



## OK Self-Determination Program (SDP) Payment Schedule Effective December 16, 2019

To ensure that your employees and/or your reimbursements are always paid on time, please ensure your employee's time is entered and approved online by the due date, even if it falls on a weekend or holiday. These dates are strictly enforced. Any time that is approved or reimbursement requests received after the due date will be processed in the following payment period.

Be sure to have all hours entered and approved by the "Submissions Due NO Later Than" date.

If you would like to attend a webinar on how to use either the Mobile App and Telephone EVV visit [www.acumenfiscalagent.com](http://www.acumenfiscalagent.com) and click on the "Events" tab. If you have questions or concerns, contact our Customer Service Department at (877) 364-2835.

Please share this schedule with your employees, and keep a copy in a safe place for easy reference.

MONTH	Payment Period Start Date	Payment Period End Date	Submissions Due NO Later Than	Direct Deposit/Check Date
DECEMBER	12/15/19	12/31/19	Wed, 01/01/20	Fri, 01/10/20
JANUARY	01/01/20	01/15/20	Thu, 01/16/20	Fri, 01/24/20
	01/16/20	01/31/20	Sat, 02/01/20	Tue, 02/11/20
FEBRUARY	02/01/20	02/15/20	Sun, 02/16/20	Wed, 02/26/20
	02/16/20	02/29/20	Sun, 03/01/20	Wed, 03/11/20
MARCH	03/01/20	03/15/20	Mon, 03/16/20	Thu, 03/26/20
	03/16/20	03/31/20	Wed, 04/01/20	Fri, 04/10/20
APRIL	04/01/20	04/15/20	Thu, 04/16/20	Fri, 04/24/20
	04/16/20	04/30/20	Fri, 05/01/20	Mon, 05/11/20
MAY	05/01/20	05/15/20	Sat, 05/16/20	Tue, 05/26/20
	05/16/20	05/31/20	Mon, 06/01/20	Thu, 06/11/20
JUNE	06/01/20	06/15/20	Tue, 06/16/20	Fri, 06/26/20
	06/16/20	06/30/20	Wed, 07/01/20	Fri, 07/10/20

"MONTH" refers to the month that services were provided.

"Payment Period End Date" is the last day of services in the pay period.

"Submissions Due NO Later Than" is the last date that your time submissions can be received and approved for the pay period to be paid on the **Direct Deposit/Check Date**. Be aware that this day may fall on a weekend and/or holiday.

"Direct Deposit/Check Date" shows the date that payment will be issued. For those payees that have selected direct deposit or pay card, this is also the date that funds will be available in their accounts.