

**OKLAHOMA EVIDENCE BASED WORKGROUP
MEETING MINUTES
NOVEMBER 10, 2011
ODMHSAS TRAINING CENTER
OKLAHOMA CITY, OKLAHOMA
MINUTES**

Members Present:

James Allen

Dr. David Wright

Patty Martin

Kelvin Hobbs

INTRODUCTIONS

All members and ODMHSAS Staff introduced themselves to familiarize everyone with those that were unable to attend the previous meetings.

APPROVAL OF MINUTES FROM THE SEPTEMBER 9, 2011 MEETING

It was discussed that there had been a loss of data from the September meeting and that it would be necessary to revisit the developed portions during the November meeting.

DEVELOPING STANDARDS FOR STRATEGIES

Jessica Hawkins opened up discussion on developing standards around the strategies that Oklahoma's prevention providers will be utilizing in the near future. These standards would help guide and monitor the providers through the implementation process and help ensure that the strategies are being implemented efficiently and accurately. It was asked of the EBP workgroup to develop standards for strategies that will be used in Oklahoma. The concern was raised that it may be difficult to establish standards around strategies that have not been decided on yet. In response to this, it was explained that states such as Illinois, have documents in place that could be used as a model of how to execute this task. It was agreed that Jessica Hawkins would make available the Illinois model, for discussion at the December meeting. In addition to

this, Patty Martin and Samuel McClendon were tasked with developing fidelity checklists and bet fit criteria that could be used by the EBP Workgroup and serve as a guide to providers. Patty agreed to draft a strategy checklist based on Nebraska's "good fit" criteria, and present at the December meeting for discussion

REVIEW/CONTINUATION OF SCORING TOOL CRITERIA DEVELOPMENT

The workgroup began to re-develop the missing portion of the logic model criteria. Below is the information that was added:

3.3 – The intervention is supported by documentation that it has been effectively implemented in the past, and multiple times, in a manner attentive to scientific standards of evidence and with results that show a consistent pattern of credible and positive effects.

3.3.1 – When has the intervention been implemented previously? Where was it implemented?

- How many participants were involved (including demographics)?***
- Who provided the implementation?***

3.3.2 – What was the protocol / dosage / level of implementation that was employed? (See Matrix discussion)

3.3.3 – What were the results that demonstrate effectiveness of this strategy?

- Need to document how these results demonstrate effectiveness.***
- Need to document limitations of the documentation cited.***

(these criteria need to be included in the guidance given to providers)

(sections 1-3)

3.4 – The intervention is reviewed and deemed appropriate by a panel of informed prevention experts.....

3.4.1 – Submit information about who this panel is

- A. List of the individuals (qualifications) that served on the panel.***

3.4.2 – What was the date that this panel provided approval / review?

3.4.3 – What was the reasoning behind the approval? How did the review criteria align with the EBP?

3.4.5 – Where was this strategy reviewed?

How can we develop a criteria for every standard that could possibly be developed? These will need to be developed by ODMHSAS on a case by case basis upon approval by the EBP.

DEVELOPMENT OF SCORING TOOL METRICS

The workgroup agreed to discuss this agenda item at the December meeting.

DISCUSS THE WORKGROUPS PROCESS AND PROCEDURE FOR REVIEWING STRATEGIC PLANS

The workgroup began to focus on its own procedure for reviewing the strategic plans once they begin to come in from providers after the New Year. Three options were offered for consideration and it was decided that the entire workgroup would decide on one of the following three options:

1. Review and approve strategic plans together as a whole workgroup
2. Divide the workgroup into 3 person teams and divide the strategic plans up between each team as they are submitted
3. A single 3 person team that will review and approve strategic plans as they are submitted.

It was agreed by the workgroup that a decision would be reached on this agenda item at the December meeting. It was also decided that a discussion regarding the time frame for review and approval of strategic plans would take place at the December meeting as well.

NEW BUSINESS

It was suggested that a December meeting be held to discuss and finalize a few agenda items. The next meeting will take place on December 8, 2011. The location is To Be Determined.

MEETING SCHEDULE

The next meeting will be held on:

December 8

January 13

March 16

ADJOURNMENT

The fifth Oklahoma EBP Workgroup meeting was dismissed at 12:01 CST.