

**OKLAHOMA DEPARTMENT OF TRANSPORTATION
COUNTY ADVISORY BOARD**

**Minutes
Regular Board Meeting**

July 29, 2026

Embassy Suites Hotel & Conference Center
Sooner A&B
2501 Conference Drive
Norman, OK 73069

Item No. 1 – Call to Order by Chairman

The regular meeting of the Oklahoma Department of Transportation County Advisory Board was called to order by Chairman Ty Phillips at 9:00 a.m. in compliance with the Oklahoma Open Meetings Act.

Item No. 2 – Roll Call

Chairman Ty Phillips asked for the Roll Call. The following Board members were present, constituting a quorum:

David Poindexter, CED 1 (Delaware County); Larry Watson, CED 2 (Haskell County); Rodger Kimble, CED 3 (Latimer County); Lee Doolen, CED 4 (Lincoln County) came in at 9:04; Tom Manske, CED 5 (Canadian County); Ty Phillips, CED 6 (Jefferson County); Carl Don Campbell, CED 7 (Beckham County); Jason Kienholz, CED 8 (Noble County);

Members Absent:

Lee Doolen, CED 4 (Lincoln County) for the first 4 minutes of the meeting; Wilson Lyles, Member at Large (McClain County)

Guests Present:

Commissioner Hugh Gordon, Commissioner Justin Boone, Commissioner Victor Bolen, Commissioner Brandon Carr, Commissioner Brent York, Commissioner Terry Daniel, Commissioner Bart Gossen, Commissioner Lowell Walker, Commissioner Jeremy Bullard
Joe Southern McClain County, Charlie Pogor Pontotoc County, Kandy Jump Osage County, Kim Bradshaw Craig County, Tina Foshee Thomas McCurtain County, Chad Ray Osage County
Alan Ogles Chickasaw Nation,
Allison Enright CED 5, Shelly Moody CED 6
Steve Linehan Kirkham Michael, Buzz McDonald Warren CAT, Lynn Cobb Lochner Engineering, Lauren Romano CEC, Doug Wright Lochner
ODOT: Brian Hekia, Dustin Vaughan, Alex Couch, Luke Davis, Dillon Day, Neill Fotheringham

ODOT Local Government: Jessica Newcomb, Melissa Davis, Nicholas Willard, Tommy Garrett, Amber Mitchell, Sarah Franz

Item No. 3 – Approval of Minutes

Reading of the minutes of the April 1, 2026 meeting and approval or modification of the same.

Action: Campbell moved and Watson seconded to approve the minutes as written of the April 1, 2026 CAB meeting

Motion carried by the following vote:

Ayes: Poindexter, Watson, Phillips, Campbell

Abstain: Kimble, Manske, Kienholz

Nayes: None

Absent: Doolen, Lyles

Item No. 4. Discussion, consideration, and possible action regarding the changes to the Policy and Procedure.

Jessica presented the change to the Policy and Procedures to add that a piece of equipment that is required to be titled, registered, and tagged cannot be picked up from the ODOT yard until that process has been completed. The Policy will stay the same for equipment that does not have to be Titled or tagged.

Action: Campbell moved and Manske seconded to add to the Policy and Procedure manual that equipment that must be titled registered and tagged cannot be picked up until that process has been completed.

Motion carried by the following vote:

Ayes: Poindexter, Watson, Kimble, Manske, Phillips, Campbell, Kienholz

Abstain: None

Nayes: None

Absent: Doolen, Lyles

Item No. 5. Discussion, consideration, and possible action regarding the FY-2027 Designation Order

Jessica explained how the Designation Order is created and how it is used for the County Equipment Revolving Fund. The order of the counties can shift slightly each year depending on the data collected. This year, Creek County and Marshall County moved up on the list putting them above the mark that we left off on last year. Jessica recommended that we allow these two counties to be the start of the list this year and then continue down the list starting with Murray County next.

Action: Manske moved and Doolen seconded to follow the Recommendation to begin the list with Creek and Marshall counties and then move down the list with Murray County next.

Motion carried by the following vote:

Ayes: Poindexter, Watson, Kimble, Doolen, Manske, Phillips, Campbell, Kienholz

Abstain: None

Nays: None

Absent: Lyles

Item No.6. Discussion, consideration, and possible action regarding the allowances for equipment and machinery purchased through the County Road Machinery and Equipment Revolving Fund Fiscal Year 2027

Jessica explained that this discussion was to determine if the Board wanted to keep the allowances the same or raise them. She presented a list of everything that was purchased in the last year. The list showed the actual purchase price, the allowance, and the amount that the County had to pay over the allowance. It was discussed that the Chip Spreaders had a major gap in actual purchase prices and what the allowance paid for. They would also like to give a 3% adjustment to all equipment to keep up with inflation.

Action: Manske moved and Kimble seconded a motion to raise all equipment by 3% and raise the Chip Spreader to \$300,000.00.

Motion carried by the following vote:

Ayes: Poindexter, Watson, Kimble, Doolen, Manske, Phillips, Campbell, Kienholz

Abstain: None

Nays: None

Absent: Lyles

Item No. 7. Financial report for the County Road Machinery & Equipment Revolving Fund (ODOT Finance & Administration)

ODOT Finance & Administration reviewed the "Budget to Actual Comparison SFY 2026" report. The available cash balance as of June 30th, 2026 of \$7,965, 264 which will be used for current and future obligations, contracts that are already signed, and those that will be signed. Lease receivables for \$27, 567,152 represents all outstanding equipment leases that were not due by June 30th, 2026. Multiple reports were provided to show the status for equipment leases for each county. The budget for FY-2027 is \$6.2 million.

Item No.8. Overview report of the County Road Machinery & Equipment Revolving Fund Program (Jessica Newcomb, Fund Administrator)

Next week will begin the opening of requests. Requests will be taken from August 1st until October 1st. As of now, there is only 1 late payment outstanding and the County has said it is in the mail. She re-iterated that the budget for the next round will be \$6.2 million.

Item No. 9. ODOT Local Government Update (Steven Gauthe, Local Government Division Engineer)

Mr. Gauthe was not able to attend so Melissa Davis gave the report.

- The 5 year CIRB plan was presented to the ODOT Commission earlier this month
- PACT Funds – If you received a bridge in the first round, you will be receiving a Supplemental soon adding additional language to the Agreement. The 2nd round will be brought to Commission in September
- ODOT will start moving forward with a Balanced Mix Design and more info on that will be presented in the County Engineers Meeting next door following this meeting at 9:30.
- ER – There have been several counties declared in the Emergency Declaration. If you get an email from Amber Mitchell, please read it because we have to meet a dollar threshold before we can even request that the program be activated from FHWA. If you have sites on major collectors, please get that info to Amber as quickly as possible.
- MRDAF is open until September 30th. If you have any small communities under 15,000 that you would like to help out with some roadways, it's a good program at 75% / 25% split and the applications will be reviewed early next year.

Randy Robinson asked about the PACT fund increase in cost. He said he was approached by a Commissioner concerned about the increase in cost. The PACT bridges were approved in April. The estimates for those were generated months before that. He would like to know if there is a possibility to revisit those estimates and see about bumping the amounts up because costs have increased on the projects. Melissa said she will visit with Senior Staff and review the way the Statute is written and give an answer at a later time.

Item No. 10. OCCEDB update (Randy Robinson, PE)

Randy provided a sheet with all of the funding sources with a QR code on how to find ways to apply for each of the funding sources.

Item No. 11. New Business

No new business

Item No. 12. Adjournment

Phillips declared the meeting adjourned at 9:22 a.m.