



**OKLAHOMA**  
**Rehabilitation Services**

# Commission for Rehabilitation Services



Commissioners Theresa Flannery and  
Wes Hilliard

Regular Meeting  
and Video Conferencing

3535 NW 58<sup>th</sup> Street, Suite 200  
Oklahoma City, OK

August 10, 2023

Empowering Oklahomans with Disabilities

**State of Oklahoma - Commission for Rehabilitation Services  
Regular Commission Meeting**

**August 10, 2023, at 10:30 a.m.**

Oklahoma Department of Rehabilitation Services  
3535 NW 58th Street, Suite 200

Oklahoma City, OK 73112

Commission link: [Zoom meeting link](#)

Phone: 1-669-254-5252

Webinar ID: 160 929 3628

Wes Hilliard, Commission Acting Chair  
Theresa Flannery, Commission Member

Sign Language Interpreters are provided for public accessibility.

**MEETING AGENDA**

- 1. Call to Order and Roll Call.** [Wes Hilliard](#)
- 2. Statement of Compliance with the Open Meeting Act.** [Carol Brown,](#)  
[Commission Assistant](#)
- 3. Presentation of Longevity Certificate.** [Wes Hilliard](#)
- 4. Review and discussion with possible vote for approval of the June 12, 2023, Commission for Rehabilitation Services regular meeting minutes.**  
[Wes Hilliard](#) **PAGE 2**
- 5. Executive Director's Report.** [Melinda Fruendt](#) **PAGE 8**

Executive Director's report with possible Commission discussion. The report includes remembrances of OSD staff; Executive Director's meetings with staff, and state meetings; RSA Monitoring and Technical Assistance (RSA) Update; DRS 30-year Anniversary celebration; update on the power of HOPE; and Process Improvement updates.

- 6. Priority Group and Portal Referrals Update.** [Mark Kinnison](#)
  - A. Priority Group Updates with possible Commission discussion. Report includes status of Priority Groups II and III.
  - B. DRS Portal Referrals updates with possible Commission discussion.
- 7. Chief Financial Officer's Report.** [Kevin Statham](#)

Financial report with possible Commission discussion of FY 2023 as of June 30, 2023. **PAGE 14**

- 8. Human Resource Director's Report.** Tom Patt **PAGE 22**
  - A. Personnel Activity report with possible Commission discussion, as of June 30, 2023. The activity report has the current FTE status.
  - B. Introduction of new employee with SBVI.
- 9. Success Story.** David Kemp, VR Specialist **PAGE 37**

Success Story with possible Commission discussion.
- 10. Oklahoma Commission for Rehabilitation Services 2024 Calendar with possible Commission discussion.** Wes Hilliard **PAGE 39**
- 11. Oklahoma School for the Deaf Report.** Dr. Heather Laine
  - A. Dr. Laine's report has an OSD Overview; and updates on Operations, Family and Early Childhood Services, Outreach program, Special Education Department, Instructional program, ASL services and student life. **PAGE 41**
  - B. OSD Donation Report. **Page 47**
- 12. Oklahoma School for the Blind Report.** Rita Echelle
  - A. Mrs. Echelle's report shows student and staff activities; dedication of Callie Jordan Stinson Memorial Walkway; update on greenhouse; prom and graduation activities; on campus renovations; and preparations for the 2023-24 school year. **PAGE 49**
  - B. OSB Donation Report. **PAGE 53**
- 13. Oklahoma Library for the Blind and Physically Handicapped Donation Report** Kevin Treese **PAGE 55**
- 14. Proposed Executive Session. Discussion and possible action to enter Executive Session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing the Performance Review of the Executive Director.** Wes Hilliard
- 15. Vote to reconvene into Regular Session.** Wes Hilliard
- 16. Discussion and possible action on matters discussed in Executive Session.** Wes Hilliard
- 17. New Business ("Any matter not known about, org which could not have been reasonably foreseen prior to the time of posting" 25 O.S. § 311).** Wes Hilliard

**18. Announcements.** Wes Hilliard

Next Meeting:

**Monday, September 11, 2023, at 10:30 a.m.**

3535 NW 58th Street 2nd Floor

Oklahoma City, OK 73112

**19. Public Comments.** Public

Under Oklahoma Open Meeting Laws, the Oklahoma Commission for Rehabilitation Services cannot respond to or discuss any matter not on today's agenda.

**20. Adjourn.** Wes Hilliard

# COMMISSION MINUTES

**Oklahoma Commission for Rehabilitation Services**  
**Department of Rehabilitation Services**  
**In-Person and Videoconferencing**  
**Commission Minutes**  
**June 12, 2023**

Wes Hilliard, Commission Acting Chair  
Theresa Flannery, Commission Member

Sign Language Interpreters are provided for public accessibility

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 10:30 a.m. by Commission Acting Chair Hilliard. Two Commissioners were in attendance; therefore, there was a quorum.

**PRESENT**

Wes Hilliard, Commission Acting Chair  
Theresa Flannery, Commission Member

**STATEMENT OF COMPLIANCE**

Carol Brown, Commission Assistant confirmed the Commission for Rehabilitation Services follows the Open Meetings Act.

**COMMISSION MEETING MINUTES**

Commission Acting Chair Hilliard asked for a motion and vote to approve the May 8, 2023, Commission for Rehabilitation Services Meeting Minutes.

***Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the May 8, 2023, minutes. Both Commissioners voted in the affirmative. Motion passed.***

**LONGEVITY CERTIFICATE**

Commission Acting Chair Hilliard recognized Rose Marie Chitwood for **55 years of service** with the State of Oklahoma. Ms. Chitwood began her career in DRS in 1968 as a secretary in the Norman VR office. She married and moved to Cordell and went to work at the VA Center in Clinton. Ms. Chitwood then began working as a secretary for Visual Services and worked there many years until she transferred to VR in 2010 to her current duties as secretary to the VR Division Administrator. She has a daughter and two adult grandchildren.

**EXECUTIVE DIRECTOR**

Commission Acting Chair Hilliard recognized Melinda Fruendt, Executive Director. Mrs. Fruendt report includes remembrance of Arthur Dignan, teacher at OSD. the Executive Director's meetings with staff, and state meetings; update on referrals from self-referral online portal; RSA On-site monitoring review update; and Process Improvement updates.

### *Meetings*

Mrs. Fruendt gave a brief report on all the meetings she attended in May and June.

### *VR/SBVI Self-Referral Portal*

Mrs. Fruendt said as of June 1, there were 236 referrals. The information on the website has changed the verbiage to “Adult Referral Portal” to clarify the purpose of the portal.

### *DRS 30-year Anniversary*

Executive Director Fruendt said this July 1<sup>st</sup> is DRS’ 30<sup>th</sup> anniversary and plans are being made for a celebration. Tonya Garman is heading up this project.

### *Case Review*

Mrs. Fruendt gave updates on method for ensuring each office is reviewed on a quarterly basis.

### *RSA Monitoring and Technical Assistance Update*

Mrs. Fruendt said the onsite review was complete and action is being taken on all areas of the RSA focus.

## **PRIORITY GROUP UPDATE**

Commission Acting Chair Hilliard recognized Mark Kinnison. Mark gave the Priority Group Update and his VR Report.

As of June 11, Priority Group I is still open. There are still one thousand one hundred forty-nine (1149) individuals in Priority Group II; and one hundred eighty (180) in Priority Group III, for a total of one thousand three hundred twenty-nine (1,329) individuals.

## **VOCATIONAL REHABILITATION SERVICES**

Mr. Kinnison then proceeded with his VR report. He gave statistical updates on all areas within VR; administrator’s activities; Business Services update and Transition updates.

## **FINANCIAL**

Commission Acting Chair Hilliard recognized Kevin Statham, Chief Financial Officer to present the Financial Status report; FY 24 Expenditure Limits and FTE Budgetary Limit for approval; and the 2025 2032 DRS Capital Outlay Request for approval.

Mr. Statham reported on the FY 2023 Financial Status as of April 30, 2023.

Mr. Statham then gave the presentation of FY 24 Expenditure Limits and FTE Budgetary Limit request for a possible vote and approval.

***Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the FY 24 Expenditure Limits and FTE Budgetary Limit request. Both Commissioners voted in the affirmative. Motion passed.***

Mr. Statham then presented the FY 2025 - 2032 DRS Capital Outlay Request for a possible vote and approval.

***Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the FY 2025 - 2032 DRS Capital Outlay request. Both Commissioners voted in the affirmative. Motion passed.***

## **HUMAN RESOURCES**

Commission Acting Chair Hilliard recognized Tom Patt, Human Services Director. Mr. Patt reported on the Personnel activity as of May 31, 2023.

## **LEGISLATIVE**

Commission Acting Chair Hilliard recognized Melinda Fruendt who is reporting for Jennifer Hardin, Legislative Liaison. Mrs. Fruendt said Ms. Hardin's report has an updated list of DRS Request bill, Direct DRS Impact bills, Education bills, General Government bills, OMES bills and Workforce Development bills, which are online and hard copies available for interested persons.

## **SUCCESS STORY**

Commission Acting Chair Hilliard recognized Valencia Wilson, Programs Manager. Ms. Wilson welcomed our Success Story Emeka Nnaka who is on ZOOM. Ms. Wilson said she was honored to work with Mr. Nnaka. Mr. Nnaka said he was very glad to be able to tell the Commission and other DRS staff how much he appreciated what has been done for him. He was playing football for the Oklahoma Thunder as a defensive end and linebacker. Mr. Nnaka said, "That was going well until it wasn't, and I had an accident on the football field, I broke my neck, and it left me paralyzed". AT Langston University in Tulsa a professor advised him to return to the classroom. He did and called DRS. He was then enrolled in both Tulsa Community College and Langston University. At Langston, he completed his bachelor's degree in rehabilitation counseling and earned his master's degree from OU in human relations with a focus in clinical mental health counselor. He promised his counselor if DRS invested in him, he would make it count. He has certainly kept that promise. DRS also assisted him in getting the training needed to drive again. He is a mental health therapist and motivational speaker. Mr. Nnaka said, "The life that I live now is one – I am very thankful for and getting connected to vocational rehabilitation was the best thing to ever happen to me".

The Commissioners thanked Ms. Wilson for her work with Mr. Nnaka and to Mr. Nnaka for his presentation and appreciation to DRS.

## **LAWTON 3D MAPS PROJECT**

Commission Acting Chair Hilliard recognized Liz Scheffe, Certified Orientation and Mobility Specialist. Mrs. Scheffe has been working with the city of Lawton on 3D maps. She brought some 3D maps with her on Lawton and Norman. She explained how the maps were created and the future for this project.

The Commissioners commended her for her work and appreciated her bringing the 3D maps for them to see.



## **OKLAHOMA LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (OLBPH) DONATIONS**

Commission Acting Chair Hilliard recognized Kevin Treese, OLBPH Programs Manager. Mr. Treese reported on the May 2023 OLBPH donations.

***Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the May 2023, OLBPH donations. Both Commissioners voted in the affirmative. Motion passed.***

## **OKLAHOMA SCHOOL FOR THE BLIND DONATIONS**

Commission Acting Chair Hilliard recognized Rita Echelle, OSB Superintendent. Mrs. Echelle reported the May 2023 OSB donations.

***Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the May 2023 OSB donations. Both Commissioners voted in the affirmative. Motion passed.***

## **OKLAHOMA SCHOOL FOR THE DEAF DONATIONS**

Commission Acting Chair Hilliard recognized Dr. Heather Laine, OSD Superintendent. Dr. Laine reported on the May 2023 OSD donations.

***Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the May 2023 OSD donations. Both Commissioners voted in the affirmative. Motion passed.***

## **VOTE TO CONVENE INTO EXECUTIVE SESSION**

***Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to convene to an Executive Session. Both Commissioners voted in the affirmative. Motion passed.***

## **EXECUTIVE SESSION**

Discussion and possible action pursuant to 25 O.S. § 307 (B)(1), for the purpose of discussing the salary of the Executive Director.

## **VOTE TO RECONVENE INTO REGULAR SESSION**

***Motion was made by Acting Chair Hilliard and seconded by Commissioner Flannery to reconvene to an Executive Session. Both Commissioners voted in the affirmative. Motion passed.***

## **DISCUSSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.**

***Motion was made by Commissioner Flannery: "I make the Motion to table Executive Director Salary decision until plan is drafted to address hard to fill positions per RSA's input and is available to the Commission. I further move that prior to final salary decision an evaluation be done of Executive Director." Both Commissioners voted in the affirmative. Motion passed.***

## **NEW BUSINESS**

Commission Acting Chair Hilliard asked if there was any New Business. There was none.

## **ANNOUNCEMENTS**

Commission Acting Chair Hilliard announced the date and location of next regular meeting of the Commission for Rehabilitation Services is **July 10, 2023**, at 10:30 a.m., DRS State office 3535 NW 58<sup>th</sup> Street, 2nd Floor Oklahoma City, OK 73112.

## **PUBLIC COMMENTS**

Commission Acting Chair Hilliard asked if there were any public comments. Jonathon Cook said there were none.

## **ADJOURNMENT**

***Motion was made by Commission Acting Chair Hilliard and seconded by Commissioner Flannery to adjourn. Both Commissioners voted in the affirmative. Motion passed***

**Respectfully submitted by Carol Brown, Commission Assistant  
June 12, 2023**

# **EXECUTIVE DIRECTOR'S REPORT**

**Oklahoma Department of Rehabilitation Services**  
**EXECUTIVE DIRECTOR REPORT**  
**August 10, 2023**

**Remembrance**

**Arthur Dignan** who was a teacher at Oklahoma School for the Deaf, passed away May 12 at age 83. Arthur was a 1958 graduate of Florida School for the Deaf and Blind. He attended Gallaudet University in Washington D.C. where he studied and graduated with his degree in Sociology in 1971. Arthur went on to teach at various other institutions for the deaf including California School for the Deaf, Southwest Collegiate Institute of the Deaf, and Oklahoma School for the Deaf.

**Sam Richard Fields** departed this life in Sulphur, OK on July 28, 2023. Sam was born in Temple, Texas on March 20, 1964. You would never know he was a Texan, since he loved Oklahoma University (OU). Sam never met a stranger and everyone he knew loved him. He was notorious for riding his Harley through town. Sam was the Transportation Director at the Oklahoma School for the Deaf. He was everyone's favorite bus driver, including those in the Sulphur High School Music Dept. and the Spirit of Sulphur Band.

**Executive**

May

18 – Oklahoma School for the Blind graduation.

23-24 – VR/SBVI Employee Retention, Recruitment, and Organizational Culture Change Training.

June

1 – OCCY Finance Committee meeting; OK IPSE Year End Review meeting.

5, 7-8 – RSA Monitoring/Technical Assistance Follow-up Virtual Meetings.

5 – Galt Collaboration and Account Activity Meeting.

6 – Workforce Core Partner Meeting.

9 – Human Services Cabinet Meeting.

Week of 5-9 – Internal Division Budget meetings.

21 – Meeting with those serving on the Council of State Governments – South Region – Staff Alliance for Intergovernmental Leadership (SAIL) committee; Meeting for the OCCY Nominating Committee.

23 – OCCY Meeting.

26 – DRS Executive Team meeting.

27 – Helen Keller Birthday Celebration at the OLBPH.

28 – ORC Executive Committee.

29 – Fruendt's Front.

30 – Meeting with QM-VR TAC; Meeting of the steering committee for the State of Oklahoma Multisector Plan on Aging.

July

3 – Annual Leave.

4 – Holiday.

7 – Human Services Cabinet Meeting.

8 – 12 – The Council of State Governments – Southern Legislative Conference – Charleston, South Carolina.  
26-27 – Technical Assistance Training on Period of Performance for VR/SBVI.  
28 – GCWED Meeting.  
31 – RSA Final call on Monitoring/Technical Assistance.

#### August

1 – OSD Welcome Back to School. Theme – The Power Is In Us!  
9 – IPSE Update Meeting; DRS Tour and Meeting with new Human Services Secretary Deb Shropshire.

#### **RSA Monitoring and Technical Assistance (RSA) Update – Stephanie Roe**

DRS concluded the onsite monitoring review with the Rehabilitation Services Administration the week of May 8-11.

Focus areas included:

- Discussion around OOS, Functional assessment tools, Areas of Supported Employment
- Staffing issues, Quality Assurance, Internal Controls in Data Reporting
- Services to Youth and Students with disabilities including Pre-Ets
- Notice of interpretation about Pre-Ets to utilize and expend funds in that area
- Financial Needs Test Policy
- Staff Training
- Financial Management
- Overall view of data tables

A series of 3 additional calls occurred the week of June 5<sup>th</sup>. At this time, we do not have a definitive timeline for receiving the draft monitoring report from RSA.

#### **DRS 30 Year Anniversary Celebration – Tonya Garman, Executive Coordinator**

Oklahoma Department of Rehabilitation Services will mark 30 years of being an independent agency on July 1.

DRS became a standalone agency on June 11, 1993, when then Gov. David Walters signed Senate Bill 356, establishing DRS. It was formally part of the Oklahoma Department of Human Services. Thirty years later, DRS is still helping its clients find employment and independence.

DRS will recognize the anniversary on October 17, 2023 with a Homecoming Celebration. A fall festival event with games, booths, and entertainment is being planned to welcome agency staff and families back together after being apart over the last few years.

We look forward to enjoying a public opportunity for outreach and networking in addition to the long overdue reconnection of the DRS community. More details will be shared at a later date.

## **The Science and Power of Hope – Leading with Hope – Tonya Garman, Executive Coordinator**

In February of 2022, Governor Kevin Stitt identified the Science of Hope as one of four checkpoints on the road to becoming a top ten state. Since that time DRS has been engaging in additional training and awareness to learn how Hope can benefit our employees and our clients.

Starting in March of 2022 the DRS Executive team and upper tier supervisors participated in an extensive one-day training where the team learned the benefits of Hope Science and agreed that the tools could be utilized by all agency staff. January of 2023, the initiative began by sending 5 individuals through a two-day Hope Navigator Training. Tonya Garman, Stephanie Roe, Craig Glasscock, Brenda Knutson, Barbara Reed all participated and were able to develop a tentative plan to roll out an introductory, Phase 1 training to the agency.

In March of 2023, Director Fruendt invited Dr. Angela Pharris to participate in a question-and-answer segment of the Director's quarterly 'Fruendt's Front.' Dr. Pharris is a Senior Research Fellow and Professor at the Hope Research Center with the University of Oklahoma bringing a wealth of knowledge and experience in both the research and application of Hope Science.

Directly following, a variety of training dates were announced, and staff were encouraged to attend a one-day training. Throughout April, May and June of 2023, the DRS Professional Development Unit provided "Leading with Hope" trainings to almost 200 agency staff. There was a very encouraging cross section of participants from all divisions that chose to take part.

Phase 2 trainings are now underway. To date, 7 units have requested individualized training. Our front-line supervisors recognized potential benefits in bringing their units together for a deeper dive into the Science of Hope and how it can be applied daily in the office environment. These unit trainings will be available by request to any unit or small group, going forward.

The current design is to continue to brainstorm ideas that will employ the benefits of Hope Science with a potential Phase 3 coming soon.

- **Beyond Hope Academy** – A 6-month training for those who wish to learn and do more with the Science of Hope. Interested employees will complete an application process or be nominated by their supervisor. All attendees must have supervisory approval. Cohorts will be limited to 12 participants and will meet monthly and, on occasion, bimonthly. The program will include "field trips" and "hands on" activities as well as classroom instruction and discussion. Participants will choose project groups. In the last session, each group will be required to present a presentation outlining how The Science of Hope can be implemented at DRS.
- **Biweekly Hope Reminders** – A participant requested that "Hope reminders" be sent to DRS staff to encourage them to remember to "choose Hope."

- **Hope Trainings** – Continuation of the one-day ‘Science and Power of Hope Training – Leading with Hope’ to be offered in the Spring and the Fall of 2024 and will be open to all interested employees with supervisory approval.

“Hope! The belief that tomorrow will be better than today and that I have the power to make it so. A relatively simple concept but remarkably powerful in supporting intentional, goal-directed behavior that helps individuals, families, teams, and organizations create tangible pathways to the future they desire.” – Chan Hellman LLC.

## **Process Improvement (PI)**

### **Federal Reporting**

- No Federal reports were due in June or July.

### **AWARE**

- The AWARE team is currently working with Alliance Enterprises to set-up the Auto-Budget feature in AWARE. Furthermore, we will collaborate with DRS FSD to facilitate this set up in order to accommodate Period of Performance reporting requirements. Adjustments related to the Period of Performance will have await TAC guidance, which is expected to be provided during the on-site visit in July.
- In June we introduced a new feature called Related Case note, which will help associate case notes with specific authorizations, actual services, plans, or plan reviews, etc. thereby enhancing supporting documentation requirements.
- Regarding pre-ETS reporting, we anticipate receiving a Statement of Work from Alliance within the next two weeks, covering the cost of consultation to set up the AWARE API for importing pre-ETS services entered on the University of Missouri-hosted site used by pre-ETS instructors employed by the University of Oklahoma through a DRS contract. Once the SOW is approved by DRS Administration, we will proceed with scheduling the consultation calls to get the import process up and running, hopefully, before the High School Fall semester of 2023.
- In June we have addressed issues with referrals received through the online self-referral portal to ensure more accurate application counts. After error corrections, as of the date of this report, out of the 278 total referrals received, fifty (50) individuals now have formally applied for services. In addition, out of the remaining referrals, twenty-five (25) already had an open case in the system.
- We will be implementing auto-letter generation for Eligibility and Closure letters. With this feature, staff are prompted to complete the required letters when the Eligibility or Closure date is entered. This new feature will help with compliance in completing the letters and will also be a time saver.

- We have been manually entering the pre-ETS services submitted by OU for the 4<sup>th</sup> quarter of the 2022 program year. The project to set up a portal to transfer data from the Missouri portal to AWARE is in its final stages. We hope to have it up and running by the time we report PY 2023 Q1 Pre-ETS services.
- We have participated in the RSA monitoring meetings as well as the Monitoring CoP calls and will be working with the TAC to set up AWARE to expedite Federal Financial reporting. We have also been working with Alliance to help us set up AWARE to be in better compliance with Period of Performance reporting.

### **Case Review**

- QA is currently working on the June audit of closed cases. There were 202 that qualified for the audit, 163 closed other and 39 closed successfully. QA is working on revamping questions to follow the guidelines that RSA and DRS administrative staff clarified during the recent RSA 911 audit.
- The team reviewed “open” cases during the month of July to evaluate compliance with Federal regulations. The pull consisted of 126 cases. Report to follow, allowing staff to review and make changes accordingly.

### **Program Standards, Statistical Research**

- The research staff:
  - Provided the findings of the ICRC Certification survey to the ICRC staff
  - Continue to work on the OLBPH adult patron survey
  - Continue to work with OSB and OSD on a survey redesign and new mixed methodology for their parent satisfaction surveys
  - Met with SDE and Workforce staff to assist SDE with an RSA grant application
  - Worked with SBVI staff on the redesign of the survey for clients who attend external residential programs and on the redesign of the survey for VIBE transition participants
  - Created a report dashboard for the SBVI administrator and field coordinator to track attendance at external residential programs
  - Completed the OLBPH adult patron report
  - Continue to work with OSB and OSD on a parent survey for distribution in August
  - Provided updated ACS and CPS data to Agency Project Coordinator, Stephanie Roe, to include in the Western Workforce Board’s Regional Plan Statistics Report
  - Continue Power BI training through connections and analysis of AWARE data.
  - Initiated data collection for the 2023 Legislative Map.

***Respectfully submitted by - Melinda Freundt, Executive Director***



# **FINANCIAL STATUS REPORT**

# Department of Rehabilitation Services Financial Status Report FY 23

As of June 30, 2023

All Programs Agency Summary						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	87,735,007.00	52.2%	74,867,202.73	85.3%	11,500,857.05	98.4%
Travel	1,269,239.00	0.8%	1,062,739.89	83.7%	53,413.50	87.9%
General Operating	22,785,189.43	13.6%	16,164,194.78	70.9%	5,423,438.32	94.7%
Office Furniture & Equipment	1,899,869.50	1.1%	807,087.02	42.5%	329,489.51	59.8%
Client / General Assistance	44,442,760.00	26.5%	26,316,771.63	59.2%	16,171,003.86	95.6%
Indirect Cost	9,813,425.00	5.8%	8,822,657.48	89.9%	990,767.52	100.0%
<b>Total</b>	<b>167,945,489.93</b>	<b>100.0%</b>	<b>128,040,653.53</b>	<b>76.2%</b>	<b>34,468,969.76</b>	<b>96.8%</b>

# Department of Rehabilitation Services Financial Status Report FY 23

As of June 30, 2023

<b>All Programs</b>						
<b>Vocational Rehabilitation and Visual Services</b>						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	25,783,092.00	33.7%	20,723,810.27	80.4%	4,566,543.09	98.1%
Travel	835,400.00	1.1%	778,616.08	93.2%	320.00	93.2%
General Operating	9,151,342.00	12.0%	6,794,737.00	74.2%	1,961,687.79	95.7%
Office Furniture & Equipment	679,781.00	0.9%	298,981.50	44.0%	0.00	44.0%
Client / General Assistance	36,357,760.00	47.5%	18,839,468.89	51.8%	15,798,774.59	95.3%
Indirect Cost	3,742,891.00	4.9%	3,218,874.06	86.0%	524,016.94	100.0%
<b>Total</b>	<b>76,550,266.00</b>	<b>100.0%</b>	<b>50,654,487.80</b>	<b>66.2%</b>	<b>22,851,342.41</b>	<b>96.0%</b>

<b>Vocational Rehabilitation Grant</b>						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	23,222,094.00	32.3%	18,514,962.14	79.7%	4,289,601.07	98.2%
Travel	824,500.00	1.1%	763,173.46	92.6%	221.31	92.6%
General Operating	8,226,941.00	11.4%	6,307,480.56	76.7%	1,691,705.86	97.2%
Office Furniture & Equipment	509,281.00	0.7%	179,584.92	35.3%	0.00	35.3%
Client / General Assistance	35,634,667.00	49.6%	18,447,180.27	51.8%	15,539,412.29	95.4%
Indirect Cost	3,454,557.00	4.8%	2,963,715.17	85.8%	490,841.83	100.0%
<b>Total</b>	<b>71,872,040.00</b>	<b>100.0%</b>	<b>47,176,096.52</b>	<b>65.6%</b>	<b>22,011,782.36</b>	<b>96.3%</b>

# Department of Rehabilitation Services Financial Status Report FY 23

As of June 30, 2023

All Programs						
Oklahoma School for the Blind						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	6,684,882.00	71.8%	6,629,410.12	99.2%	17,180.60	99.4%
Travel	115,000.00	1.2%	92,059.47	80.1%	0.00	80.1%
General Operating	1,228,361.43	13.2%	986,339.08	80.3%	79,952.25	86.8%
Office Furniture & Equipment	523,300.00	5.6%	282,085.43	53.9%	100,822.86	73.2%
Client / General Assistance	57,000.00	0.6%	48,306.66	84.7%	288.77	85.3%
Indirect Cost	703,996.00	7.6%	694,958.78	98.7%	9,037.22	100.0%
<b>Total</b>	<b>9,312,539.43</b>	<b>100.0%</b>	<b>8,733,159.54</b>	<b>93.8%</b>	<b>207,281.70</b>	<b>96.0%</b>

# Department of Rehabilitation Services Financial Status Report FY 23

As of June 30, 2023

All Programs						
Oklahoma School for the Deaf						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	7,722,750.00	49.5%	6,964,439.22	90.2%	399,374.81	95.4%
Travel	146,439.00	0.9%	101,245.34	69.1%	24,800.00	86.1%
General Operating	5,836,664.00	37.4%	3,450,685.12	59.1%	2,123,782.65	95.5%
Office Furniture & Equipment	566,051.50	3.6%	209,420.01	37.0%	178,614.80	68.6%
Client / General Assistance	498,000.00	3.2%	210,284.07	42.2%	60,652.51	54.4%
Indirect Cost	822,043.00	5.3%	814,820.76	99.1%	7,222.24	100.0%
<b>Total</b>	<b>15,591,947.50</b>	<b>100.0%</b>	<b>11,750,894.52</b>	<b>75.4%</b>	<b>2,794,447.01</b>	<b>93.3%</b>

# Department of Rehabilitation Services Financial Status Report FY 23

As of June 30, 2023

All Programs						
Disability Determination Division						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	39,833,335.00	71.2%	33,534,385.33	84.2%	5,898,468.53	99.0%
Travel	89,300.00	0.2%	35,249.78	39.5%	28,293.50	71.2%
General Operating	3,875,968.00	6.9%	2,877,826.60	74.2%	852,374.27	96.2%
Office Furniture & Equipment	83,237.00	0.1%	7,606.74	9.1%	50,051.85	69.3%
Client / General Assistance	7,530,000.00	13.5%	7,218,712.01	95.9%	311,287.99	100.0%
Indirect Cost	4,538,160.00	8.1%	4,088,019.18	90.1%	450,140.82	100.0%
<b>Total</b>	<b>55,950,000.00</b>	<b>100.0%</b>	<b>47,761,799.64</b>	<b>85.4%</b>	<b>7,590,616.96</b>	<b>98.9%</b>

# Department of Rehabilitation Services Financial Status Report FY 23

As of June 30, 2023

All Programs						
DRS Support Services						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	7,710,948.00	73.2%	7,015,157.79	91.0%	619,290.02	99.0%
Travel	83,100.00	0.8%	55,569.22	66.9%	0.00	66.9%
General Operating	2,692,854.00	25.5%	2,054,606.98	76.3%	405,641.36	91.4%
Office Furniture & Equipment	47,500.00	0.5%	8,993.34	18.9%	0.00	18.9%
Client / General Assistance	0.00	0.0%	0.00	0.0%	0.00	0.0%
Indirect Cost	6,335.00	0.1%	5,984.69	94.5%	350.31	100.0%
<b>Total</b>	<b>10,540,737.00</b>	<b>100.0%</b>	<b>9,140,312.02</b>	<b>86.7%</b>	<b>1,025,281.69</b>	<b>96.4%</b>

# Department of Rehabilitation Services Financial Status Report FY 23

As of June 30, 2023

<b>Personnel</b>
Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
<b>Travel</b>
Travel - Agency Direct
Travel - Reimbursements
<b>General Operating</b>
AFP Encumbrances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Inter/Intra Agency Payment for Personal Services
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials
<b>Office Furniture &amp; Equipment</b>
Library Equipment & Resources
Office Furniture & Equipment
<b>Client / General Assistance</b>
Social Service and Assistance Payments
<b>Indirect Cost</b>



# **PERSONNEL ACTIVITY REPORT**

# PERSONNEL ACTIVITY REPORT AS OF JUNE 30, 2023

## FILLED AND VACANT POSITIONS

Personnel Activity = 10 vacant positions filled / 77 positions in Announcement or Selection Process

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled
MSD	Administrative Programs Officer / 1083	05/31/2022	MSD CDS	06/01/2023	06/20/2023	23-094	In Selection Process	
MSD	Administrative Programs Officer / 1102, 1013	07/01/2018 02/16/2018	MSD CDS	05/31/2023	Continuous	23-092	Currently Open	
MSD	Contracting & Acquisitions Agent / 0858	12/12/2022	MSD CDS	04/05/2023	04/24/2023	23-057.1	In Selection Process	
MSD	Human Resources Programs Manager / 0926	12/01/2022	MSD HR	03/07/2023	Continuous	23-046.1	Currently Open	
FSD	Accountant / 1124	05/30/2023	FSD	05/31/2023	06/19/2023	23-093	In Selection Process	
DDS	Disability Determination Technician / 0829, 1245	05/31/2022 06/10/2022	DDS	06/05/2023	06/09/2023	23-089	In Selection Process	
DDS	IS Data Management Analyst / P104439	New PIN	DDS	05/15/2023	05/19/2023	23-087	In Selection Process	
DDS	IS Applications Specialist, 3808 / 1502	12/02/2021	DDS	05/15/2023	05/19/2023	23-088	In Selection Process	
DDS	Administrative Programs Officer / 0685	10/31/2022	DDS	12/09/2022	12/19/2022	23-051	Shannon Gormley	06/01/2023
OSB	School Psychologist, 2045 / 0463	07/31/2023	OSB	06/02/2023	Continuous	23-095	Currently Open	
OSB	Transportation Officer/Student Aide, 5793 / 1084	01/25/2023 09/07/2022	OSB	02/09/2023	Continuous	23-070	Currently Open	
OSB	Direct Care Specialist / 0298, 0816, 0235	05/01/2023	OSB	09/29/2022	Continuous	23-027	Currently Open	
OSD	Outreach Consultant, 0079 / P104583	03/08/2023 New PIN	OSD	06/07/2023	Continuous	23-100	Currently Open	
OSD	Director of Family and Early Childhood Services, 1445 / 1494	07/31/2023	OSD	05/26/2023	Continuous	23-091	Currently Open	
OSD	Principal, 1854 / 0081	02/01/2010	OSD	04/25/2023	Continuous	23-082	Currently Open	
OSD	Teaching Assistant / 0182	03/30/2023	OSD	04/11/2023	Continuous	23-078	Currently Open	
OSD	Direct Care Specialist / 0778, 0028	04/21/2023 05/11/2023	OSD	10/04/2022	Continuous	23-032	Currently Open	

OSD	Teacher, 2083 / 0441, 0666	07/31/2023	OSD	04/13/2023	Continuous	23-079	Currently Open
OSD	Administrative Assistant / 0353	12/31/2022	OSD	04/13/2023	Continuous	23-080	Ashley Mann 06/19/2023
OSD	Principal, 1854 / 0414	06/14/2019	OSD	04/17/2023	04/21/2023	23-081	In Selection Process
OSD	Early Development Specialist, 0095 / 1499	10/31/2022	OSD	04/26/2023	Continuous	23-077	Currently Open
OSD	School Psychologist, 2045 / 0070	12/31/2022	OSD	12/08/2022	Continuous	23-050	Currently Open
OSD	Teacher / 0635	07/31/2022	OSD	07/20/2022	Continuous	23-011	Currently Open
OSD	Teaching Assistant / 0060	06/09/2022	OSD	07/20/2022	Continuous	23-013	Currently Open
OSD	Counselor, 2240 / 1028	08/06/2021	OSD	09/14/2021	Continuous	22-016.1	Currently Open
		04/30/2020					
		08/01/2021					
OSD	Teacher / 0569, 0890, 0423	08/01/2021	OSD	02/09/2021	Continuous	21-046	Currently Open
VR	Vocational Rehabilitation Specialist / 1190	06/09/2023	VR08 – Enid	06/05/2023	Continuous	23-096	Currently Open
VR	Programs Field Representative / 1195	11/21/2022	TBD	06/02/2023	Continuous	23-098	Currently Open
VR	Vocational Rehabilitation Specialist / 0021	05/19/2023	VR67- Tulsa	06/02/2023	Continuous	23-099	Currently Open
VR	Behavioral Health Clinician / 0467	04/14/2023	VR23 – OKC	05/02/2023	Continuous	23-083	Currently Open
VR	Rehabilitation Technician / 0079	04/13/2023	VR23 – OKC	05/01/2023	Continuous	23-085	Currently Open
			VR13 –				
VR	Vocational Rehabilitation Specialist / 0821	04/14/2023	McAlester	05/02/2023	Continuous	23-086	Currently Open
VR	Community Recruitment Coordinator, 7513 / P104382	New PIN	VR Admin	04/19/2023	Continuous	23-076	Currently Open
VR	Rehabilitation Technician / 0074	03/01/2023	VR29 – Edmond	03/06/2023	Continuous	23-066	Currently Open
VR	Vocational Rehabilitation Specialist / 0119	01/31/2023	VR12 – Lawton	02/01/2023	Continuous	23-062	Tasha Toney 06/12/2023
VR	Vocational Rehabilitation Specialist / 0066	01/04/2023	VR81 – Chickasha	02/14/2023	Continuous	23-063	Steven Oliver 06/05/2023
VR	Vocational Rehabilitation Specialist / 0049	01/06/2023	VR67 – Tulsa	02/15/2023	Continuous	23-064	Robert Givens 06/26/2023
VR	Rehabilitation Technician / 0359	01/17/2023	VR26 – Claremore	02/06/2023	Continuous	23-065	Patricia Clinton 06/12/2023
VR	Vocational Rehabilitation Specialist / 0393	12/31/2022	VR29 – Edmond	02/14/2023	Continuous	23-067	Currently Open
VR	Vocational Rehabilitation Specialist / 0344	12/31/2022	VR97 – Guymon	02/14/2023	Continuous	23-069	Melissa Glover 06/01/2023
VR	Vocational Rehabilitation Specialist / 0150	1/31/2023	VR42 – Poteau	02/23/2023	Continuous	23-071	Jessica Martin 06/05/2023
VR	Vocational Rehabilitation Specialist / 0767	01/07/2023	VR86 – Ada	01/25/2023	Continuous	23-058	Currently Open

VR	Rehabilitation Technician / 1031	09/01/2022	VR66 – Tulsa	11/07/2022	Continuous	23-029	Currently Open
VR	Vocational Rehabilitation Specialist / 0955, 0516	10/31/2022 10/19/2022	VR80 – Tulsa	11/03/2022	Continuous	23-037	Currently Open
VR	Vocational Rehabilitation Specialist / 0646	08/01/2022	VR41 – Ponca City	11/21/2022	Continuous	23-038	Currently Open
VR	Vocational Rehabilitation Specialist / 0680	10/01/2022	VR03 – Ardmore	11/14/2022	Continuous	23-039	Currently Open
VR	Vocational Rehabilitation Specialist / 0948	11/08/2022	VR05 – Weatherford	11/16/2022	Continuous	23-040	Currently Open
VR	Vocational Rehabilitation Specialist / 0477	10/01/2022	VR18 – Muskogee	11/23/2022	Continuous	23-041	Currently Open
VR	Business Services Liaison / 0814	07/22/2022	VR86 – Ada	10/26/2022	Continuous	23-035	Currently Open
VR	Job Placement Specialist / 0372	06/01/2022	VR08 – Enid	10/25/2022	Continuous	23-036	Currently Open
VR	Vocational Rehabilitation Specialist / 0366	08/31/2022	VR31 – OKC	09/01/2022	Continuous	23-019	Currently Open
VR	Vocational Rehabilitation Specialist / 0776	07/15/2022	VR86 – Ada	09/06/2022	Continuous	23-021	Currently Open
VR	Vocational Rehabilitation Specialist / 1078	08/01/2022	VR07 – Durant	09/06/2022	Continuous	23-022	Currently Open
VR	Vocational Rehabilitation Specialist / 0073	06/20/2022	VR13 – McAlester	07/08/2022	Continuous	23-003	Currently Open
VR	Vocational Rehabilitation Specialist / 0325, 0904	06/17/2022	VR80 – Tulsa	07/20/2022	Continuous	23-008	Currently Open
VR	Vocational Rehabilitation Specialist / 0044	04/09/2022	VR67 – Tulsa	06/09/2022	Continuous	22-102	Currently Open
VR	Vocational Rehabilitation Specialist / 0793	07/26/2022	VR05 – Weatherford	06/13/2022	Continuous	22-105	Currently Open
VR	Vocational Rehabilitation Specialist / 0339	05/01/2022	VR56 – Woodward	05/04/2022	Continuous	22-085	Currently Open
VR	Vocational Rehabilitation Specialist / 0846	05/05/2022	VR19 – OKC	05/10/2022	Continuous	22-089	Currently Open
VR	Vocational Rehabilitation Specialist / 0381	04/04/2022	VR04 – Bartlesville	04/06/2022	Continuous	22-072	Currently Open
VR	Rehabilitation Technician / 0440	03/16/2022	VR38 – Okmulgee	04/18/2022	Continuous	22-079	Currently Open
VR	Vocational Rehabilitation Specialist / 0752	11/01/2021	VR80 – Tulsa	01/11/2022	Continuous	21-054.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0567	09/01/2020	VR67 – Tulsa	12/22/2020	Continuous	21-028.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0627	07/08/2020	VR18 – Muskogee	08/18/2021	Continuous	21-007.2	Currently Open

SBVI	Vocational Rehabilitation Specialist / 0396	05/31/2023	SBVI58 – Ada	06/06/2023	Continuous	23-097	Currently Open
SBVI	State Internship, 0287 / 1362	12/31/2021	SBVI91 – Tulsa	Not posted	Not posted	23-090	<b>Jennifer Ratliff</b> 06/12/2023
SBVI	Vocational Rehabilitation Specialist / 0094 Vending Facility Business Consultant / 0170	05/08/2023	SBVI59 – Enid	05/23/2023	Continuous	23-084	Currently Open
SBVI		06/01/2022	SBVI 33 – OKC	01/04/2023	Continuous	23-054	Currently Open
SBVI	Vending Machine Technician / 0805, 1027	11/21/2020 01/01/2021	SBVI 33 – OKC	01/11/2023	Continuous	23-056	Currently Open
SBVI	BEP Operations Coordinator / 1209	03/26/2022	SBVI33 – OKC	05/03/2022	Continuous	22-084	Currently Open
SBVI	Vocational Rehabilitation Specialist / 1033	05/20/2022	SBVI73 – OKC	05/31/2022	Continuous	22-097	<b>Latifa Wright</b> 06/19/2023
SBVI	Assistive Technology Specialist / 0091	07/01/2020	SBVI – TBD	03/14/2022	Continuous	22-066	Currently Open
SBVI	Vending Operations Manager / 1486	11/20/2021	SBVI 33 – OKC	05/10/2022	Continuous	22-067.1	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0709	02/08/2022	SBVI 84 – McAlester	04/29/2022	Continuous	22-058.1	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0669	05/29/2021	SBVI 69 – Weatherford	01/26/2022	Continuous	21-080.5	Currently Open
SBVI	Vending Machine Technician / 0167	02/20/2020	SBVI 33 – BEP	08/31/2020	Continuous	21-014	Currently Open

DISCHARGES/RESIGNATIONS/RETIREMENTS = 8

As of June 30, 2023

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

DIVISION OF VOCATIONAL REHABILITATION

Resignation = 1  
1 = 1 year

Retirement = 1  
1 = 15 years 11 months

SERVICES FOR THE BLIND AND VISUALLY IMPAIRED DIVISION

Resignation = 1  
1 = 9 years 3 months

OKLAHOMA SCHOOL FOR THE BLIND

OKLAHOMA SCHOOL FOR THE DEAF

DISABILITY DETERMINATION SERVICES

Resignation = 4  
1 = 7 years 6 months  
1 = 3 years 9 months  
1 = 2 years 6 months  
1 - 6 years 11 months

Discharge = 1  
1 = 14 years 5 months

# CURRENT FTE STATUS FY 2023

FTE as of June 30, 2023

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	74.8	71.00	6.00	(1.00)	76.00
Vocational Rehabilitation	226.8	183.00	34.00	(4.00)	213.00
Services for the Blind and Visually Impaired	108.00	90.00	11.00	(3.00)	98.00
VR/SBVI-DP	2.00	2.00	0.00	(0.00)	2.00
Oklahoma School for the Blind	98.0	96.00	5.00	0.00	101.00
Oklahoma School for the Deaf	119.5	111.00	17.00	0.00	128.00
<b>Total (NON-EXEMPT)</b>	<b>629.1</b>	<b>553.00</b>	<b>73.00</b>	<b>(8.00)</b>	<b>618.00</b>
Disability Determination Services (EXEMPT)	367.8	325.00	4.00	(325.00)	329.00
<b>TOTAL NON-EXEMPT &amp; EXEMPT</b>	<b>996.9</b>	<b>878.00</b>	<b>77.00</b>	<b>(333.00)</b>	<b>947.00</b>

**FY 23 Budgetary Limit = 1255**

**\* Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Melinda Fruendt, Director  
 Kevin Statham, Chief Financial Officer  
 Randy Weaver, Chief of Operations  
 Tom Patt, Human Resources Program Director  
 Dana Tallon, Public Information Manager II  
 Carol Brown, Executive Assistant  
 Rosemarie Chitwood, Secretary V  
 Brett Jones, Public Information Officer III

# PERSONNEL ACTIVITY REPORT AS OF JULY 31, 2023

## FILLED AND VACANT POSITIONS

Personnel Activity = 9 vacant positions filled / 89 positions in Announcement or Selection Process

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled
MSD	Material Management Officer / 1060	11/20/2021	MSD CDS	07/18/2023	07/26/2023	24-004	In Selection Process	
MSD	Administrative Programs Officer / 0479	09/27/2022	MSD CDS	07/24/2023	07/28/2023	24-009	Currently Open	
MSD	Administrative Programs Officer / 1083	05/31/2022	MSD CDS	07/19/2023	08/07/2023	23-094.1	Currently Open	
MSD	Administrative Programs Officer / 1102, 1013	07/01/2018 02/16/2018	MSD CDS	05/31/2023	Continuous	23-092	Currently Open	
MSD	Contracting & Acquisitions Agent / 0858	12/12/2022	MSD CDS	04/05/2023	04/24/2023	23-057.1	Elizabeth Beach	07/05/2023
MSD	Human Resources Programs Manager / 0926	12/01/2022	MSD HR	07/12/2023	Continuous	23-046.2	Currently Open	
FSD	Accountant / 1124	05/30/2023	FSD	05/31/2023	06/19/2023	23-093	In Selection Process	
DDS	Disability Determination Technician / 0829, 1245	05/31/2022 06/10/2022	DDS	06/05/2023	06/09/2023	23-089	Patricia Pratt	07/17/2023
DDS	IS Data Management Analyst / P104439	New PIN	DDS	05/15/2023	05/19/2023	23-087	Jennifer Lozano	07/17/2023
DDS	IS Applications Specialist, 3808 / 1502	12/02/2021	DDS	05/15/2023	05/19/2023	23-088	In Selection Process	
OSB	School Counselor, 1512 / 1500	07/31/2023	OSB	07/17/2023	Continuous	24-003	Currently Open	
OSB	Recreational Activities Specialist / 0419	08/01/2023	OSB	07/18/2023	Continuous	24-007	Currently Open	
OSB	School Psychologist, 2045 / 0463	07/31/2023	OSB	06/02/2023	Continuous	23-095	Currently Open	
OSB	Transportation Officer/Student Aide, 5793 / 1084	01/25/2023	OSB	02/09/2023	Continuous	23-070	Currently Open	
		09/07/2022						
		05/01/2023						
		03/08/2023						
OSB	Direct Care Specialist / 0298, 0816, 0235, 0453	02/01/2023	OSB	09/29/2022	Continuous	23-027	Currently Open	
OSD	Food Service Specialist / 1044	08/01/2023	OSD	07/13/2023	Continuous	24-006	Currently Open	
OSD	LPN, 2604 / 0384	07/31/2023	OSD	07/26/2023	Continuous	24-010	Currently Open	
OSD	Manual Sign Language Specialist / 0261	07/31/2023	OSD	07/26/2023	Continuous	24-011	Currently Open	
OSD	Housekeeping/Custodial Worker / 0542	01/13/2010	OSD	07/26/2023	Continuous	24-012	Currently Open	
OSD	Teaching Assistant / P103831	08/01/2023	OSD	07/28/2023	Continuous	24-015	Currently Open	



OSD	Construction/Maintenance Tech / 1042	04/08/2022	OSD	07/26/2023	Continuous	24-016	Currently Open
OSD	Outreach Consultant, 0079 / P104583	New PIN	OSD	06/07/2023	Continuous	23-100	Currently Open
OSD	Director of Family and Early Childhood Services, 1445 / 1494	07/31/2023	OSD	05/26/2023	Continuous	23-091	Currently Open
OSD	Principal, 1854 / 0081	02/01/2010	OSD	04/25/2023	Continuous	23-082	Currently Open
OSD	Teaching Assistant / 0182	03/30/2023	OSD	04/11/2023	Continuous	23-078	Angie Johnson 07/17/2023
OSD	Direct Care Specialist / 0778, 0028, 1043, 0641, 0578, 0824	04/21/2023 05/11/2023 04/22/2022 06/30/2023 08/19/2021 10/22/2012 12/31/2022 07/31/2023 07/31/2023 07/31/2023	OSD	10/04/2022	Continuous	23-032	Currently Open
OSD	Teacher, 2083 / 0666, 0032, 0022,0050	07/31/2023	OSD	04/13/2023	Continuous	23-079	Currently Open
OSD	Principal, 1854 / 0414	06/14/2019	OSD	04/17/2023	04/21/2023	23-081	In Selection
OSD	Early Development Specialist, 0095 / 1499	10/31/2022	OSD	04/26/2023	Continuous	23-077	Currently Open
OSD	School Psychologist, 2045 / 0070	12/31/2022	OSD	12/08/2022	Continuous	23-050	Currently Open
OSD	Teacher / 0635	07/31/2022	OSD	07/20/2022	Continuous	23-011	Currently Open
OSD	Teaching Assistant / 0060	06/09/2022	OSD	07/20/2022	Continuous	23-013	Currently Open
OSD	Counselor, 2240 / 1028	08/06/2021	OSD	09/14/2021	Continuous	22-016.1	Currently Open
OSD	Teacher / 0569, 0890, 0423	04/30/2020 08/01/2021	OSD	02/09/2021	Continuous	21-046	Currently Open
VR	Programs Field Representative / 0034	04/30/2023	VR09 – ESS	07/12/2023	Continuous	24-002	Currently Open
VR	Programs Field Representative / 1211	07/28/2023	VR – TBD	07/17/2023	Continuous	24-005	Currently Open
VR	Vocational Rehabilitation Specialist / 0066	07/11/2023	VR81 - Chickasha	07/24/2023	Continuous	24-008	Currently Open
VR	Vocational Rehabilitation Specialist / 1190	06/09/2023	VR08 – Enid	06/05/2023	Continuous	23-096	Currently Open
VR	Programs Field Representative / 1195	11/21/2022	TBD	06/02/2023	Continuous	23-098	Currently Open
VR	Vocational Rehabilitation Specialist / 0021	05/19/2023	VR67- Tulsa	06/02/2023	Continuous	23-099	Currently Open
VR	Behavioral Health Clinician / 0467	04/14/2023	VR23 – OKC	05/02/2023	Continuous	23-083	Currently Open
VR	Rehabilitation Technician / 0079	04/13/2023	VR23 – OKC	05/01/2023	Continuous	23-085	Currently Open
VR	Vocational Rehabilitation Specialist / 0821	04/14/2023	VR13 – McAlester	05/02/2023	Continuous	23-086	Currently Open
VR	Community Recruitment Coordinator, 7513 / P104382	New PIN	VR Admin	04/19/2023	Continuous	23-076	William King 07/17/2023

VR	Rehabilitation Technician / 0074	03/01/2023	VR29 – Edmond	03/06/2023	Continuous	23-066	Currently Open
VR	Vocational Rehabilitation Specialist / 0393	12/31/2022	VR29 – Edmond	02/14/2023	Continuous	23-067	Currently Open
VR	Vocational Rehabilitation Specialist / 0767	01/07/2023	VR86 – Ada	01/25/2023	Continuous	23-058	Currently Open
VR	Rehabilitation Technician / 1031	09/01/2022	VR66 – Tulsa	11/07/2022	Continuous	23-029	Jacqueline Anderson 07/05/2023
VR	Vocational Rehabilitation Specialist / 0955, 0516	10/31/2022, 10/19/2022	VR80 – Tulsa	11/03/2022	Continuous	23-037	Brooke Vincent Shipman 07/10/2023
VR	Vocational Rehabilitation Specialist / 0646	08/01/2022	VR41 – Ponca City	11/21/2022	Continuous	23-038	Currently Open
VR	Vocational Rehabilitation Specialist / 0680	10/01/2022	VR03 – Ardmore	11/14/2022	Continuous	23-039	Currently Open
VR	Vocational Rehabilitation Specialist / 0948	11/08/2022	VR05 – Weatherford	11/16/2022	Continuous	23-040	Currently Open
VR	Vocational Rehabilitation Specialist / 0477	10/01/2022	VR18 – Muskogee	11/23/2022	Continuous	23-041	Currently Open
VR	Business Services Liaison / 0814	07/22/2022	VR86 – Ada	10/26/2022	Continuous	23-035	Currently Open
VR	Job Placement Specialist / 0372	06/01/2022	VR08 – Enid	10/25/2022	Continuous	23-036	Currently Open
VR	Vocational Rehabilitation Specialist / 0366	08/31/2022	VR31 – OKC	09/01/2022	Continuous	23-019	Veronica Flatebo 07/17/2023
VR	Vocational Rehabilitation Specialist / 0776	07/15/2022	VR86 – Ada	09/06/2022	Continuous	23-021	Currently Open
VR	Vocational Rehabilitation Specialist / 1078	08/01/2022	VR07 – Durant	09/06/2022	Continuous	23-022	Currently Open
VR	Vocational Rehabilitation Specialist / 0073	06/20/2022	VR13 – McAlester	07/08/2022	Continuous	23-003	Currently Open
VR	Vocational Rehabilitation Specialist / 0325, 0904	06/17/2022	VR80 – Tulsa	07/20/2022	Continuous	23-008	Currently Open
VR	Vocational Rehabilitation Specialist / 0044	04/09/2022	VR67 – Tulsa	07/26/2023	Continuous	22-102.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0793	07/26/2022	VR05 – Weatherford	06/13/2022	Continuous	22-105	Currently Open
VR	Vocational Rehabilitation Specialist / 0339	05/01/2022	VR56 – Woodward	05/04/2022	Continuous	22-085	Currently Open
VR	Vocational Rehabilitation Specialist / 0846	05/05/2022	VR19 – OKC	05/10/2022	Continuous	22-089	Currently Open
VR	Vocational Rehabilitation Specialist / 0381	04/04/2022	VR04 – Bartlesville	04/06/2022	Continuous	22-072	Currently Open
VR	Rehabilitation Technician / 0440	03/16/2022	VR38 – Okmulgee	04/18/2022	Continuous	22-079	Currently Open

VR	Vocational Rehabilitation Specialist / 0752	11/01/2021	VR80 – Tulsa	01/11/2022	Continuous	21-054.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0567	09/01/2020	VR67 – Tulsa	12/22/2020	Continuous	21-028.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0627	07/08/2020	VR18 – Muskogee	08/18/2021	Continuous	21-007.2	Currently Open
SBVI	Rehabilitation Technician / 0158	06/22/2023	SBVI58 – Ada	07/11/2023	Continuous	24-001	Currently Open
SBVI	Administrative Programs Officer / 0009	05/16/2022	SBVI72 – OLBPH	07/28/2023	08/16/2023	24-013	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0396	05/31/2023	SBVI58 – Ada	06/06/2023	Continuous	23-097	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0094	05/08/2023	SBVI59 – Enid	05/23/2023	Continuous	23-084	Currently Open
SBVI	Vending Facility Business Consultant / 0170	06/01/2022	SBVI 33 – OKC	01/04/2023	Continuous	23-054	Currently Open
SBVI	Vending Machine Technician / 0805, 1027	11/21/2020 01/01/2021	SBVI 33 – OKC	01/11/2023	Continuous	23-056	Currently Open
SBVI	BEP Operations Coordinator / 1209	03/26/2022	SBVI33 – OKC	05/03/2022	Continuous	22-084	Currently Open
SBVI	Assistive Technology Specialist / 0091	07/01/2020	SBVI – TBD SBVI 33 –	03/14/2022	Continuous	22-066	Currently Open
SBVI	Vending Operations Manager / 1486	11/20/2021	SBVI 33 – OKC	05/10/2022	Continuous	22-067.1	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0709	02/08/2022	SBVI 84 – McAlester	04/29/2022	Continuous	22-058.1	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0669	05/29/2021	SBVI 69 – Weatherford	01/26/2022	Continuous	21-080.5	Currently Open
SBVI	Vending Machine Technician / 0167	02/20/2020	SBVI 33 – BEP	08/31/2020	Continuous	21-014	Currently Open

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

DIVISION OF VOCATIONAL REHABILITATION

Resignation = 2  
1 = 1 month  
1 = 1 year 11 months

SERVICES FOR THE BLIND AND VISUALLY IMPAIRED DIVISION

Resignation = 1  
1 = 4 years  
  
Retirement = 1  
1 = 21 years 5 months  
  
Discharge = 1  
1 = 4 years 4 months

OKLAHOMA SCHOOL FOR THE BLIND

Resignation = 2  
1 = 1 year 11 months  
1 = 1 year 11 months

OKLAHOMA SCHOOL FOR THE DEAF

Resignation = 5  
1 = 4 years 11 months  
1 = 17 years  
1 = 9 years 11 months  
1 = 5 years 6 months  
1 = 2 years 7 months

Deceased = 1  
1 = 13 years 11 months

**DISABILITY DETERMINATION SERVICES**

Resignation = 2  
1 = 3 years  
1 = 4 years 7 months

Discharge = 1  
1 = 8 years 11 months

# CURRENT FTE STATUS FY 2024

FTE as of July 31, 2023

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	77.8	72.00	7.00	0.00	79.00
Vocational Rehabilitation	229.0	186.00	32.00	(1.00)	217.00
Services for the Blind and Visually Impaired	108.0	86.00	13.00	(2.00)	97.00
VR/SBVI-DP	3.00	2.00	0.00	0.00	2.00
Oklahoma School for the Blind	100.0	96.00	8.00	0.00	104.00
Oklahoma School for the Deaf	129.0	110.00	28.00	(1.00)	137.00
<b>Total (NON-EXEMPT)</b>	<b>646.8</b>	<b>552.00</b>	<b>88.00</b>	<b>(4.00)</b>	<b>636.00</b>
Disability Determination Services (EXEMPT)	350.0	324.00	1.00	(324.00)	325.00
<b>TOTAL NON-EXEMPT &amp; EXEMPT</b>	<b>996.8</b>	<b>876.00</b>	<b>89.00</b>	<b>(328.00)</b>	<b>961.00</b>

**FY 24 Budgetary Limit = 1255**

**\* Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Melinda Fruendt, Director  
 Kevin Statham, Chief Financial Officer  
 Randy Weaver, Chief of Operations  
 Tom Patt, Human Resources Program Director  
 Dana Tallon, Public Information Manager II  
 Carol Brown, Executive Assistant  
 Rosemarie Chitwood, Secretary V

Brett Jones, Public Information Officer III

# SUCCESS STORY





**OKLAHOMA**  
**Rehabilitation**  
**Services**

## Client Success story

### Client Name

Kaylie Minter

### Hometown

Broken Bow

### Their story

Broken Bow's Kaylie Minter is now more independent than she ever thought she would be.

The 17-year-old OSB graduate credits that empowerment to the Oklahoma School for the Blind staff who have helped guide her through high school and toward self-sufficiency.

Kaylie was born with optic nerve atrophy, a condition where the optic nerve never fully develops. She attended Lukfata Elementary School in Broken Bow but wanted to attend the Oklahoma School for the Blind so that she could take advantage of unique opportunities at the school and to become more successful with her disability.

"This school has made me more independent than I thought I could be," Kaylie said. "They taught us how to advocate for ourselves. The staff members here are so nice. I have made a lot of great connections here both with students and staff that I will never forget."

The school gave her the opportunity to learn Braille, which is invaluable to her because her visual acuity changes daily. Some days she needs to read Braille while the next day she may be able to read small print.

Kaylie said she may pursue a job in physical therapy or may opt for additional education in cosmetology. She



said she hopes to live in Oklahoma City or Tulsa.

"Absolutely, this school and its staff have gone above and beyond," she said. "I have had opportunities here that I don't think I would have gotten in a regular public-school setting."

## DRS staff who helped change a client's life

### OSB teachers and staff

**COMMISSION  
CALENDAR  
FOR 2023**

**OKLAHOMA COMMISSION FOR REHABILITATION SERVICES**  
**3535 NW 58th Street Suite 200**  
**Oklahoma City, OK 73112**  
**2024 Regular Meeting Schedule**

THIS IS A DRAFT

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>	<b>REPORT DEADLINE</b>
January 8, 2024	10:30 AM	State Office, Suite 200	28-Dec
February 12, 2024	10:30 AM	State Office, Suite 200	1-Feb
March 11, 2024	10:30 AM	State Office, Suite 200	29-Feb
April 8, 2024	10:30 AM	State Office, Suite 200	28-Mar
May 13, 2024	10:30 AM	State Office, Suite 200	2-May
June 10, 2024	10:30 AM	State Office, Suite 200	29-May
July, 2024	NO COMMISSION MEETING		
August 12, 2024	10:30 AM	State Office, Suite 200	1-Aug
September 9, 2024	10:30 AM	State Office, Suite 200	29-Aug
October 14, 2024	10:30 AM	State Office, Suite 200	3-Oct
November 4, 2024	10:30 AM	State Office, Suite 200	24-Oct
December 9, 2024	10:30 AM	State Office, Suite 200	27-Nov

Office: 405-951-3472

email: [cabrown@okdrs.gov](mailto:cabrown@okdrs.gov)

cell: 405-651-1075

**OKLAHOMA  
SCHOOL  
FOR THE DEAF  
REPORT**

**Oklahoma School for the Deaf**  
**DRS Commission Report**  
**Dr. Heather Laine, Superintendent**  
**July 10, 2023**

### **OSD Overview**

- OSD had a VR application day on April 17 for Sophomores, Juniors and Seniors. Gina Foster, our OTOD teacher coordinated this event along with the VR counselors. Parents were invited to attend. The students got to know more about the VR program and filled out the application.
- May was a very busy month with so many activities and events for the students and staff.
  - National Honor Society Induction on May 8
  - Athletic Banquet on May 8
  - Academic Award Ceremony on May 11
  - Teacher of the Year and Employee of the Year on May 11
  - Senior Walk on May 16
  - Senior Special Activity on May 16
  - Graduation Bunch on May 17
  - Graduation on May 17 - [https://www.osd.k12.ok.us/312016\\_2](https://www.osd.k12.ok.us/312016_2)
    - Check the speech by:
      - Salutatorian at 46:05
      - Valedictorian at 49:56
  - Deaf Education Conference June 5 to 8
  - Girls / Boys Basketball Camps
  - Elementary Summer Program (June 11-14)
  - Middle and High School Summer Program (June 18-23)
- OSD is now busy with tasks and projects on the campus and getting ready for the 2023-2024 school year.

### **Operations**

- Griffing, Read, Gym, Stewart, Long, and Blattner - The roof on these buildings is completed. The contractors are working to finish the metal trimming.
- Griffing Hall - Replacing the Hood in the kitchen is nearly completed.
- Read Hall - The Business Office and the Student Health Center finally moved to their home floor. The renovations look great with new floor and wall color.
- Read Hall - We have some people here working on the elevator to make sure it is running smoothly.
- White Hall - The replacement of the flooring on the first floor is complete.
- Stewart Hall - OMES has been working closely with Matt Neal. We hope to have the Stewart Hall ready with colors and furniture before the students return on August 6.
- Ken Brown Gym -
  - The replacement of the gym floor began on the last week of May. The company is making wonderful progress with the floor.

- Network Updates was completed over the spring break but will continue to work during this summer by taking care of the firewalls.

## **Family and Early Childhood Services (FECS)**

- The director, preschool teacher, and early childhood development attended Early Hearing Detection and Intervention Conference in Ohio to build a network of providers and early inventions workshops.
- The Deaf Mentor Program trial program received positive feedback from families and language assessments have shown an increase in vocabulary and overall language development for all children in the trial period who received Deaf Mentor services for six months. We are looking for continued funding to support the program for FY 2023. As of now, we have some funding through our SDE contract but services will need to be reduced until we receive more funding.
- We would like to offer the training again in the fall and recruit 10 more Deaf Mentors.
- The FEELS Program continues to grow. We are currently serving 70 families across the state of OK. Dr. Laine and Petra Gatzemeyer met with Oklahoma's new EHDI Coordinator, Stevie Sullivan. Along with the NBHS Coordinator, Jennifer Baysinger, they have agreed to add FEELS as a resource on their follow up letter to families whose babies have been identified as having a hearing loss.
- FEELS' services next year will be Monday - Friday during the school year. Early Development Specialists will work the first two weeks of June and the last two weeks of July and then resume services full time starting August 1, based on feedback from staff and families to have more of a summer break.

## **Outreach Department**

*As a statewide resource on deafness, OSD collaborates with families, school districts, agencies, and communities throughout the state to address language, communication, and education needs of children and students who are deaf or hard of hearing. Community programs allow OSD to advocate for and serve adults who are Deaf or hard of hearing as well.*

### OSD Outreach Highlights

- **Oklahoma Family Connection Events:**
  - We were able to host 3 events this year; 2 in Tulsa and 1 in Oklahoma City. Families from across the state came together to learn, connect, and have fun.
- **LINKS to Literacy grant:**
  - Our new language models hit the ground running. We are very grateful for their commitment and hard work providing language growth to at risk deaf and hard of hearing students. We served 7 students through 5 Deaf mentors through this grant that ends in September.
- **Educational Consulting Growth:**
  - Our educational consultants provided support to teachers, students, interpreters, families, and administrators. This impacted 356 students in 113 school districts.

### Outreach Programs and Activities

- **Educational consulting:**
  - Classroom observations and IEPs, LINKS to Literacy Deaf Language Model program
  - Roundtable discussions and professional development
  - OSD tours and Family Connection Events
- **Educational Interpreters:**
  - Mentoring, IMET, Online Modules, on campus practicums and internships
  - OSDE Interpreter Registry - 167 registered interpreters with 153 “approved” (met requirements)
  - EIPA CEU program - 80 interpreters participating in program
- **Training:**
  - Lunch and Learn events and campus tours
  - Training for agencies, schools, conference booths
  - **Oklahoma Deaf Education Conference -**
    - The 2023 Oklahoma Deaf Education conference was a great success! We had 142 professionals in the field of deafness in attendance. This year we made the decision to have the conference off campus. We were able to use the Chickasaw Retreat Center and sold out all of their rooms for the week! The facility does not have a restaurant open during the week, so we brought in food, snacks, coffee, etc. There was a lot of positive feedback regarding having the conference off campus.
    - We hosted a pre-conference for educational interpreters on Monday and Tuesday, as well as a pre-conference for early interventionists on Tuesday. Our main conference started Wednesday with a plenary session in the morning and 3 tracks in the afternoon. Wednesday night we went on campus and used the auditorium for our entertainment and social event. We had food trucks and a snow cone truck along with a photo booth. It was a great turnout with conference attendees as well as the Deaf community.
    - Thursday ended our conference with breakout sessions in the morning and a plenary session in the afternoon. We had almost 20 vendors set up during the conference sharing pertinent information in the field of deafness, resources, service agencies, authors, etc.
- **Deaf Advisory Committee -**
  - meets twice per year to provide feedback and input

### **Special Education Department**

- One of our teaching assistants, Savannah Hester, attended CPI Trainer training in OKC and is now certified to teach the staff at OSD.
- Our social worker in partnership with DHS has resigned and took a job at another public school. Currently, we have 3 applicants for this position that are all connected to the Deaf Community. We will have interviews in July.

- All IEPs were completed for the 2022-2023 school year and the End of Year Report has been submitted to the State Department of Education.
- Still looking for a School Psychologist.
- The Student Health Center is fully staffed with one RN and two LPNs and is now back in their Student Health Center in Read Hall.
- The teaching assistants will attend a Paraprofessional Training in September to get their certifications.
- Meagan Neal, SLP and Teresa Mazza will go to a conference in October called "Language First" in Massachusetts.

### **Instructional Program**

- Graduated 16 seniors = 100% graduation rate
  - Craig Williams has been accepted to RIT/NTID with a scholarship
  - Peyton Fudge has been accepted to USAO
  - Ashley Miller has been accepted to East Central University
- Recognized OSD Teacher of the Year: Karlie Campbell
- Employee of the Year Sam Fields
- Departmental Diamonds were also recognized - Instructional Departmental Diamond was Gina Foster
- Amazing prom: "An Evening in Wonderland!" Everyone thoroughly enjoyed themselves, especially the juniors and seniors.
- A return of our annual Science Fair for Middle School and High School students.

### **ASL Services / Equipment Program**

- Equipment and OSD booths were set up at DeafHoma on Saturday, July 24 with Dr. Laine and Ashleigh Reagle
- ASL Community Classes ended with over 400,000 individuals enrolled in courses from fall and spring. (More accurate numbers will be in the fiscal year report in July)
- Equipment program (Fund 235) served 486 individuals this fiscal year.
- Our department assisted Traci in the Deaf Ed Conference. It was a success!

### **Student Life (Dorm, Clubs, Athletics)**

#### *Dorm Life:*

- Our dorm students went to the park a lot in late April and May for swimming and exploring. They asked us to go there every day. They enjoy visiting the park.
- Our end of the year trip for dorm students was at Lazer zone in Ada. The students had a blast.
- A new Gaga Ball Pit was set up in front of the Griffing Hall. Students love playing there. For those who may not know what Gaga Ball Pit is. It is a variant of dodgeball, the classic playground sport. Instead of running around throwing balls that can smack kids in the face, head, and other sensitive body parts. Gaga balls



limit the impacts. Players would slap or hit the ball, aiming to hit other players at or below the knees. If you're hit, you're out.

- We have two new direct care specialists.

*Clubs:*

- The Performing Arts Club (PAC) has completed two events of their performance, "Chasing Charming" on April 18 and 19. The play was a success. Students enjoyed being a part of the performance.

*Athletics/Extracurricular Activities:*

- The track season was good. Our students traveled to Texas and to Arkansas to compete with other deaf schools.
  - Arkansas for the Great Plains Schools for the Deaf Competition - Our Girls Team won 3rd Place and Boys Team won Championship
  - Our Girls track is the highlight for the top 50 Deaf Track Performance for 2023. OSD is looking forward to these girls next year.
    - 100m – Shakayla Simmons (14<sup>th</sup> Place)
    - 1600m – Amira Harris (5<sup>th</sup> Place)
    - 800m- Amira Harris (9<sup>th</sup> Place)
    - 200m – Shakayla Simmons (9<sup>th</sup> Place) and Kaelyn Miller (28<sup>th</sup> Place)
- Our Student Athletes were honored by the National Deaf Interscholastic Athletic Association for All Americans for basketball:
  - RyJan Reininger - 1st Team All American
  - Riley Newell - All American Honorable Mention
  - Shakayla Simmons - 2nd Team All American
  - Jase Sledd - All American Honorable Mention
  - Shyann Smith - All American Honorable Mention
- Robotics Competition
  - Middle School Bison Bros won Middle School Flight Operations Awards at the Aerial Drone Competition Championship event in Mississippi.
  - There were lots of robotics competitions (water drone, aerial drone, and ROV drone). The students did very well at these competitions.
- We had our athletic banquet for our students and their families on May 8th. Jimmy Mitchell was our guest speaker where he inspired students to keep working hard and do not give up. We had our special guest, the parents of Dallas Lowry. They were there to present the Dallas Lowry Fighting Heart Awards to Shannon Lewis and Aracelly Murrillo as a part of the Dallas Lowry Foundation. Our OSD Male and Female Student Athlete of the Year went to RyJan Reininger and Shakayla Simmons.

**OKLAHOMA SCHOOL  
FOR THE DEAF  
MONTHLY  
DONATION  
REPORT**

# OSD Donation Report

July 2023

Donations Under \$500.00

Date	Name	Cash	Fund	Explanation	Property Value
7/12	Walmart		Greenhouse	372 packets of garden seeds for students to plant	432.60
				<b>Subtotal Property Under \$500.00</b>	<b>432.60</b>

Donations Over \$500.00

Subtotal Property Combined 432.60

Total donation for July 2023

\$432.60
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**OKLAHOMA  
SCHOOL  
FOR THE BLIND  
REPORT**

## **OSB Commission Report**

**July 10, 2023**

OSB Student Council attended the 29<sup>th</sup> Annual People with Disabilities Awareness Day on March 7, 2023, and represented OSB to elected officials at the Oklahoma State Capitol. Students shared a written narrative with their local elected representative and senator stating how OSB has positively impacted their lives. OSB Senior Abigail Norton was awarded OSB Outstanding Student of the Year from the Department of Rehabilitation Services and Director Melinda Fruendt.

On Wednesday, March 22, 2023, OSB sent a team to the Special Olympics Track Competition in Poteau, OK. The students competed hard and had a great day socializing with the other athletes.

OSB students worked with Action in Muskogee/Connect Muskogee to collect auto speed data in front of OSB on Gibson Street. This data is being collected all over Muskogee County at different school locations as part of a Safe Routes to School Program. We hope this data will better inform our local government and help make school zones safer places for students. Orientation and Mobility Instructor Faye Miller is assisting with this project.

OSB students, Jaylee Burnside and Stephanie Story along with OSB employee Rosie Coomer presented their experience as travelers with visual impairments at the monthly Muskogee Street Improvement Advisory Committee meeting. The presentation was part of the Action in Muskogee (AIM) committee report that works to improve sidewalks, transit, trails, and bikeways in Muskogee to promote a healthy lifestyle and provide access to community resources. After the presentation, the committee member asked specific questions about the sidewalk on Gibson Street and the traffic lights at the corner of York Street and Gibson Street. They are interested in making improvements that will make travel easier for OSB students who have earned independent travel privileges and want to walk down the street to the local shops after school.

OSB track and goalball team traveled to Austin, Texas, on April 19 -23 to participate in the South Central Association of Schools for the Blind (SCASB) competition. The team was very competitive and had a great time getting to know other students. OSB Junior, Katelyn Zampella, won 4 gold medals and was awarded 2023 Class A Female MVP Award.

OSB recently dedicated the Callie Jordan Stinson Memorial Walkway. The covered walkway from the school building to the gymnasium was funded primarily through a private donation from the Nix family.

OSB utilized grants from TSET and the Kirschner Foundation to purchase and stock a greenhouse. The students have been planting repotting and harvesting various plants. They have provided the cafeteria with produce to be enjoyed in their salads. Plans are to keep expanding the plants grown and continue this project. Kirschner funds were also utilized to begin the process of remodeling the high school boys' dormitory and purchase supplies for recycling program.

OSB Students of the Year were Madilyn Gray-Elementary, Leah Sailors-Middle School, and Julio Valdez-High School.

On March 29, 2023, the Junior and Senior classes attended prom. It was held at 810 Ranch. The theme was "Spring is in the Air". Elbin Carrillo was voted Prom King and Prom Queen was Tyanna Culley.

Two new vans were recently purchased to provide student transportation. One of the vans will replace a van that was damaged in an accident.

OSB Band competed in the OSSAA State Jazz Band Competition on April 25. OSB was the only band in 2A to receive a superior rating. The band is led by director, Chris Ferrell. They were again named the 2023 State Champion Jazz Band in 2A!

OSB students attended summer camp and transition camp for two weeks. (June 5-8 and June 12-15.) Summer camp theme was "Out of this World". The students toured the Tulsa Air and Space Museum, caught some "air" at Airtopia, visited Muskogee STEAM Center, and had a visit from Mad Science Guy and Discovery Lab as well as other many exciting activities. Transition camp's theme was "Game of Life". Students completed interest inventories, held mock interviews, worked on resumes, and managed to find time for fun as well. STEM activities were also provided by DRS and Tech-Now on June 13 and 14. The students challenged

themselves by participating in a ropes course and other fun activities. In addition to OSB summer camps, OSB is hosting 3 VIBE Programs for DRS.

ESSER grant funds were utilized for an after-school program at OSB which included tutoring and activities. ESSER funds were also used to assist in funding the summer camp program. The ESSER grant funds will expire after the 2023-24 school year.

Major renovations have begun to the FCS classroom. New cabinetry, flooring, and countertops will be done. The funds utilized are primarily from a private donation from the Nix family.

OSB student Hunter Pugh recently represented OSB at the National Braille Challenge in Los Angeles, California. Hunter has qualified for the Braille Challenge Finals in 2017, 2019, and 2021.

OSB now has a foundation. The Oklahoma School for the Blind Foundation will fund projects and events for students and teachers.

Plans are being made to redo the entrance walkway and steps to OSB. A T-SET grant will assist in the costs of the project.

OSB parent surveys are being finalized and will be sent out to the parents soon. A Spanish version will be utilized as well.

OSB administrators attended the Oklahoma Schools Advisory Council Conference on June 28-30.

Plans are currently underway for the 2023-24 school year. Students will enroll online or in person on August 13. The school year is slated to begin on Monday, August 14, 2023.

Respectfully submitted,

Rita J. Echelle

OSB Superintendent

**OKLAHOMA SCHOOL  
FOR THE BLIND  
MONTHLY  
DONATION  
REPORT**



# OSB DONATION REPORT

## July 2023 Donations

Date	Name	Cash	Fund	Property	Value
<b>Donations under \$500</b>					
		\$ -			\$ -
		<b>Subtotal of Cash (under \$500) donated in July 2023</b>			<b>Subtotal prop. \$ -</b>
<b>Donations \$500 and over</b>					
7/5/2023	Patsi Nix Smith - FACS lab	\$ 5,000.00	216		
7/5/2023	OSSAA - Member school reimbursement	\$ 1,000.00	701		
7/5/2023	Delta Gamma - Rec donation	\$ 953.00	701		
		<b>Subtotal of Cash (\$500 and over) donated in July 2023</b>			<b>Subtotal prop. \$ -</b>
		<b>TOTAL DONATION AMOUNTS July 2023</b>			<b>\$6,953.00</b>

**OKLAHOMA  
LIBRARY FOR  
THE BLIND AND  
PHYSICALLY  
HANDICAPPED  
DONATION REPORT**

**OLBPH Donation Report  
July 2023**

<b>Cash Donations (Under \$500)</b>	<b>Name</b>	<b>Cash</b>	<b>Fund</b>	<b>Property</b>	<b>Value</b>
<b>Date</b>					
<b>Subtotal of Cash (Under \$500)</b>		<b>\$0</b>			
<b>Material Donations (Under \$500)</b>					
20 Jul -23	OLBPH Friends Group Oklahomans for Special Library Services (OSLS)			Volunteer of the Year Award	\$63.77
<b>Subtotal of Materials (Under \$500)</b>		<b>\$63.77</b>			
<b>Material Donations (Over \$500)</b>					
20 Jul-23	OSLS			Hindenburg Narration Yearly Licenses (4)	\$1,584.00
20 Jul 23	OSLS			Earl's Rib Palace Luncheon Catering	\$2,131.24
20 Jul 23	OSLS			25 \$50 Amazon Gift Cards, and Luncheon supplies	\$1,452.00
<b>Subtotal of Materials (Over \$500)</b>		<b>\$5,167.24</b>			
<b>TOTAL DONATION AMOUNT</b>		<b>\$5,231.01</b>			