



Policies

Administrative Law Judge Assignment and the Civil Service Division

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Policy

It is the policy of the Office of Management and Enterprise Services (OMES) that all cases against OMES that are filed with the Civil Service Division shall be assigned to an administrative law judge (ALJ) who is employed by the Oklahoma Office of the Attorney General and independent from OMES.

Purpose and Implementation

This policy establishes the Civil Service Division process of assigning ALJs and informs OMES employees of the independence between the ALJ(s) hearing cases involving OMES and OMES acting as the employer. The policy also establishes the internal controls set up to avoid any conflicts of interest and any appearances of conflicts of interest regarding the dual roles required by OMES pursuant to the Civil Service and Human Capital Modernization Act and rules promulgated thereunder.

Pursuant to the Civil Service and Human Capital Modernization Act, as amended by HB 3420, the Civil Service Division shall contract with the Oklahoma Office of the Attorney General for ALJ services for cases filed against OMES at the Civil Service Division. The Civil Service Division will assign cases where OMES is the employer party to the ALJ employed with the Oklahoma Office of the Attorney General. For all other cases, the Civil Service Division will assign cases to the ALJs who are independent contractors of the State of Oklahoma.

Violations of this policy are cause for disciplinary action up to and including termination.