

Exhibit 3 Reference Sheet

EV00000xxx

Company Name: _____

Contact Email: _____

Company Contact Name: _____

Contact Phone: _____

Project Details

Project Description:

Project Date: _____

Project Budget: _____

Current Status: _____

1. What were you hoping to achieve by hiring the vendor's services? Do you feel you achieved them?
2. What would you wish had been different about your project or your relationship with the vendor?
3. How long did it take before you saw the results of the project?
4. Did the vendor stay on schedule?
5. How did you know when the vendor succeeded at what was promised?
6. How well did they understand your needs?
7. How did they handle conflict resolution?
8. What was their response time to your questions or requests?
9. Did the vendor exceed your expectations?
10. Would you hire this vendor again?