

OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES

ESS-C-801 CRP AUTHORIZATION REQUEST

Purpose: To request and obtain pre-approval from DRS Counselor for employment related milestone/services or travel outlined on IPE. The requested milestone/service or travel will be authorized on an Authorization for Purchase.

Instructions: Electronically submit the ESS-C-801 CRP Authorization Request to the DRS Counselor for Authorization for Purchase for milestone, service code(s) and/or travel listed below. The DRS Counselor will review and if approved as is, will issue the authorization for the requested milestones and/or services and submit the Authorization to the CRP within five (5) business days.

Individual's Name:

DRS Counselor:

Case ID Number (CID):

DRS Office Location:

CRP Name:

Current Milestone/Service:

EC Name:

EC Phone Number:

Contracts on DRS-C-301:

Priority Group:

Date of Referral from DRS:

Scheduled Intake Meeting Date:

Instructions: Enter the milestone/service code(s), hours if needed, and rate(s) in the table below. The milestone or service should be on the Individual Plan for Employment (IPE) submitted with the referral.

To request additional milestone/service or travel, you will use the ESS-C-801

Milestone/Service Code	Hours Requested (if applicable)	Milestone/Service Rate
Travel/Mileage Code	Travel Amount Requested	

IMPORTANT: Submit map printout with the completed ESS-C-117 Travel Log and Invoice for mileage reimbursement at the current state rate.

ESS-C-801 CRP Authorization Request submission date:

Form submitted by:

DRS-# ####

Revised mm/yy