

**BOARD OF MENTAL HEALTH AND  
SUBSTANCE ABUSE SERVICES  
Special Meeting  
March 28, 2019  
Department of Mental Health  
And Substance Abuse Services  
Oklahoma City, Oklahoma**

Board members present:

Courtney Knoblock, MPA  
Brian Bush, J.D.  
Gary Cox, J.D.  
Tricia Everest, J.D.  
Jeanne Russell, Ed.D.  
Kristin Stacy, J.D.

Others present:

Commissioner, Terri White, ODMHSAS	Eva Sierra, Fountain of Hope Family Services
Durand Crosby, Ph.D., ODMHSAS	Rod Cargill, Mission Treatment Centers, Inc.
Carrie Slatton-Hodges, ODMHSAS	Jerome Loughridge, Secretary of Health and Mental Health
Angie Patterson, ODMHSAS	Kaitlyn Ritchie, The Common Home, L.L.C.
Stephanie Gay, ODMHSAS	Frank Calvin, Port Lawrence Behavioral Health Services
Hannah Hawkins, ODMHSAS	Linda Compton, SCARS
Jeff Dismukes, ODMHSAS	
Amanda Jett, ODMHSAS	
Carissa Davis, ODMHSAS	
Rich Edwards, ODMHSAS	
Susan Donnelly, ODMHSAS	
Traylor Rains-Sims J.D., ODMHSAS	
Trina House, The Prevention Center, L.L.C.	

**CALL TO ORDER**

Commissioner White called the meeting to order.

**DETERMINATION OF QUORUM, WELCOMING REMARKS, AND INTRODUCTION OF NEW BOARD MEMBERS**

Commissioner White introduced herself and welcomed the new Board Members and Jerome Loughridge, Secretary of Health and Mental Health. She asked the Board Members to introduce themselves.

**DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR BOARD CHAIR**

Mr. Bush moved to approve Ms. Knoblock as Interim Board Chair. Ms. Everest seconded the motion.

Ms. Knoblock stated that she is willing to serve as Board Chair in the interim and requested that when all Board Members had been appointed they revisit the nominations for a second vote on officers.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR BOARD VICE-CHAIR**

Ms. Knoblock moved to approve Mr. Bush as Board Vice-Chair. Mr. Cox seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF PROGRAM CERTIFICATION RECOMMENDATIONS**

Traylor Rains-Sims, J.D., Senior Director, Policy & Provider Regulation, gave a brief explanation of what the Provider Certification Division does. He explained the steps applicants go through to become certified along with the difference between temporary certification, certification with distinction, one-year certification, two-year and three-year certification.

Mr. Rains-Sims presented the programs recommended for approval listed on Attachment A as follows:

**Alcohol and Drug Treatment Programs**

**A. Permit for Temporary Operation**

Permit for temporary operation was recommended for: Oklahoma Counseling and Intervention Center, L.L.C., Oklahoma City and Second Chance and Reentry Services, Inc., Mustang, El Reno.

Ms. Everest moved to approve permit for temporary operation for the above-referenced programs. Mr. Bush seconded the motion.

Ms. Knoblock requested that Mr. Rains-Sims confirm that there were no exceptions, and/or quality clinical standards were all at 100 percent.

Mr. Rains-Sims stated that for permits for temporary operations there are no quality clinical standards yet; therefore, permits for temporary operations are based on the paper applications.

Dr. Russell asked if there are specific forms that the applicants fill out.

Mr. Rains-Sims stated that they fill out the application, which gives the provider certification division the basic information, and then they submit binders that can be full of policies and procedures.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**B. Two-Year Certification**

Two-year certification was recommended for: Empowerment Community Services, L.L.C., Oklahoma City.

Mr. Bush moved to approve two-year certification for the above-referenced program. Ms. Everest seconded the motion.

Dr. Russell asked if it is just one group or is there a committee that looks at the applications.

Mr. Rains-Sims explained that the Department has field reviewers that are either licensed mental health workers and/or have experience in the field. They do site visits in two-person teams to look at the applicant's charts and policies and procedures, to make sure there are multiple sets of eyes reviewing everything.

Commissioner White stated that the Board Members will go to a day-long Board Member orientation where she and other staff members will go over everything to give the new members a clear picture of how the Department operates.

Commissioner White commented on Dr. Russell's question and stated that previously there has been a Provider Certification subcommittee of the Board. The way it worked was when the Provider Certification division completed their review, Board Members that sat on the Provider Certification subcommittee were forwarded the packets for review so that by the time it came to the full Board for a vote that each provider would have been reviewed thoroughly by a member of the subcommittee and all of their questions or concerns were answered. Commissioner White stated that once a full Board has been appointed, the Board can opt to continue with the Provider Certification subcommittee.

Mr. Bush stated that one of the things he liked about the process is knowing that there were a couple of levels of review that took place and that by the time the Board received the recommendations, several sets of eyes had reviewed it.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**C. One-Year Certification**

One-year certification was recommended for: Port Lawrence Behavioral Health Services, L.L.C., Oklahoma City.

Ms. Everest moved to approve one-year certification for the above-referenced program. Mr. Bush seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**Outpatient Mental Health Treatment Programs**

**A. Permit for Temporary Operation**

Permit for temporary operation was recommended for: Family Builders, Inc., Oklahoma City; New Life Interventions, L.L.C., Tulsa; Second Chance and Reentry Services, Inc., Mustang, El Reno; and The Prevention Center, L.L.C., Oklahoma City.

Ms. Everest moved to approve permit for temporary operation for the above-referenced programs. Mr. Bush seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**B. Two-Year Certification**

Two-year certification was recommended for: AWS Behavioral Health, L.L.C., Tulsa; and Fountain of Hope Family Services, Inc., Oklahoma City

Mr. Bush moved to approve two-year certification for the above-referenced programs. Ms. Everest seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**C. One-Year Certification**

One-year certification was recommended for: The Common Home, L.L.C., Oklahoma City.

Ms. Everest moved to approve one-year certification for the above-referenced program. Mr. Bush seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**Community Residential Mental Health Programs**

**A. Permit for Temporary Operation**

Permit for temporary operation was recommended for: Lake Francis Residential Care Home, L.L.C., Watts; and Sugar Mountain Retreat, Inc., Welling.

Ms. Everest moved to approve permit for temporary operation for the above-referenced programs. Mr. Bush seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**DISCUSSION AND POSSIBLE ACTION REGARDING ODMHSAS ADMINISTRATIVE RULES**

Mr. Rains-Sims informed the Board Members that rule changes only come before the Board certain times of the year. He explained that the Department follows a very structured process which is outlined in the Administrative Procedures Act. He stated that staff work year round to see how the Department can improve its programs.

Mr. Cox asked if the rules are unique to Oklahoma or are they based on rules from other states.

Mr. Rains-Sims stated that they are unique to Oklahoma in that they are what governs our provider certification standards.

Mr. Cox asked if there is a national model for rulemaking.

Mr. Rains-Sims stated that not for rulemaking. However, there are the state requirements for rulemaking. He also stated that our model for certification is better than the national model in most ways.



Commissioner White stated that the way the statute reads is that the Department is required to promulgate the rules for the providers. Providers can also obtain national certification, which is required to bill Medicare, in many cases. To bill Medicaid, in the state of Oklahoma, because our certification standards are as good if not better than the national ones, Medicaid accepts either certification.

Commissioner White stated that there are few states that have the evidence based push that our Department has within their rules.

Mr. Rains-Sims presented the Rules changes as follows:

**CHAPTER 21. CERTIFICATION OF ALCOHOL AND DRUG SUBSTANCE ABUSE COURSES (ADSAC) ORGANIZATIONS AND FACILITATORS**

**SUMMARY:**

The proposed rules revise application requirements, minimum curriculum requirements as well as increase the time that certified assessors must keep client records from 5 years to 6 years. Rules also raise the threshold that providers must meet in order to obtain certification from 51% to 75% on clinical standards.

Ms. Everest moved to approve Chapter 21. Mr. Bush seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**CHAPTER 22. CERTIFICATION OF ALCOHOL AND DRUG ASSESSMENT AND EVALUATIONS RELATED TO DRIVER'S LICENSE REVOCATION**

**SUMMARY:**

The proposed rules add a new override which would allow assessors to lower an intervention category when the client does not meet the ASAM level of care recommended by the ADSAC assessment. Revisions also revise application requirements as well as raise the threshold that providers must meet in order to obtain certification from 51% to 75% on scored clinical standards.

Mr. Bush moved to approve Chapter 22. Ms. Everest seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**CHAPTER 27. STANDARDS AND CRITERIA FOR MENTAL ILLNESS SERVICE PROGRAM**

**SUMMARY:**

The proposed rules are intended to clarify requirements for the health and safety of the facility environment as well as clarify requirements for required emergency services. Proposed revisions require the use of ASAM criteria for clients admitted for co-occurring treatment services and clarify requirements for service plan documentation and progress notes.

Ms. Everest moved to approve Chapter 27. Ms. Stacy seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

**CHAPTER 53. STANDARDS AND CRITERIA FOR CERTIFIED PEER RECOVERY SUPPORT SPECIALISTS**

**SUMMARY:**

The proposed rules are intended to update definitions and qualifications for certification as a peer recovery support specialist as well as update continuing education requirements to maintain certification. Proposed revisions also require that all C-PRSS be supervised by individuals who have successfully completed ODMHSAS approved Supervisory PRSS Training.

Ms. Knoblock asked if the Department was still on track for the online training.

Mr. Rains-Sims stated that they expect it to be available by the end of summer.

Mr. Bush asked if there will be a cost to the provider for the training.

Mr. Rains-Sims stated that he believes the cost will be \$25.00.

Mr. Rains-Sims stated that training is currently a half day and if a facility has a group of individuals that would like to be certified, our staff will go out to that facility to provide that training.

Mr. Bush moved to approve Chapter 53. Ms. Everest seconded the motion.

ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

## CHAPTER 70. STANDARDS AND CRITERIA FOR OPIOID TREATMENT PROGRAMS

### SUMMARY:

The proposed rules are intended to update terminology from "counseling" to "psychotherapy or therapy". Rules further clarify that "psychotherapy or therapy" must be provided by Licensed Behavioral Health Professionals (LBHP) or Licensure Candidates. Rules also allow for behavioral rehabilitation services to be provided in lieu of therapy in order to meet active treatment requirements. Rehabilitation services may be provided by a LBHP, Licensure Candidate, Certified Alcohol and Drug Counselor or Behavioral Health Case Manager II.

Mr. Bush asked if the Department was comfortable with the requested changes made and will it get the Department to the level we want to be. Mr. Rains-Sims stated that he is fine with the changes.

Ms. Knoblock asked if the Department engaged the larger providers when looking at changing this rule. Commissioner White stated that there were meetings with their entire association and that Deputy Commissioner Carrie Slatton-Hodges also had meetings with individual providers and several group meetings as well.

Commissioner White stated that the group has a lobbyist that called her to say that they were pleased with the final draft.

Mr. Bush moved to approve Chapter 70. Ms. Everest seconded the motion.

### ROLL CALL VOTE

Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

### NEW BUSINESS

Ms. Everest asked if there was a future scheduled meeting.

Commissioner White stated that the ways board meetings work for public agencies is at the end of each year the Board votes on the meeting dates they want to have for the next year and those are submitted to the Secretary of State. She stated that the meeting dates for 2019 were set at the Board meeting in November. She stated that the new Board has the prerogative to change those meetings. Commissioner White explained that the meetings are currently the fourth Friday of January, March, May, June, July, September, and November. In order to change those dates, the Department has to notify the Secretary of State 10 days ahead of time for a change in date.

Mr. Bush stated that the next meeting is set for May 24, 2019.



Chair Knoblock requested that 2019 meeting dates be sent to the Board Members for consideration.

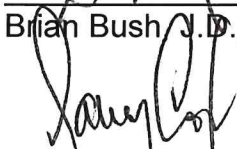
**ADJOURNMENT**

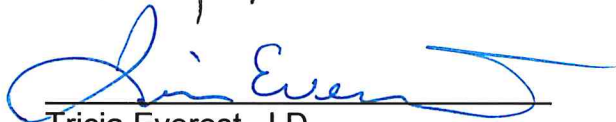
Ms. Everest moved to adjourn. Mr. Bush seconded the motion.


ROLL CALL VOTE


Mr. Bush	Yes	Ms. Knoblock	Yes
Mr. Cox	Yes	Dr. Russell	Yes
Ms. Everest	Yes	Ms. Stacy	Yes

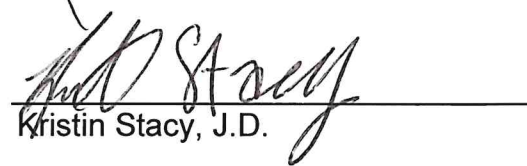
  
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