



OKLAHOMA
Rehabilitation Services

Commission for Rehabilitation Services



Commissioners Theresa Flannery and
Wes Hilliard

Regular Meeting
and Video Conferencing

3535 NW 58th Street, Suite 200
Oklahoma City, OK

October 9, 2023

Empowering Oklahomans with Disabilities

**State of Oklahoma - Commission for Rehabilitation Services
Regular Commission Meeting**

October 9, 2023, at 10:30 a.m.

Oklahoma Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Oklahoma City, OK 73112

Commission link: <https://www.zoomgov.com/j/1607329704>

Phone: 1-669-254-5252

Webinar ID: 160 732 9704

Wes Hilliard, Commission Acting Chair
Theresa Flannery, Commission Member

Sign Language Interpreters are provided for public accessibility.

MEETING AGENDA

- 1. Call to Order and Roll Call** Wes Hilliard
- 2. Statement of Compliance with the Open Meeting Act** Carol Brown,
Commission Assistant
- 3. Presentation of Longevity Certificate** Wes Hilliard
- 4. Review and discussion with possible vote for approval of the September 11, 2023, Commission for Rehabilitation Services regular meeting minutes**
Wes Hilliard **PAGE 2**
- 5. Executive Director Certificates of Appreciation and Report** Melinda
Fruendt
 - A. Executive Director Certificates of Appreciation.
 - B. Executive Director's report with possible Commission discussion. The report includes Executive Director's meetings with staff, and state meetings, updates on Federal Reporting, AWARE, Case reviews, OSD and OSB physical plant matters, and Statistical Research. **PAGE 8**
- 6. Priority Group, Portal Referrals Update and Success Story** Mark Kinnison
 - A. Priority Group Updates with possible Commission discussion. Report includes status of Priority Groups II and III.
 - B. DRS Portal Referrals updates with possible Commission discussion.
 - C. Ethan Smith Success Story. **PAGE 11**

7. Chief Financial Officer's Report Kevin Statham

A. Financial report with possible Commission discussion of FY 2023 as of August 31, 2023. **PAGE 13**

B. Financial report with possible Commission discussion of FY 2024 as of August 31, 2023. **PAGE 20**

8. Human Resource Director's Report Tom Patt

Personnel Activity report with possible Commission discussion, as of September 30, 2023. The activity report has the current FTE status. **PAGE 28**

9. Oklahoma School for the Deaf Report and Donation Report Dr. Heather Laine

A. Dr. Laine's report consists of an overview of OSD and upcoming events. She also has updates on Family and Early childhood Services (FECS), Outreach and Accessibilities Department, Special Education Department, Instructional Program, and Student Life. **PAGE 36**

B. OSD Donation Report **PAGE 41**

10. Communication Division Report Jody Harlan

Mrs. Harlan's report listed all the media releases her department has covered and/or written. **PAGE 43**

11. Nominations for Oklahoma Commission for Rehabilitation Services Award Wes Hilliard

Review and discuss 2023 Commission Award Nomination Form for nominees to be submitted to the Commission, as authorized by 74 O.S. 2011, 166.8 and the Open Meeting Act 25 O.S. 307 (B) (7).

Live link is: <https://www.surveymonkey.com/r/23OKDRSComAward> All nominations will be reviewed by the Commissioners for their selection process.

Cutoff date of 11/1.

12. Oklahoma School for the Blind Donation Report Tonya Givens, OSB Business Manager **PAGE 50**

13. Proposed Executive Session. Discussion and possible action to enter Executive Session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing the Performance Review of Executive Director Wes Hilliard

14. Proposed Executive Session. Discussion and possible action to enter Executive Session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing the Performance Review of the Commission Assistant Wes Hilliard

15. **Vote to reconvene into Regular Session** [Wes Hilliard](#)
16. **Discussion and possible action on matters discussed in Executive Session**
[Wes Hilliard](#)
17. **New Business (“Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting” 25 O.S. § 311)** [Wes Hilliard](#)
18. **Announcements** [Wes Hilliard](#)

Next Meeting:

Monday, November 13, 2023, at 10:30 a.m.

3535 NW 58th Street 2nd Floor

Oklahoma City, OK 73112

19. **Public Comments** [Public](#)

Under Oklahoma Open Meeting Laws, the Oklahoma Commission for Rehabilitation Services cannot respond to or discuss any matter not on today’s agenda.

20. **Adjourn** [Wes Hilliard](#)

COMMISSION MINUTES

**Oklahoma Commission for Rehabilitation Services
Department of Rehabilitation Services
In-Person and Videoconferencing
Commission Minutes
September 11, 2023**

Wes Hilliard, Commission Acting Chair
Theresa Flannery, Commission Member

Sign Language Interpreters are provided for public accessibility

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:30 a.m. by Commission Acting Chair Hilliard. Two Commissioners were in attendance; therefore, there was a quorum.

PRESENT

Wes Hilliard, Commission Acting Chair
Theresa Flannery, Commission Member

STATEMENT OF COMPLIANCE

Carol Brown, Commission Assistant confirmed the Commission for Rehabilitation Services follows the Open Meetings Act.

COMMISSION MEETING MINUTES

Commission Acting Chair Hilliard asked for a motion and vote to approve the August 10, 2023, Commission for Rehabilitation Services Meeting Minutes.

Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the August 10, 2023, minutes. Both Commissioners voted in the affirmative. Motion passed.

EXECUTIVE DIRECTOR

Commission Acting Chair Hilliard recognized Melinda Freundt, Executive Director.

Mrs. Freundt had several Certificates of Appreciation to present. The first certificates went to **Tonya Garman, Brenda Knutson, Craig Glasscock, Barbara Reed, and Stephanie Roe** for their continued work as Hope Navigators.

The second certificates went to **Melanie Ulfers, Collin Jenks, Brian King and Marka Simms** of the Oklahoma Library for the Blind and Physically Handicapped (OLBPH). They worked tirelessly on the "Beyond Recall" project. This project was a process where the OLBPH would send books back to the National Library Service for them to reuse or make new books. This group sent our 150,000 total individual books, 3,401 boxes, and 155 large rolling USPS mail bins full. By doing this, it will save the state money by creating space for a DRS office. Now the OLBPH is totally digital.

The third certificates went to **Kim Lohr, Brian Montgomery, and Laura Rees** for developing an innovative tool which can be used to provide dual contact information in one package. They designed a card which shows both the counselor and

rehabilitation technician's contact information. This enables the client to maintain one card for their use in contacting his counselor. Since this has been designed the response has been very positive and dual-card orders are now being requested and processed. Their creativity has made things easier on clients, employers, and vendors in work with DRS.

The fourth certificates went to **Tom Patt, April Story, Caryn Mitchell, and Tommy Pham**. Effective July 13, 2023, OMES/HCM ceased doing applicant reviews for all current and future vacancies in Workday. This group developed and implemented a plan where they began reviewing applicants for vacancies and determining which vacancies were the highest priority and needed review immediately. Their process was demanding. This group spent long hours working on it and yet maintained their current workload. They averted what could have been a crisis in our recruitment process as we seek to fill critical positions throughout the agency.

Mrs. Fruendt continued with her Executive Director's report. She had a remembrance for Tracy Brigham's mother, who passed away last Thursday. Mrs. Fruendt also reviewed her meetings with staff, and state agencies and commissions. She gave updates on Federal reporting, AWARE, Case Reviews, and Program Standards, Statistical Research.

Mrs. Fruendt wanted to make the Commissioners aware of an Emergency Declaration DRS made to OMES Capitol Assets Management. On August 11, 2023, she notified the Capitol Assets Management, through an Emergency Declaration, work at the Oklahoma School for the Deaf dormitories was still under construction. The work was to be completed by December 22, 2022. As of August 2023, it has not been completed. OSD is housing students in other facilities and declared an Emergency to get a new contractor. As of date, a new contractor has not been secured.

PRIORITY GROUP, PORTAL REFERRALS UPDATE AND SBVI REPORT

Commission Acting Chair Hilliard recognized Theresa McDermott, SBVI Field Service Coordinator. Mrs. McDermott gave the Priority Group, Portal Referrals update, and SBVI report for Tracy Brigham.

Update on Priority Groups: Priority Group I is still open. September 6th two hundred ten (210) were released. As of today, Group II has one thousand fifty-six (1,056) and Group III has two hundred three (203), with a total of one thousand two hundred fifty-nine (1,259).

Update on portal referrals: As of September 5, there has been a total of four hundred twenty (420) on-line referrals of which one hundred twenty-one (121) are either active or pending action. In addition, eight-two (82) applications have been taken. Cases with application, the median days between the referral being completed online, and the date the referral is closed, when the application is entered, is twenty-nine (29) days.

SBVI report: Mrs. McDermott gave updates on Field Services, including **new staff, Rehabilitation Teacher Jenifer Harris in Sapulpa, VR Specialist Latifa Wright in**

Oklahoma City, Rehabilitation Teacher Jennifer Ratliff in Tulsa, and Deaf Blind Specialist Kelley Gutierrez is now a Certified Rehabilitation Counselor; OLBPH; AIM Center; BEP; Recruitment and Outreach Coordinator; and Division Administrator activities.

FINANCIAL

Commission Acting Chair Hilliard recognized Kevin Statham, Chief Financial Officer to present the Financial Status report for FY 23 and FY 24 as of July 31, 2023.

Mr. Statham also presented the FY 2024 Supplemental Budget Request and the FY 2025 Budget Request for review and approval.

Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the FY 2024 Supplemental Budget and the FY 2025 Budget Request. Both Commissioners voted in the affirmative. Motion passed.

HUMAN RESOURCES

Commission Acting Chair Hilliard recognized Tom Patt. Mr. Patt reported on the Personnel activity as of August 31, 2023.

OKLAHOMA COMMISSION FOR REHABILITATION 2024 CALENDAR

Commission Acting Chair Hilliard asked if there was any discussion. Commissioner Hilliard stated the meetings dates have been scheduled for Wednesdays instead of Mondays.

Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the Oklahoma Commission for Rehabilitation Services 2024 Calendar. Both Commissioners voted in the affirmative. Motion passed.

TRANSITION PROGRAMS, STEM, VIBE AND SUMMER TRANSITION.

Commission Acting Chair Hilliard recognized Rene Sansom Briscoe. Mrs. Briscoe gave updates on the Pre-ETS (Pre-employment Transition Services) services, STEM (Science Technology Engineering Mathematics), VIBE (Visually Impaired Blindness Empowerment), and BEST (Building Employment Skills for Today).

OKLAHOMA ABLE TECH

Commission Acting Chair Hilliard recognized Shelly Gladden from ABLE TECH to give the ABLE TECH report for Allyson Robinson. The ABLE TECH report provided updates on the Alternative Financing Program Report, Portfolio Performance, Loan Information, Creating an Accessible Workforce System for All Contracts, and AT, AEM and ICT Accessibility for Pre-ETS contracts.

OKLAHOMA REHABILITATION COUNCIL

Commission Acting Chair Hilliard recognized Carolina Colclosure. Miss Colclosure reported on the status of ORC's committees and noted the net ORC quarterly meeting will be in November.

OKLAHOMA INDEPENDENT LIVING COUNCIL

Commission Acting Chair Hilliard recognized Sidna Trimmell. Mrs. Trimmell's report gives updates on monthly meetings, national conferences, and partnership conferences.

ABOLISHMENT OF FIXED RATES FOR SUPPORTED EMPLOYMENT, EMPLOYMENT RETENTION, JOB PLACEMENT, AND SUPPORT SERVICES FOR EMPLOYMENT CONTRACTS

Commission Acting Chair Hilliard recognized Kathy Lowry. Mrs. Lowry requested Commission discussion and vote on the abolishment of fixed rates for supported employment, employment retention, job placement and support services for employment contracts. There is no request for an increase at this time.

Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the Abolishment of Fixed Rates for Supported Employment, Employment Retention, Job Placement, and Support Services for Employment Contracts. Both Commissioners voted in the affirmative. Motion passed.

OKLAHOMA SCHOOL FOR THE BLIND DONATION REPORT

Commission Acting Chair Hilliard recognized Rita Echelle. Mrs. Echelle presented the OSB August 2023 Donation Report.

Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the August 2023, OSB donations. Both Commissioners voted in the affirmative. Motion passed.

OKLAHOMA SCHOOL FOR THE DEAF REPORT AND DONATION REPORT

Commission Acting Chair Hilliard recognized Dr. Heather Laine. Mrs. Laine presented the OSD August 2023 Donation report.

Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to approve the August 2023, OSD donations. Both Commissioners voted in the affirmative. Motion passed.

VOTE TO CONVENE INTO EXECUTIVE SESSION

Motion was made by Commissioner Flannery and seconded by Acting Chair Hilliard to convene to an Executive Session. Both Commissioners voted in the affirmative. Motion passed.

EXECUTIVE SESSION

Discussion and possible action pursuant to 25 O.S. § 307 (B)(1), for the purpose of discussing the Performance Review and the salary of the Executive Director.

Discussing and possible action pursuant to 25 O.S. § 307 (B) (1), for the purpose of discussing the retirement of the Commission Assistant.

VOTE TO RECONVENE INTO REGULAR SESSION

Motion was made by Acting Chair Hilliard and seconded by Commissioner Flannery to reconvene to an Executive Session. Both Commissioners voted in the affirmative. Motion passed.

DISCUSSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

Action was taken to raise Executive Director's salary ten percent (10%) retroactive July 1, 2023 and continue Executive Director's evaluation next Executive Session.

NEW BUSINESS

Commission Acting Chair Hilliard asked if there was any New Business. There was none.

ANNOUNCEMENTS

Commission Acting Chair Hilliard announced the date and location of next regular meeting of the Commission for Rehabilitation Services is **October 9, 2023**, at 10:30 a.m., DRS State office 3535 NW 58th Street, 2nd Floor Oklahoma City, OK 73112.

PUBLIC COMMENTS

Commission Acting Chair Hilliard asked if there were any public comments. Jonathon Cook said there were none.

ADJOURNMENT

Motion was made by Commission Acting Chair Hilliard and seconded by Commissioner Flannery to adjourn. Both Commissioners voted in the affirmative. Motion passed

**Respectfully submitted by Carol Brown, Commission Assistant
September 11, 2023**

EXECUTIVE DIRECTOR'S REPORT

Oklahoma Department of Rehabilitation Services
EXECUTIVE DIRECTOR REPORT
October 9, 2023

Executive

September

12 – New Employee Academy for VR/SBVI welcome.

13 – DRS Executive Team Meeting.

14 – OCCY Finance Committee Meeting; Meeting with DRS/OKIPSE/DHS-DDS; WIOA Core Partners meeting.

15 – OCCY Meeting.

20 – Meeting with OSD/DRS/USAO President regarding the OSD preschool on the Chickasha campus.

26 – OSB Spaghetti Fundraiser.

27 – OSB Western Days.

28 – Fruendt’s Front Town Hall Meeting.

October

3 – VR/SBVI Performance Meeting.

4-6 – Oklahoma Works Conference.

6 – Human Services Cabinet Meeting – DRS Hosting.

October 17 – DRS 30th Celebration!!!

Process Improvement (PI)

Federal Reporting

ETA-9169 WIOA Annual Report for PY22 was submitted before Oct 1 deadline.

AWARE

Progress is being made on the API portal project, which once completed, will enable us to extract data collected by contracted Pre-ETS providers directly into AWARE instead of relying on manual entry.

We have continued to collaborate with DRS Purchasing to implement a new method for purchasing client services using P-Cards.

Working with Alliance Enterprises to determine if auto-budget selection is a feature that would be beneficial to implement in AWARE.

Case Review

The QA team completed case reviews on cases closed from both unsuccessful and successful status. The cases were pulled with a closure date from 7.16.23-8.15.23, with an application date since 1.1.19. Purpose of the reviews were to evaluate for Federal compliance. Report of findings for Administration to follow.

Program Standards, Statistical Research

The research staff completed the 2023 Legislative map, program maps for OSB and OLBPH, and the Agency Program Information worksheet for Finance.

The staff created a survey for the ADA coordinator about the agency online form and process for staff ADA accommodation requests.

The staff continue to train and work on replicating some Tableau reports in Power BI.

Staff attended the ORC strategic planning meeting to assist their designated committees.

***Respectfully submitted by
Melinda Fruendt, Executive Director***

SUCCESS STORY



OKLAHOMA
Rehabilitation
Services

Client Success story

Client Name

Ethan Smith

Hometown

Edmond

Their story

Edmond North senior Ethan Smith participated in the DRS' Transition's BEST Step summer job training and employment program in summer 2023. Ethan, who has autism, attention-deficit/hyperactivity disorder, hearing loss and intellectual disabilities, enjoyed working as a sacker at Uptown Grocery in Edmond. After the summer program ended, Store Manager Shane Kennedy wanted to hire Ethan to work on a permanent, part-time basis, but had to wait until he had a vacancy for budget reasons.

During the month that Ethan was off work, Shane had 20 phone calls from customers who asked, "Where's that kid who's always smiling?" They missed Ethan and so did Shane because Ethan is a great worker with a positive attitude. Today, Ethan is back at work at Uptown Grocery and happy to be there. Uptown Grocery employs other workers with disabilities, including Caleb who has worked there 17 years.



Shane Kennedy, left and Ethan Smith.

Ethan's Vocational Rehabilitation counselor Victoria Middleton recommended Ethan to star in a DRS public service announcement. DRS Communications and Brand New Media shot that PSA on September 25 with Ethan Smith and Shane Kennedy in the produce section at Uptown Grocery. Ethan's parents Christina and James Smith watched proudly from the sidelines along with Ethan's co-workers and store customers.

FINANCIAL STATUS REPORT

Department of Rehabilitation Services Financial Status Report FY 23

As of August 31, 2023

All Programs Agency Summary							
	Budget	% of Total Budget	Expenditures	2023 Expenditures in FY 2024	% Expended	Encumbrances	% Used
Personnel	87,735,007.00	52.2%	74,867,202.73	471,565.21	85.9%	327,238.31	86.2%
Travel	1,269,239.00	0.8%	1,062,739.89	91,934.29	91.0%	28,652.75	93.2%
General Operating	23,775,956.96	14.2%	16,164,194.78	1,416,955.54	73.9%	4,152,750.99	91.4%
Office Furniture & Equipment	1,899,869.50	1.1%	807,087.02	196,151.68	52.8%	187,674.79	62.7%
Client / General Assistance	44,442,760.00	26.5%	26,316,771.63	1,837,307.98	63.3%	6,085,937.59	77.0%
Indirect Cost	8,822,657.47	5.3%	8,822,657.48	(1,450.41)	100.0%	(0.01)	100.0%
Total	167,945,489.93	100.0%	128,040,653.53	4,012,464.29	78.6%	10,782,254.42	85.0%

Department of Rehabilitation Services Financial Status Report FY 23

As of August 31, 2023

All Programs							
Vocational Rehabilitation and Visual Services							
	Budget	% of Total Budget	Expenditures	2023 Expenditures in FY 2024	% Expended	Encumbrances	% Used
Personnel	25,783,092.00	33.7%	20,723,810.27	88,931.92	80.7%	221,572.31	81.6%
Travel	835,400.00	1.1%	778,616.08	65,751.74	101.1%	320.00	101.1%
General Operating	9,675,358.94	12.6%	6,794,737.00	621,681.65	76.7%	1,440,711.58	91.5%
Office Furniture & Equipment	679,781.00	0.9%	298,981.50	6,740.99	45.0%	0.00	45.0%
Client / General Assistance	36,357,760.00	47.5%	18,839,468.89	1,716,497.93	56.5%	5,768,856.18	72.4%
Indirect Cost	3,218,874.06	4.2%	3,218,874.06	(1,450.41)	100.0%	0.00	100.0%
Total	76,550,266.00	100.0%	50,654,487.80	2,498,153.82	69.4%	7,431,460.07	79.1%

Vocational Rehabilitation Grant							
	Budget	% of Total Budget	Expenditures	2023 Expenditures in FY 2024	% Expended	Encumbrances	% Used
Personnel	23,222,094.00	32.3%	18,514,962.14	58,008.66	80.0%	30,310.99	80.1%
Travel	824,500.00	1.1%	763,173.46	64,450.56	100.4%	221.31	100.4%
General Operating	8,717,782.83	12.1%	6,307,480.56	474,766.12	77.8%	1,276,943.54	92.4%
Office Furniture & Equipment	509,281.00	0.7%	179,584.92	5,231.42	36.3%	0.00	36.3%
Client / General Assistance	35,634,667.00	49.6%	18,447,180.27	1,696,390.11	56.5%	5,178,005.85	71.1%
Indirect Cost	2,963,715.17	4.1%	2,963,715.17	(1,450.41)	100.0%	0.00	100.0%
Total	71,872,040.00	100.0%	47,176,096.52	2,297,396.46	68.8%	6,485,481.69	77.9%

Department of Rehabilitation Services Financial Status Report FY 23

As of August 31, 2023

All Programs		Oklahoma School for the Blind					
		2023					
	Budget	% of Total Budget	Expenditures	Expenditures in FY 2024	% Expended	Encumbrances	% Used
Personnel	6,684,882.00	71.8%	6,629,410.12	16,294.29	99.4%	8.04	99.4%
Travel	115,000.00	1.2%	92,059.47	9,676.36	88.5%	0.00	88.5%
General Operating	1,237,398.65	13.3%	986,339.08	63,464.35	84.8%	56,099.33	89.4%
Office Furniture & Equipment	523,300.00	5.6%	282,085.43	100,726.70	73.2%	2,818.14	73.7%
Client / General Assistance	57,000.00	0.6%	48,306.66	936.86	86.4%	0.00	86.4%
Indirect Cost	694,958.78	7.5%	694,958.78	0.00	100.0%	0.00	100.0%
Total	9,312,539.43	100.0%	8,733,159.54	191,098.56	95.8%	58,925.51	96.5%

Department of Rehabilitation Services Financial Status Report FY 23

As of August 31, 2023

All Programs		Oklahoma School for the Deaf					
		2023		2024			
	Budget	% of Total Budget	Expenditures	Expenditures in FY 2024	% Expended	Encumbrances	% Used
Personnel	7,722,750.00	49.5%	6,964,439.22	58,484.17	90.9%	7,807.90	91.0%
Travel	146,439.00	0.9%	101,245.34	8,357.72	74.8%	800.00	75.4%
General Operating	5,843,886.24	37.5%	3,450,685.12	375,292.84	65.5%	1,744,651.69	95.3%
Office Furniture & Equipment	566,051.50	3.6%	209,420.01	62,587.10	48.1%	134,804.80	71.9%
Client / General Assistance	498,000.00	3.2%	210,284.07	24,256.57	47.1%	101,410.01	67.5%
Indirect Cost	814,820.76	5.2%	814,820.76	0.00	100.0%	0.00	100.0%
Total	15,591,947.50	100.0%	11,750,894.52	528,978.40	78.8%	1,989,474.40	91.5%

Department of Rehabilitation Services Financial Status Report FY 23

As of August 31, 2023

All Programs							
Disability Determination Division							
	Budget	% of Total Budget	Expenditures	Expenditures in FY 2024	% Expended	Encumbrances	% Used
Personnel	39,833,335.00	71.2%	33,534,385.33	293,825.60	84.9%	32,327.48	85.0%
Travel	89,300.00	0.2%	35,249.78	2,796.54	42.6%	27,532.75	73.4%
General Operating	4,326,108.82	7.7%	2,877,826.60	201,319.52	71.2%	655,265.19	86.3%
Office Furniture & Equipment	83,237.00	0.1%	7,606.74	0.00	9.1%	50,051.85	69.3%
Client / General Assistance	7,530,000.00	13.5%	7,218,712.01	95,616.62	97.1%	215,671.37	100.0%
Indirect Cost	4,088,019.18	7.3%	4,088,019.18	0.00	100.0%	0.00	100.0%
Total	55,950,000.00	100.0%	47,761,799.64	593,558.28	86.4%	980,848.64	88.2%

Department of Rehabilitation Services Financial Status Report FY 23

As of August 31, 2023

All Programs							
DRS Support Services							
	Budget	% of Total Budget	Expenditures	Expenditures in FY 2024	% Expended	Encumbrances	% Used
Personnel	7,710,948.00	73.2%	7,015,157.79	14,029.23	91.2%	65,522.58	92.0%
Travel	83,100.00	0.8%	55,569.22	5,351.93	73.3%	0.00	73.3%
General Operating	2,693,204.31	25.6%	2,054,606.98	155,197.18	82.1%	256,023.20	91.6%
Office Furniture & Equipment	47,500.00	0.5%	8,993.34	26,096.89	73.9%	0.00	73.9%
Client / General Assistance	0.00	0.0%	0.00	0.00	0.0%	0.00	0.0%
Indirect Cost	5,984.69	0.1%	5,984.69	0.00	100.0%	(0.00)	100.0%
Total	10,540,737.00	100.0%	9,140,312.02	200,675.23	88.6%	321,545.78	91.7%

Department of Rehabilitation Services Financial Status Report FY 23

As of August 31, 2023

Personnel
Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
Travel
Travel - Agency Direct
Travel - Reimbursements
General Operating
AFP Encumbrances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Inter/Intra Agency Payment for Personal Services
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials
Office Furniture & Equipment
Library Equipment & Resources
Office Furniture & Equipment
Client / General Assistance
Social Service and Assistance Payments
Indirect Cost

Department of Rehabilitation Services Financial Status Report FY 24

As of August 31, 2023

All Programs Agency Summary						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	96,935,137.00	54.3%	13,157,405.78	13.6%	83,201,911.67	99.4%
Travel	1,256,450.00	0.7%	78,284.65	6.2%	81,918.31	12.8%
General Operating	23,369,926.00	13.1%	2,076,109.12	8.9%	14,397,722.87	70.5%
Office Furniture & Equipment	1,622,506.00	0.9%	66,590.66	4.1%	52,161.73	7.3%
Client / General Assistance	44,110,203.00	24.7%	3,243,237.96	7.4%	36,117,185.02	89.2%
Indirect Cost	11,173,273.00	6.3%	1,684,734.58	15.1%	9,488,538.42	100.0%
Total	178,467,495.00	100.0%	20,306,362.75	11.4%	143,339,438.02	91.7%

Department of Rehabilitation Services Financial Status Report FY 24

As of August 31, 2023

All Programs						
Vocational Rehabilitation and Visual Services						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	30,477,753.00	36.9%	3,802,845.06	12.5%	26,313,280.75	98.8%
Travel	882,950.00	1.1%	59,346.07	6.7%	2,848.56	7.0%
General Operating	10,023,904.00	12.1%	1,280,267.89	12.8%	7,161,632.54	84.2%
Office Furniture & Equipment	736,508.00	0.9%	10,679.91	1.5%	26,382.40	5.0%
Client / General Assistance	36,136,203.00	43.7%	2,113,848.70	5.8%	29,730,482.60	88.1%
Indirect Cost	4,397,141.00	5.3%	661,356.75	15.0%	3,735,784.25	100.0%
Total	82,654,459.00	100.0%	7,928,344.38	9.6%	66,970,411.10	90.6%

Vocational Rehabilitation Grant						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	27,758,218.00	35.5%	3,430,229.90	12.4%	23,966,414.73	98.7%
Travel	864,000.00	1.1%	57,465.74	6.7%	2,848.56	7.0%
General Operating	9,263,446.00	11.8%	1,246,362.11	13.5%	6,530,119.26	83.9%
Office Furniture & Equipment	543,960.00	0.7%	4,965.21	0.9%	0.00	0.9%
Client / General Assistance	35,655,667.00	45.6%	2,089,848.17	5.9%	29,543,171.12	88.7%
Indirect Cost	4,160,619.00	5.3%	612,592.56	14.7%	3,548,026.44	100.0%
Total	78,245,910.00	100.0%	7,441,463.69	9.5%	63,590,580.11	90.8%

Department of Rehabilitation Services Financial Status Report FY 24

As of August 31, 2023

All Programs Oklahoma School for the Blind						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	7,437,421.00	74.7%	1,142,988.00	15.4%	6,269,492.58	99.7%
Travel	105,000.00	1.1%	5,650.23	5.4%	220.00	5.6%
General Operating	1,326,800.00	13.3%	102,410.64	7.7%	1,105,688.15	91.1%
Office Furniture & Equipment	246,027.00	2.5%	41,044.01	16.7%	25,779.33	27.2%
Client / General Assistance	76,000.00	0.8%	3,394.68	4.5%	0.00	4.5%
Indirect Cost	761,472.00	7.7%	120,225.00	15.8%	641,247.00	100.0%
Total	9,952,720.00	100.0%	1,415,712.56	14.2%	8,042,427.06	95.0%

Department of Rehabilitation Services Financial Status Report FY 24

As of August 31, 2023

All Programs Oklahoma School for the Deaf						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	9,200,943.00	56.8%	1,159,216.78	12.6%	8,003,231.69	99.6%
Travel	133,000.00	0.8%	2,579.42	1.9%	44,650.00	35.5%
General Operating	4,842,767.00	29.9%	124,592.12	2.6%	1,351,363.58	30.5%
Office Furniture & Equipment	557,760.00	3.4%	14,217.90	2.5%	0.00	2.5%
Client / General Assistance	448,000.00	2.8%	3,597.00	0.8%	109,100.00	25.2%
Indirect Cost	1,007,110.00	6.2%	143,348.66	14.2%	863,761.34	100.0%
Total	16,189,580.00	100.0%	1,447,551.88	8.9%	10,372,106.61	73.0%

Department of Rehabilitation Services Financial Status Report FY 24

As of August 31, 2023

All Programs						
Disability Determination Division						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	41,243,263.00	71.1%	5,824,441.60	14.1%	35,306,400.50	99.7%
Travel	64,300.00	0.1%	3,352.82	5.2%	34,199.75	58.4%
General Operating	4,207,654.00	7.3%	343,621.37	8.2%	2,688,405.97	72.1%
Office Furniture & Equipment	34,213.00	0.1%	0.00	0.0%	0.00	0.0%
Client / General Assistance	7,450,000.00	12.8%	1,122,397.58	15.1%	6,277,602.42	99.3%
Indirect Cost	5,000,570.00	8.6%	758,747.76	15.2%	4,241,822.24	100.0%
Total	58,000,000.00	100.0%	8,052,561.13	13.9%	48,548,430.88	97.6%

Department of Rehabilitation Services Financial Status Report FY 24

As of August 31, 2023

All Programs						
DRS Support Services						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	8,575,757.00	73.5%	1,227,914.34	14.3%	7,309,506.15	99.6%
Travel	71,200.00	0.6%	7,356.11	10.3%	0.00	10.3%
General Operating	2,968,801.00	25.4%	225,217.10	7.6%	2,090,632.63	78.0%
Office Furniture & Equipment	47,998.00	0.4%	648.84	1.4%	0.00	1.4%
Client / General Assistance	0.00	0.0%	0.00	0.0%	0.00	0.0%
Indirect Cost	6,980.00	0.1%	1,056.41	15.1%	5,923.59	100.0%
Total	11,670,736.00	100.0%	1,462,192.80	12.5%	9,406,062.37	93.1%

Department of Rehabilitation Services Financial Status Report FY 24

As of August 31, 2023

Personnel
Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
Travel
Travel - Agency Direct
Travel - Reimbursements
General Operating
AFP Encumbrances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Inter/Intra Agency Payment for Personal Services
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials
Office Furniture & Equipment
Library Equipment & Resources
Office Furniture & Equipment
Client / General Assistance
Social Service and Assistance Payments
Indirect Cost

PERSONNEL ACTIVITY REPORT

PERSONNEL ACTIVITY REPORT AS OF SEPTEMBER 30, 2023

FILLED AND VACANT POSITIONS

Personnel Activity = 14 vacant positions filled / 75 positions in Announcement or Selection Process

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled
MSD	Material Management Officer / 1060	11/20/2021	MSD CDS	07/18/2023	07/26/2023	24-004	Canceled	
MSD	Administrative Programs Officer / 0479	09/27/2022	MSD CDS	08/21/2023	08/25/2023	24-009.1	In Selection Process	
MSD	Administrative Programs Officer / 1083	05/31/2022	MSD CDS	07/19/2023	08/07/2023	23-094.1	Kathi Brown	09/11/2023
MSD	Human Resources Programs Manager / 0926	12/01/2022	MSD HR	07/12/2023	Continuous	23-046.2	Currently Open	
FSD	Accountant / 0713	11/01/2019	FSD	09/14/2023	Continuous	24-027	Currently Open	
FSD	Accountant / 1124	05/30/2023	FSD	05/31/2023	06/19/2023	23-093	Christine Bray	09/13/2023
DDS	Disability Medical Consultant, 2147 / 1473, 1474, 1475, 1476	N/A	DDS	08/25/2023	08/31/2023	24-024	Candace Byrd	09/05/2023
OSB	Nursing Service Supervisor, 8133 / 0851	12/31/2023	OSB	09/22/2023	Continuous	24-031	Rhonda Johnson	09/05/2023
OSB	Recreational Activities Specialist / 0419	08/01/2023	OSB	07/18/2023	Continuous	24-007	Justin Wyckoff	09/05/2023
OSB	School Psychologist, 2045 / 0463	07/31/2023	OSB	06/02/2023	Continuous	23-095	Jill Gill	09/05/2023
OSB	Transportation Officer/Student Aide, 5793 / 1084	01/25/2023	OSB	02/09/2023	Continuous	23-070	Jessica Eubanks	09/05/2023
OSB	Direct Care Specialist / 0235, 0453	03/08/2023	OSB	09/29/2022	Continuous	23-027	Max Johnson	09/10/2023
OSD	Fleet Specialist / 0348	07/28/2023	OSD	09/15/2023	Continuous	24-029	Currently Open	
OSD	Recreational Activities Specialist / 0247	08/01/2023	OSD	08/16/2023	Continuous	24-014	Currently Open	
OSD	Director of Outreach and Accessibilities, 4966 / P104791	New PIN	OSD	08/07/2023	Continuous	24-017	Currently Open	
OSD	Teacher, 2083 / 0050	07/31/2023	OSD	08/16/2023	Continuous	24-022	Currently Open	
OSD	Sign Language Specialist, 2308 / 1090	07/20/2023	OSD	08/17/2023	Continuous	24-023	Currently Open	
OSD	Food Service Specialist / 1044	08/01/2023	OSD	09/12/2023	Continuous	24-006	Currently Open	
OSD	LPN, 2604 / 0384	07/31/2023	OSD	07/26/2023	Continuous	24-010	Currently Open	
OSD	Manual Sign Language Specialist / 0261	07/31/2023	OSD	09/06/2023	Continuous	24-011	Currently Open	
OSD	Housekeeping/Custodial Worker / 0542	01/13/2010	OSD	07/26/2023	Continuous	24-012	Currently Open	
OSD	Teaching Assistant / P103831	08/01/2023	OSD	07/28/2023	Continuous	24-015	Currently Open	
OSD	Construction/Maintenance Tech / 1042	04/08/2022	OSD	07/26/2023	Continuous	24-016	Currently Open	

OSD	Director of Family and Early Childhood Services, 1445 / 1494	07/31/2023	OSD	05/26/2023	Continuous	23-091	Lori Henson	09/01/2023
OSD	Principal, 1854 / 0081	02/01/2010	OSD	09/06/2023	Continuous	23-082	Currently Open	
		04/21/2023						
		04/22/2022						
		06/30/2023						
OSD	Direct Care Specialist / 0778, 1043, 0641, 0578, 0824	08/19/2021	OSD	10/04/2022	Continuous	23-032	Currently Open	
		10/22/2012						
OSD	Teacher, 2083 / 0022	07/31/2023	OSD	04/13/2023	Continuous	23-079	In Selection	
OSD	School Psychologist, 2045 / 0070	12/31/2022	OSD	09/15/2023	Continuous	23-050	Currently Open	
		04/30/2020						
OSD	Teacher / 0569, 0890	08/01/2021	OSD	02/09/2021	Continuous	21-046	Currently Open	
			VR15 –					
VR	Rehabilitation Technician / 0472	08/31/2023	MWC	09/05/2023	Continuous	24-025	Currently Open	
			VR12 –					
VR	Vocational Rehabilitation Specialist / 0478	09/08/2023	Lawton	09/05/2023	Continuous	24-026	Currently Open	
VR	Rehabilitation Technician / 0577	08/07/2023	VR63 – Aiva	09/22/2023	Continuous	24-032	Currently Open	
			VR97 –					
VR	Rehabilitation Technician / 1188	06/01/2023	Guymon	08/15/2023	Continuous	24-019	Currently Open	
			VR07 –					
VR	Rehabilitation Technician / 0047	12/30/2022	Durant	08/15/2023	Continuous	24-020	Currently Open	
			VR26 –					
VR	Vocational Rehabilitation Specialist / 0714	08/18/2023	Claremore	08/16/2023	Continuous	24-021	Currently Open	
VR	Programs Field Representative / 0034	04/30/2023	VR09 – ESS	07/12/2023	Continuous	24-002	Currently Open	
VR	Programs Field Representative / 1211	07/28/2023	VR – TBD	07/17/2023	Continuous	24-005	Currently Open	
			VR81 –					
VR	Vocational Rehabilitation Specialist / 0066	07/11/2023	Chickasha	07/24/2023	Continuous	24-008	Currently Open	
VR	Vocational Rehabilitation Specialist / 1190	06/09/2023	VR08 – Enid	06/05/2023	Continuous	23-096	Currently Open	
VR	Programs Field Representative / 1195	11/21/2022	TBD	09/13/2023	Continuous	23-098	Currently Open	
VR	Vocational Rehabilitation Specialist / 0021	05/19/2023	VR67- Tulsa	06/02/2023	Continuous	23-099	Leonard Lyde	09/12/2023
VR	Behavioral Health Clinician / 0467	04/14/2023	VR23 – OKC	05/02/2023	Continuous	23-083	Currently Open	
VR	Rehabilitation Technician / 0079	04/13/2023	VR23 – OKC	05/01/2023	Continuous	23-085	Currently Open	
			VR13 –					
VR	Vocational Rehabilitation Specialist / 0821	04/14/2023	McAlester	05/02/2023	Continuous	23-086	Currently Open	
			VR29 –					
VR	Vocational Rehabilitation Specialist / 0393	12/31/2022	Edmond	02/14/2023	Continuous	23-067	Currently Open	
VR	Vocational Rehabilitation Specialist / 0767	01/07/2023	VR86 – Ada	01/25/2023	Continuous	23-058	Lindsay Ryan	09/01/2023

VR	Vocational Rehabilitation Specialist / 0646	08/01/2022	VR41 – Ponca City	11/21/2022	Continuous	23-038	Currently Open
VR	Vocational Rehabilitation Specialist / 0948	11/08/2022	VR05 – Weatherford	11/16/2022	Continuous	23-040	Currently Open
VR	Vocational Rehabilitation Specialist / 0477	10/01/2022	VR18 – Muskogee	11/23/2022	Continuous	23-041	Currently Open
VR	Business Services Liaison / 0814	07/22/2022	VR86 – Ada	10/26/2022	Continuous	23-035	Canceled
VR	Vocational Rehabilitation Specialist / 0776	07/15/2022	VR86 – Ada	09/06/2022	Continuous	23-021	Currently Open
VR	Vocational Rehabilitation Specialist / 1078	08/01/2022	VR07 – Durant	09/06/2022	Continuous	23-022	Currently Open
VR	Vocational Rehabilitation Specialist / 0073	06/20/2022	VR13 – McAlester	09/26/2023	Continuous	23-003	Currently Open
VR	Vocational Rehabilitation Specialist / 0325, 0904	06/17/2022	VR80 – Tulsa	07/20/2022	Continuous	23-008	Currently Open
VR	Vocational Rehabilitation Specialist / 0044	04/09/2022	VR67 – Tulsa	09/15/2023	Continuous	22-102.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0793	07/26/2022	VR05 – Weatherford	06/13/2022	Continuous	22-105	Currently Open
VR	Vocational Rehabilitation Specialist / 0339	05/01/2022	VR56 – Woodward	05/04/2022	Continuous	22-085	Shawna Brown
VR	Vocational Rehabilitation Specialist / 0846	05/05/2022	VR19 – OKC	05/10/2022	Continuous	22-089	Currently Open
VR	Vocational Rehabilitation Specialist / 0381	04/04/2022	VR04 – Bartlesville	09/25/2023	Continuous	22-072	Currently Open
VR	Vocational Rehabilitation Specialist / 0752, 0955	11/01/2021 10/31/2022	VR80 – Tulsa	11/03/2022	Continuous	23-037	Currently Open
VR	Vocational Rehabilitation Specialist / 0567	09/01/2020	VR67 – Tulsa	12/22/2020	Continuous	21-028.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0627	07/08/2020	VR18 – Muskogee	08/18/2021	Continuous	21-007.2	Currently Open
SBVI	Rehabilitation Technician / 0001	08/31/2023	SBVI73 – OKC	09/15/2023	Continuous	24-028	Currently Open
SBVI	Public Information Officer / 0198	07/17/2023	SBVI72 – OKC	09/22/2023	Continuous	24-030	Currently Open
SBVI	Rehabilitation Technician / 0267	09/18/2023	SBVI64 – Tulsa	09/26/2023	Continuous	24-033	Currently Open
SBVI	Administrative Assistant / 0510	09/18/2023	SBVI72 – OKC	09/22/2023	Continuous	24-034	Currently Open
SBVI	Administrative Assistant / 0726	09/30/2022	SBVI64 – Tulsa	08/08/2023	08/14/2023	24-018	Tina Joseph

SBVI	Rehabilitation Technician / 0158	06/22/2023	SBVI58 – Ada	07/11/2023	Continuous	24-001	Currently Open
SBVI	Administrative Programs Officer / 0009	05/16/2022	SBVI72 – OLBPH	07/28/2023	08/16/2023	24-013	Lacey Downs 09/18/2023
SBVI	Vocational Rehabilitation Specialist / 0396	05/31/2023	SBVI58 – Ada	06/06/2023	Continuous	23-097	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0094	05/08/2023	SBVI59 – Enid	05/23/2023	Continuous	23-084	Currently Open
SBVI	Vending Facility Business Consultant / 0170	06/01/2022	SBVI 33 – OKC	01/04/2023	Continuous	23-054	Currently Open
SBVI	Vending Machine Technician / 0805, 1027	11/21/2020	SBVI 33 –				
SBVI	Assistive Technology Specialist / 0091	01/01/2021	OKC	01/11/2023	Continuous	23-056	Currently Open
		07/01/2020	SBVI – TBD	03/14/2022	Continuous	22-066	Currently Open
SBVI	Vending Operations Manager / 1486	11/20/2021	SBVI 33 – OKC	05/10/2022	Continuous	22-067.1	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0709	02/08/2022	SBVI 84 – McAlester	04/29/2022	Continuous	22-058.1	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0669	05/29/2021	SBVI 69 – Weatherford	01/26/2022	Continuous	21-080.5	Currently Open
SBVI	Vending Machine Technician / 0167	02/20/2020	SBVI 33 – BEP	08/31/2020	Continuous	21-014	Currently Open

DISCHARGES/RESIGNATIONS/RETIREMENTS = 6

As of September 30, 2023

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

DIVISION OF VOCATIONAL REHABILITATION

Resignation = 2
1 = 5 years 2 months
1 = 1 year 4 months

SERVICES FOR THE BLIND AND VISUALLY IMPAIRED DIVISION

Resignation = 1
1 = 6 months

OKLAHOMA SCHOOL FOR THE BLIND

OKLAHOMA SCHOOL FOR THE DEAF

Retirement = 1
1 = 27 years

DISABILITY DETERMINATION SERVICES

Resignation = 1
1 = 18 years 2 months

Death = 1
1 = 42 years, 7 months

CURRENT FTE STATUS FY 2024

FTE as of September 30, 2023

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	77.8	72.00	3.00	0.00	75.00
Vocational Rehabilitation	229.0	191.00	32.00	(1.00)	222.00
Services for the Blind and Visually Impaired	108.0	85.00	15.00	(2.00)	98.00
VR/SBVI-DP	3.00	2.00	0.00	0.00	2.00
Oklahoma School for the Blind	100.0	99.00	3.00	0.00	102.00
Oklahoma School for the Deaf	129.0	107.00	21.00	(1.00)	127.00
Total (NON-EXEMPT)	646.8	556.00	74.00	(4.00)	626.00
Disability Determination Services (EXEMPT)	350.0	321.00	1.00	(321.00)	322.00
TOTAL NON-EXEMPT & EXEMPT	996.8	877.00	75.00	(325.00)	948.00

FY 24 Budgetary Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Melinda Fruendt, Director
 Kevin Statham, Chief Financial Officer
 Randy Weaver, Chief of Operations
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Carol Brown, Executive Assistant
 Rosemarie Chitwood, Secretary V

Brett Jones, Public Information Officer III

OKLAHOMA SCHOOL FOR THE DEAF REPORT

**Oklahoma School for the Deaf
DRS Commission Report
Dr. Heather Laine, Superintendent
October 11, 2023**

OSD Overview

- Enrollment Day on Sunday, August 6 was a success. Parents and their families came to school to meet the teachers and completed the checklist. Reports from the families and teachers stated that this was the best enrollment day because of more parents coming out.
- We currently have 95 students and 9 have applied to be enrolled and 2 tours scheduled.
- Chickasha Preschool is going well with two young preschoolers along with the teacher and teaching assistant.
- Football and Volleyball season began.
- OSD Homecoming is on Saturday, September 30 with volleyball tournament between Oklahoma, Michigan, and Arkansas from 9am to 5pm and football game between Oklahoma and New Mexico at 7pm.
- Oklahoma Deaf Education Training Institute will kick off on September 30 with 7 students. These students are teachers working at schools around Oklahoma. The goal is to help them to gain a better understanding on Deaf education and language so they can provide better services for their students in their schools.
- Parent/Teacher Conferences will be held on Tuesday, October 3 and spaghetti dinner will be provided by the cafeteria and is sponsored by OSD Foundation.
- We currently have 15 vacant positions and 2 in the HR process. 4 new employees will begin working at OSD on October 2.

Upcoming Events:

- GPSD Volleyball Tournament in Minnesota on the weekend of October 6-8
- Football Travel to Utah on the weekend of October 6-8
- October 17 - DRS 30th Anniversary
- October 18 - Open House at Chickasha Preschool
- October 25 - OSD PAC Mystery Dinner evening
- October 27-29 - Volleyball/Football travel to Louisiana
- October 31 - 1st Annual Trunk and Treat for OSD students and families
- November 3-5 - GPSD Academic Bowl at OSD
- November 15 - Friendsgiving Festival

Operations

- Griffing, Read, Gym, Stewart, Long, and Blattner - The trimming on these buildings is completed.

- Griffing Hall - The kitchen is now working fully with the hood.
- Read Hall - The project on the elevator is still work in progress.
- Stewart Hall - The goal is to have the girls move into the Stewart Hall in October
- Ken Brown Gym -
 - The floor is nearly completed.
- Student Union - We had a water breakout in the concession area and is in process through OMES.
- Griffing Hall - The elevator is out of commission due to the inspection. This is being handled by OMES where we will work together on the plan for replacing the elevator.
- Several small projects are happening on the campus such as getting Stewart Hall done, extending the stage in the auditorium after the gym floor is completed, and a new floor for 2nd and 3rd floor in Read Hall.

Family and Early Childhood Services (FECS)

- The previous director for the Family and Early Childhood Services has resigned for a new opportunity. We now have a new director to take over this position. Her name is Lori Henson. She began this job on September 1.
- Family Engagement and Early Language Support has held Literacy Day for the families with young Bison (ages 0 to 5) in Tulsa, Oklahoma City, McAlester, and Sulphur for the month of September. We had Deaf adults there to help out with the activities. It was a success.
- Baby Bison Class is at OSD campus once a week on Monday from 11 to 12:30pm. This gives the families opportunity to interact with other families and learn more about language to support their Bisons with their early language specialists.
- FEELS and Outreach Departments are working together for the Family Connection Event in Moore on November 11. This is open to families with Deaf and Hard of Hearing children.

Outreach & Accessibilities Department

- Director of Outreach and Accessibilities Position
 - Traci Prince has decided to retire on August 31, 2023.
 - We have announced the job position and do not have someone yet.
 - Dr. Heather Laine is overseeing.
- Educational Consulting Growth:
 - Our educational consultants provided support to teachers, students, interpreters, families, and administrators. This impacted 356 students in 113 school districts.
 - We have a full team of educational consultants: Amy Duncan for the northeast, Hailey Weigt for the northeast, and Amy Shelby for the south region.
- Equipment Program/Hearing Aids Program:

- We continue to provide equipment devices for deaf and hard of hearing people and hearing aids programs for children (0-18) and senior citizens through the 235 programs.

Special Education Department

- Student Count is due by October 1 in the EdPlan (IEP) as well as Wengage.
- The Student Health Center is fully staffed with three nurses.
- The teaching assistants will attend a Paraprofessional Training in September to get their certificates.
- Meagan Neal, SLP and Teresa Mazza will go to a conference in October called "Language First" in Massachusetts.

Instructional Program

- Parent/Teacher Conferences on October 3
- Getting ready for the Virtual Learning on October 12 by sending learning packets with the students.
- Occupational Training Opportunities for the Deaf (OTOD) is going smooth with Gina Foster.

Student Life (Dorm, Clubs, Athletics)

Dorm Life:

- Birthday Celebrations for residential students with the grant from OSD Foundation. The goal is to help students to learn how to plan a birthday party and bake a cake. They had the birthday party for these students' birthdays in July, August, and September. The students enjoyed it so much.
- The Student Life Specialists implemented Bison Bucks for the residential students to earn bucks for rewards at the end of each week and month. This helps students to become responsible with their chores and behavior then learn how to manage their money.

Clubs:

- The Performing Arts Club (PAC) had their Talent Show during the Deaf Awareness week where everyone got to express their ASL skills.
- PAC will have a Mystery Dinner in October.
- Jr. NAD hosted Deaf Awareness Week on the week of September 18-22. They hosted their first Deaf Coffee at Starbucks in Ada on September 18.

Athletics/Extracurricular Activities:

- Volleyball Season has begun.
 - They finally used our gym on September 25.
 - They will have their all-day tournament on September 30.

- They will be flying to Minnesota on the weekend of October 6-8 for Great Plains School for the Deaf Tournament.
- Football Season has begun.
 - They will be playing against New Mexico on Sept 30 at OSD.
 - They will be flying to Utah on the weekend of October 6-8.
 - They have two more games at the end of October against Minnesota (home game on Thursday 10/19) and Louisiana (away game on 10/28)
- Cross Country
 - Middle and High School students participated in Cross Country. This allowed students to get some experiences.
- Sulphur Kids Association
 - We have some of our elementary students getting some experiences with Flag Football with other students in Sulphur.
- Cheer Teams
 - We have a group of elementary students practicing cheerleading
 - We also have a group of high school students practice cheerleading for the football season.
- Great Plains School for the Deaf Academic Bowl and ASL Competition
 - This will be held at OSD on the weekend of November 3-5 with a total of 8 or 9 schools.
- Special Olympics
 - The team will travel to Lawton for a Bowling competition on October 9.
 - OSD will have the opportunity to host a Special Olympics Basketball competition in November.

**OKLAHOMA SCHOOL
FOR THE DEAF
MONTHLY
DONATION
REPORT**

OSD Donation Report

September 2023

Donations Under \$500.00

Date	Name	Cash	Fund	Explanation	Property Value
9/12	Kathryn Bragg	300.00	70100\20095	OSD Yearbook 2023-2024	
9/19	Jamie Lynn Robinson	300.00	70100\20095-01	OSD Yearbook 2023-2024	
9/19	Anonymous	21.50	70100\20052	This donation was given to the Sr. Class Concession items	66.46
9/26	Sams Club	1.14	70100\20052	Left in donation bucket at the volleyball game	
9/26	Anonymous				
	Subtotal Cash Under \$500.00	622.64		Subtotal Property Under \$500.00	66.46

Donations Over \$500.00

9/26	DONORCHOOSE		Classroom	Classroom items	734.67
9/28	Kaitlan Embry		Robotics	Robotics	807.98
		0.00			1,542.65
	Subtotal Cash Combined	622.64		Subtotal Property Combined	1,609.11

Total donation for August 2023

\$2,231.75

COMMUNICATION DIRECTOR'S REPORT

DRS Communications Office
Commission for Rehabilitation Services Report 04/10/23
April - September 2023

- 09/29/23 [“How RyJan Reininger carries family football legacy at Oklahoma School for the Deaf”](#) – **The Oklahoman**
- 09/28/23 [“Disability Employment Awareness Month in October Celebrates Access and Equity”](#) – **Muskogee Phoenix**
- 09/28/23 [“Department's work benefits disabled Oklahomans, employers”](#) - **Journal Record**
- 09/27/23 [“Disability Employment Awareness Month Celebrates Access and Equity”](#) – **The Ada News**
- 09/27/23 [“Oklahoma School for the Blind students experience Western Heritage Day in Haskell”](#) – KOTV News on 6 – “Something Good”
- 09/27/23 [“Oklahoma School for the Blind students experience Western Heritage Day in Haskell”](#) – KWTW News 96 – “Something Good”
- 09/24/23 Council of State Administrators of Vocational Rehabilitation Careers and Business Relations News Brief, “National Items of Interest,” Deaf Awareness Month story on KOTV News on 6
- 09/21/23 [“5 THINGS TO KNOW: How deaf Oklahomans can receive a free police communication card”](#) – **Muskogee Phoenix**
- 09/20/23 “Free police communication cards offered” – The Oklahoman
- 09/19/23 [“Officials pass out free cue cards to help bridge gaps between deaf, police”](#) – **Oklahoma Voice**
- 09/19/23 [“5 THINGS TO KNOW: How deaf Oklahomans can receive a free police communication card”](#) – Y! News
- 09/19/23 [“5 THINGS TO KNOW: How deaf Oklahomans can receive a free police communication card”](#) – **McAlester News-Capital**
- 09/19/23 [“School for the Deaf selects Deaf Awareness Week spokespersons”](#) - **The Ada News**
- 09/18/23 [“Oklahoma department looking to improve communication with hearing impaired”](#) – KSWO TV

- 09/17/23 ["I'm Always A Little Afraid': Communication Cards Ease Tensions Between Deaf, Community, Law Enforcement"](#) – KOTV News on 6
- 09/15/23 ["Educational Spotlight: Ashton Frisby"](#) – **Muskogee Phoenix**
- 09/15/23 ["Education Spotlight: Ashton Frisby OSB Empowers Oklahoma Students as a School Counselor"](#) BollyInside.com
- 09/14/23 ["Oklahoma high school football scoreboard: OSSAA, week 3 schedules, scores and highlights"](#) – **The Oklahoman**
- 09/14/23 ["Oklahoma School for the Deaf Hosts Phoenix Day"](#) – **The Oklahoman**
- 09/14/23 ["Police get aid to communicate with Deaf drivers"](#) – KTEN News
- 09/14/23 ["Free police communication cards distributed for Deaf Awareness Week September 18-24"](#) – **Norman Transcript**
- 09/14/23 ["Cards May Help deaf and hard of hearing during traffic stops"](#) – **Journal Record.**
- 09/14/23 ["Oklahoma education department secures \\$10M grant to boost services for youth with disabilities"](#) - Fox 25
- 07/10/23 [New Oklahoma law allows blind voters to receive electronic ballots](#) - **Tulsa World**
- 07/05/23 ["Oklahoma Rehabilitation Services celebrates 30 years"](#) – **Woodward News**
- 06/19/23 ["Sight and vision impaired man operates Oklahoma vending business"](#) – **Vending Times**
- 06/17/23 ["Deafblind Oklahoma business owner truly an inspiration"](#) – **Journal Record**
- 06/17/23 ["Services for the Blind spokesperson to celebrate deafblind awareness week June 25=July 1"](#) – **Ponca City News**
- 06/13/23 ["Services for the Blind spokesperson to celebrate DeafBlind Awareness Week June 25-July 1"](#) – KUSH Radio
- 06/12/23 ["LPS 'BEST' Camp starts to help ages 16-21"](#) – KSWO 7News

- 05/08/23 [“Lions celebrate fundraising efforts”](#) – **Muskogee Phoenix**
- 05/31/23 [“Library for the Blind launches summer reading program June 1”](#)
– **City Sentinel**
- 05/30/23 [“Library launches program for blind, disabled”](#) – **Journal Record**
- 05/27/23 [“Library for the Blind launches summer reading program June 1”](#)
– **Duncan Banner**
- 05/25/23 [“Library for the Blind launches summer reading program June 1”](#)
– **The Ada News**
- 05/25/23 [Library for the Blind launches summer reading program June 1](#)
1600 KUSH Radio
- 05/24/23 “Services for the Blind to host client training” – **The Oklahoman**
- 05/19/23 [“OK School for the Blind to host summer sessions”](#) – **Muskogee Phoenix**
- 05/19/23 [“OSB graduates honor classmates, staff”](#) – **Muskogee News**
- 05/19/23 [“OSB graduates honor classmates, staff”](#) – **y!news**
- 05/19/23 [“Why Millwood coach Jeffries is joining Putnam”](#) (OSD All-Americans) – **The Oklahoman**
- 05/17/23 [“Obituary: Arthur Dignan”](#) – **News Tribute** (Jefferson City, Missouri)
- 05/17/23 [“OSB Jazz Band grabs honor”](#) – **Muskogee Phoenix**
- 05/17/23 “Free STEM camps for students with disabilities” – **The Oklahoman**
- 05/16/23 [“Services for the Blind to host client training”](#) – **Perry Daily Journal**
- 05/15/23 [“Lawton woman found a new path to an independent future after vision loss diagnosis”](#) – **Lawton Constitution**

- 05/13/23 [Free summer STEM classes for Oklahoma students with disabilities](#) - KTEN TV
- 05/13/23 [Shawnee's Angel graduates Oklahoma School for the Deaf](#) (Melissa Angel) – **The Shawnee News-Star**
- 05/11/23 Transition STEM Camps – KTEN TV
- 05/10/23 “Masonic Charitable Foundation’s donation to OSD’s Senior Citizen Hearing Aid Program- “What’s Up Wednesday” KADA Cool 99.3 FM Radio (Ada) with Bill Thomas
- 05/10/23 “Masonic Charitable Foundation’s donation to OSD’s Senior Citizen Hearing Aid Program- “What’s Up Wednesday” BOSS FM 106.5 with Candy Matthews
- 05/10/23 “Masonic Charitable Foundation’s donation to OSD’s Senior Citizen Hearing Aid Program- “What’s Up Wednesday” KYKC-FM with Rich Kaye
- 05/10/23 [“April 2023 Student of the Month is Savannah Chatham Academy’s Isabella Evans”](#) – Savannah-Chatham County (Georgia) Public School System web announcement
- 05/10/23 [“OHCE donates tree, discusses quilt show”](#) – **Tahlequah Daily Press**
- 05/10/23 [“Local resident gains independence through state agency”](#) – **The Chickasha Express-Star**
- 05/04/23 [“Oklahoma School for the Blind wins Jazz Band competition”](#) O KOTV News on 6
- 05/04/23 [“OK School for the Deaf basketball athletes win national awards”](#) – **The Ada News**
- 05/03/23 [“OK Rehabilitation Services and Tech-Now Inc partner to offer free STEM camps to students with disabilities”](#) – **The Ada News**
- 05/03/23 “School for the Deaf receives grant” – **The Oklahoman**
- 05/02/23 [“Golf tournament raises money for Oklahoma School for the Deaf”](#) – KXII TV

- 05/01/23 [Lawmakers have chance to support critical job services for those with disabilities](#) – **The Oklahoman**
- 04/30/23 [“Duncan native graduates from Oklahoma School for the Deaf”](#) – **Duncan Banner**
- 04/29/23 “Masonic Foundation’s donation to OSD’s Senior Citizens Hearing Aid Program – Part 1 - Hidden Workforce on Groovy 107 FM (Tulsa), and Anchor and Spotify podcasts
04/30/23
- 04/29/23 “Masonic Foundation’s donation to OSD’s Senior Citizens Hearing Aid Program – Part 2 - Hidden Workforce on Groovy 107 FM (Tulsa), and Anchor and Spotify podcasts
04/30/23
- 04/28/23 “Masonic Charity Foundation grant funds OK School for the Deaf senior citizens’ hearing aids program” – Hidden Workforce Newsletter
- 04/27/23 [“Masonic Charity Foundation Aids OSD Senior Citizens’ Hearing Aid Program”](#) - Sulphur **Times Democrat**
- 04/26/23 “DRS Goals and Successes” - CJAM FM (Ottawa, Canada)
- 04/25/23 [“Deaf News Briefs: Oklahoma School for the Deaf offering free online ASL classes”](#) – **The Daily Moth**
- 04/25/23 [“Masonic Charity Foundation grant helps fund senior citizens’ hearing aid program”](#) – **Seminole Producer**
- 04/25/23 [“Masonic Charity Foundation grant will fund senior citizens hearing aid program”](#) – **The Ardmoreite**
- 04/22/23 [“Masonic Charity Foundation grant funds OSD Senior Citizens Hearing Aid Program”](#) – **The Ada News**
- 04/21/23 [“Masonic Charity Foundation grant funds OK School for the Deaf senior citizens’ hearing aids program”](#) - KUSH Radio
- 04/18/23 [“TPS swears in board members, wears in Eversole”](#) – **Tahlequah Daily News Press**
- 04/15/23 [“13th Berg/Seeger Classic 2023”](#) – Texas School for the Deaf
- 04/14/23 [“Inclusive Post-Secondary Education Summit”](#) – KJRH 2News

- 04/12/23 [“OSD STEM teams capture out of state honors”](#) – **Ada News**
- 04/07/23 BEST STEP – KWTV News 9 TV Morning Show
- 04/07/23 BEST STEP – KOCO News 5 at 6 p.m.
- 04/04/23 [“Muldrow student wins top honors at regional Braille Challenge”](#) - **Sequoyah County Times**
- 04/05/23 [“OKIPSE is hosting a summit for students with intellectual or developmental disabilities”](#) – KTUL News Channel 8
- 04/04/23 [“Sand Springs teenager wins bronze medal at regional Braille Challenge”](#) – **Sand Springs Leader**
- 04/01/23 “April 14 summit to focus on college programs for disabled students” – **Yukon Progress**
- 04/03/23 [“OKIPSE to host inaugural summit on college programs for students with intellectual/developmental disability”](#) - **City Sentinel**
- 04/02/23 [“Aracely Murillo awarded Student of the Year at Oklahoma School for the Deaf”](#) – **Duncan Banner**
- 04/01/23 BEST STEP & DRS General Info – KOOL 105.5 (Chickasha) and 106.1 The Ranch (Anadarko)
- 04/01/23 BEST STEP & DRS General Info (aired again) – KOOL 105.5 (Chickasha) and 106.1 The Ranch (Anadarko)

**OKLAHOMA SCHOOL
FOR THE BLIND
MONTHLY
DONATION
REPORT**

OSB DONATION REPORT

September 2023 Donations

Date	Name	Cash	Fund	Property	Value
9/6/2023	NewView Oklahoma/Braille Challenge and Cane Quest	\$ 250.00	701		
9/11/2023	Roberta Hartraves/Memory of Raymond & Mary Lou	\$ 10.00	701		
9/11/2023	Todd Padgett/Memory of Raymond & Mary Lou Washburn	\$ 95.00	701		
9/20/2023	Sapulpa Lions Club / Cane Quest	\$ 250.00	701		
9/26/2023	Okla Council of the Blind / Cane Quest & Braille Chal	\$ 250.00	701		
Subtotal of Cash (under \$500) donated in September 2023		\$ 855.00		Subtotal prop.	\$ -
Donations \$500 and over					
9/11/2023	NanoPac/Cane Quest & Braille Challenge	\$ -	701		
9/11/2023	Liberty Braille, LLC/Cane Quest & Braille Challenge	\$ 500.00	701		
		\$500.00			
Subtotal of Cash (\$500 and over) donated in September 2023		\$ 1,000.00		Subtotal prop.	\$ -
TOTAL DONATION AMOUNTS September - 2023		\$1,855.00			