

How do I request a search?

You must be registered with the Mutual Consent Voluntary Registry for six months prior to requesting a search. To be added to the registry:

- Contact DHS at **OklahomaReunionRegistry@okdhs.org** to receive a *Mutual Consent Voluntary Registry Registration Affidavit*.
- Complete the *Mutual Consent Voluntary Registry Registration Affidavit* and have the form notarized. You must submit one of the following as proof of your identity:
 - photo copy of your current **driver's license**
 - photo copy of your **social security card**, or
 - photo copy of your **birth certificate**.
- Mail completed form, proof of identity and \$20 registration fee to the address on the back of this brochure.
- Payment may be made to the Oklahoma Department of Human Services – Reunion Registry by either personal check or money order.

To request a search:

- Contact DHS at **OklahomaReunionRegistry@okdhs.org** to receive a *Request for Search* form.
- Make application by completing the *Request for Search* form, having the form notarized and providing proof of identity:
 - photo copy of your current **driver's license**
 - photo copy of your **social security card**, or
 - photo copy of your **birth certificate**.
- Submit form, proof of identity and fee (**\$400** for initial searches for any one eligible person; **\$200** for any additional searches by the same requestor) to the address on the back of this brochure.
- Payment may be made to the Oklahoma Department of Human Services – Reunion Registry by either personal check or money order.

Questions?

If you have questions, please contact the DHS Post Adoption Section at **OklahomaReunionRegistry@okdhs.org**

Where do I send the form?

Send completed form, proof of identity and fee to:

Oklahoma Department of Human Services
Post Adoption Section
P.O. Box 26768
Oklahoma City, OK 73126-0768



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Confidential Searches for Birth Family Members



www.okdhs.org
Post Adoption Services
Oklahoma Department of Human Services

What is the Confidential Intermediary Search Program?

The Oklahoma Department of Human Services (DHS) administers a program that allows individuals separated from their birth family members through adoption or termination of parental rights proceedings in Oklahoma to request a **confidential intermediary search**.



Who conducts the search?

DHS contracts with confidential intermediaries who have met eligibility standards, training requirements and have been certified as a confidential intermediary through the DHS Confidential Intermediary Search Program. The search is confidential, as well as the outcome.

Who can request a search?

- Any adult (age 18 or older), adoptee or person affected by a termination of parental rights proceeding in Oklahoma
- The legal parent or guardian of any adopted minor
- An adult descendant of a deceased adopted person
- The legal parent or guardian of any minor of a deceased person whose biological parent's parental rights were terminated
- An adult descendant of a deceased person whose biological parent's parental rights have been terminated
- An adult birth sibling or grandparent of an adult adoptee or of an adult person who has a parent whose parental rights were terminated
- An adult biological relative of a person whose parental rights were terminated
- A parent whose parental rights were voluntarily or involuntarily terminated by court order



Who cannot request a search?

- An adult adoptee or adult whose parent's parental rights were terminated, who has a minor biological sibling in the same adoptive family or other placement whose location is known to the adult adoptee or adult
- The biological relative of a birth parent who has filed an Affidavit of Non-Disclosure with the Bureau of Vital Statistics

What if my relative does not wish to be contacted?

The DHS Confidential Intermediary Search Program recognizes while some people may have a strong desire to establish contact with birth family members, others do not. It is an individual and voluntary decision. All parties must consent in writing before contact is initiated. If the subject of the search does not want contact, none will be initiated.

What if I just want medical information?

The DHS Confidential Intermediary Search Program can complete a search solely to obtain medical history information without you having contact with your relative.

Is there a fee?

There is a **\$400 fee** for all initial searches for any one eligible person. There is a **\$200 fee** for any additional searches by the same requestor. The search fee is non-refundable regardless of the outcome of the search. Payment may be made to the Oklahoma Department of Human Services – Reunion Registry by either personal check or money order.

