ODOT Hosted Environment Logon Process

So just what is this "Hosted Environment"?

For the end user (you) it is just a new way to logon to the system you use now. (ie; SiteManager, PES, LAS)

So why are we making this change?

It is a way for ODOT to have better support for the systems we use.
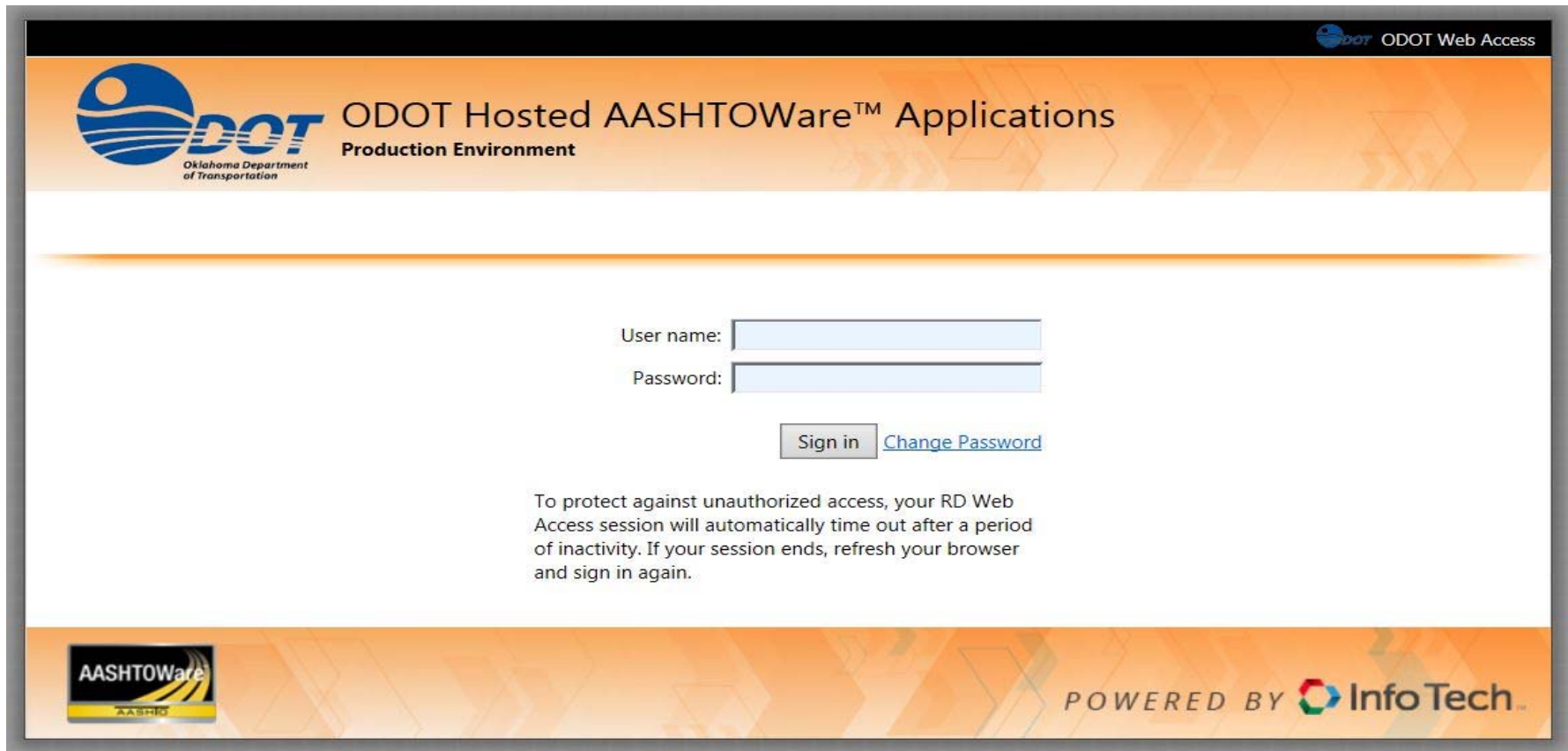
Let's go over the steps to logon.

First thing to remember:
YOU MUST USE INTERNET EXPLORER!

Once you open Internet Explorer:

Type in the address bar: **https://odot-cs-prod.infotechfl.com**

When the add-on pop-up message comes up at the bottom of your screen.

Click the **Allow button**.

This webpage wants to run the following add-on: 'Microsoft Remote Desktop Services Web Access Con...' from 'Microsoft Corporation'.
What's the risk?

Allow ▼

From the logon screen:

Click the **Change Password** link.

From the Change Password Screen:

Enter your User ID into the **1**st box
(the same one you use to logon
onto your computer ie; 142610)

Consultants will need to contact the
Trns•Port Branch for their User ID

In the **2nd** box enter the password
provided: **Thunder1**

**Oklahoma Department
of Transportation**

Reset Password

*Enter your username, not your email address.

When done, you can click on the Home link at the bottom

142610

Thunder1

New password

Confirm new password

Submit   Cancel

From the Change Password Screen:

In the **3rd** box enter your new password.

A strong suggestion would be to use the same password you use to logon onto your computer. Then change the hosted password when you change your logon password (using this same method).

You will have to enter your password again in the **4th** box.

Click the Submit button.

Reset Password

*Enter your username, not your email address.

When done, you can click on the Home link at the bottom

| 142610 |
| Thunder1 |
| New password |
| Confirm new password |

Submit   Cancel

Oklahoma Department of Transportation

Passwords must follow the following rules:

Passwords must not contain the user's entire account name value or entire full name value.

Passwords must be at least 8 characters and contain characters from three of the following categories:

- Uppercase characters of European languages (A through Z, with diacritic marks, Greek and Cyrillic characters)
- Lowercase characters of European languages (a through z, sharp-s, with diacritic marks, Greek and Cyrillic characters)
- Base 10 digits (0 through 9)
- Non Alphanumeric characters: ~!@#$%^&*_-+=`|\(){}[]:;"'<>,.?/

The password cannot be one of the last 5 passwords used

The maximum password age is 90 days

From the Change Password Screen:

Once you click the submit button you will receive a message "Your password is successfully updated."
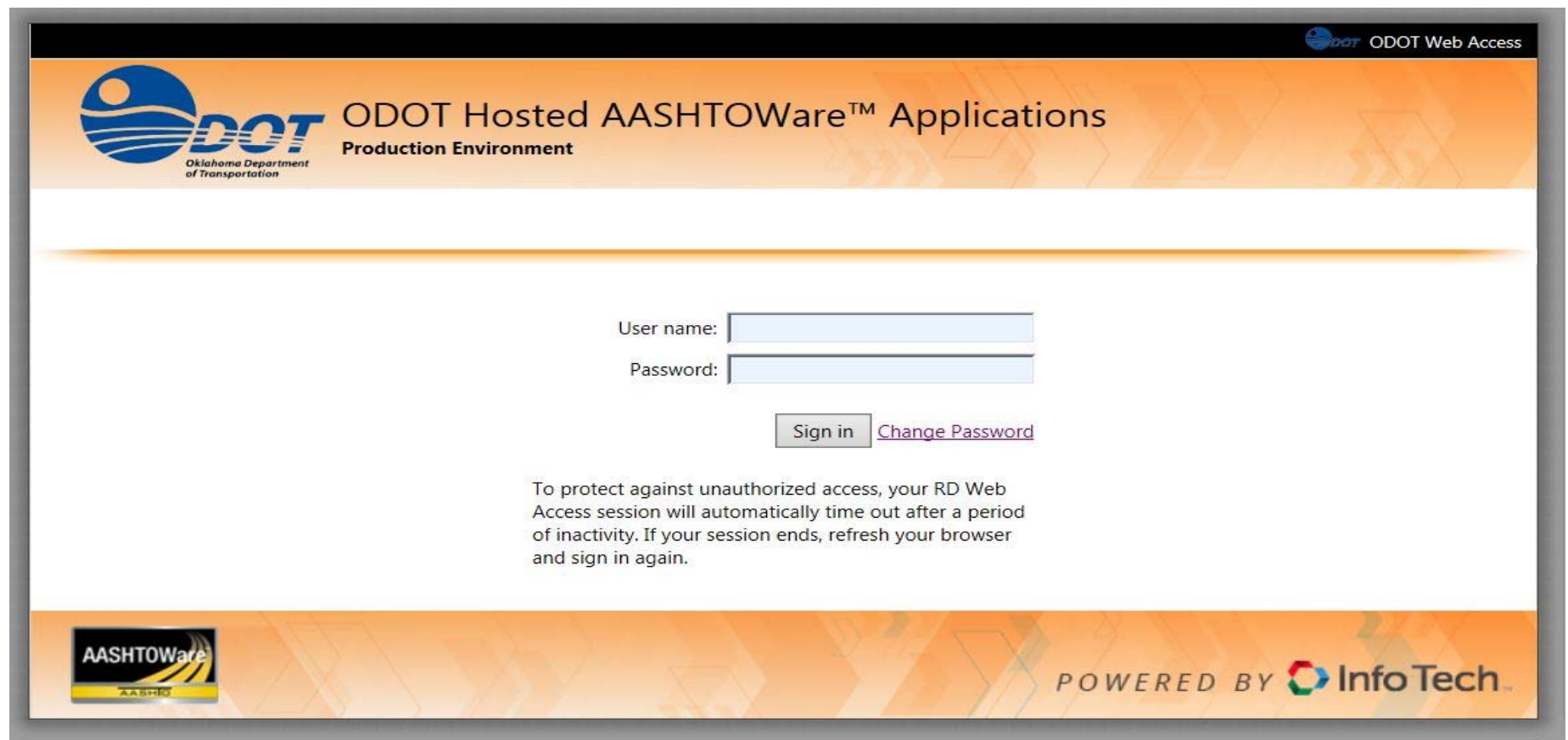
From the bottom of the screen click the "Home" link.

Reset Password

Your password is successfully updated.

© 2016 Microsoft   Home

This will bring you back to the logon screen.
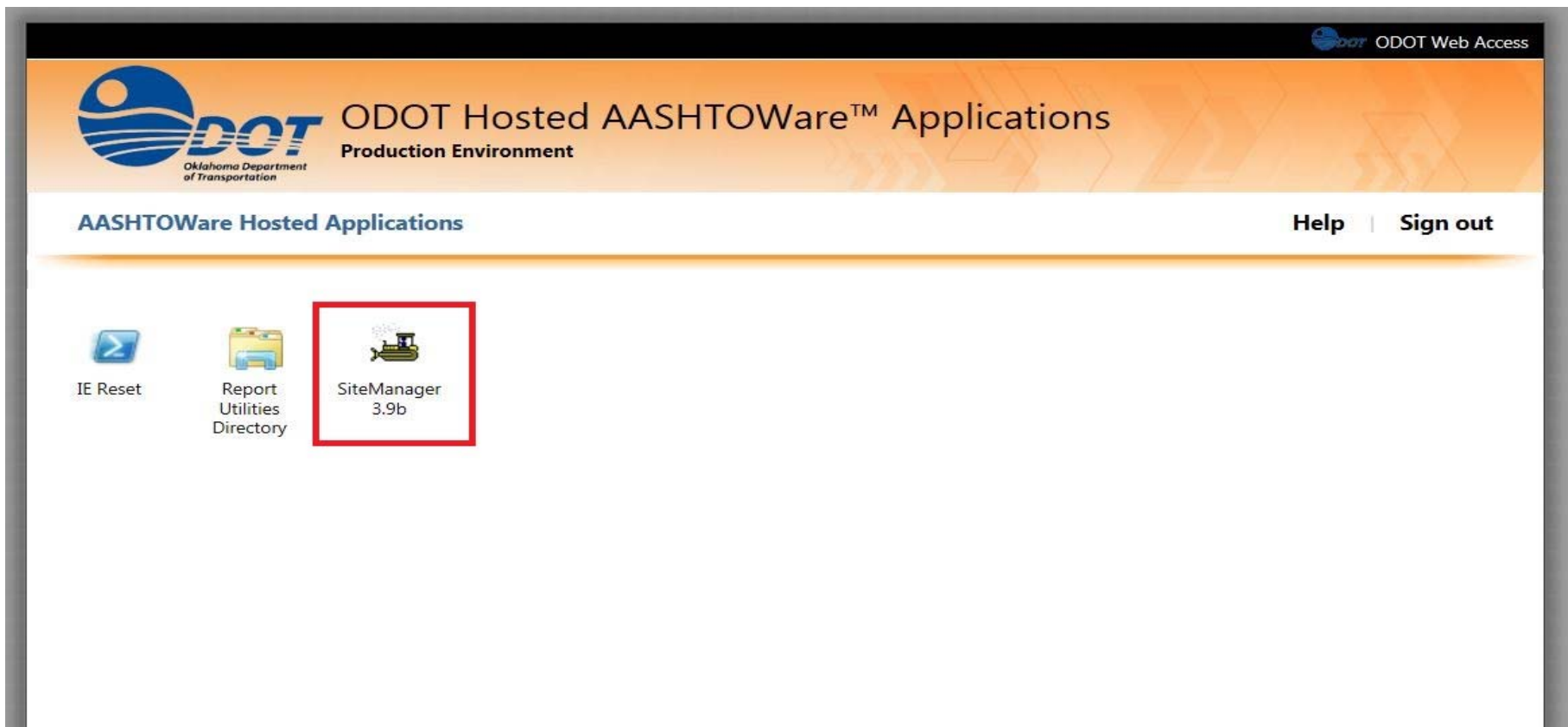
Enter your user id and new password.

You will get a popup when you are connected. It will read "Connected to RemoteApp and Desktop Connections."

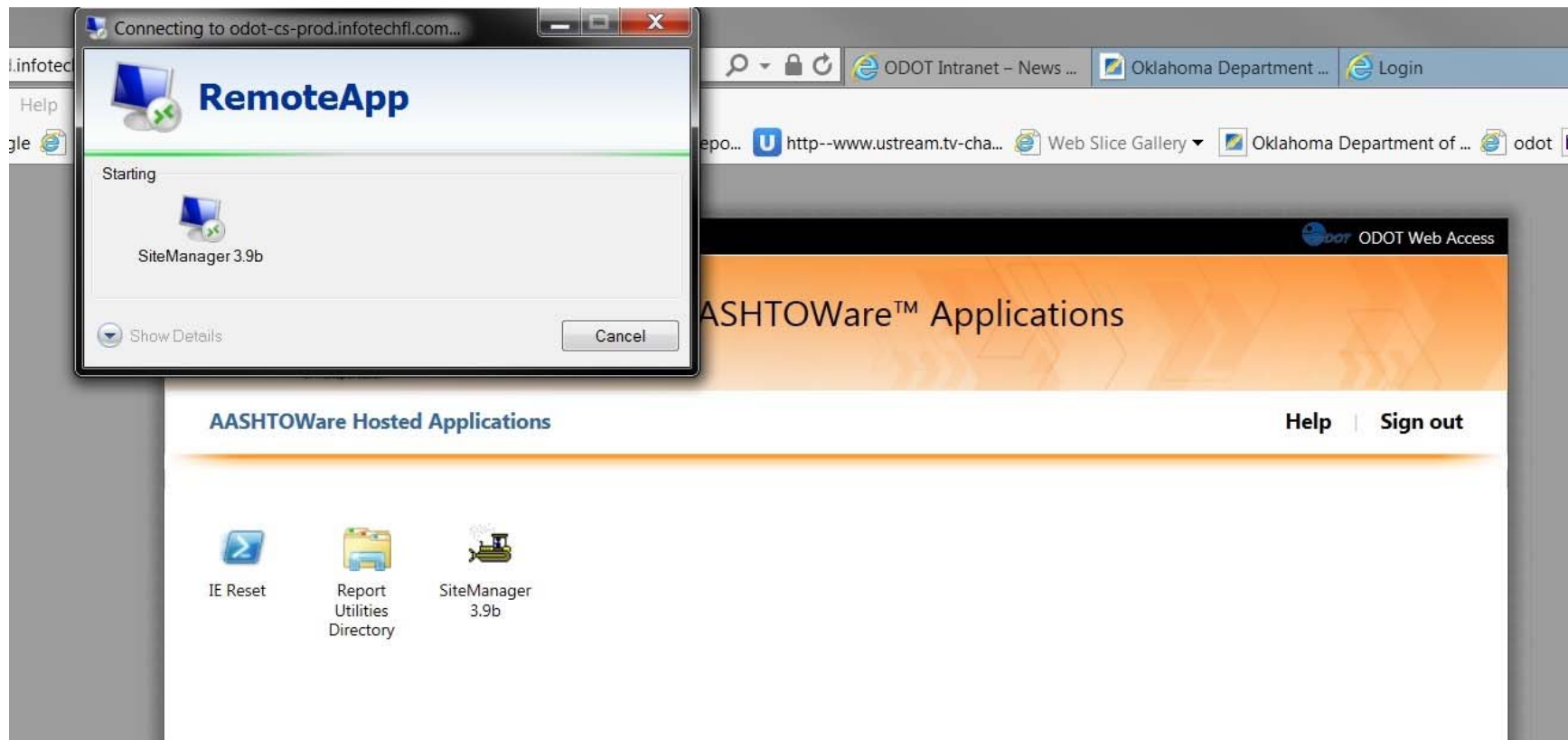If you do not get the popup, you will need to close Internet Explorer and login again.
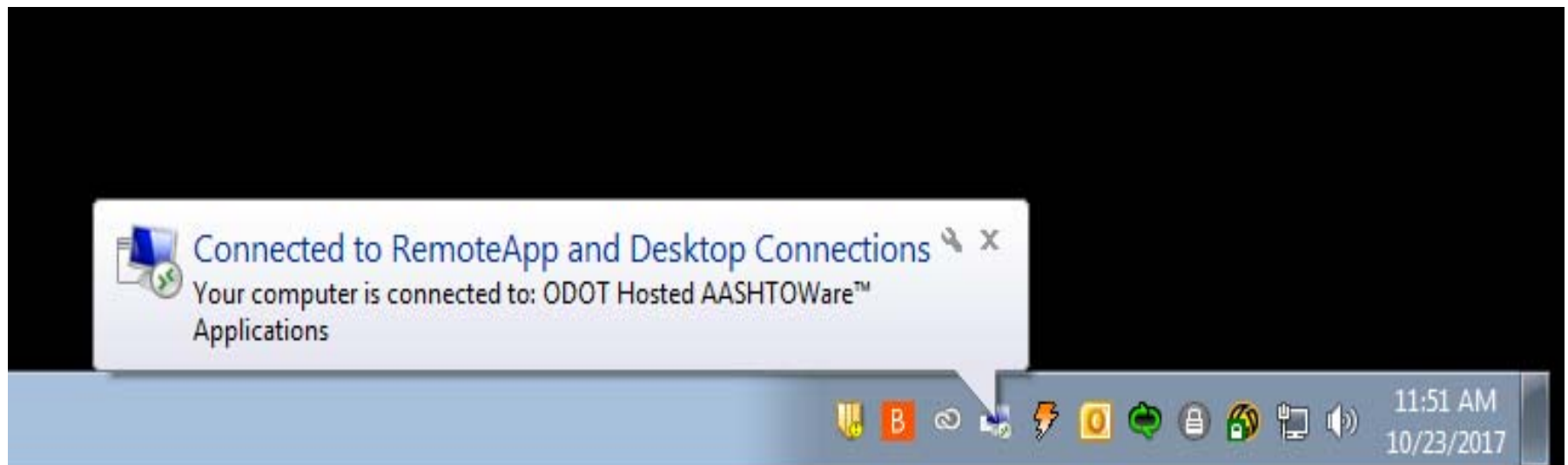
After closing the IE Reset, you will see the screen with the applications you have access to.

SINGLE click on the application you wish to open (ie; Sitemanager, PES, LAS)

- When you **SINGLE** click on the application you want you will see a RemoteApp window pop up. Just let it do its thing.

- When the RemoteApp connection finishes, you will see the normal logon screen. Logon normally.

Points to remember:

- You **MUST** use Internet Explorer

- Do not call the "Help Desk" for SiteManager related issues.

- Contact the Trns•Port Branch for anything to do with SiteManager.
  - John Thomas – jthomas@odot.org – (405) 522-3745
  - Joel Hysmith – jhysmith@odot.org – (405) 522-8808
  - Ann Wilson – awilson@odot.org – (405) 522-3748
  - Chris Dillon – cdillon@odot.org – (405) 522-3747