

**Minutes**  
**Citizens' Advisory Committee**  
**Regular Meeting**  
**Will Rogers Building, CR – 214 (Innovate) / 216 (Create)**  
**2401 N. Lincoln Boulevard, Oklahoma City, OK 73105**  
**Aug. 11, 2022, 7:00 p.m.**

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**MEMBERS PRESENT:**

Gregory Baum	Ana Sharp
Samonia Byford	Aneesa Sharp
Jeremiah Jordan	Teri Green
Sheryl Lovelady	Donna Moore
Guy Parkhurst	Audrey Jones

**MEMBERS ABSENT:**

Gina Blaylock	Gina Washington
Jeff Wade	Rachel Smith

**STAFF/GUESTS:**

Casey Jones, AICP, OMES Planner  
Trace Jones, OMES Staff  
Beverly Hicks, OMES Staff  
Sergio Diaz, Applicant

**A. Roll Call:**

Chairman Jeremiah Jordan called the meeting to order at 7:02 p.m. A roll call was taken, and a quorum was established. Mr. Jordan was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:****Discussion and possible action on the minutes of the July 14, 2022, meeting:**

Samonia Byford moved to approve the meeting minutes of July as submitted. Sheryl Lovelady seconded the motion. The following votes were recorded, and the motion passed:

Mr. Baum, yes; Ms. Byford, yes; Ms. Green, yes; Ms. Jones, yes; Mr. Jordan, yes;  
Ms. Lovelady, yes; Ms. Moore, yes; Ms. Ana Sharp, yes; Ms. Aneesa Sharp, yes.

**C. Discussion and possible action to make recommendations to the Capitol-Medical Center Improvement and Zoning Commission concerning items on the commission's August 26, 2022, meeting agenda:**

**1. Discussion and possible action regarding BP-22-23-4, Request by Sergio Diaz for a building permit for construction of an addition onto the north (rear) elevation of the dwelling at 917 NE 17<sup>th</sup> Street in Oklahoma City:**

The applicant proposes to construct a 574-square-foot rear addition containing two bedrooms, a bathroom, and a laundry room. The addition would be built with stem wall footings and a crawlspace. The addition would extend 16 feet north from the existing home's rear and be 35 feet, 4 ½ inches in width. The addition would have a pitched roof with gables on the north and west elevations. The existing roof ridgeline, approximately 21 ½ feet above the adjacent grade, would extend northward and be maintained at this height in the new addition.

The Historical Preservation and Landmark Board of Review granted a certificate of appropriateness for this project at its August 4, 2022, meeting. The Board directed the applicant to determine the specific exterior materials that will be used and to communicate with staff to ensure the materials will be compatible with the Historic Preservation Standards and Guidelines.

Staff recommended approval of BP-22-23-4 with the finding that the proposed work complies with applicable zoning rules.

*Guy Parkhurst entered the meeting at 7:04 P.M.*

Teri Green moved to recommend approval of BP-22-23-4. Samonia Byford seconded the motion. The following votes were recorded, and the motion passed:

Mr. Baum, yes; Ms. Byford, yes; Ms. Green, yes; Ms. Jones, yes; Mr. Jordan, yes;  
Ms. Lovelady, yes; Ms. Moore, yes; Mr. Parkhurst, yes; Ms. Ana Sharp, yes;  
Ms. Aneesa Sharp, yes.

**2. Discussion and possible action regarding BP-22-23-2, request by Tracey Bewley, Art Fusion Studio, for a building permit for butterfly sculptures as public art for the Capitol View Neighborhood Community Garden and Monarch Butterfly Waystation, to be installed on property owned by the Capitol View Neighborhood Association at 900 NE 29<sup>th</sup> Street in Oklahoma City.**

The Applicant requests a building permit from the Commission to install three permanent butterfly sculptures that would be permanently affixed to poles in concrete pads on the property at 900 NE 29<sup>th</sup> Street. Each butterfly would be made of powder-coated steel and colored acrylic with a wingspan of 4 feet and would be mounted on a 12-foot pole with an engineered concrete foundation. The sculptures would be installed in a central location on the property with the following proposed setbacks from each property line: 40 feet north, 82 feet south, 47 feet on the east, and 70 feet on the west. No lighting or utilities are proposed, and the proposed work

would impact no existing utilities. This proposal conforms to all applicable requirements of the Commission's zoning rules.

Staff recommended approval of BP-22-23-2 with the findings that the proposed work complies with applicable zoning rules.

Teri Green moved to recommend approval of BP-22-23-2. Samonia Byford seconded the motion. Committee member Guy Parkhurst enthusiastically endorsed their action. The following votes were recorded, and the *motion passed*:

Mr. Baum, yes; Ms. Byford, yes; Ms. Green, yes; Ms. Jones, yes; Mr. Jordan, yes;  
Ms. Lovelady, yes; Ms. Moore, yes; Mr. Parkhurst, yes; Ms. Ana Sharp, yes;  
Ms. Aneesa Sharp, yes.

**D. Reports and Communications:**

**1. Information on the upcoming MAPS 4 Neighborhood Connectivity Project in the Oklahoma City Innovation District.**

Mr. Jones informed the Board about a project that is currently underway that will not only change the physical landscape of the Oklahoma City Innovation District but also improve things such as sidewalks, bike lanes, and several other amenities for both residents and employees in the district. Mr. Jones also encouraged the members to go online and fill out a survey to give the city recommendations on what could be improved in the district.

**2. Possible reports, updates, and discussion from Committee members.**

**E. Discussion and Election:** None.

**F. General Discussion:** None

**G. Adjournment:**

There being no further business, Samonia Byford motioned to adjourn. Guy Parkhurst seconded the motion. Seeing no opposition, the meeting adjourned at 7:28 p.m.