmataha Counseling Services, Inc.  
1, 2010 April
- 7. Redefine U, L.L.C.  
1, 2010 April
- 8. Valliant House, L.L.C. (Outpatient Services)  
1, 2010 April

**D. Probationary Certification**

- 1. Next Step Network, Inc. (Adult Halfway House Services)  
1, 2010 April

**II. Opioid Substitution Treatment Programs**

**A. Conditional Certification**

- 1. Mission Treatment Centers, Inc. dba Life Improvement  
Center, Oklahoma City  
1, 2010 April
- 2. Mission Treatment Centers, Inc. dba Life Improvement  
Center, Tulsa  
1, 2010 April

**III. Gambling Treatment Programs**

	<b>A. Conditional Certification</b>	
1, 2010	1. Firm Foundations Visitation & Counseling Center, Inc.	April
1, 2010	2. Gateway to Prevention and Recovery, Inc.	April
	<b>B. Certification</b>	
1, 2010	1. Jim Taliaferro Community Mental Health Center	April
	<b>IV. Eating Disorder Treatment Programs</b>	
	<b>A. Conditional Certification</b>	
1, 2010	1. Laureate Psychiatric Clinic and Hospital, Inc.	April
	<b>V. Programs of Assertive Community Treatment</b>	
	<b>A. Conditional Certification</b>	
	1. Carl Albert Community Mental Health Center 1, 2010	April
	2. Central Oklahoma Community Mental Health Center 1, 2010	April
	3. Jim Taliaferro Community Mental Health Center	April 1, 2010
	4. Oklahoma Mental Health Council, Inc. dba Red Rock Behavioral Health Services, Tulsa 1, 2010	April
	<b>VI. Community-Based Structured Crisis Center Programs</b>	
	<b>A. Temporary Certification</b>	
26, 2010	1. Children's Recovery Center of Oklahoma	March
	<b>VII. Community Residential Mental Health Programs</b>	
	<b>A. Conditional Certification</b>	
1, 2010	1. Burdine, Inc. dba New Beginning Residential Care Home	April



2. Lake Francis Residential Care Home, L.L.C. April  
1, 2010

**B. Certification with Commendation**

1. Dow Residential Care Facility, Inc. April  
1, 2010

**C. Certification**

1. Ada Residential Care, Inc. April  
1, 2010

2. Chase E. Inc. dba 3C Old Fashion Boarding Home April 1, 2010

3. Copp's Residential Care, Inc. April  
1, 2010

4. Duncan Community Residence, Inc. April  
1, 2010

5. Fair Oaks Residential Care, L.L.C. April  
1, 2010

6. Spears Management Co., Inc. dba Firm Foundation  
Residential Care Home April  
1, 2010

